

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 10, 2014**

<u>Mr. JT Bandzuh</u>	2015_____
<u>Mrs. Cindy Brickley, Secretary</u>	2015_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2015_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2015_____
<u>Mr. Erik Thrower, President</u>	2015_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____
<u>Matthew Bartoletti</u> Student Representative	_____
<u>Katie Nolan</u> Student Representative	_____

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 10, 2014**

I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The next Committee of the Whole Meeting will be held October 8, 2014 beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the June, July and August board meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Ralph Cecere**

Elementary School Principal **Christian Serenko**

Supervisor of Special Education **Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

Student Representatives:

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 10, 2014**

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$1,579,233.79
Cafeteria Fund Invoices (Page 3B)	\$1,974.00
Elementary Activity Fund Expenditures (Page 5)	\$250.00
Athletic Fund Invoices (Page 9)	\$32,626.48
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$1,379.53
Capital Reserve Fund Invoices (10.1)	\$0.00
Capital Projects Fund Invoices (10.2)	\$0.00
Total Invoices paid	\$1,615,463.80

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$10,211.00
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$208,654.21
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$354,088.20
Mrs. Mandichak - Portage Area School District – EIT (Delinquent)	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$46,190.73
Total Taxes	\$619,144.14

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 10, 2014**

5. ARCHITECT APPROVALS FOR PAYMENT

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends approving the following application for payment which has been reviewed and approved by Jeffrey Haman Architects in regard to the high school roofing project.

High School Roofing Project (Capital Projects Funds*)

<u>Vendor</u>	<u>Amount</u>	<u>Type</u>
David M. Maines Assoc.	\$149,753.62	Application No. 3

*Temporarily paid from the General Fund. Final payment will be paid from new bond issue, loan or bond refinancing/reissue.

6. APPROVING CONTRACT FOR SERVICES WITH PRESSLEY RIDGE

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends approving renewing its Contract for Services with Pressley Ridge for educational services for the period August 25, 2014 through January 16, 2015 at a cost of \$13,500.

7. APPROVING ADMENDMENT TO SPECIAL PAY 403b PLAN

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends amending the current Special Pay 403b plan to include a buy-out deposit for qualifying retirees. The District will save FICA and Medicare taxes on the deposit and the retirees will save the FICA, Medicare, state and local taxes. Federal income tax is deferred until funds are withdrawn. Amending the plan will not result in any fees for the district or retired participants. The plan will continue to be administered by MidAmerica Retirement Solutions and serviced by National Insurance Services at no cost to the district.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 10, 2014**

8. APPROVING BIDS FOR SPRING SPORTS

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving the following bids for spring sports for the 2014-2015 school year:

Baseball

- | | |
|----------------|------------|
| 1. Sportsman's | \$3,722.02 |
| 2. iSqFt | No Bid |

Softball

- | | |
|----------------|----------|
| 1. Sportsman's | \$554.82 |
| 2. iSqFt | No Bid |

Track

- | | |
|----------------|------------|
| 1. Sportsman's | \$3,401.80 |
| 2. iSqFt | No Bid |

Junior High Volleyball

- | | |
|----------------|----------|
| 1. Sportsman's | \$781.00 |
| 2. iSqFt | No Bid |

*Items not bid will have to be purchased.

9. APPROVING AGREEMENTS WITH ACRP

Motion_____Second_____Vote_____

The Administration recommends approving a Letter of Agreement, Continuity of Consumer Care and Program Agreement with the Alternative Community Resource Program, Adolescent and Children's Partial Hospitalization Program – St. Michael's School, for the 2014-2015 school year. This district will only incur a cost if a student is enrolled in the program.

10. APPROVAL OF WELLNESS CENTER GUIDELINES

Motion_____Second_____Vote_____

The Administration recommends approving the wellness center guidelines as presented with the advance agenda.

11. APPROVING SPECIFICATIONS FOR CONCRETE PROJECT

Motion_____Second_____Vote_____

The Administration recommends approving the specifications for the elementary school concrete project as submitted by Jeffrey Haman, Architect and further approves advertising the specs for bid.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 10, 2014**

6. PERMISSION TO ADVERTISE FOR WRESTLING COACHES

Motion _____ Second _____ Vote _____

The Administration requests permission to advertise for an assistant varsity wrestling coach and an assistant junior high wrestling coach for the 2014-2015 school year.

IX. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Eric Zelanko, Mike Kunko and Pete Noel	PSSC School Law Day Penn State, University Park	October 29, 2014 8:30 a.m. to 4:00 p.m.	\$230.00 (registration)
Brian Randall	PCTM (PA Math Teacher's Conference)	November 7, 2014 6:00 a.m. to 4:00 p.m.	\$325.60 (sub, mileage, meals and registration)
Kathleen Walls	ACCESS PA/Power Library Fall 2014 training	September 17, 2014 6:30 a.m. to 4:30 p.m.	\$143.47 (sub, mileages, meal)
Jay Shuck	ACCESS PA Training	October 16, 2014 8:00 a.m. to 4:00 p.m.	\$0.00 (Paid by ACCESS PA dues.)
Susan Shevock, Carole Conant Christina Serenko and Eric Zelanko	Title I Fall and Spring Regional meetings at the Altoona IU 08	October 9, 2014 February 4, 2014 April 21, 2015 8:00 a.m. to 1:30 p.m.	\$680.00 (Substitutes)
Ralph J. Cecere, Jr.	Crafting SLO's Professional Development (five teachers and Mr. Cecere to participate) IU 08 Altoona	September 16, 2014 8:15 a.m. to 1:30 p.m.	\$425.00

Request for Approved Field Trips:

Requester	Destination	Date(s)	Approximate Cost
Brian Randall, Interact Advisor	Take 5-7 students to the World Affairs Institute in Pittsburgh	November 19, 2014	\$85.00 (substitute)
Brian Randall, SADD Club Advisor	Take 7 students to Media Literacy Conference 2014 in State College	October 17, 2014 7:00 a.m. to 5:00 p.m.	\$710.00 (substitute and registration)
Brian Randall, SADD Club Advisor	Take 7 students to the PA SADD Conference at Seven Springs Resort	November 18, 2014 6:30 a.m. to 3:00 p.m.	\$405.00 (substitute and registration)
Floyd Rousell, III	Take the band students to participate in Band Jam at PSU	September 20, 2014	\$748.80 (transportation)

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 10, 2014**

Jennifer Pisarski	Zero Demerit Incentive Trips for grades 3 – 6. Planet Ice and Lakemont Park	To be determined.	\$0.00 (Paid by the Discipline Committee through fundraiser)
Pete Noel and Deb Wilson	Take 7 students to Hiram G. Andrews Center for transition services	October 22, 2014 8:00 a.m. to 1:00 p.m.	\$105.50 (1/2 day sub, meals)
Kelly Myers	Take 8 students to the IUP Choral Conference. Students will rehearse and perform a concert as well as have the opportunity to audition for college scholarships	September 30, 2014 6:30 a.m. to 10:30 p.m.	\$312.50
Kelly Myers	Take 20 students to the Johnstown Symphony Opera Festival Workshop at Richland HS	September 18, 2014 11:00 a.m. to 2:30 p.m.	\$134.24
Ralph J. Cecere, Jr.	Take 11 students to Youth Professional Development Conference, Frank J. Pasquerilla Conference Center	October 22, 2014 8:00 a.m. to 2:15 p.m.	\$340.00
Ray Trybus	Take 35 science club students to Cherry Springs State Park for an overnight camp out and stargazing event.	November 11 – 12, 2014	\$0.00 (Paid by the Science Club)

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Gayle Price, Cheerleading Coach	Powder Puff Game	Football Stadium	October 4, 2014 5:30 – 9:30	No Charge
St. Francis University	St. Francis Baseball Games	Baseball Field	September 20-21, 2014 12:00 to 5:00 p.m.	\$30/hour plus supplies
Vanessa Hildebrand, the Spinning Sapphires	Baton Practice	Len Chappell Gymnasium	Dates to be coordinated with the athletic office	\$20/hour
Vanessa Hildebrand, the Spinning Sapphires	Baton and Dance Competition	Len Chappell Gymnasium, locker rooms, bathrooms, auditorium	February 22, 2015	\$20/hour, plus the cost of clean-up if necessary
Friends of the Band	Booster Meetings	HS Band Room	4 th Monday of the month from September to May	No Charge

X. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

XI. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____