

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, January 15, 2013, 7:00 p.m.

Agenda

Communications Report

New Business

Finance Report

Education

Activities Report

Building Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit submitting minutes of their regular meeting of November 21, 2012.
2. Mary McCabe, Kindergarten Aide at JFK, requesting permission to take a medical leave.
3. Elizabeth Dessoie, Fifth Grade Teacher at Tenth Street, requesting permission to take a child bearing/child rearing leave.
4. Joe Bellino, Assistant Baseball Coach, requesting permission to use the Secondary Center cafeteria for sign-ups.
5. Deborah Poremba of the Fortis Institute, requesting permission to rent the Secondary Center auditorium for their graduation.
6. Shea Riley, Music Teacher, requesting permission to attend the PMEA District 9 Band at Blue Ridge High School.
7. Leonarda Sperrazza, Music Teacher, requesting permission for the chorus to sing the National Anthem at the Penguins hockey game.
8. Christine Mitten, a parent of students in the Secondary Center, lauding the efforts of the 7th and 9th grade teachers, Mr. Quaglia, Mrs. Ranieli and Mr. Bernardi.
9. Grievance number 12-1 submitted by the Wyoming Area Educational Support Personnel Association.
10. Grievance number 12-2 submitted by the Wyoming Area Educational Support Personnel Association.
11. Riane Hulme, Special Education Teacher, requesting permission to take a child bearing/child rearing leave.

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12. Roland Greco, LPL Financial, requesting permission to rent the auditorium to present a free educational work shop entitled "College Funding Strategies for Parents."
13. John Tommasini, Director of the Pennsylvania Department of Education, notifying the Superintendent that the Wyoming Area School District's Special Education Plan for 2012-2015 has been approved.
14. Jaime Hizynski of the Exeter Little League Board, requesting for the Wyoming Area School District to help maintain the Exeter Field. The Exeter League voted to allow the use of the Exeter League back field for the 2013 spring season to the Wyoming Area Junior High Girls Softball.
15. Bill Petrucci, President of the Wyoming/West Wyoming Little League, requesting permission to use the Secondary Center gym for Little League tryouts.
16. Janet Serino, Assistant Superintendent, requesting permission to attend the Title I Improving School Performance Conference in Pittsburgh.
17. Carol Cotter-Dente, Cleaning Personnel at Tenth Street Elementary Building, requesting to take a medical leave of absence.
18. Randy Spencer, Head Football Coach, requesting permission to attend the Nike Coach of the Year Clinic, along with assistant coaches, Joe Pizano, Mike Fanti and Jason Speece in Atlantic City, New Jersey.
19. Vonda Cooke, State Director, Child Nutrition Programs, Pennsylvania Department of Education, notifying Melissa Collevchio, Foodservice Director, that based upon review of Mrs. Collevchio's submitted documentation, the district is eligible to receive the performance based reimbursement for each lunch meal served as of October 1, 2012. This equates to an additional .06 for each lunch served for the 2012-2013 school year.
20. Joe Pizano, Athletic Director, requesting permission to attend the Athletic Director's Conference at Hershey Lodge.

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Summary of Applications Received

Elementary – 2

English – 1

Social Studies – 1

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1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	35,917.11
Earned Income Tax	27,999.56
Earned Income Tax	22,026.34
Earned Income Tax	14,817.70
Earned Income Tax	46,257.96
Earned Income Tax	27,612.52
Earned Income Tax	31,695.33
Earned Income Tax	27,198.54
Local Services Tax	607.91
Local Services Tax	790.72
Local Services Tax	<u>851.75</u>
Total:	235,775.44

Reimbursement

Comverge Enerwise Global Technologies	1,155.25
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State & Federal Subsidy Payments

Social Security	24,675.85
Retirement	92,838.80
Title I-Improving Basic Programs	44,569.33
Title II-Improving Teacher Quality	7,327.53
Basic Education Funding	1,019,266.29
School District Transportation	293,699.00
Non Public Transportation	33,688.00
Vocational Education Adjustment	<u>38.67</u>
Total:	1,516,103.47

Local Realty Transfer Tax

Luzerne County	20,577.14
Wyoming County	<u>2,114.35</u>
Total:	22,691.49

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Miscellaneous

District Court 11-2-01	84.60
Right to Know Request Payment	3.15
Right to Know Request Payment	<u>3.15</u>
Total:	90.90

2. Discuss to approve to ratify the December payment of \$76,854.35 and discuss to approve the January payment of \$76,854.35 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2012-2013 school year.
3. Discuss to approve to ratify the December payment of \$29, 015.25 and discuss to approve the January payment of \$29,015.25 to the West Side Career and Technology Center for the 2012-2013 school year.
4. Discuss to approve the following refunds of paid property taxes for the year 2012 as requested by Paul Konopka, Tax Collector of Wyoming:

PIN# 67-001-034-000	692.70
PIN# E10SE2-001-005	279.99
PIN# 67-F10NE2-003-09A	83.99
PIN# 67-F10S1-001-009-000	9.74

5. Discuss to approve the payment to the Luzerne Intermediate Unit for payment for ESL instructional hours for August 2012 through November 2012 in the following amounts:

Aug/Sept 2012 (total of 140 hours @ 48.35) = 6,769.00
 Oct 2012 (total of 119.5 hours @ 48.35) = 5,777.83
 Nov 2012 (total of 121 hours @ 48.35) = 5,850.35

6. Discuss to approve the appointment of Dehey & McAndrew to provide continued consulting and support services for benefit plan entitled IRC Section 125 at a cost of \$5,250.00 for the 2013-2014 school year. Services include all administration, plan documentation and IRS filings.

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7. Discuss to approve the renewal of Dehey McAndrew for professional services related to the administration of IRC 403(b) Post Severance Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2013 through December 31, 2013.

Professional Fixed Annual Fee 2,475.00
Variable fee: \$9.75 per associated retiree per year

8. Discuss to approve the payment of the following invoices from the Capital Project Account:

The Citizens Voice	1,387.50	Ad for Mont. Ave. Bids
TGW Corporation	42,831.50	Sec. Ctr. Roof Replacement-Final Payment
TGE Corporation	18,031.50	Sec.Ctr. Reroofing Proj. #2-Final Payment
TGW Corporation	<u>13,460.00</u>	Sec. Ctr. Roof Replacement-Proj. #3 Final Payment
Total:		75,710.50

9. Discuss to approve the agreement with the Children's Service Center for Partial Program and Residential Treatment Facility at a rate of \$145.00 per student per day for Milford Barnes Partial Hospitalization Program effective January 1, 2013 to the last day of the 2012-2013 school year. A new Therapeutic Educational Program (TEP) was created to offer school districts in need of placement for at risk students an alternative to the local programs some of which do not include a therapeutic component.
10. Discuss to approve to renew the Alert/Care Software Service Agreement with Metro Technology Services, Inc., at a cost of \$999.00 per year effective January 1, 2013 to December 31, 2013.

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) have been planned for the 2012-2013 school year. Anyone desiring information regarding these programs, contact Janet Serino, Assistant Superintendent, at the District's Business Office.
2. Discuss to approve the revised professional substitute list for the 2012-2013 school year.
3. Discuss to approve the request of Elizabeth Dessoie, Fifth Grade Teacher at Tenth Street Elementary School, to take a child bearing/child rearing leave beginning March 11, 2013 for the remainder of the 2012-2013 school year.
4. Discuss to approve the request of Riane Hulme, Special Education Teacher, to take a child bearing/child rearing leave from February 20, 2013 to April 17, 2013.
5. Discuss to approve the request of Janet Serino, Assistant Superintendent, to attend the Title I Improving School Performance Conference from Sunday, January 27th to Tuesday, January 29, 2013 in Pittsburgh. Costs to be funded out of Title II funds.

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1. Discuss to approve the request of Shea Riley, Music Teacher, to attend the PMEA District 9 Band with students on Wednesday, January 23rd, Thursday, January 24th and Friday, January 25, 2013. Also requested is the mini bus for transportation. Total cost is \$1,117.76 to be paid by the district as in prior years.
2. Discuss to approve the request of Leonarda Sperrazza, Music Teacher, for the chorus to sing the National Anthem at the Penguins hockey game on Wednesday, January 23, 2013. A bus is requested to transfer 35 students to and from the arena. The students will pay ½ the cost of the registration fee \$315.00. The district is asked to pay the other ½ of the registration fee \$315.00 and cost of the bus \$185.00.
3. Discuss to approve the request of Joe Pizano, Athletic Director, to attend the Athletic Director's Conference at Hershey Lodge, Tuesday, March 12th through Friday, March 15, 2013 at a cost not to exceed \$800.00. Also requesting reimbursement for meals and mileage.
4. Discuss to approve the request of Randy Spencer, Head Football Coach, to attend the Nike Coach of the Year Clinic, along with assistant coaches, Joe Pizano, Mike Fanti and Jason Speece, Thursday, February 7th, Friday, February 8th and Saturday, February 9, 2013 in Atlantic City, New Jersey, with mileage reimbursement only.

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Building Report

1. Discuss to approve the revised substitute support personnel list for the 2012-2013 school year.
2. Discuss to approve the request of Mary McCabe, Special Education Aide at JFK, to take a medical leave retroactive to January 7, 2013, until further notice.
3. Discuss to approve the agreement between the Wyoming Area Education Support Professionals and Wyoming Area School District to allow any member of the support staff to voluntarily donate one sick leave day during the 2012-2013 school year to be used at the discretion of Mary McCabe.
4. Discuss to approve the request of Deborah Poremba, Fortis Institute, to rent the Secondary Center auditorium at a fee of \$500.00 for their graduation ceremony on Friday, June 7, 2013, from 5:30 p.m. to 8:00 p.m., pending approval by the building principal.
5. Discuss to approve the request of Joe Bellino, Assistant Baseball Coach, to use the Secondary Center cafeteria for baseball sign-ups on Sunday, January 27, 2013 from 1:00 p.m. to 3:00 p.m., pending approval by the building principal and foodservice director.
6. Discuss to approve the request of Roland Greco, LPL Financial, to rent the auditorium at a fee of \$500.00 to present a free educational work shop entitled "College Funding Strategies for Parents" on Wednesday, January 30, 2013, from 7:00 p.m. to 8:00 p.m., pending approval by the building principal.
7. Discuss to approve the request of Bill Petrucci, President of the Wyoming/West Wyoming Little League, to use the Secondary Center gym for Little League tryouts on Saturday, March 2, 2013, from 8:15 a.m. to 11:00 a.m., pending approval by the building principal and athletic director.
8. Discuss the request of Jaime Hizynski of the Exeter Little League Board, for the Wyoming Area School District to help maintain the Exeter Field by correcting the "low spots" for the dugouts on the back field and to provide a bullpen mound so the pitchers can work out when not using the actual field. The Exeter League voted to allow the use of the Exeter League back field for the 2013 spring season to the Wyoming Area Junior High Girls Softball.

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9. Discuss the request to ratify the submission of a grant application to the Pennsylvania Department of Community & Economics Development. The grant is in the amount of \$400,000.00 and intended to be utilized for the bullet resistant glass to the main entrance of all schools within the district. The district matching requirement would be 10% of the total grant award.
10. Discuss the request to approve Yanora Enterprises to provide maintenance inspection district wide at a cost of \$9,877.00. Inspections are to include boiler, roof top HVAC units and existing fire alarm systems.
11. Discuss to approve the appointment of Mark Sobeck Roof Consulting Inc., to evaluate two leaking sections of roof at the Secondary Center. The amount is not to exceed \$1,350.00.
12. Discuss to approve the appointment of Mark Sobeck Roof Consulting Inc., to provide inspections of roof renovation project at Montgomery Avenue at a rate of \$60.00 per hour, not to exceed \$5,000.00.
13. Discuss to approve the appointment of Mark Sobeck Roof Consulting Inc., to perform roof evaluation/comparison at SJD and JFK Elementary School Buildings including age, life expectancy and repair/re-roofing costs. The cost is not to exceed \$2,775.00.
14. Discuss to approve the request of Carol Cotter-Dente, Cleaning Personnel at the Tenth Street Elementary Building, to take a medical leave of absence beginning on Tuesday, January 22, 2013 until further notice.
15. Discuss to approve the denial of Grievance #12-1
16. Discuss to approve the denial of Grievance #12-2.