

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE: March 19, 2019
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

RECEIVED
TOWN CLERK
2019 MAR 15 A 8:47
NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. CMEA Northern Region Middle School Music Festival: SMS chorus students Hannah Hallacker, Leah Lawson, Riley Mahon, Diya Sukumaran and Cassandra Williams; SMS instrumental students Irene Chen, Charles Greiner, Madison Jewell, Evan Klimowich, Gabriel Larsen, Stella Mahlke, Ashton Manaog, Yae Young Min, Maayan Rosenberg, Henry Runyan, Aidan Smith, Andrew Taborsak, Brandon Zhang and Ryan Zimmitti

B. *The Piper* Student Magazine – NMHS

C. NMPS Stars of the Month: Cynthia Bonnell, Maria Brito, Maureen Dunkerton, Katherine Fossi, Charlene Kirkwood, and Virginia Quinn-Mooney

D. Board of Education Appreciation for Service

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. DISCUSSION AND POSSIBLE ACTION

A. Discussion of written legal opinion pertaining to status and response to school-based parent complaints. Executive session is anticipated. The Board may take action when it returns to public session.

7. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
1. Regular Meeting Minutes February 26, 2019

8. SUPERINTENDENT'S REPORT

9. BOARD CHAIRMAN'S REPORT

10. COMMITTEE AND LIAISON REPORTS

- A. Facilities Sub-Committee – Mr. McCauley
B. Operations Sub-Committee – Mrs. Faulenbach
C. Policy Sub-Committee – Mrs. McInerney
D. Committee on Learning – Mr. Schemm
E. EdAdvance – Mrs. Monaghan
F. Connecticut Boards of Education (CABE) – Mr. Lawson
G. Magnet School – Mrs. Monaghan

11. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 19, 2019
B. Monthly Reports
1. Budget Position
2. Purchase Resolution: D-720
3. Request for Budget Transfers
C. Gifts and Donations
1. PTO – Exhibit B
2. New Milford Diamond Club
D. Approval of the Following Curricula
1. Advanced Creative Writing
2. World Literature and Culture
E. Policy for Second Review
1. 1323 Gifts to Students
F. Policies for First Review
1. 6146 Graduation Requirements
2. 6141.4 Independent Study
3. 6172.6 Virtual/Online Courses/College/University Courses
G. SNIS Roof Top Unit
H. Lillis Oil Tank
I. Roofs

12. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
B. Excess Cost
C. Mastery Based Credit
D. BOE 2019-2020 Budget Update

13. ADJOURN

ITEMS OF INFORMATION

- Policy Sub-Committee Minutes – March 5, 2019
Committee on Learning Minutes – March 5, 2019
Facilities Sub-Committee Minutes – March 12, 2019
Operations Sub-Committee Minutes – March 12, 2019

Policy Sub-Committee Meeting April 2, 2019 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting April 9, 2019 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Sub-Committee Meeting April 2, 2019 – 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Workshop April 23, 2019 – 6:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting April 9, 2019 – 6:45 p.m. Lillis Administration Building, Room 2	Board of Education Regular Meeting April 23, 2019 – 7:30 p.m. Sarah Noble Intermediate School, LMC

**New Milford Board of Education
 Regular Meeting Minutes
 February 26, 2019
 Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm	RECEIVED TOWN CLERK 2019 FEB 28 P 12: 08 CT
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NEW MILFORD, CT

Also Present:	Dr. Stephen Tracy, Interim Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Dr. Chris Longo, Principal, Schaghticoke Middle School Mrs. Susan Murray, Principal, Northville Elementary School Ms. Elizabeth Meskill, Student Representative Mr. Craig Benvenuti, Student Representative
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order. A moment of silence was held for Ron Darling, a long time educator.	Call to Order A. Pledge of Allegiance
2.	Recognition A. National Geographic Geography Bee: SMS student Connor Sterling <ul style="list-style-type: none"> • Dr. Tracy invited SMS Social Studies teacher Tracey Olmsted to help with the recognition. She 	Recognition A. National Geographic Geography Bee: SMS student Connor Sterling

	<p>commended the over 900 students who participated, especially Connor for his victory.</p> <p>B. NMPS Stars of the Month: Sara Filogomo, Amelia Lakoff Paquette, Barbara Marques, Jennifer Merriam, Donna Urban, and Annetta Volinski</p> <ul style="list-style-type: none"> • Dr. Tracy read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Donna Urban was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month. <p>The meeting recessed at 7:39 p.m. for a brief reception and reconvened at 7:45 p.m.</p>	<p>B. NMPS Stars of the Month: Sara Filogomo, Amelia Lakoff Paquette, Barbara Marques, Jennifer Merriam, Donna Urban, and Annetta Volinski</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> • Mrs. Mandi MacDonald said K-5 Readathons are underway through March. NES hosted an author visit. HPS held a Glow Dance. SMS held a winter dance for 7th graders. NMHS PTO held a fundraiser at Panera. They are now focused on the spring pep rally and senior picnic. Grad Party held a successful wine tasting fundraiser. Townwide PTO will be hosting a summer camp and activities expo. 	<p>PTO Report</p>
<p>5.</p>	<p>Student Representative's Report</p> <ul style="list-style-type: none"> • Elizabeth and Craig reported that CNA students are working through clinicals at Candlewood Valley. The GSA held a successful Valentine's flower sale. Course selection is ongoing. Unified Bowling students are SWC champions for the second year in a row. Spring Sports information night is tomorrow. There is a concert on Thursday. A "Kick Butts" day will take place in 	<p>Student Representative's Report</p>

	<p>March. College Planning Night is March 27. The all school musical, Footloose, opens March 29.</p>	
6.	<p>Discussion and Possible Action</p> <p>A. Discussion of student matter and resolution of same**</p> <ul style="list-style-type: none"> • Mr. Lawson said this item would move further down the agenda. 	<p>Discussion and Possible Action</p> <p>A. Discussion of student matter and resolution of same**</p>
7.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p style="padding-left: 40px;">1. Annual Meeting Minutes December 18, 2018</p> <p>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Annual Meeting Minutes December 18, 2018, seconded by Mrs. Monaghan and passed unanimously.</p> <p style="padding-left: 40px;">2. Regular Meeting Minutes December 18, 2018</p> <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes December 18, 2018, seconded by Mrs. Faulenbach and passed unanimously.</p> <p style="padding-left: 40px;">3. Special Meeting Minutes January 8, 2019</p> <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes January 8, 2019, seconded by Mrs. Monaghan and passed 8-0-1.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p style="padding-left: 40px;">1. Annual Meeting Minutes December 18, 2018</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Annual Meeting Minutes December 18, 2018.</p> <p style="padding-left: 40px;">2. Regular Meeting Minutes December 18, 2018</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes December 18, 2018.</p> <p style="padding-left: 40px;">3. Special Meeting Minutes January 8, 2019</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes January 8, 2019.</p>

	<p>Aye: Mrs. Chastain, Mr. Dahl, Mr. Failla, Mrs. Faulenbach, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mrs. Monaghan Abstain: Mr. Schemm</p> <p>4. Budget Hearings and Adoption Minutes January 22, 23, 30, and 31, 2019</p> <p>Mrs. Faulenbach moved to approve the following Board of Education Meeting Minutes: Budget Hearings and Adoption Minutes January 22, 23, 30, and 31, 2019, seconded by Mrs. McInerney and passed unanimously.</p> <p>5. Special Meeting Minutes February 21, 2019</p> <p>Mrs. Faulenbach moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 21, 2019, seconded by Mr. Dahl and passed unanimously.</p>	<p>4. Budget Hearings and Adoption Minutes January 22, 23, 30, and 31, 2019</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Budget Hearings and Adoption Minutes January 22, 23, 30, and 31, 2019.</p> <p>5. Special Meeting Minutes February 21, 2019</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 21, 2019.</p>
<p>8.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Tracy said he and several other superintendents across the state met with the Speaker of the House and Minority Leader in Hartford to discuss a variety of concerns including forced regionalization, promoting school safety and well being, flexibility in graduation requirements within individual districts, funding of ECS, and a request for no more unfunded mandates. • He gave an overview of Choice Theory to staff at SMS and to district instructional coaches. The HPS Principal selection process is well underway. • The NMHS literary magazine, The Piper, received a superior award certificate from the NCTE. Students and advisors will be invited to 	<p>Superintendent's Report</p>

	the March BOE meeting for recognition of their achievement.	
9.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> Mr. Lawson said the BOE will present its budget to a joint meeting of the Town Council and Board of Finance this Thursday. On March 7, and March 12 if needed, actual deliberations for the BOE and Town budgets will take place. Mr. Lawson said the Board would now return to item 6 on the agenda. 	Board Chairman's Report
6.	<p>Discussion and Possible Action</p> <p>A. Discussion of student matter and resolution of same**</p> <p>Mr. Dahl moved that the Board enter into executive session for the purpose of discussing a student matter and its resolution, during which matters concerning the personal privacy of students are likely to be discussed, and to invite into the session Dr. Stephen Tracy, Ms. Ellamae Baldelli and Attorney Michael McKeon, seconded by Mrs. Faulenbach and passed unanimously.</p> <p>The Board entered Executive Session at 7:56 p.m.</p> <p>The Board returned to Public Session at 8:25 p.m.</p>	<p>Discussion and Possible Action</p> <p>A. Discussion of student matter and resolution of same**</p> <p>Motion made and passed unanimously that the Board enter into executive session for the purpose of discussing a student matter and its resolution, during which matters concerning the personal privacy of students are likely to be discussed, and to invite into the session Dr. Stephen Tracy, Ms. Ellamae Baldelli and Attorney Michael McKeon.</p>
13.	<p>Discussion and Possible Action</p> <p>A. Interview and discussion of candidate for the position of Director of Technology**</p> <p>B. Appointment of candidate to the position of Director of Technology</p> <ul style="list-style-type: none"> Mr. Lawson said they would discuss this item now as a courtesy to the candidate. <p>Mrs. Faulenbach moved that the Board enter into executive session to interview and discuss the</p>	<p>Discussion and Possible Action</p> <p>A. Interview and discussion of candidate for the position of Director of Technology**</p> <p>B. Appointment of candidate to the position of Director of Technology</p> <p>Motion made and passed unanimously that the Board enter</p>

	<p>candidate for the position of Director of Technology; and to invite into the session Dr. Stephen Tracy, Ms. Ellamae Baldelli and the Director of Technology candidate, seconded by Mrs. McNerney and passed unanimously.</p> <p>The Board entered Executive Session at 8:27 p.m.</p> <p>The candidate left Executive Session at 8:53 p.m.</p> <p>The Board returned to Public Session at 9:09 p.m.</p> <p>Mr. Dahl moved that the Board of Education approve the appointment of: Anthony Tomah as Director of Technology effective on or about March 27, 2019; 2018-2019 salary \$101,177, prorated to start date, seconded by Mrs. Monaghan and passed unanimously.</p>	<p>into executive session to interview and discuss the candidate for the position of Director of Technology; and to invite into the session Dr. Stephen Tracy, Ms. Ellamae Baldelli and the Director of Technology candidate.</p> <p>Motion made and passed unanimously that the Board of Education approve the appointment of: Anthony Tomah as Director of Technology effective on or about March 27, 2019; 2018-2019 salary \$101,177, prorated to start date.</p>
<p>10.</p>	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> • Mr. McCauley said the meeting was canceled due to weather and items were moved to the Board agenda. <p>B. Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said the meeting was canceled due to weather and items were moved to the Board agenda. <p>C. Policy Sub-Committee – Mrs. McNerney</p> <ul style="list-style-type: none"> • Mrs. McNerney said the Policy agenda was robust and some policies are on tonight’s agenda. One is for approval after first review, due to statutory changes, others are on for approval after reviews. The Committee heard information on changes to graduation requirements that will start 	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p>

	<p>with the Class of 2023, the current 8th grade. CAPSS information on the topic is included in the Board packet. More discussion will be necessary at the Policy and Committee on Learning level before Board action.</p> <p>D. Committee on Learning – Mr. Schemm</p> <ul style="list-style-type: none"> • Mr. Schemm thanked the presenters of the curriculum on the agenda for approval tonight. He said the Shepaug agriscience enrollment was discussed and is on tonight’s agenda as well. <p>E. EdAdvance – Mrs. Monaghan</p> <ul style="list-style-type: none"> • Mrs. Monaghan said there was nothing new to report. She said the Chromebook cooperative is coming in the spring. <p>F. Connecticut Boards of Education (CABE) – Mr. Lawson</p> <ul style="list-style-type: none"> • Mr. Lawson said CABE updates were covered in the Superintendent’s report and members should stay vigilant regarding legislative updates. <p>G. Magnet School – Mrs. Monaghan</p> <ul style="list-style-type: none"> • Mrs. Monaghan said there was nothing new to report. <p>H. Ad Hoc Renaming – Mr. Dahl</p> <ul style="list-style-type: none"> • Mr. Dahl said the Committee had met and would not be recommending forward action. • Mrs. Faulenbach asked, procedurally, if that meant the Committee would remain active or not. • Mr. Lawson said they would not, and would be closed out. 	<p>D. Committee on Learning</p> <p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Magnet School</p> <p>H. Ad Hoc Renaming</p>
<p>11.</p>	<p>Discussion and Possible Action</p>	<p>Discussion and Possible Action</p>

<p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 26, 2019</p> <p>Mrs. Faulenbach moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 26, 2019, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> • Mr. Lawson referenced the second revision to Exhibit A in the Board packet. • Mr. Failla noted that the district is losing more and more coaches. Ms. Baldelli said the reasons are varied. <p>The motion passed unanimously.</p> <ul style="list-style-type: none"> • Mr. Lawson said he would move up item H to here in the agenda as it is pertinent to the purchase resolution which will be discussed next. <p>H. Lillis Oil Tank</p> <ul style="list-style-type: none"> • Dr. Tracy said a \$5,000 request for Pembroke Pumping Services is on the purchase resolution. This is part of the Lillis oil tank project. It was a discrete and necessary service to a broken sewer line. While the oil tank project in general is a challenging topic, this vendor deserves to be paid for work completed. • Mrs. Faulenbach asked if the \$5,000 would be paid as part of the original allotment to the project in June. Mr. Giovannone said that yes it is within the threshold, but not expected at the time of bid. • Mrs. Faulenbach said there were other financial aspects still open, up to \$60,000. Dr. Tracy said yes, and there could be more. The issues with ledge and the sewer line were not anticipated and would not have been determined without extensive, and expensive, pre-testing which is typically not needed for these types of projects. Dr. Tracy said nothing is requested in payment to 	<p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 26, 2019</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 26, 2019.</p> <p>H. Lillis Oil Tank</p>
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the main contractor tonight, as the district evaluates the additional costs. A substantial amount will be due at the end of the project though.

- Mrs. Faulenbach said the Board will eventually have to have a conversation about the rest of the financial aspect. She asked about the project's progress. Mr. Munrett said it is almost done with some piping and cover still to occur.
- Mr. Lawson asked if the project is considered new construction or maintenance. Dr. Tracy said that the original thought was that it is maintenance, but the Town thinks it may be considered new construction and they want to press that case.
- Mrs. Faulenbach noted smaller items under \$5,000 for payment. She said we need to get the project resolved. Dr. Tracy said that is the goal, followed by a detailed accounting with cost above bid evaluated independently before payment is made.
- Mrs. McInerney noted a safety concern. She said she stopped at Lillis this evening and a portion of the temporary fencing was down. Mr. Munrett said it could have been wind damage and he would check on it.
- Mr. Lawson said no separate motion is needed here as it will be covered under the monthly reports.

B. Monthly Reports

1. **Budget Position**
2. **Purchase Resolution: D-719**
3. **Request for Budget Transfers**

Mr. McCauley moved to approve monthly reports: Budget Position dated January 31, 2019; Purchase Resolution D-719; and Request for Budget Transfers, seconded by Mrs. McInerney.

- Mr. Schemm asked about the Robotics kits. Mr. Giovannone said they are paid for out of the Perkins grant, but that he would check details.

B. Monthly Reports

1. **Budget Position**
2. **Purchase Resolution: D-719**
3. **Request for Budget Transfers**

Motion made and passed unanimously to approve monthly reports: Budget Position dated January 31, 2019; Purchase Resolution: D-719; and Request for Budget Transfers.

- Mrs. Faulenbach noted a typo on page 2. Mr. Giovannone said he would correct it. He said the total balance listed on page 3 is correct.
- Mrs. Faulenbach asked about the \$5,200 balance in curriculum development. Ms. DiCorpo said curriculum is paid slowly as it is vetted. Spring writing is out now and there will be training for summer writing. The funds will be used.
- Mrs. Faulenbach asked about the revenue for pay to play and parking on page 4. Mr. Giovannone said they are lower than anticipated. The last pay in for pay to play is taking place now; he should have updated figures for April.
- Mrs. Faulenbach asked about the security reimbursement which the district has been waiting on. Mr. Giovannone said the state is completing its final review currently.
- Mrs. Faulenbach noted that the certified staff line shows a \$115,000 balance. She said last year at this time, that figure was \$489,000. Mr. Giovannone said the new teacher contract calls for a sick leave loyalty program. Ms. Baldelli and he are tracking this currently and this liability is projected to be between \$50,000 and \$70,000.

The motion passed unanimously.

**C. Gifts & Donations
1. PTO – Exhibit B**

Mr. McCauley moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$16,649.00, seconded by Mr. Dahl.

- There was no discussion.

The motion passed unanimously.

**D. Approval of the Following Curricula
1. Health 1
2. Sports Medicine
3. Allied Health**

**C. Gifts & Donations
1. PTO – Exhibit B**

Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$16,649.00.

**D. Approval of the Following Curricula
1. Health 1
2. Sports Medicine
3. Allied Health**

	<p>Mrs. McInerney moved to approve the following curricula:</p> <ol style="list-style-type: none">1. Health 12. Sports Medicine3. Allied Health <p>Seconded by Mr. Schemm.</p> <ul style="list-style-type: none">• There was no discussion. <p>The motion passed unanimously.</p> <p>E. Policies for Approval</p> <ol style="list-style-type: none">1. 1250 Visits to the Schools2. 1321 Public Performances by Students3. 5141.21 Administration of Medication <p>Mrs. Chastain moved to approve the following Policies:</p> <ol style="list-style-type: none">1. 1250 Visits to the Schools2. 1321 Public Performances by Students3. 5141.21 Administration of Medication <p>Seconded by Mr. McCauley.</p> <ul style="list-style-type: none">• Mr. Failla said the Board had corrected some language which is now being covered by state statute. He still has concerns about making someone take action, but if statute will protect them then he is fine with it.• Mr. Schemm asked if an adopted date will be added to the bottom of the policy. It was noted that the policy will have a revision date. <p>The motion passed unanimously.</p> <p>F. Policy for First Review</p> <ol style="list-style-type: none">1. 1323 Gifts to Students <ul style="list-style-type: none">• Mr. Lawson said this policy would come back next month for second review.	<p>Motion made and passed unanimously to approve the following curricula:</p> <ol style="list-style-type: none">1. Health 12. Sports Medicine3. Allied Health <p>E. Policies for Approval</p> <ol style="list-style-type: none">1. 1250 Visits to the Schools2. 1321 Public Performances by Students3. 5141.21 Administration of Medication <p>Motion made and passed unanimously to approve the following Policies:</p> <ol style="list-style-type: none">1. 1250 Visits to the Schools2. 1321 Public Performances by Students3. 5141.21 Administration of Medication <p>F. Policy for First Review</p> <ol style="list-style-type: none">1. 1323 Gifts to Students
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<p>G.</p>	<p>SNIS Roof Top Unit Replacement</p> <ul style="list-style-type: none">• Dr. Tracy said this is one of six units at SNIS. It is past its useful life and no longer functioning. Full replacement cost is estimated at \$38,000. That amount was put in the 2019-20 proposed budget but was cut. Dr. Tracy said they will be asking in March to take the funds from capital reserve.• Mrs. Faulenbach asked if there was a memo regarding this topic. Dr. Tracy said not yet since it is for discussion only. A memo will follow in March.• Mr. Munrett said this topic had been planned for discussion at the February Facilities meeting which was snowed out. He wanted to start discussion to get the timeline moving.• Mrs. Chastain asked if this is for the air conditioning system and what the lead time is. Mr. Munrett said this unit provides air conditioning to the main office. Delivery time is 3 to 4 weeks from order with an estimated 2 week install period.• Mrs. Faulenbach asked about the funding trail. Mr. Munrett said he highlighted this in his budget presentation during the superintendent's proposed budget.• Mrs. Faulenbach said the request then is to move this project to this year? Mr. Munrett said yes, the unit is no longer working and he is aware that taking funds from capital reserve is a many stage process.• Mr. Failla said he has a problem with pushing through a budget and then adding expenses back.	<p>G. SNIS Roof Top Unit Replacement</p>
<p>H.</p>	<p>Lillis Oil Tank</p> <ul style="list-style-type: none">• This item was discussed earlier in the agenda.	<p>H. Lillis Oil Tank</p>
<p>I.</p>	<p>Roofs</p> <ul style="list-style-type: none">• Dr. Tracy said there is no motion requested here just an update. He said he had conveyed to the	<p>I. Roofs</p>

Mayor the Board's desire for a Building Committee to oversee these projects. He said the Board had presented a series of options to the Town regarding the NMHS roof and the Town also wishes to explore an option for shingle over shingle which they are scoping out. A budget estimate for SNIS, prepared by Garland, has also been shared with the Town. He said he has expressed the Board's desire to have an opportunity to share their opinions regarding the projects with the Building Committee when it is set up. He has memorialized these topics today in a memo to the Town Finance Director.

- Mrs. Monaghan said she has shared some numbers regarding solar to Mr. Giovannone for review. She said she also stopped by the Mayor's office today and offered to serve on the Building Committee.

J. Shepaug Agriscience Enrollment

- Dr. Tracy handed out a draft agreement with Shepaug that was shared at Committee on Learning. The agreement would cap New Milford's enrollment to Shepaug and Nonnewaug at 20 total and provide a maximum of eight students to Shepaug this year. This would exceed the historical average of 18.25. He said he spoke to Shepaug Superintendent Bennett today and they are not quite together on the numbers. She asked for time to consider the agreement.
- Mr. Dahl expressed concern that Shepaug was looking for New Milford to fill additional seats.
- Mrs. Faulenbach asked that any agreement come back to the Board as a contract before being signed. She asked what the budgetary implications are. Dr. Tracy said there is a per pupil cost of \$6,823. Mr. Giovannone said the 2019-20 budget is based on an allocation of 20.
- Mrs. Monaghan asked if there is an additional transportation cost. Mr. Giovannone said All-Star is not charging additional for the duration of

J. Shepaug Agriscience Enrollment

	<p>this contract at least. The contract is currently in year two of five.</p> <ul style="list-style-type: none"> • Mr. Failla said he is opposed to limiting the number to 20, as that is not enough in his opinion. He said we should be encouraging students to enter these types of programs. He would be in favor of allocating additional money if needed. • Mr. Schemm said the 20 is built around the historical average from Nonnewaug. He is reticent to make any more of a commitment since this is a brand new program and the district doesn't know what it looks like specifically yet. He would like to see how it works before going all in. <p>K. Additional NES Paraeducator Support</p> <p>Mrs. McInerney moved to authorize up to \$18,000 for additional IEP/paraeducator support for Northville Elementary School, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Dr. Tracy said the funds are needed to meet emerging needs of previously enrolled and new students at NES. The current paraeducator complement is not covering this. IEPS are legal obligations which must be met and students need continuity to thrive. The scheduling has been reviewed by Principal Murray, Mrs. Olson, Ms. Baldelli and himself. The funds are for additional para hourly time, not positions. • Mr. McCauley said good paraeducators save the school district money over time and they are worth the money, especially because they are some of the lowest paid employees. • Mrs. Faulenbach said she agrees with Mr. McCauley's statements however this is not the first time this year that the Board has been asked for additional funding for unplanned expenditures. She said that while the budget is fluid, it is getting old. She also questions why the problem was not identified until March. Dr. 	<p>K. Additional NES Paraeducator Support</p> <p>Motion made and passed unanimously to authorize up to \$18,000 for additional IEP/paraeducator support for Northville Elementary School.</p>
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	<p>Tracy said he agreed that the request is not as timely as it should have been.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked where the \$18,000 figure came from. Dr. Tracy said it is the equivalent of three paras' time to cover service hours. Mrs. Faulenbach asked if IEPs are reviewed at the beginning of the year for scheduling purposes and she said she would have appreciated a memo regarding this topic to help her understand the timeline and issues and show a paper trail. She said if they have to do this to conform to IEPs she will support it but not happily, and she said the district needs to do a better job going forward. • Mr. Dahl asked if there is ever a district wide audit of para support done so that transfers can take place from other buildings when needed. Mrs. Olson said they assess needs every year. Paras are told when they are hired that they are district wide and can be transferred as needed. • Mr. Schemm asked what impact this has for next year's budget. • Mr. Lawson said there will be an opportunity for budget adjustments still to come if needed. • Mr. Schemm said he looks at the enrollment between the two K-2 schools and he wonders if NES' higher population comes with higher needs. He wonders if the community needs to consider rebalancing. • Mr. Lawson said it is really about parity. • Mrs. Olson said they had transferred seven staff members from HPS to NES at the beginning of the year. • Mr. Schemm said the statutory obligation boxes the Board in. <p>The motion passed unanimously.</p>	
<p>12.</p> <p>A.</p>	<p>Items For Information And Discussion</p> <p>Field Trip Report</p>	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p>

	<ul style="list-style-type: none"> • Mrs. McInerney asked about the SMS trip to Brookfield for unified arts. Ms. DiCorpo said that was for unified sports. <p>B. Graduation Requirements – CAPSS Briefs</p> <ul style="list-style-type: none"> • Mr. Lawson said this is a fluid topic right now with information continuing to come forward. <p>C. Town of New Milford Audit Report dated June 30, 2018</p> <ul style="list-style-type: none"> • Mr. Lawson said it should be noted that it was a \$450,000 transfer from the BOE to the Town that enabled the Town to finish in the black versus the red and created this clean audit. He hopes the spirit of cooperation will continue on both sides going forward. • Mrs. Chastain wanted it noted that the \$450,000 savings required a conscious effort on the Board’s part which included not filling open positions and not making purchases. It was in no way “leftover” money. • Mrs. Faulenbach noted that \$371,000 in litigation funds went to the Town as well. She spoke of the constant collaboration. <p>D. Capital Reserve Update</p> <ul style="list-style-type: none"> • Mr. Lawson noted that the figures discussed above affected the capital reserve balance as well. • Dr. Tracy recognized Mr. Giovannone, Accounting Manager Kathy Sanders and the Business Office team for their daily attention to the district’s finances. • Mr. Giovannone noted the \$728,982 balance in capital reserve. • Mr. Schemm asked if a line for the capital reserve and the turf field accounts could be added to the monthly budget position. • Mr. Lawson said the turf field account is actually a Town account. 	<p>B. Graduation Requirements – CAPSS Briefs</p> <p>C. Town of New Milford Audit Report dated June 30, 2018</p> <p>D. Capital Reserve Update</p>
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	<ul style="list-style-type: none"> • Mr. Giovannone said he would add the capital reserve line going forward. <p>E. Important Dates New Milford Public Schools 2019-2020</p> <ul style="list-style-type: none"> • Dr. Tracy said a full calendar will follow in the spring. 	<p>E. Important Dates New Milford Public Schools 2019-2020</p>
<p>13.</p> <p>A.</p> <p>B.</p>	<p>Discussion and Possible Action</p> <p>Interview and discussion of candidate for the position of Director of Technology**</p> <p>Appointment of candidate to the position of Director of Technology</p> <ul style="list-style-type: none"> • This item was discussed earlier in the agenda. 	<p>Discussion and Possible Action</p> <p>A. Interview and discussion of candidate for the position of Director of Technology**</p> <p>B. Appointment of candidate to the position of Director of Technology</p>
<p>14.</p>	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 10:20 p.m., seconded by Mr. Failla and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn at 10:20 p.m.</p>

Respectfully submitted:



Angela C. Chastain
 Secretary
 New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut

March 19, 2019

** As of March 15, 2019

*** As of March 18, 2019

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. **Mrs. Carol Allison**, Science Teacher, Schaghticoke Middle School

Retirement

Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Carol Allison** as Science Teacher at Schaghticoke Middle School effective June 28, 2019.

2. **Mr. Robert Burkhart**, Physical Education Teacher, New Milford High School

Retirement

Move that the Board of Education approve the resignation, due to retirement, of **Mr. Robert Burkhart** as Physical Education Teacher at New Milford High School effective June 28, 2019.

3. **Mrs. Melody Devlin**, Elementary Teacher, Sarah Noble Intermediate School

Retirement

Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Melody Devlin** as Elementary Teacher at Sarah Noble Intermediate School effective June 28, 2019.

4. **Ms. Karen Hores**, School Psychologist, Sarah Noble Intermediate School and Schaghticoke Middle School

Retirement

Move that the Board of Education approve the resignation, due to retirement, of **Ms. Karen Hores** as School Psychologist at Sarah Noble Intermediate School and Schaghticoke Middle School effective June 28, 2019.

5. **Mrs. Susan Partelow**, French Teacher, Schaghticoke Middle School

Retirement

Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Susan Partelow** as French Teacher at Schaghticoke Middle School effective June 28, 2019.

2. CERTIFIED STAFF

b. NON-RENEWALS

1. **None currently**

3. CERTIFIED STAFF

c. APPOINTMENTS

1. None currently

4. MISCELLANEOUS STAFF

a. RESIGNATIONS

1. None currently

5. MISCELLANEOUS STAFF

b. APPOINTMENTS

1. None currently

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

1. ~~***Mrs. Carol Couch, Head Cook for Food Services, Sarah Noble Intermediate School~~
Move that the Board of Education approve the resignation, due to retirement, of ~~Mrs. Carol Couch~~ as Head Cook for Food Services at Sarah Noble Intermediate School effective June 28, 2019.

Retirement

2. **Mrs. Josephine Hipp**, General Worker for Food Services, New Milford High School
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Josephine Hipp** as General Worker for Food Services at New Milford High School effective November 23, 2018.

Retirement

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. **Mrs. Kristen Willenbrock**, Tutor, Hill and Plain School
Move that the Board of Education appoint **Mrs. Kristen Willenbrock** as Tutor at Hill and Plain School effective March 25, 2019.

Education History:
BS: WCSU
Major: Elementary Education

\$16.00 per hour

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. **None currently**

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. ****Mrs. Ellen Cox-Rossini**, Secretary for Adult Education Program, New Milford High School
Move that the Board of Education appoint **Mrs. Ellen Cox-Rossini** as Secretary for the Adult Education Program at New Milford High School effective March 25, 2019.

\$14.00 per hour/28 hours per week

Replacing: Tudisco/Kaplan

10. BAND STAFF

a. RESIGNATIONS

1. **None currently**

11. BAND STAFF

b. APPOINTMENTS

1. **None currently**

12. COACHING STAFF

a. RESIGNATIONS

1. **Mr. David Mumma**, Boys' Interscholastic Basketball Coach, Schaghticoke Middle School
Move that the Board of Education approve the resignation of **Mr. David Mumma** as Boys' Interscholastic Basketball Coach at Schaghticoke Middle School effective February 25, 2019.
2. ****Mr. Sean Murray**, Boys' Freshman Lacrosse Coach, New Milford High School
Move that the Board of Education approve the resignation of **Mr. Sean Murray** as Boys' Freshman Lacrosse Coach at New Milford High School effective February 15, 2019.

Personal reasons

Personal reasons

13. COACHING STAFF

b. APPOINTMENTS

1. **Ms. Tricia Blood**, Girls' Intramural Softball Coach, Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Tricia Blood** as Girls' Intramural Softball Coach at Schaghticoke Middle School effective April 1, 2019.

2018-2019 Stipend: \$992

Current staff member

- | | |
|---|---|
| <p>2. Mr. Rob Hibbard, Boys' Interscholastic Baseball Coach, Schaghticoke Middle School
Move that the Board of Education appoint Mr. Rob Hibbard as Boys' Interscholastic Baseball Coach at Schaghticoke Middle School effective April 1, 2019.</p> | <p>2018-2019 Stipend: \$1985
Current staff member</p> |
| <p>3. Ms. Eileen Holden, Girls' Interscholastic Softball Coach, Schaghticoke Middle School
Move that the Board of Education appoint Ms. Eileen Holden as Girls' Interscholastic Softball Coach at Schaghticoke Middle School effective April 1, 2019.</p> | <p>2018-2019 Stipend: \$1985
Current staff member</p> |
| <p>4. Ms. Allyson LaPorte, Girls' Assistant Track and Field Coach, New Milford High School
Move that the Board of Education appoint Ms. Allyson LaPorte as Girls' Assistant Track and Field Coach at New Milford High School effective March 20, 2019.</p> | <p>2018-2019 Stipend: \$3172</p> |
| <p>5. **Ms. Felicia Lennon, Girls' Volunteer Softball Coach, New Milford High School
Move that the Board of Education appoint Ms. Felicia Lennon as Girls' Volunteer Softball Coach at New Milford High School effective March 20, 2019, pending receipt of temporary coaching permit.</p> | <p>Volunteer</p> |
| <p>6. Mr. Sean Mahon, Boys' Intramural Baseball Coach, Schaghticoke Middle School
Move that the Board of Education appoint Mr. Sean Mahon as Boys' Intramural Baseball Coach at Schaghticoke Middle School effective April 1, 2019.</p> | <p>2018-2019 Stipend: \$992
Current staff member</p> |
| <p>7. Mrs. Theresa McGuinness, Girls' Interscholastic Track Coach, Schaghticoke Middle School
Move that the Board of Education appoint Mrs. Theresa McGuinness as Girls' Interscholastic Track Coach at Schaghticoke Middle School effective April 1, 2019.</p> | <p>2018-2019 Stipend: \$1985
Current staff member</p> |
| <p>8. Mr. Sean McMahon, Boys' JV Lacrosse Coach, New Milford High School
Move that the Board of Education appoint Mr. Sean McMahon as Boys' JV Lacrosse Coach at New Milford High School effective March 20, 2019.</p> | <p>2018-2019 Stipend: \$3151</p> |

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|---|---|
| <p>9. **Mr. Sean Murray, Spring Weight Room Supervisor, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Sean Murray as Spring Weight Room Supervisor at New Milford High School effective March 20, 2019.</p> | <p>2018-2019 Stipend: \$5042
Current staff member</p> |
| <p>10. Mr. Sean Murray, Boys' Varsity Football Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Sean Murray as Boys' Varsity Football Coach at New Milford High School effective August 23, 2019.</p> | <p>2019-2020 Stipend: \$6099
Current staff member</p> |
| <p>11. Mrs. Victoria Murray, Girls' and Boys' Unified Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mrs. Victoria Murray as Girls' and Boys' Unified Track and Field Coach at New Milford High School effective April 1, 2019.</p> | <p>2018-2019 Stipend: \$992
Current staff member</p> |
| <p>12. Ms. Sarah Swann, Girls' JV Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Sarah Swann as Girls' JV Lacrosse Coach at New Milford High School effective March 20, 2019.</p> | <p>2018-2019 Stipend: \$3151
Current staff member</p> |
| <p>13. Mr. Matt Wall, Boys' Interscholastic Track Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Matt Wall as Boys' Interscholastic Track Coach at Schaghticoke Middle School effective April 1, 2019.</p> | <p>2018-2019 Stipend: \$1985
Current staff member</p> |
| <p>14. LEAVES OF ABSENCE</p> <p>1. **Mrs. Barbara Zulkeski, District Data Administrator
<u>Move</u> that the Board of Education approve an unpaid medical leave of absence for Mrs. Barbara Zulkeski effective March 25, 2019 tentatively to the end of the 2018-19 school year.</p> | <p>Unpaid Leave of Absence</p> |

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER MARCH 12, 2019**

<http://images.pcmac.org/Uploads/NewMilfordPS/NewMilfordPS/Departments/MeetingSch edule/ops031219.pdf>

11. DISCUSSION AND POSSIBLE ACTION

- B. Monthly Reports
 - 1. Budget Position
 - 2. Purchase Resolution D – 720
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
 - 2. New Milford Diamond Club

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
FACILITIES WEB PAGE UNDER MARCH 12, 2019**

<http://images.pcmac.org/Uploads/NewMilfordPS/NewMilfordPS/Departments/MeetingSch edule/fac031219.pdf>

11. ITEMS FOR INFORMATION AND DISCUSSION

- G. SNIS Roof Top Unit

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER MARCH 12, 2019**

<http://images.pcmac.org/Uploads/NewMilfordPS/NewMilfordPS/Departments/MeetingSch edule/ops031219.pdf>

12. ITEMS FOR INFORMATION AND DISCUSSION

- B. Excess Cost

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
POLICY WEB PAGE UNDER MARCH 5, 2019**

<http://images.pcmac.org/Uploads/NewMilfordPS/NewMilfordPS/Departments/MeetingSch edule/pol030519.pdf>

12. ITEMS FOR INFORMATION AND DISCUSSION

- C. Mastery Based Credit

FOR SECOND REVIEW

COMMENTARY: *Suggested changes look good. There are no statutes or regulations that specifically address gifts to students so the Board has wide latitude here.*

1323

Community Relations

Gifts to Students

The Superintendent must approve gifts to students of trophies, prizes or awards from persons or organizations not connected with the schools intended to be presented on school grounds or at any school sponsored activity. While the Board welcomes and encourages public support of excellence in the schools, all trophies, prizes and awards must conform to the policy of the Board of Education ~~and the corresponding administrative regulations providing for awards.~~

(~~cf. 5126—Awards for Achievement~~)

Policy adopted: May 7, 2001
Policy revised: June 9, 2009
Policy reviewed: October 15, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR FIRST REVIEW

Commentary: Proposed changes reflect Public Act 17-42 concerning New Graduation Requirements commencing classes graduating in 2023. PA 17-42 places significant emphasis on flexibility and multiple pathways for students. These pathways better prepare students to pursue their aspirations and dreams. Through more flexibility and student choice, it is our goal that a graduate leaves New Milford High School prepared to successfully tackle the challenges laid before them.

6146(a)

Instruction

Graduation Requirements

Pathways for the NMHS Graduate

Two Year College/Career Ready Pathway: Minimum requirement is a high school diploma and attainment of the distribution of credits as prescribed. It is recommended that the student take the most personally challenging course load during their high school tenure and integrate work in the field whenever possible (internships, job shadowing, work, etc.)

Four Year College Pathway: Minimum requirement is a high school diploma and attainment of the distribution of credits as prescribed. Most four-year colleges require that the graduate take four credits in English and math, three credits in science and social studies, and at least two credits in a world language.

Highly Competitive Colleges Pathway: Minimum requirement is a high school diploma and attainment of the distribution of credits as prescribed. Most highly competitive colleges require that the graduate take four credits in English, math, science and social studies, and at least three credits in a world language. It is also highly encouraged that the level of these courses be at the Advanced Placement level and at the very least honors level when available.

To graduate from the New Milford Public Schools, a student must earn a minimum number of credits, fulfill credit distribution requirements and meet district performance standards.

I. Academic credit distribution requirements

A. Students must complete the following credits:

Year of Graduation 2013, 2014	4.0—English
	3.0—Mathematics
	3.0—Social Studies (including 0.5 credit in civics and 1 credit for U.S. history)
	3.0—Science
	1.0—Physical Education
	1.0—Arts (Fine or Practical)
	0.5—Health
	7.0—Electives

	22.5 TOTAL CREDITS

Instruction

Graduation Requirements

Year of Graduation 2015	<p>4.0—English 3.0—Mathematics 3.0—Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0—Science 2.0—Physical Education 1.0—Arts (Fine or Practical) 0.5—Health 7.0—Electives</p> <hr/> 23.5 TOTAL CREDITS
Year of Graduation 2016	<p>4.0—English 3.0—Mathematics 3.0—Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0—Science 2.0—Physical Education 1.0—Arts (Fine or Practical) 0.5—Health 8.0—Electives (including 0.5 in humanities)</p> <hr/> 24.5 TOTAL CREDITS
Year of Graduation 2017-19-22	<p>4.0 English 4.0 Mathematics 3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0 Science 2.0 Physical Education 1.0 Arts (Fine or Practical) 0.5 Health 8.5 Electives (including 0.5 in humanities and 0.5 in Financial Literacy)</p> <hr/> 26.0 TOTAL CREDITS

Commencing with the Class of 2023:

Humanities Cluster: 9 Credits

- No less than 3 credits in English
 - English I, II, III/AP (3 Credits)
- No less than 3 credits in Social Studies
 - Must include 1.0 credit in US History and 0.5 credit in Civics)
 - 1.5 additional credits in Social Studies (See Program of Studies)
- 3 additional credits of student choice (additional English, Social Studies, Level 4 or above in World Language, Art History, History of Jazz, History of American Musical Theater etc.)

Instruction

Graduation Requirements

STEM Cluster: 9 Credits

- No less than 3 credits in Science
 - Integrated Science, Biology, Chemistry (3 Credits)
- No less than 3 credits in Math (See Program of Studies)
 - Maximum of 3 credits awarded for successful completion (B-/80) of Math courses of Algebra 1 or higher taken at the middle school
- 3 additional credits of student choice (additional Science, Math, Tech. Ed., Intro to Business, Computer Literacy, Business Computer Applications, Website Design I&II, Intro to Computer Programming, AP Computer Science A, AP Computer Science Principles etc.)

Health & Wellness Cluster: 2 Credits

- 1 credit in Physical Education
- 1 credit in Health & Safety Education
 - Must include 0.5 credit in Health 1
 - Additional 0.5 credit of student choice (*Health 2, Allied Health, Medical Technology, Emergency Medical Technician, Sports Medicine, Early Childhood ,Child Development etc.)

World Language Cluster: 1 Credit

- 1 credit of any World Language course at New Milford High School
 - 1 credit awarded for successful completion (B-/80) of Part A & Part B of the same World Language course from grades 7 & 8

Electives Cluster: 3 Credits

- 1 credit in Practical or Fine Arts (See Program of Studies)
- 0.5 credit in Personal Finance - Required by state law
- 1.5 additional credits of student choice

Mastery Based: 1 Credit

- 0.5 Credit in Assured Skills Experiences
- 0.5 Credit in Assured Content Experiences

25 Credits Total

~~B. A credit shall consist of not less than the equivalent of a forty-minute class period for each school day of a school year unless such credit is earned at an institution accredited by the Department of Higher Education or regionally accredited.~~

Instruction

Graduation Requirements

II. District's performance standards

These performance standards identify the basic skills that students are expected to achieve in order to graduate. A New Milford High School graduate must complete all academic requirements and demonstrate basic skills in Reading & Writing, Quantitative Thinking (Math & Science) and Information Literacy. The Superintendent of Schools or designee shall develop administrative regulations regarding performance standards for each basic skill, including the method(s) of assessing a student's level of competency in such skills. The assessment criteria must include, but not be based exclusively on, the results of the state or national high school state-wide mastery examination.

III. Options if graduation requirements are not met

The Board of Education is dedicated to providing students who may have difficulty fulfilling these requirements with different options and multiple opportunities to meet the academic and performance standards for graduation.

Those students who have not successfully completed the assessment criteria will be afforded alternative means of meeting this criteria. The following is not an inclusive list:

- Pass 0.5 credit of English 4
- Completion of a research project, approved in advance by the Science Department, that involves data collection, and is graded according to an established rubric
- Pass Departmental Exam covering the topics of arithmetic, algebra, geometry and statistics
- Pass 0.5 credit of Practical Math
- English Writing SAT I of 450 or better
- Math Reasoning SAT I of 450 or better
- Math SAT II Math Level 1C of 450 or better

Seniors who are not eligible for graduation with their class due to a failure to meet the district graduation requirements in one or more subjects may select one of the following options:

1. Successful completion of a summer course or summer courses comparable (as determined by the Principal) to the subject(s) in which the student was deficient
2. Enroll in an on-line course in accordance with Policy 6172.6 (Virtual/On-line Courses/College/University Courses)
3. Make arrangement for re-testing to meet performance standards
4. Return to school in September as a fifth year senior

IV. II. Exemptions, modifications, and accommodations

- A. If a physician or advanced practice registered nurse certifies in writing that the physical education requirement is medically contraindicated because of the physical condition of the student, this requirement may be fulfilled by an elective.

Instruction

Graduation Requirements

- B. Exemptions; modifications and accommodations of graduation requirements will be made for any student with a disability as determined by the planning and placement team or 504 team.
- ~~C. Only credits for courses taken in grades nine through twelve shall satisfy graduation requirements except that the Superintendent of Schools or designee may grant credit for certain courses identified in subsection (e) of Section 10-221a of the Connecticut General Statutes.~~ **A maximum of three credits may be granted for successful completion of courses taken at the middle school level that align with the high school curriculum.**
- D. The Board may permit a student to graduate during a period of expulsion pursuant to Connecticut General Statutes 10-233d if the Board determines that the student has satisfactorily completed the necessary credits for graduation.
- E. In accordance with state law, the Board of Education may award a high school diploma to a veteran of World War II, the Korean hostilities, or the Vietnam Era who left high school to serve in the armed forces and did not receive a diploma as a consequence of such service as well as any person who withdrew from high school prior to graduation to work in a job that assisted the war effort during World War II, did not receive a diploma as a consequence of such work and has resided in the state for at least fifty consecutive years.

Early Graduation

Students may finish in ~~seven~~ **six** semesters provided all graduation requirements have been satisfied. Any student interested in being considered for early graduation must notify his/her counselor of his/her intentions by May 1 of the junior year. Students applying for early graduation must obtain the Early Graduation Policy statement and related application form from the Guidance Office and take course no. 990.

Course No.	Course	Prerequisites
990	Early Graduation	By Special Arrangement Only

(cf. 5121 - Examination/Grading/Rating)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6111 - School Calendar)

(cf. 6141.4 – Independent Study)

~~(cf. 6145.6 – Travel and Exchange Programs)~~

(cf. 6142.2 **6146.2** – Statewide Proficiency/Mastery Examinations)

(cf. 6172.6 – Virtual/Online Courses/College/University Courses)

Instruction

Graduation Requirements

Legal reference:	Connecticut General Statutes
10-14n	State-wide mastery examination
10-161	Establishment of graduation date
10-18	Courses in United States history, government and duties and responsibilities of citizenship
10-19	Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome
10-221a	High school graduation requirements
10-223a	Promotion and graduation policies. Basic skills necessary for graduation, assessment process

Policy adopted: June 10, 2003
 Policy revised: June 27, 2005
 Policy revised: June 8, 2010
 Policy revised: October 11, 2011
 Policy revised: September 10, 2013
 Policy revised: October 8, 2013

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

FOR FIRST REVIEW

Commentary: Suggested changes broaden opportunities for students who need to make up credits to pursue studies in courses not currently offered at New Milford High School.

6141.4(a)

Instruction

Independent Study

To meet the needs of extremely capable and highly motivated students, the Board of Education hereby establishes the following policy with respect to The Independent Study Programs at New Milford High School.

This policy is to provide equity as well as opportunities for all students who need to make up credits and **to broaden opportunities for students to pursue study in courses not currently offered at New Milford High School.** It is limited in scope to the following criteria and falls under the discretion of the High School Principal.

1. Independent Study proposals will be presented to the Principal or his/her designee prior to the school year or semester the independent study is to occur. Approval must be obtained from the Principal before the second week of the school year or semester. If a proposal is submitted subsequent to the second week of the semester, the Superintendent may approve the proposal, if the High School Principal can show cause as to why the time frame outlined above should be waived.
2. Independent Study ordinarily will be available only for approved Board of Education Courses, **and for courses not listed in the Program of Studies with written prior approval from both the Department Chair and Principal or designee.** If a student submits a proposal which goes beyond the regular school curriculum, that student must have a record of outstanding responsibility and motivation in their academic pursuits.
3. The proposal must have a faculty sponsor certified in the area most closely associated with the Independent Study proposal. The staff member who guides and lends technical support does so voluntarily and not in lieu of any other assignment.
4. The Independent Study course is classified as an elective. It may not supplant any required high school class/course without first obtaining a waiver from the High School Principal.
5. Independent Study credits must be judged to require equivalent commitment of time and must be certified by the faculty sponsor.

Instruction

Independent Study

6. An assessment component of the Independent Study proposal must be clearly delineated. A portfolio, performance or exam are acceptable assessment vehicles. The sponsoring staff member will conduct an assessment or review any outside assessment agreed upon as a prior part of the Independent Study proposal. The sponsor must approve the level of work in the project in order for any credit to be awarded.
7. A maximum number of two (2) Independent Study credits may be earned by an individual unless, based upon the unique needs or circumstances of the student, the Superintendent of Schools has first granted approval to any plan that calls for an individual to be awarded more than two (2) independent credits in his/her high school career.

Policy adopted: June 10, 2003
Policy revised: June 14, 2011

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR FIRST REVIEW

Commentary: No changes are requested to this policy in regards to Public Act 17-42 concerning New Graduation Requirements. It maintains the ability of students to earn a maximum of three (3) units of academic credit to be applied toward graduation requirements by completing on-line or virtual courses or university/college courses.

6172.6(a)

Instruction

Virtual/Online Courses/College/University Courses

The Board of Education believes that education through virtual/on-line courses or through university or college courses is an effective means of instruction for students. A virtual school is hereby defined as an educational organization that offers courses at various grade levels through Internet or Web-based methods. These schools can offer courses to enhance, supplement or enrich the existing curriculum and can also provide an alternative means of instruction. Interactive learning does not require the student to be physically present in the same location as the instructor or other students.

Virtual/on-line courses will be part of this District's educational program delivery system to increase accessibility and flexibility in the delivery of instruction. In addition to regular classroom-based instruction, students in the District may earn credit through programs provided by virtual/on-line courses.

All virtual/on-line educational programs and courses will be consistent with District instructional goals and aligned with Connecticut's academic standards, curriculum frameworks and assessments. The administration is directed to periodically review instructional materials of virtual on-line courses to ensure they meet program standards.

The Board of Education recognizes students may benefit from on-line courses or post-secondary courses to assist students in obtaining credits necessary to earn a New Milford High School diploma, to maintain academic standing, or to provide enrichment for those who might require special courses.

The District will not use on-line courses as the sole medium for instruction in any required subject area for students in grades K-8.

High school students may earn a maximum of three (3) units of academic credit to be applied toward graduation requirements by completing on-line or virtual courses or university/college courses through agencies approved by the Board unless the principal waives that provision in writing stating the reasons why, citing whatever circumstances that has caused this waiver.

Credits from an on-line or virtual course or a university/college course may be earned toward graduation only in the following circumstances:

Instruction

Virtual/Online Courses/College/University Courses (continued)

1. The workload required by the on-line course is equivalent to that of a similar course taught in a traditional classroom setting.
2. The content is rigorous and aligned with curriculum guidelines approved by the State Board of Education, where appropriate.
3. The course engages students and has interactive components, which may include, but are not limited to, required interactions between students and their teachers, participation in on-line demonstrations, discussion boards or virtual labs.
4. The program of instruction for such on-line coursework is planned, ongoing and systematic.
5. The courses are (a) taught by teachers who are certified in the state or another state and have received training on teaching in an on-line environment, or (b) offered by institutions of higher education that are accredited by the Board of Regents for Higher Education or State Board of Education or regionally accredited;
6. The course is not offered at the District's high school.
7. The high school does offer the course, but the student is unable to take it due to an unavoidable schedule conflict.
8. The course will serve as an alternative or a supplement to extended homebound instruction.
9. The District has expelled the student from the regular school setting, and the student has been offered an alternative educational opportunity.
10. The Principal, with agreement from the student's teachers and parents/guardians, determines the student requires a differentiated or accelerated learning environment.
11. A student has failed a course and wishes to recover credits in that course area.
12. The student's PPT or Section 504 Team has determined it to be an appropriate means of instruction.

As determined by Board/school policy, students applying for permission to take a virtual course will do the following:

Instruction

Virtual/Online Courses/College/University Courses (continued)

- Complete prerequisites and provide teacher/counselor recommendations to confirm the student possesses the maturity level needed to function effectively in an on-line/college learning environment.
- Obtain the written approval of the Principal or his/her designee before a student enrolls in a virtual course or the university/college course.
- Adhere to the District code of conduct to include rules of behavior and consequences for violations.
- Adhere to attendance requirements of the District.
- Understand that any and all fees imposed on the learner are the sole responsibility of the learner and not the New Milford Board of Education or its designee.

The school must receive an official record of the final grade before awarding credit toward graduation. Only approved courses shall be posted on student transcripts.

Students will have access to sufficient library media resources such as a “virtual library” available through the World Wide Web, laboratory facilities, technical assistance, and hands-on training and information.

- Approval of any course shall be based upon its compliance with Connecticut’s academic standards and requirements.

On-line course delivery must be from institutions accredited by the new England Association of Schools and Colleges, Southern Association of Colleges and Schools, Middle States Association of Colleges and Schools, North Central Association of Colleges and Schools, Northwest Association of Schools and Colleges or Western Association of Schools and Colleges or, if the institution is foreign, recognized by the Connecticut State Department of Education as having appropriate academic standards.

Legal Ref: Connecticut General Statutes Section
10-221 (Board of Education to prescribe rules, policies and procedures)
10-221a High school graduation requirements. Student support and remedial services.

Policy adopted: December 9, 2008
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut



New Milford Public Schools
Facilities Department
386 Danbury Road
New Milford, CT 06776
860) 354-6265
FAX (860) 210-2233

MEMORANDUM

To: Dr. Stephen Tracy, Interim Superintendent
From: Kevin Munrett, Facilities Director
Date: 3/11/19
Re: Lillis Oil Tank Project

Dr. Tracy -

Due to the unforeseen and unexpected broken sewer, ledge and other miscellaneous problems stemming from the Lillis Administration Building Oil Tank Replacement Project, I am issuing this memorandum.

Updates and Notifications on Project Status

You will recall we first discovered ledge and the broken sewer line in late December, 2018. Email notifications were sent to both the Board of Education members and the Mayor's Office to apprise them of the findings almost immediately (pages 3-5 of this memo). Subsequent correspondence and meetings were also held in the ensuing weeks to allow for a transparent exchange of information between the Board and Town. Verbal authorization to move forward in correcting this serious health hazard was further reiterated by you as stated during the Town Council Meeting of January 28, 2019.

An additional cost for equipment on this project was very much needed to remove the ledge found under and around the old oil tank. This equipment allowed ETT to dig to the proper depth in order to install the new tank according to State and manufacturers specifications. The alternative was to seek out an explosives company or completely revamp the project into an above ground tank (pages 3-5 of this memo). This option was discussed before the holidays with no success. The explosives company told me they would not be able to utilize explosives at Lillis due to our close proximity to residences and even if they could, it would be a minimum three month wait. We also discussed changing the tank to a smaller unit or an above ground tank. Both options while viable, would have added serious cost implications as well as added time to the project. Keeping in mind, January was quite mild and we were racing to capture as much amiable weather as possible. All options were discussed with you at the time and

you made the final decision to permit the jackhammering as the least costly and most timely approach to fixing the serious problem we were facing.

Change Order #1

ETT Environmental has submitted documentation requesting \$3,000.00 in total for Change Order # 1 (pages 6-9 of this memo). that covers the costs associated with moving the tank from HPS as well as pipping the temporary tank into operation. It is signed by both the Director of Fiscal Services and I. It will now be presented to ETT for signature. It then requires signature by both the Town Finance Director and the Mayor before it can be officially approved.

Change Order #2

ETT Environmental is seeking payment to cover some of his costs associated with the renting of equipment, labor and materials. They have submitted documentation requesting \$89,170.00 in total for Change Order # 2 (pages 10-14 of this memo). It is not signed by neither the Director of Fiscal Services nor I. As per your request from January 29, I have solicited an independent 3rd party to verify the rates being requested by ETT. I have been working with Mr. David Tinker of David Tinker Excavating to make this determination. While it is not always possible to find an “apples to apples” comparison of construction costs, Mr. Tinker was able to shed some light on the rates and wages to operate very similar equipment to what was being utilized at Lillis. I have shared these rates with ETT Enterprises and while we do not fully agree on the hourly rates, we are still in the process of negotiating a rate to which we can all agree upon. Once this is completed I and the Director of Fiscal Services would feel comfortable signing a revised Change Order # 2 as agreed upon by the vendor. It then requires signature by both the Town Finance Director and the Mayor before it can be officially approved.

Funding

Even after Change Order #1 and #2 are finalized, the funds to satisfy both would need to be authorized. This would be by either a request to the Town that funded the project to begin with or as a request to withdraw funds from our Capital Reserve. As of March 1, 2019 the balance in the Board of Education’s Capital Reserve account is \$729,704. The bills paid so far on this project are captured in the chart below:

AMOUNT	DESCRIPTION
\$ 105,108.00	LILLIS OIL TANK ORIGINAL PROJECT FUNDING
\$ (97,713.00)	BID AWARD TO ETT ENVIRONMENTAL*
\$ (5,000.00)	PAID PEMBROKE INVOICE #12650
\$ (426.80)	PAID O&G INVOICE #276952
\$ (245.00)	PAID ARC-O-ROOTER INVOICE #63371
\$ 1,723.20	REVISED ACCOUNT BALANCE 3.1.19

* DOES NOT INCLUDE ANY CHANGE ORDERS

Sincerely,
 Kevin Munrett
 Director of Facilities

Munrett, Kevin

From: Munrett, Kevin
Sent: Thursday, December 27, 2018 11:31 AM
To: Tracy, Stephen
Subject: Re: Lillis Oil Tank Update 4

Hi Steve. Currently we are still removing contaminated soil and setting aside for proper disposal. Once complete, we will jackhammer to remove ledge.

Sent from my iPhone

On Dec 27, 2018, at 10:35 AM, Tracy, Stephen <tracys@newmilfordps.org> wrote:

Thanks, Kevin.

Any further news on this? I'm planning a brief update to the BoE tomorrow.
<image002.jpg>

From: Munrett, Kevin <munrettk@newmilfordps.org>
Sent: Thursday, December 20, 2018 10:32 AM
To: Tracy, Stephen <tracys@newmilfordps.org>
Cc: Silverman, Pat <silvermanp@newmilfordps.org>; Giovannone, Anthony <giovannonea@newmilfordps.org>
Subject: RE: Lillis Oil Tank Update 4

Good morning all.

After unsuccessfully contacting vendors in the geo-physics and blasting fields, the contractor and I have agreed, our next best course of action is to simply jackhammer the ledge until we get deep enough to set the tank.

This will be another change order to the initial contract amount, but we cannot delay any further. We are hoping the ledge is not too deep and easy enough to break with heavy jackhammering. If not, our alternative would be to purchase a smaller UST. Possibly 5,000 or 6,000 gallon. This tank would then not require us to dig deeper into the ground. I have asked ETT to price out one of these tanks as an option, although we are hopeful we can chip away enough of the ledge to fit the original 10,000 gallon tank.

As always, I will be sure to update you on our progress.
Kevin

From: Munrett, Kevin
Sent: Monday, December 17, 2018 1:51 PM
To: Tracy, Stephen <tracys@newmilfordps.org>
Cc: Silverman, Pat <silvermanp@newmilfordps.org>; Giovannone, Anthony <giovannonea@newmilfordps.org>
Subject: Lillis Oil Tank Update 4

Hi Steve-

I met with ETT Environmental today to go over where we are with the Lillis Oil Tank. During excavation, the operator noted there is substantial "ledge" in, under and around where the old tank was located. This ledge is hard rock which is naturally found in the earth. It is not cement or man-made, as originally thought. Either way, the ledge needs to be removed in order to get to make the hole long and wide enough to accommodate the new tank and required pea gravel.

This seems to be exactly why the previous oil tank was placed in such close proximity to the asphalt pavement. Whoever placed the tank originally, hit the same ledge we have encountered and instead of blasting or chipping it away, simply laid the tank in the ground with little to no clearance from the roadway above (approx. 3" below asphalt, code is at least 18" deep). Needless to say, this is not an option this time around.

Our next step is to contact a geo-physicist/drilling company who has specialized equipment to tell us where and how deep the ledge actually is below ground. I will get some pricing ideas and share with you asap. Our options at this point include: chipping or blasting the current site or possibly choosing a new site location.

Also during today's visit, the odor of fuel oil was detected from the north side of the hole. We excavated several bucket loads in order to take additional soil samples and sent them off to the lab. We won't know how much contamination we have until the lab results come back. The good news is three-fold: 1) the old tank did not appear to have any holes or leaks 2) today's fuel odor was found in the area where the fill valve was located. As such, it could simply be over flow oil, or possibly old oil from a previous tank. We did find a number of old plumbing lines to the building, so clearly this isn't the first tank at Lillis. 3) the ledge below acts as sort of a 'bathtub' and will catch the oil to prevent it from sinking deeper into the soil.

Call me with any questions,
Kevin

Munrett, Kevin

From: Tracy, Stephen
Sent: Friday, December 28, 2018 2:35 PM
To: Mayor Pete Bass
Cc: David A. Lawson (ldjblawson@msn.com); Brian McCauley (bjavah@gmail.com); Munrett, Kevin
Subject: Oil Tank Complications

Mayor:

A quick "heads up" regarding complications that have arisen in connection with the installation of the new oil tank at the Lillis Building.

First, it turns out that an extensive rock ledge is located immediately below the old tank. As a result, that tank was not buried as deeply as it should have been when it was installed several decades ago. The ledge will need to be removed (probably by jackhammer) so that the new tank can be installed at a suitable depth.

Second, as the excavation was proceeding, workers discovered a broken sewage pipe in the area near the old tank. The pipe is original to the building (1930) and is made out of clay. Given the age of the pipe, the low volume of flow and the manner in which the pipe was originally set in the ground, our maintenance crew believes that the line may be clogged by root growth or some other obstruction. Also, there may be additional breaks in the pipe as it heads east to the sewer main. Arco Rooter is being brought in to inspect the sewage line and better define the problem. In the meantime, excavation of the site has been suspended until we can get the sewer line repaired. It is unclear at this time how long or how costly this process will be.

I suggest that you and I meet with the appropriate Town and Board of Education representatives as soon as possible to review these developments and plan our response. I'll give you a call on Monday to make arrangements.

My best to you and your family for the year ahead.....

Happy New Year!



Stephen Tracy
Interim Superintendent



Contract Change Order Form

PO #

Project Name (if applicable)

Vendor Name

Supplement Date

Supplement #

Supplement Amount

Account # & Amounts Charged

	Account	Amount		Account	Amount
1	C0000000-53204-0011	\$1,723.20	5	<input type="text"/>	<input type="text"/>
2	BZZ26846-57300	\$1,276.80	6	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	7	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	8	<input type="text"/>	<input type="text"/>

Total of this Change Order

\$3,000.00

Explanation of need for this change order:

1.) Transportation of Fuel Storage tank from HPS
2.) Piping for temporary tank

Original Contract Amount:

\$97,713.00



Scope of work and or itemized cost from vendor attached

Previously Approved Supplements:

1	<input type="text"/>	6	<input type="text"/>
2	<input type="text"/>	7	<input type="text"/>
3	<input type="text"/>	8	<input type="text"/>
4	<input type="text"/>	9	<input type="text"/>
5	<input type="text"/>	10	<input type="text"/>

Total Contract (including this supplement)

\$100,713.00



(Addendum I – Continued)

Check box if new Insurance Certificate is attached (required if supplement exceeds current insurance coverage period).

Check box if Connecticut Prevailing Wage Law limits have been exceeded by the cumulative effect of this supplement. Thresholds are \$400,000 for new construction and \$100,000 for rehabilitation, remodeling, etc. Please note that the Town and the contracting agent must provide certifications to the Labor Commission *prior* to the award of any contract exceeding these limits. Copies of the certifications should be attached with this form.

Effect on Organization:

Partially funded by Lillis Oil tank capital project and partially funded by Facilities Operating Budget. End result leaves Lillis Oil tank project with zero (\$0) funds going forward. Further change orders would need a funding source identified.

Effect on Schedule (including estimated completion date for this change):

None - work already completed.

Vendor Print/Sign

Department Head

Vendor Date

3/12/19

Department Head Date

Director of Fiscal Services - BOE

3/12/19

Director of Fiscal Services - BOE Date



This Change Order is part of a Construction / Renovation project and requires the following two (2) additional approvals:

Director of Finance - Town

Director of Finance - Town Date

Mayor - Town

Mayor - Town Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/21/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Susan Berck-Cross	
LEVINE INSURANCE GROUP LLC		PHONE (A/C, No, Ext): (860) 739-4444	FAX (A/C, No): (860) 739-6861
221 Boston Post Road		E-MAIL ADDRESS: sue@ligct.com	
P.O. Box 339		INSURER(S) AFFORDING COVERAGE	
East Lyme CT 06333		INSURER A: Crum & Forster Specialty Insurance Company	
INSURED		INSURER B: Tri State of MN 31003	
ETT Enterprises, Inc. DBA ETT Environmental Services		INSURER C: Continental Western Insurance Co 10804	
92 Ingham Hill Road Unit #4		INSURER D:	
Old Saybrook CT 06475		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL1922102680

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC. OTHER:			EPK-125924	02/15/2019	02/15/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Contractors Pollution \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ADP5383219-10	02/15/2019	02/15/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			EFX-112299	02/15/2019	02/15/2020	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCA5383268-10	02/15/2019	02/15/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Errors & Omissions Liability (claims made)			EPK-125924	02/15/2019	02/15/2020	Each Wrongful Act 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance

CERTIFICATE HOLDER**CANCELLATION**

Town of New Milford & Town of New Milford Board of Education 50 East Street New Milford CT 06776	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

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235 Old Blue Hills Rd
 Durham, CT 06422 US
 sales@ett-tech.com
 WWW.Ett-Tech.com

Invoice 5859-307

BILL TO

Kevin Munrett
 New Milford Public Schools
 386 Danbury Road
 New Milford, CT 06776

DATE
 12/14/2018

PLEASE PAY
\$3,000.00

DUE DATE
 01/13/2019

P.O. NUMBER

1902116

ACTIVITY	QTY	RATE	AMOUNT
Tank Service Change Order - Piping for temp tank	1	1,000.00	1,000.00
Tank Service Transportation of Fuel Storage tank	1	2,000.00	2,000.00
This is for the Lillis Admin Building			

TOTAL DUE \$3,000.00

THANK YOU.



Contract Change Order Form

PO #

Project Name (if applicable)

Vendor Name

Supplement Date

Supplement #

Supplement Amount

Account # & Amounts Charged

	Account	Amount		Account	Amount
1	C0000000-53204-0011	\$89,170.00	5	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	6	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	7	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	8	<input type="text"/>	<input type="text"/>

Total of this Change Order

- 1.) Additional Ledger Costs
- 2.) Septic Costs
- 3.) Additional Backfill Costs
- 4.) Extra materials

Explanation of need for this change order:

Original Contract Amount:



Scope of work and or itemized cost from vendor attached

Previously Approved Supplements:

1	<input type="text" value="\$3,000.00"/>	6	<input type="text"/>
2	<input type="text"/>	7	<input type="text"/>
3	<input type="text"/>	8	<input type="text"/>
4	<input type="text"/>	9	<input type="text"/>
5	<input type="text"/>	10	<input type="text"/>

Total Contract (including this supplement)



(Addendum I – Continued)

Check box if new Insurance Certificate is attached (required if supplement exceeds current insurance coverage period).

Check box if Connecticut Prevailing Wage Law limits have been exceeded by the cumulative effect of this supplement. Thresholds are \$400,000 for new construction and \$100,000 for rehabilitation, remodeling, etc. Please note that the Town and the contracting agent must provide certifications to the Labor Commission *prior* to the award of any contract exceeding these limits. Copies of the certifications should be attached with this form.

Effect on Organization:

Funding source needs to be identified.

Effect on Schedule (including estimated completion date for this change):

None - work already completed.

Vendor Print/Sign

Vendor Date

Department Head

Department Head Date

Director of Fiscal Services - BOE

Director of Fiscal Services - BOE Date



This Change Order is part of a Construction / Renovation project and requires the following two (2) additional approvals:

Director of Finance - Town

Director of Finance - Town Date

Mayor - Town

Mayor - Town Date



**Environmental
Services**

860-388-1487 (cell) 860-424-6671
92 Ingham Hills Road Unit#4, Old Saybrook, CT
06475

**New Milford Public Schools
Lili's administrative building
Oil tank replacement
Change Order #2
Revision #2 (3/7/19)**

Labor rates-

- \$2400/day per operator
- \$1200/day per technician
- Overtime hours-1.5x time

Septic repair labor- \$25,700

- 12/28-12/29 (\$9600)
 - Discovered septic pipe, made grave safe for repair
 - Two full days, two operators
- 12/31 (\$2400)
 - Prepped for camera, began repair
 - One full day, one operator
- 1/4 (\$8400)
 - Cleaned out grave after (weather induced) cave-in, assisted Roto-Rooter, continued repair
 - OT day (5am-5pm), two operators
- 1/5 (\$500)
 - Sourcing/transporting pipe and supplies
 - Half day, one driver
- 1/8 (\$4800)
 - Repaired lower road, cleaned up (weather induced) cave-in, finalized repair
 - One full day, two operators

Septic materials- (included)

Ledge labor- \$38,400

- 12/27 (\$4800)
 - Began hammering
 - One full day, two operators

Environmental Tank Technology



- 1/9 (\$4800)
 - Hauled boulders/asphalt off site
 - One full day, two operators
- 1/10-1/16 (sub 1/13) (\$28,800)
 - Hammered/hauled boulders
 - Six full days, two operators

Extra labor due to backfilling a larger hole-\$ 29,000

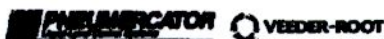
- 1/28 (\$4800)
 - One week had gone by, needed to dewater hole/cleanout cave-ins (weather). Began filling of stone.
 - One full day, two operators
- 2/6 (\$7200)
 - Backfill/compact
 - One full day, two operators, two technicians
- 2/7 (\$7200)
 - Backfill/ compact
 - One full day, two operators, two technicians
- 2/11 (\$4800)
 - Backfill/compact
 - One full day, two operators

Extra materials- \$2,070

- 180 tons of stone were purchased, 90 tons over the typical 10k gallon tank replacement. This was done in an effort to avoid shoring
 - \$23/ton x 90 tons- (\$2070)

Total= \$89,170

Environmental Tank Technology



Addendum-

Tank pit-

A 10,000 gallon UST is 8' in diameter, and 31.5' in length. In an unobstructed location, this tank would require roughly a 50' x 30' x 13' pit. After accounting for the tank bed and sloping perimeter, an average UST pit becomes roughly 447 cubic yards in volume.

At its largest point, Lili's tank pit became 80' x 42' x 15', yielding a volume of 1867 cubic yards. Over four times that of the volume a 10k gallon UST requires.

Asphalt-

While not included in this breakdown, the amount of asphalt required to finish Lili's tank replacement has been significantly effected. An average 50' x 30' pit requires 1500 square feet of asphalt, while Lili's 80' x 42' pit will require 3,360 square feet of asphalt. At \$5.50/sqft (3" deep), this 1,860 sqft disparity incites a \$10,230 change.

**Questions and comments should be directed to
Elliot Oshana at 860-388-1487 or 860-424-6671(cell).**

Environmental Tank Technology



Approved Field Trips March 2019

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	9-12	3/16/19	Saturday	8	1	Team Waramaug (Snow date for Jan. 5)	1	\$0.00
SNIS	4&5	03/29/19	Friday	530	30	NMHS: Play Preview	0	\$0.00 (PTO)
NMHS	9-12	4/3/19	Wednesday	25	3	Longacre Theater NYC "The Prom"	1	\$113.00
NMHS	9-12	4/4/19	Thursday	10	1	Quinnipiac Univ.: "Accounting is My Major"	1	\$5.00
SMS	6-8	04/25/19	Thursday	52	2	NM Jazz Fest NMHS	2	\$0.00
HPS	K	05-08-19	Wednesday	103	14	Ridgefield Playhouse (Henry and Mudge)	3	\$0.00 (PTO)
NMHS	11-12	05/20/19	Monday	23	1	Litchfield Judicial District Courthouse	1	\$0.00 (Perkins)
NMHS	11-12	5/20/19	Monday	10	1	Bethel Fire House (EMT Olympics)	1	\$0.00 (Perkins)
SNIS	4	5/21/19	Tuesday	132	58	Bronx Zoo	5	\$47.00
NMHS	11-12	5/21/2019	Tuesday	50	3	New York Botanical Gardens	3	\$40.00
SNIS	4	05-23-19	Thursday	132	58	Bronx Zoo	5	\$47.00
NMHS	12	5/24/19	Friday	200	10	Lake Compounce	2	\$50.00
HPS	2	5/28/19	Tuesday	134	10	Warner Theater: The Magic Schoolbus	0	\$0.00 (PTO)
NMHS	11-12	5/30/19	Thursday	23	1	Litchfield Judicial District Courthouse	1	\$0.00 (Perkins)
SNIS	5	06/05/19	Wednesday	100	14	Soundwaters Stamford CT		\$32.00
SNIS	5	6/6/19	Thursday	100	14	Soundwaters Stamford CT		\$32.00
NMHS	9-12	6/6/19	Thursday	130	10	Majestic Theater: "Phantom of the Opera"	1	\$130.00
SNIS	5	6/13/19	Thursday	100	14	Soundwaters Stamford CT		\$32.00

**New Milford Board of Education
 Policy Sub-Committee Minutes
 March 5, 2019
 Lillis Administration Building, Room 2**

Present: Mrs. Tammy McInerney, Chairperson
 Mrs. Wendy Faulenbach
 Mr. J.T. Schemm

Absent: Mr. Joseph Failla

Also Present: Dr. Stephen Tracy, Interim Superintendent of Schools
 Ms. Alisha DiCorpo, Assistant Superintendent of Schools
 Mr. Greg Shugrue, Principal, New Milford High School

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2019 MAR -7 P 12: 33

NEW MILFORD, CT

<p>1.</p>	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. McInerney.</p> <ul style="list-style-type: none"> Mrs. McInerney said that the policies on for review this evening would likely need to be moved to a future agenda because the graduation requirement topic is weighty and time sensitive. 	<p>Call to Order</p>
<p>2.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
<p>3.</p> <p>A.</p>	<p>Item of Information</p> <p>Policy 6146 Graduation Requirements</p> <ul style="list-style-type: none"> Ms. DiCorpo said a committee of administrators and department heads has met to discuss changes to graduation requirements. Mr. Shugrue shared the historical background as to how New Milford got to its current 26 credit requirement. He said the new legislation will require a minimum of 25 credits beginning with the class of 2023, our current 8th graders. Mr. Shugrue said the legislation clusters credits in different pathways and provides more student choice. It is less prescriptive to students than the current graduation requirements. Ms. DiCorpo said this represents a paradigm 	<p>Item of Information</p> <p>A. Policy 6146 Graduation Requirements</p>

	<p>shift towards student individualism and choice. It is less about rigid restrictions in credit attainment (with 6 ways to distribute credits) and adds a mastery credit requirement. With Board approval, the new requirements also allow for flexibility in credit attainment for courses taken at the middle school that align with the high school curriculum. Ms. DiCorpo said the recommendation includes a maximum of three credits at middle school to count towards high school credit.</p> <ul style="list-style-type: none">• Ms. DiCorpo said the rationale for the suggested changes include: providing flexible and multiple pathways to align to the statute and provide more student choice; building on structures currently in place; providing greater alignment across disciplines; demonstrating mastery as prescribed in the law; incorporating changes in world language and health requirements; helping to retain transfer students and students with credit recovery; and making a reduction in total number of credits required so as to align with area districts.• Ms. DiCorpo said transfer students often come from districts with lower graduation requirements and they may find it difficult to reach 26 credits here to graduate on time. Many choose to transfer to Adult Education, which has a lower requirement.• Ms. DiCorpo and Mr. Shugrue distributed recommended changes to Policy 6146 Graduation Requirements. The current academic credit distribution requirements would be replaced by clusters. Under the new proposal, students would need to earn at least nine credits in the Humanities which would include no less than three credits each in English and Social Studies, including one mandated credit of US History, and a half credit in Civics/Modern America. There would be an additional three credits of student choice in this area. Nine credits would be required in a STEM cluster, including no less than three credits each in Science and Math and an additional three credits of student choice in this area. Included in the proposal, credit could be	
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awarded for Math courses of Algebra I or higher taken at the middle school with a minimum grade of B-. Two credits in the Health and Wellness cluster are required. This includes one credit in Physical Education and one credit in Health and Safety Education. One credit of World Language is now required. This credit could be obtained through successful completion of any world language course at the high school, or through successful completion (B- grade or above) of Part A and Part B of the same world language course from grades 7 and 8 at the middle school. An additional three credits would be required in the Electives cluster, including a mandated half credit of Personal Finance. Finally, a mastery-based credit is required.

- Mr. Schemm said it appears that a student could theoretically graduate in 3 ½ years under the new requirements.
- Ms. DiCorpo said policies 6141.4 Independent Study and 6172.6 Virtual/Online Courses may also be impacted by the suggested changes to requirements.
- Mrs. Faulenbach recommended moving those policies and 6146 Graduation Requirements to the March Board meeting for first review so that there would be multiple opportunities for the Board to thoroughly review any recommended changes in a timely fashion.

Mrs. Faulenbach moved to bring Policies 6146 Graduation Requirements, 6141.4 Independent Study, and 6172.6 Virtual/Online Courses/College/University Courses, with recommended revisions, to the full Board for first review.

Motion seconded by Mr. Schemm.

Motion passed unanimously.

- Ms. DiCorpo said they would continue this conversation at Committee on Learning since there were implications there as well.

Motion made and passed unanimously to bring Policies 6146 Graduation Requirements, 6141.4 Independent Study, and 6172.6 Virtual/Online Courses/College/University Courses, with recommended revisions, to the full Board for first review.

<p>4.</p>	<p>Discussion and Possible Action</p> <p>A. Policies for Review:</p> <ol style="list-style-type: none"> 1. 1324 Fund-Raising by Students 2. 1325 Advertising and Promotion 3. 1330 Use of School Facilities 4. 1331 Smoking 5. 1411 Relations with Police Authorities 6. 1412 Fire Department 7. 1430/1440 State and Federal Aid 8. 1620/1640 Relations with Private Schools, Colleges and Universities 9. 1700 Possession of Firearms on School Property Prohibited <ul style="list-style-type: none"> • Due to time constraints, these policies will be added to a future agenda for discussion and possible action. 	<p>Discussion and Possible Action</p> <p>A. Policies for Review:</p> <ol style="list-style-type: none"> 1. 1324 Fund-Raising by Students 2. 1325 Advertising and Promotion 3. 1330 Use of School Facilities 4. 1331 Smoking 5. 1411 Relations with Police Authorities 6. 1412 Fire Department 7. 1430/1440 State and Federal Aid 8. 1620/1640 Relations with Private Schools, Colleges and Universities 9. 1700 Possession of Firearms on School Property Prohibited
<p>5.</p>	<p>Item of Information</p> <p>A. Regulation Revision:</p> <ol style="list-style-type: none"> 1. 1325 Advertising and Promotion <ul style="list-style-type: none"> • Due to time constraints, this regulation will be added to a future agenda for discussion. 	<p>Item of Information</p> <p>A. Regulation Revision:</p> <ol style="list-style-type: none"> 1. 1325 Advertising and Promotion
<p>6.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>7.</p>	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:38 p.m. seconded by Mr. Schemm and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:38 p.m.</p>

Respectfully submitted:



Tammy McInerney, Chairperson
 Policy Sub-Committee

**New Milford Board of Education
 Committee on Learning Minutes
 March 5, 2019
 Lillis Administration Building, Room 2**

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 2019 MAR - 7 P 12: 33

NEW MILFORD, CT

Present: Mr. J.T. Schemm, Chairperson
 Mrs. Tammy McInerney
 Mr. Brian McCauley, Alternate
 Mrs. Wendy Faulenbach, Alternate

Absent: Mrs. Angela C. Chastain
 Mr. Bill Dahl

Also Present: Dr. Stephen Tracy, Interim Superintendent of Schools
 Ms. Alisha DiCorpo, Assistant Superintendent of Schools
 Mr. Greg Shugrue, Principal, New Milford High School
 Ms. Kathleen DelMonico, English Dept. Chairperson, New Milford High School
 Ms. Michelle Minto, Teacher, New Milford High School
 Ms. Amy Brazauski, Teacher, New Milford High School

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:40 p.m. by Mr. Schemm. Mr. McCauley and Mrs. Faulenbach were seated in the absence of Mrs. Chastain and Mr. Dahl.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Review and Approval of Curriculum</p> <ol style="list-style-type: none"> 1. Advanced Creative Writing 2. World Literature and Culture <p>1. Advanced Creative Writing</p> <ul style="list-style-type: none"> • Ms. Minto said this is a half year, half credit course for juniors and seniors. There are four different units. Unit 1 is “Who are you as a writer?” which focuses on narrative writing and techniques. Unit 2 is “What is ‘true’ writing?”. The emphasis here is on nonfiction, truth through writing and perspective. Unit 3 is “How do writers write?” which is a graded narrative unit. Students 	<p>Discussion and Possible Action</p> <p>A. Review and Approval of Curriculum</p> <ol style="list-style-type: none"> 1. Advanced Creative Writing 2. World Literature and Culture <p>1. Advanced Creative Writing</p>

participate in complicated, sophisticated writing and reading here. The final unit is “Why do writers write?” which focuses on the publication of work. Ms. Minto said there is an emphasis on the writing workshop model throughout.

- Dr. Tracy offered congratulations on the superior rating given to The Piper, NMHS’ student literary magazine, by the National Council of Teachers of English (NCTE).
- Ms. DiCorpo said training was given last year to teachers in the lower grades regarding the reading and writing workshop model, providing a bridge to high school learning.
- Mrs. McInerney asked about entry level creative writing. Ms. Minto said that is a different course and it is being revised as well.
- Dr. Tracy asked if the course includes peer critique. Ms. Minto said the emphasis is on collaboration among writers to produce better work. Modeling is provided at the start of the course to provide direction.
- Mr. McCauley said the curriculum guides used to include a “cliff notes” section at the front that summarized basics of the course. He said he had found it helpful.
- Mr. Schemm said he would find course enrollment information helpful as well.

2. World Literature and Culture

- Ms. Brazauski said this revised curriculum was co-written with Ms. Minto. It is a full year, one credit course for seniors that will also be opened to juniors this fall. The emphasis is on literature and different global and world perspectives. The major units are: Culture through Literature: Values and Beliefs; Language and Power; East Meets West; and Modernism & Contemporary Spirit. The course allows for student choice through the large variety of recommended resources. Project emphasis is on creation beyond the classroom in such areas as slideshow presentations and blogging, as examples.
- Ms. DelMonico said she considers this course to be on the level of an introductory college course with its emphasis on critical writing and analysis.

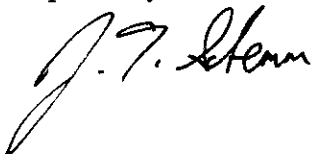
2. World Literature and Culture

	<ul style="list-style-type: none"> • Mrs. McInerney asked about the average size of the class and Ms. DelMonico said it is 25 students. <p>Mrs. McInerney moved to bring the curriculums for Advanced Creative Writing and World Literature and Culture to the full Board for approval, seconded by Mr. McCauley and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the curriculums for Advanced Creative Writing and World Literature and Culture to the full Board for approval.</p>
<p>4.</p> <p>A.</p>	<p>Item of Information</p> <p>Graduation Requirements</p> <ul style="list-style-type: none"> • Ms. DiCorpo said this topic was discussed with the Policy committee as well. She said the mastery base credit piece of the statute is proposed here as a two part experience: Assured Skills Experiences for half a credit and Assured Content Experiences for another half a credit. The Skills piece will be fulfilled by success on performance based assessments and ultimately success in course work. This framework is already in place. The Content piece is proposed to be demonstrated through completion of one option in two of three sections: Mathematics, Evidence Based Reading and Writing, and Content Mastery. Some examples of mastery include meeting the State of Connecticut expectations for grade 11 proficiency on the math or evidence based reading and writing of the PSAT, SAT or ACT; passing a competency based assessment to demonstrate proficiency; being scheduled to Scientific Based Intervention (SRBI) for a half credit; placement in a state or national competition in a content area; or completion of a course internship. • Mrs. McInerney asked who would follow up on this credit with students since it is not an actual class. • Mr. Shugrue said the counselor will need to check off with the student when the mark is met. • Mrs. McInerney said it looks like there is plenty of opportunity for students to meet the mark. Mr. Shugrue agreed, saying it is another example of giving students choice. • Mrs. Faulenbach asked if the mastery base credit 	<p>Item of Information</p> <p>A. Graduation Requirements</p>

	<p>will be incorporated into the graduation requirements policy and Mr. Shugrue said that is the plan.</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked how this credit was determined. Ms. DiCorpo said the statute requires mastery base credit with the individual districts determining how it will be satisfied. Some other districts are using a capstone project here.• Ms. DiCorpo said each student has a student success plan and this will all tie into that. The high school is currently looking at what structure will need to be added if any. Still to come is the community conversation around the “Vision of a Graduate” which Ms. DiCorpo said is a much broader topic.• Ms. DiCorpo said policy 6172.6 regarding online learning comes into play in that the Board might want to consider allowing access to additional courses for credit fulfillment.• Mrs. McInerney said at the college level, students are given a map for their major which outlines required and elective coursework. She asked if high school students get something similar. Mr. Shugrue said yes, students are given a Program of Studies book and complete course selection sheets which are audited by counselors.• Mr. Schemm noted that this is a “what”, not a “why” conversation. He said the whole topic of seat time/online and mastery learning is based on the state flexing from Carnegie units. He said it is not just a test to show learning anymore. He would like to see more work on this area because he thinks there is still a lot of reliance on scoring.• Ms. DiCorpo said the state is still requiring Carnegie units for graduation however there is some flexibility with the mastery base credit.• Mrs. Faulenbach recommended that some of this conversation be captured in the Chair’s report to the Board.• Mr. Schemm asked what happens if the legislation does not come to fruition. Ms. DiCorpo said she thinks the district is still better positioned at 25.• Mr. Schemm asked if there is a financial component to moving to 25 credits. Ms. DiCorpo said there are not real savings, just movement to other areas and structures. Courses already come in	
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	<p>and out over time depending on student interest.</p> <ul style="list-style-type: none"> • Mr. Schemm said with the mastery base credit, the change is really to 24 course credits from 26. • Mrs. Faulenbach said when you add in the potential for credit for some middle school courses, the credit requirement number at the high school is even lower than 24. She said there may be some per pupil savings senior year as some students graduate early. She said the goal to moving to 25 credits appears to be to capture more options and help with scheduling, not for budgetary factors. • Mr. Schemm said he would like to see a graduate audit of the class of 2018 that shows how many credits each student had at graduation. • Mrs. Faulenbach asked about parent and student notification. Mr. Shugrue said they are developing a month by month template for counselors to use with students and parents. • Mrs. Faulenbach asked if Naviance could be utilized for this purpose so parents and students would have a “one stop” spot to refer to. Mr. Shugrue said they would be talking to Naviance about possible customization. • Mr. Schemm suggested the mastery base component be added as a separate item of information for discussion at the Board level. 	
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p> <p>Mr. McCauley moved to adjourn the meeting at 8:57 p.m., seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:57 p.m.</p>

Respectfully submitted:



J.T. Schemm, Chairperson
 Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
March 12, 2019
Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Chairperson
Mrs. Angela C. Chastain
Mrs. Eileen P. Monaghan

Absent: Mr. Joseph Failla

Also Present: Dr. Stephen Tracy, Interim Superintendent
Mr. Kevin Munrett, Facilities Director
Ms. Alisha DiCorpo, Assistant Superintendent
Mr. Anthony Giovannone, Director of Operations and Fiscal Services
Ms. Ellamae Baldelli, Director of Human Resources

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NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. SNIS roof top unit replacement</p> <ul style="list-style-type: none"> • Mr. Munrett said this replacement was in the capital plan for 2019-20 that was cut during budget deliberations. The unit provides air conditioning to the main office. It is 19 years old; life span is typically 15 years. The Board could look at repairing the unit by replacing the compressor at an estimated cost of \$5,400, based on the lowest bid, or replacing it, which is estimated at \$37,000 based on the U.S. Communities purchasing agreement. • Mrs. Chastain asked if there is any reimbursement available from the state. Mr. Munrett said the only rebate is in the full replacement option and it is minor, \$700. He said a new unit would have energy efficiency savings. 	<p>Discussion and Possible Action</p> <p>A. SNIS roof top unit replacement</p>

	<ul style="list-style-type: none">• Mrs. Chastain asked what funding source would be considered. Mr. Munrett said perhaps the \$5,400 could come from year end savings if available. He suggested the replacement cost would need to come from capital reserve.• Mrs. Chastain said she was in favor of full replacement due to the age of the unit.• Mrs. Monaghan agreed, saying a repair would just kick the problem down the road. <p>Mrs. Monaghan moved to request that the Operations Sub-committee consider the SNIS roof top unit replacement for discussion and possible action.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <ul style="list-style-type: none">• Dr. Tracy asked about timeline. Mr. Munrett said it would be a few weeks from unit order and a few days to install, but it would need to be done while students are not in session because the crane needs to be positioned in the bus drop off lane. <p>B. Lillis Oil tank</p> <ul style="list-style-type: none">• Mr. Munrett referenced the memo regarding the project that outlines the timeline and the unanticipated problems along the way, with a clay sewer line repair and ledge removal resulting in higher costs than anticipated.• Dr. Tracy said Elliott Oshana of ETT Environmental, the project vendor, was in the audience if the committee would like to ask him questions. Dr. Tracy expressed his appreciation to ETT for carrying on with the project with just a verbal agreement. He said they have worked in good faith while encountering numerous complications. The project is nearly complete. The tank needs to be hooked into the building and the hole covered. Dr. Tracy said he is recommending a \$3,000 payment for Change Order #1 while they continue to review Change	<p>Motion made and passed unanimously to request that the Operations Sub-committee consider the SNIS roof top unit replacement for discussion and possible action.</p> <p>B. Lillis Oil tank</p>
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Lillis Administration Building—Room 2

<p>Order #2 for \$89,170.</p> <ul style="list-style-type: none">• Mr. Munrett said the funding source for both change orders needs to be identified as well.• Mr. Oshana said ETT Enviromental is certified by the tank manufacturer for install and he has been a State of Connecticut certified contractor for over 16 years with no complaints. He said expensive, time consuming complications are frequent, even in cases when an engineering study has been done beforehand.• Mrs. Monaghan asked to clarify that Dr. Tracy is requesting payment for only Change Order #1 at this time. Dr. Tracy said that is correct. They want to continue to fully scrutinize Change Order #2, including through independent evaluation, before bringing it to the Town for sign off.• Mrs. Chastain asked whether there could be additional expenses beyond these. Mr. Munrett said possibly as the hole is now larger than the “in kind” one we started with but they are talking about alternatives to mitigate that now.• Dr. Tracy suggested another alternative of paying \$70,000 of the second change order now while continuing to work through the final vetting.• Mrs. Chastain said in her experience construction projects always take longer and are more expensive than planned. She said this has been an arduous process but the vendor needs to get paid. She said the Board should pull the total amount from capital reserve if necessary. She said she is frustrated by the Town’s last minute complaints and non-involvement now. She recommended moving both change orders to Operations for consideration. <p>Mrs. Monaghan moved to request that the Operations Sub-committee consider the Lillis oil tank for discussion and possible action.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to request that the Operations Sub-committee consider the Lillis oil tank for discussion and possible action.</p>
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<p>C.</p> <p>D.</p>	<p>Water main break at SNIS</p> <ul style="list-style-type: none">• Mr. Munrett thanked Tinker Excavating for their prompt response to the water main break at SNIS. He referenced the memo regarding the process and said payment is now needed. <p>Mrs. Chastain moved to request that the Operations Sub-committee consider the Water main break at SNIS for discussion and possible action.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p> <p>Roofs</p> <ul style="list-style-type: none">• Mrs. Chastain asked what we are waiting on. Dr. Tracy said the Town and Mayor are discussing the creation of a Building Committee for these and other significant projects. The high school roof had been priced out, but then the Town wanted to do an additional bid for shingle over shingle. SNIS has not been fully bid.• Mr. Munrett said SNIS would be a retrofit similar to what was done at SMS. Solar can be considered but would need to be planned for from the beginning.• Steve Botelho of the Garland Company was in the audience. He said the SNIS project will take approximately a month to bid as current problems and the design are identified.• Dr. Tracy said he would continue to remind the Mayor of the need.• Mrs. Chastain asked when the next bonding window is. Mr. Munrett said April. He said the Town Finance Director had requested and been given information to meet that window. He said vendors are scheduling summer work now and there are only so many available.• Mrs. Monaghan asked when the next bonding cycle is after April. Mr. Munrett said July.• Mrs. Chastain asked why bidding for SNIS had	<p>C. Water main break at SNIS</p> <p>Motion made and passed unanimously to request that the Operations Sub-committee consider the Water main break at SNIS for discussion and possible action.</p> <p>D. Roofs</p>
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	<p>not yet taken place. Mr. Botelho said the Town had not committed to using the U.S. Communities process and he was unwilling to commit time and effort on his company's part without that assurance.</p> <ul style="list-style-type: none"> • Mrs. Chastain said it sounds like a meeting with the Town is needed now and she would be calling the Mayor's office tomorrow. The projects need to get moving. 	
<p>4.</p> <p>A. Winter Update</p> <p>B. Energy Savings Initiatives</p> <p>C. New Milford Diamond Club Donation</p> <p>D. Town Emergency Gas Tank at SNIS</p>	<p>Items of Information</p> <ul style="list-style-type: none"> • Mr. Munrett said there has been some plowing needed but they have been working to keep overtime to a minimum. • Mr. Munrett said they are looking to contact the Town's preferred energy vendor to see what is available in the area of energy cost savings. • Mr. Munrett said the Diamond Club is interested in making a donation estimated at \$12,000 towards work for the NMHS baseball and softball programs. They have confirmed that there are no Title IX concerns with the donation. It is on the Operations agenda tonight. • Mr. Munrett said the fire marshal was working on a grant before budget season for an emergency gas tank for backup use. He had contacted Mr. Munrett about placing the tank at SNIS. Since then, SNIS has been identified as a secondary site, so no action is needed at this time but it may come back to the committee down the road. • Mrs. Chastain said if that were to happen she 	<p>Items of Information</p> <p>A. Winter Update</p> <p>B. Energy Savings Initiatives</p> <p>C. New Milford Diamond Club Donation</p> <p>D. Town Emergency Gas Tank at SNIS</p>

	would like the fire marshal to come to the meeting with the proposal.	
5.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
6.	Adjourn Mrs. Monaghan moved to adjourn the meeting at 7:30 p.m., seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:30 p.m.

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
 Operations Sub-Committee Minutes
 March 12, 2019
 Lillis Administration Building—Room 2**

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2019 MAR 14 P 12:46

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NEW MILFORD, CT

Present: Mrs. Wendy Faulenbach, Chairperson
 Mr. Bill Dahl
 Mrs. Eileen P. Monaghan

Absent: Mr. Brian McCauley

Also Present: Dr. Stephen Tracy, Interim Superintendent
 Ms. Ellamae Baldelli, Director of Human Resources
 Mr. Anthony Giovannone, Director of Fiscal Services and Operations
 Ms. Alisha DiCorpo, Assistant Superintendent
 Mrs. Laura Olson, Director of Pupil Personnel and Special Services
 Mr. Kevin Munrett, Facilities Director

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>Mrs. Faulenbach moved to amend the agenda to include items previously discussed at the Facilities Sub-committee for discussion and possible action to include: the SNIS roof top unit, Lillis oil tank and roofs.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said these items would be discussed following Gifts and Donations. <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p>	<p>Discussion and Possible Action</p> <p>Motion made and passed unanimously to amend the agenda to include items previously discussed at the Facilities Sub-committee for discussion and possible action to include: the SNIS roof top unit, Lillis oil tank and roofs.</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified</p>

<ul style="list-style-type: none">Ms. Baldelli said she would have a revised Exhibit A for the Board packet. She said the retirements in certified staff are prompted by the teachers' collective bargaining agreement's sick day loyalty provision, which must be applied for by March 1. That is why they are showing up so soon in the year. <p>Mrs. Monaghan moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none">Budget Position dated 2/28/19Purchase Resolution D-720Request for Budget Transfers <ul style="list-style-type: none">Regarding the budget position, Mr. Giovannone said the certified salary balance has only a small change from last month.Mrs. Faulenbach asked how this compares to the previous year at this time. Mr. Giovannone said in March of last year the balance was \$424,000. This year it is \$111,000. He said the sick leave payout will impact this line as well at the end of the year, with an estimated hit of \$60,000.Mr. Giovannone noted that the legal line on page 2 is overdrawn. He said that is connected to the settlement referenced on the purchase resolution. As it is a multi-year settlement, adjustments have been made to next year's budget. It will require a transfer at the end of this year. The same is true for the advertising line, which is also overdrawn.Mr. Giovannone said page 4 does not include the first excess cost payment because this report is through February 2019 and the payment was received on March 6. He added a line for the	<p>Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none">Budget Position dated 2/28/19Purchase Resolution D-720Request for Budget Transfers
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<p>capital reserve balance per Board request.</p> <ul style="list-style-type: none">• Mr. Dahl questioned if the salary for the Technology Director is reflected in the certified staff line since that position has been vacant most of the year. Mr. Giovannone said he would check.• Mrs. Faulenbach noted the charge for excavating costs for the SNIS water main break on the purchase resolution as well as the settlement. She asked when the settlement will show up next year. Mr. Giovannone said in July or August under “yearly” expenditures.• Mr. Giovannone noted that the budget transfer is straightforward for the library. <p>Mr. Dahl moved to bring the monthly reports: Budget Position 2/28/19, Purchase Resolution D-720 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p> <p>C. Gifts & Donations</p> <p>1. PTO — Exhibit B</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked when the Board will see total donations. Mr. Giovannone said that will be towards the end of the year.• Mrs. Faulenbach said it was important for the community to see.• Mr. Dahl asked if donations are acknowledged on the district website.• Mrs. Faulenbach said it would be good to do so. She said they are recognized in the district newsletter as well as the minutes. <p>Mrs. Monaghan moved to bring Gifts & Donations: PTO-Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p>	<p>Motion made and passed unanimously to bring the monthly reports: Budget Position dated 2/28/19, Purchase Resolution D-720, and Request for Budget Transfers to the full Board for approval.</p> <p>C. Gifts & Donations</p> <p>1. PTO — Exhibit B</p> <p>Motion made and passed unanimously to bring Gifts & Donations: PTO-Exhibit B to the full Board for approval.</p>
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<p>Motion passed unanimously.</p> <p>2. New Milford Diamond Club</p> <ul style="list-style-type: none">• Mrs. Faulenbach said this is a generous donation and much appreciated and she was glad to hear there are no Title IX issues. She said it is important to recognize what comes with its acceptance however. She asked Mr. Munrett how working with an outside organization would affect his department.• Mr. Munrett said he had yet to have a face to face on this project but they had successfully worked with this organization previously and any impacts to collective bargaining agreements had been navigated.• Mrs. Faulenbach asked if there were any concerns with the volunteer organization working in close proximity to the turf fields. Mr. Munrett said they will work on a schedule and parameters with the organization and his department would provide oversight.• Mrs. Faulenbach suggested that it would be helpful for Mr. Munrett to meet with Diamond Club representatives prior to the full Board meeting. She said the Board is extremely appreciative of the donation and just wants to make sure that the project is completed successfully. <p>Mr. Dahl moved to bring the Diamond Club donation to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said the amendments to the agenda will be discussed here. For procedural purposes, she asked that in the future any Facilities items that may have financial impacts be automatically added to the Operations agenda for consideration.	<p>2. New Milford Diamond Club</p> <p>Motion made and passed unanimously to bring the Diamond Club donation to the full Board for approval.</p>
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	<ul style="list-style-type: none">• Mr. Giovannone said the Lillis Oil Tank account has insufficient funds, \$1,723.20, to cover the change orders under discussion. He said that since the change orders are tied to a construction project, the Town Finance Director and Mayor also must sign off on any expenditures. He said he would be happy to revise the memo to separate out the two change orders for clarity. The additional funding needed for change order # 1 will come from the Facilities operating account. Change order #2 will be requested to be paid from the capital reserve.• Mrs. Faulenbach asked if the Board needs to include the requested signatures in the motion. Mr. Giovannone said it is not necessary but could be added for clarity. <p>Mrs. Monaghan moved to bring revised Change Order #1 to the full Board for approval and to send to the Town Finance Director and Mayor for signature.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <ul style="list-style-type: none">• Regarding change order #2, Dr. Tracy suggested the Board recommend paying \$70,000 towards the total while they continue a review of all charges with the Town. He said if the Town does not agree on the final total, the Board may have to make up the difference.• Mr. Dahl asked where funding would come from then.• Mrs. Faulenbach said there is no money in the BOE budget for this unexpected expenditure, no contingency and no undesignated funds on the Board side, only capital reserve. She thinks the full amount owed the vendor should be paid. She asked what the status of the project is.• Mr. Munrett said the tank needs to be hooked up to the building and the hole covered. The	<p>Motion made and passed unanimously to bring revised Change Order #1 to the full Board for approval and to send to the Town Finance Director and Mayor for signature.</p>
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<p>project is almost complete.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said she hopes that if the Board decides to make payment from capital reserve that the request can be bundled with other items such as the SNIS roof top unit, and that these requests need to come sooner, not later. <p>Mrs. Faulenbach moved to bring a request for funding of expenditures related to the Lillis oil tank for capital reserve consideration to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p>Roofs</p> <ul style="list-style-type: none">• Mrs. Faulenbach said there have been numerous conversations already about the need for roof projects. Possible financial components and assorted information have been supplied to the Town multiple ways and times. She said the Board needs to follow up on the dialogue with the Town to make them happen and again should request a joint meeting prior to the next Town Council meeting.• Mr. Dahl said he heard there was discussion about a general Building Committee at the last Town Council meeting. Mrs. Faulenbach said she was at the meeting and no formal action was taken. Reference was made to future intent though. She is concerned with the lack of urgency. Safety issues will be next and the Board needs to get ahead of them before they occur.• Mr. Munrett said the last storm caused additional leaks at SNIS and repair bills will be coming.• Mrs. Faulenbach asked where that money will come from as the Facilities budget has already taken multiple hits this year.	<p>Motion made and passed unanimously to bring a request for funding of expenditures related to the Lillis oil tank for capital reserve consideration to the full Board for approval.</p> <p>Roofs</p>
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	<ul style="list-style-type: none"> • Mr. Giovannone said the Facilities operating budget fronted the costs of a \$17,000 solar study for New Milford High School. He plans to take reimbursement for that from the insurance payment, so that can help offset repair costs. He has previously notified the Town of his intent. Dr. Tracy said he will follow up with the Mayor tomorrow. • Mrs. Faulenbach requested the follow up to the Mayor be done in a memo. <p>D. Shepaug Agriscience Enrollment</p> <ul style="list-style-type: none"> • Dr. Tracy said he continues to talk with Superintendent Bennett. He said he has been clear in stating that New Milford’s maximum exposure is for eight students this year, which meets the obligation to be over its historical average. He said he hopes to have an agreement for Board approval soon. • Mr. Dahl asked if students have been notified of acceptance. Dr. Tracy said, to his knowledge, no acceptances had been sent yet. 	<p>D. Shepaug Agriscience Enrollment</p>
<p>4.</p> <p>A.</p>	<p>Item of Information</p> <p>Excess Cost</p> <ul style="list-style-type: none"> • Mr. Giovannone said the first payment had been received and he had made May projections based on that. He is anticipating a shortfall of \$121,918 at end of year. That is less than previous years at least. He said it is a constantly changing number. • Mrs. Olson referenced the significant balance in private tuition. She said this affects excess cost. Mr. Giovannone said it may help at end of year, but is not fully encumbered as of yet. • Mrs. Faulenbach noted that private tuition is a big ticket item with a lot of volatility and possible movement. 	<p>Item of Information</p> <p>A. Excess Cost</p>

5.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
6.	Adjourn <p>Mrs. Monaghan moved to adjourn the meeting at 8:44 p.m. seconded by Mr. Dahl and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 8:44 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee