

Governance Committee Minutes
August 16, 2016

Committee Members Present: Chris Bewell, Liz Coenen, Melissa Santrach
Absent: None

Governance

1. Reviewed and discussed draft of revised Board Secretary job description. Draft will be presented to the Board for approval at the September meeting.
2. Reviewed and discussed draft of meeting minutes procedure. Draft will be presented to the board for approval at the September meeting.
3. Discussed the need for a board training policy; reviewed sample policy from MACS. Melissa will draft a policy for review at the October committee meeting.
4. Discussed Oak Hill board training opportunity. Decided to forego the event given timing, cost, and focus on independent school boards.

Respectfully submitted by Liz Coenen, CMES Board Chair