

## SAT, AP, and PSAT ACCOMMODATIONS

If you have a documented disability, you may be eligible for accommodations when you take the SAT and other College Board tests. Some available accommodations are extended time, extra and extended breaks, and reading and seeing accommodations (for example, large-type test books or Braille test books).

**Accommodations must be approved by the College Board's Services for Students with Disabilities (SSD) for students taking the SAT (as well as other College Board tests including, but not limited to, the PSAT/NMSQT, PSAT 10, SAT Subject Tests, and AP Exams). **Scores will be canceled if accommodations are used without College Board approval.****

### Start Early

It can take up to 7 weeks for accommodations to be approved. If you plan to take the SAT in October, for instance, talk to your counselor to start the process in the spring of the previous school year—well before summer break. Go to [collegeboard.org](http://collegeboard.org) to check all test dates and deadlines.

### Instructions

1. Sign the Parent Consent Form. [Parent Consent Form](#)

The student's parent or guardian must sign the Parent Consent Form. (If the student is over age 18, then the student signs the form.)

2. Send Parent Consent Form to HOCO's Counselors Office

Attn: SSD coordinator, Donna Green. Or email to [donna.green@hcbe.net](mailto:donna.green@hcbe.net)

3. The SSD coordinator opens a request for accommodations based on the student's current educational plan (IEP, 504, TPC).

4. If documentation is needed, the SSD coordinator will be in touch with the parent.

5. Once request has been completed, the coordinator will submit it to College Board.

6. The student receives notice via postal mail.

If accommodations are approved, the decision letter also has an eligibility letter with test-by-test details. The decision and eligibility letters include the student's eligibility code, which is needed for SAT registration.