

**Augusta Independent Board of Education**  
November 14, 2019 6:00 PM  
207 Bracken Street  
Augusta, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Laura Bach  
Mr. Shawn Hennessey  
Mrs. Dionne Laycock  
Mrs. Julie Moore  
Mrs. Chasity Saunders

**1. Call to Order**

Rationale:

Happy Thanksgiving from the Augusta Independent Family to Yours!

**1.1. Roll Call**

**1.2. Pledge of Allegiance**

**1.3. Mission Statement**

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

**1.4. Approval of Agenda**

**Order #19-570 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**2. Student/Staff Recognition**

Rationale:

Congratulations Musician Achievers & Staff Retiree!

**Band Performances:** Joshua Bex and Peyton Dwenger

Steel Band Performances: Serenity Blevins, Emily Curtis, Jonathan Rose, and Chris Wills

Farm Bureau Outstanding Youth and Variety Contest District Winner: Serenity Blevins & Emily Curtis

**Staff Recognition:** Mrs. Mary Zeigler was recognized by the Board of Education for her dedication and 17-years of service to the students, staff, and community of the Augusta Independent School District. Mrs. Zeigler will retire effective December 1.

**2.1. \*BREAK**

### **3. Communications**

#### **3.1. Principal's Report/Student Achievement**

**Rationale:**

Principal Robin Kelsch reported students would begin Cycle 2 for the winter diagnostic assessments with iReady (K-8) & CERT (9-12) the week of Dec. 2-6 and the Non-Traditional Instruction (NTI) Program would be primarily online this school year.

#### **3.2. Superintendent's Report**

**Rationale:**

Superintendent Lisa McCane reported the district submitted a Kentucky Academic Standards Professional Development Grant and awardees are expected to be announced in December.

The district underwent a Transportation Audit and overall received a favorable report, health department officials are meeting with district officials to discuss a school based health clinic and the School Safety Team is finalizing updates to the Emergency Management Plan, according to Superintendent McCane.

#### **3.3. Personnel**

**Rationale:**

**Retirement**

Mary Zeigler: School Administrative Assistant Effective Dec. 1

**Classified Transfer/Hire:**

Kayla Tucker: School Administrative Assistant

**Substitute Teacher Hires:**

Jimmy Purdon

Jerry Zeigler

#### **3.4. Attendance/Enrollment**

**Rationale:**

October Attendance: 94.89%

YTD Attendance: 95.62%

Enrollment P-12: 301

Enrollment K-12: 280

#### **3.5. Citizens**

#### **3.6. Board Members**

### **4. Business Action/Discussion Items**

#### **4.1. Approve District Audit Report FY-2019**

**Rationale:**

Steve Roberson, CPA with Kelley, Galloway & Company, PSC presented the district's FY-2019 annual financial audit report. The Independent Auditor's Report expressed an unqualified opinion on the basic financial statements of the Augusta Independent School District. No significant deficiencies related to the audit of the financial statements were reported on Internal Control over Financial Reporting and on Compliance and other matters based on an audit of financial statements performed in accordance with government auditing standards. No instances of noncompliance material to the financial statements of the

Augusta Independent School district were disclosed during the audit and no significant deficiencies relating to the audit of the major federal award programs were reported.

**Order #19-571 - Motion Passed:** Approve District Audit Report FY-2019 passed with a motion by Mrs. Julie Moore and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

#### 4.2. Approve Monthly Budget Report

##### Rationale:

October 2019 Budget Report

General Fund

Revenue receipts through October totaled nearly \$509,000.

Local Revenue: \$26,000 has been received in utility tax. Over \$7,000 was collected in tuition payments, while \$6,600 was received in motor vehicle taxes. \$1,400 was received for delinquent taxes.

State Revenue: \$464,000 was received in SEEK funding, while approximately \$2,000 was received for revenue in lieu of taxes from the state.

Federal Revenue: No federal revenue yet received.

Expenditures through October totaled approximately \$580,000.

School Budget: The school budget is \$19,569. Through October, \$12,500 was expended. Expenses included \$5,300 on supplemental curriculum resources/technology resources, \$2,700 on general supplies, \$2,300 on copying costs, and \$1,700 on dues and fees.

Maintenance Budget: Expenses totaled \$130,000 through October. Expenses included \$40,000 on property insurance, \$25,500 on salaries and benefits, 25,000 on utility services, \$14,500 on tech-related hardware (video camera system/phone equipment), \$9,000 on general supplies, \$6,200 on building repairs and maintenance, \$4,400 on professional services, \$3,000 on machinery, and \$1,700 on equipment and machinery repair. 44% of the maintenance budget has been utilized.

Transportation Budget: Through October, costs totaled nearly \$37,000. The annual Suburban payment was \$11,000. \$10,000 was expended on salary and benefits.

Fleet insurance costs totaled \$7,700, while \$4,000 was spent on diesel fuel and \$3,000 on repair parts/tires. 33% of the transportation budget has been utilized.

For the general fund, expenditures exceeded receipts by \$71,457.

Special Revenue Fund

Nothing to report.

Food Service Fund

Food service receipts through October totaled \$45,500. \$39,000 was received from federal reimbursement, \$5,700 from local revenue, and \$800 from state revenue. Expenditures totaled \$45,400 including \$22,500 on food, \$20,000 on salaries and benefits, \$1,400 on equipment repair, \$1,100 on general supplies, \$800 on dues and fees, and \$600 on equipment. The food service balance as of October 31 was approximately \$49,000.

**Order #19-572 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes

Mrs. Julie Moore                    Yes  
Mrs. Chasity Saunders            Yes

#### 4.3. Approve Monthly Facilities Report

Rationale:

Monthly Maintenance:

New phone system installation completed  
Repaired toilet in referee's bathroom  
HVAC unit in cafeteria repaired  
HVAC unit in kitchen repaired  
HVAC Unit at board office repaired  
HVAC unit in special education room repaired  
Drain repaired in consumer science classroom and lounge  
Replaced ceiling tiles with insulated diffusers in new addition hallways  
upstairs and downstairs  
Painted library lobby exterior doors and trim  
Special Hazard fire inspection completed

**Order #19-573 - Motion Passed:** Approve Monthly Facilities Report passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Julie Moore.

Mrs. Laura Bach                    Yes  
Mr. Shawn Hennessey            Yes  
Mrs. Dionne Laycock            Yes  
Mrs. Julie Moore                Yes  
Mrs. Chasity Saunders        Yes

#### 4.4. Approve FY-2020 KETS Offer of Assistance

Rationale:

The School Facilities Construction Commission (SFCC) made an official KETS Offer of Assistance to the Augusta Independent Board of Education. If accepted, the amount of \$2,277 must be equally matched by the BOE and restricted for usage in the Education Technology Program.

**Order #19-574 - Motion Passed:** Approve FY-2020 KETS Offer of Assistance passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach                    Yes  
Mr. Shawn Hennessey            Yes  
Mrs. Dionne Laycock            Yes  
Mrs. Julie Moore                Yes  
Mrs. Chasity Saunders        Yes

#### 4.5. Approve Promotion & Retention Policy 08.22 Addendum Second Reading

Rationale:

Promotion Criteria 4th-12th: 95th percentile or higher in both reading and math on the school's universal screener assessment.

Retention Criteria 4th-12th: Failure of three or more classes.

A parent request for retention of their child for reasons unrelated to academics, will require a parent's signature of acknowledgement they are fully aware the student is being retained for other reasons and a copy will be placed in the student's educational cumulative folder.

NO student may be retained or promoted without prior consultation with the parents and approval of the Principal.

**Order #19-575 - Motion Passed:** Approve Promotion & Retention Policy 08.22  
Addendum Second Reading passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

#### 5. Business Consent Items

**Order #19-576 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

- 5.1. Approve Previous Meeting Minutes
- 5.2. Approve Trip Request
- 5.3. Approve Acceptance of Donations
- 5.4. Approve Bills
- 5.5. Approve Treasurer's Report

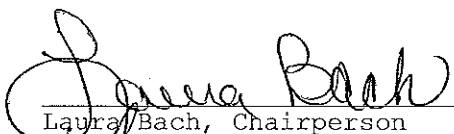
#### 6. Adjournment

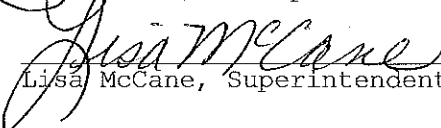
Rationale:

November 14th: Parent/Teacher Conferences 4-7pm  
November 15th: Middle School Semi-Formal Dance  
November 22nd: Winter Sports Pictures  
November 27th-29th: No School - Thanksgiving Break  
December 2nd-6th: PTSA's Annual Santa Shop  
December 6th: Panthers vs. Bracken Co. @ home 6:00/7:30pm (JV & Varsity)  
December 9th: Team Gracie Toy Drive for Cincinnati Children's Hospital Due  
December 12th: Board Meeting @5pm in Library & Winter Concert @ 6:30pm  
December 20th: Last Day before Christmas Break  
January 6th: Students Return from Christmas Break

**Order #19-577 - Motion Passed:** Approve to Adjournment passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

  
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Laura Bach, Chairperson

  
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Lisa McCane, Superintendent