

**Colebrook School Board
Meeting Minutes**

Date	6/2/20
Time	6:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **R**- Remote **E** - Excused **A**- Absent

School Board Members				Principal		SAU Members	
P	John Falconer	R	Nathan Lebel	R	Kim Wheelock	P	Bruce Beasley
R	Craig Hamelin	R	Deb Greene			P	Cheryl Covill
P	Brian LaPerle						
R	Michael Pearson						

Other in attendance remotely: Colleen Clogston

Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:00 pm by Brian LaPerle	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • Update on David Gales 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • None 	
4.	Reading of the Minutes: <u>D. Greene / J. Falconer:</u> Motion to approve the minutes of May 19, 2020 with the following correction. <ul style="list-style-type: none"> ○ Item 8 – Business Administrator’s Report – 1st bullet <ul style="list-style-type: none"> ▪ Changed Acer Grant to Esser Grant 	Vote: Motion Carried
5.	Special Reports: <ul style="list-style-type: none"> • None 	
6.	Principal’s Report: Kim Wheelock <ul style="list-style-type: none"> • Report Attached • Kim and Colleen spoke on the Senior Seminar and Freshman Focus and Exploratory for the middle school. • They will bring it back to the board for any policy changes. 	

7.	<p>Superintendent's Report: Bruce Beasley</p> <ul style="list-style-type: none"> • B. Beasley had a meeting with the Seniors on 5/31/20, around 17 people were logged into the mtg. There were a couple issues that were brought up. <ul style="list-style-type: none"> ○ 1st – Canaan graduation can have a group of 25 and for the Colebrook graduation they are allowed 5 this is because they cannot do because of the guidelines set for NH. ○ 2nd – what precautions are being done for the graduation line for the students. • Last day of school is 5/29/20. • Teachers are working this week on grading and Para's and Secretary are working 4 hours a day. • Custodians will start working 8 hours starting June 22, 2020. • Screening staff members that come in the building. • Working through pay dates with teachers but overall are in good shape. 	
8.	<p>Business Administrator's: Cheryl Covill</p> <ul style="list-style-type: none"> • Paychecks – process is forms are sent to the school and the individual comes in and sign off on the form. Direct deposit are on Friday's and all forms have to be turned in by June 10th. • Need board members to stop by the SAU office and sign vouchers and sign the cards for the retired teachers. • Summer feeding program – a lot of people are dropping out of the program. • <u>D. Greene / N. Lebel:</u> motion to give Administrator authorization on whether to continue with the summer feeding program depending on the number. • Got lunch program – Marsha Biron brings the lunch out to their cars. • Staff appreciation – have the Administrator get a gift on behalf of board. • SAU Vote: <u>N. Lebel / J. Falconer:</u> motion to cast the SAU 3 votes to give authorization to replace 4 computer towers and to upgrade the software and to use money from the Travel and Conference account. • Driver's Ed will be starting back up and following the Governor guidelines and for the students that were signed up last. • Seniors Activity Fund – C. Covill read the letter from the SAU Attorney. • C. Covill spoke to the board on Ryan Call battle cage and Spring Sports. • Contractor Services – C. Covill has not received any proposals on the cost savings. Everything is paid up to 4/30/20. She has not paid May's. 	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>

	<ul style="list-style-type: none"> • Coronavirus update – already discussed • Final Graduation Plan – already discussed • Staffing Update: <ul style="list-style-type: none"> ○ Theresa Andolina informed the staff she would not be taking the Math position. ○ Abigail Norse Van Meter – 5 & 6th grade Math. • Update on CARES funding: <ul style="list-style-type: none"> ○ waiting for the regulations and guidance from the Federal Government on how to spend the funds. • Food Service Bids: <ul style="list-style-type: none"> ○ Received 1 bids ○ 1 bid from Abbey Group – projected revenue same as last year. ○ C. Covill talked about the lunch rates for students and she suggested keeping them as they are. <p><u>N. Lebel / D. Greene:</u> motion to go with C. Covill suggestion on keeping the rates for students the same as previous year.</p> <p><u>J. Falconer / D. Greene:</u> motion to accept the Abbey Group bid for the Food Service for the upcoming year.</p> <ul style="list-style-type: none"> • Flooring RFP: <ul style="list-style-type: none"> ○ Received 1 bid by email which was not how the correct procedure. No samples of flooring, etc. <p><u>J. Falconer / C. Hamelin:</u> motion to reject the only bid C. Covill received.</p> <ul style="list-style-type: none"> ○ C. Covill to reach out to the two vendors that are interested and schedule a mtg. with the building committee. <ul style="list-style-type: none"> • RFP Surveillance / RFP Locks/Access Control: <ul style="list-style-type: none"> ○ Quotes on exterior doors key cards cost \$12,365 ○ 7 interior cameras in the building cost \$14,967 ○ Funds will come from repairs and maintenance account. <p><u>J. Falconer / N. Lebel:</u> motion to have C. Covill go forward with the surveillance, locks/access control and the installing of 7 camera’s in the building.</p>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>
19.	<p>Other Business:</p> <ul style="list-style-type: none"> • B. Beasley read the letter from David Gales resigning as a Colebrook School board member. • Ad will be posted for Mr. Gales position until next Annual District School Board Meeting in March of 2021. 	
20.	<p>Information:</p> <ul style="list-style-type: none"> • None 	

21.	Non-Public Session: <ul style="list-style-type: none"> • RSA 91-A:3,III(d) 	
22.	Meetings: <ul style="list-style-type: none"> • Colebrook School Board Meeting: Tuesday, June 16 2020 @ 6:00 p.m. 	
23.	Adjournment: <ul style="list-style-type: none"> • General School Board Meeting adjourned @ 7:28 p.m. with a Non-Public Session following with accordance with RSA 91-A:3,III(d). 	

Respectfully Submitted
Dorothy Uran
Recording Clerk

Adopted 06/16/2020