

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 21, 2019 6:30 p.m.**

**\*I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 6:32 p.m. with the following opening statement read by Mr. Cantagallo:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**\*II. THE PLEDGE OF ALLEGIANCE**

All present pledged to the flag.

**\*III. ROLL CALL**

Mr. Jeffrey Dahl	Present
Mrs. Nina DeCoster	Present arrived at 6:35 PM
Mr. Christopher Keiser	Present arrived at 6:38 PM
Mr. Michael Reaves	Present
Mr. Mark Cantagallo	Present

**\*IV. EXECUTIVE SESSION**

Motion made by Mr. Dahl, seconded by Mr. Cantagallo, to adjourn to executive session.

Motion approved by a unanimous voice vote.

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment, personnel

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\_\_\_\_9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:33 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

**\*V. RECONVENE**

Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster, to return to the regular meeting. The time was 7:35 PM.

Motion approved on a unanimous voice vote.

**\*VI: STUDENT PRESENTATION – Destination Imagination – will be rescheduled.**

**\*VII. PUBLIC COMMENT (resolutions only; time limits: 20 min. total; 3 min. /person)  
At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.**

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

There were no comments at this time.

**\*VIII. APPROVAL OF MINUTES**

1. Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster, to approve the following minutes:
  - January 23, 2019 Regular meeting minutes

Motion approved on a unanimous voice vote.

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**\*IX. WRITTEN COMMUNICATIONS**

The Board received a legal alert from the Board attorney regarding LGBT history curriculum.

**\*X. SUPERINTENDENT'S REPORT**

**\*1. Superintendent Update:**

- Closing/delayed, early dismissal report to date
  - 11/15 Early Dismissal
  - 11/16 Delayed Opening changed to day off
  - 1/8 Delayed Opening
  - 1/18 Delayed Opening
  - 1/22 Delayed Opening
  - 1/29 Day off
  - 1/30 Delayed Opening
  - 1/31 Delayed Opening
  - 2/12 Day off
  - 2/13 Delayed Opening
  - 2/20 Day off
- DAR - Recipients
- Basketball Championship-Congratulations to the team
- Mrs. Laraway - Thank you – extended contract to June 2019
- Realtors – Meeting with Superintendent in March
- Pre-K - 2019-2020 Survey to parents, exploring expanding PreK program to Montessorri
- K Registration – Roundup in March
- GEOY - County -Ms. Medea applied for County GEOY
- ScIP- School Improvement Panel – will be reviewing school and student data
- Alumni accomplishments
- Techspo – Update- Mrs. Firko attended Techspo, initiating program Empatico, which matches classes around the world to communicate and study together. Mrs. Firko's class was matched with a class from South Dakota.
- Goals BOE -Sup. - Report – on target
- Baseball- potential interest for a team– Superintendent reaching out to neighboring district's
- Curriculum articulation with 4 other districts
- Three state mandates that will be reflected in the budget-Financial literacy, panic buttons, LGBT history
- CRG-blueprints of the building will be on the county server for security purposes

**\*XI. BOARD COMMITTEE REPORTS**

**Curriculum & Instruction Committee:**

Items discussed at the committee meeting-diversity of thought, individual experience;

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Incoming kindergarten class small, class configuration-combine K-1, what would this look like in the future, what would the timeframe be for making a decision; homework club; PreK Montessorri class in addition to existing pre-k program; mentor plan for new teachers.

Policy & Legislation Committee: Strauss Esmay is reviewing the district's policies and regulations.

Finance, Facilities, & Transportation Committee: The committee discussed Pre-K program and tuition, CST shared services and accountability, facilities budget items- safety film on windows, scan card entry system, playground gate, CRG platform, planters by front entrance.

Personnel Committee: Executive session this evening.

Negotiations Committee: Contract has been signed.

Long Range Planning, Shared Services, & School Choice Committee: Has not met.

Steering Committee: has not met, proposed a community meeting, will work with th district and BOE to schedule a March meeting

**\*XII. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster, to discuss the consent agenda.

Motion approved on a unanimous voice vote.

Mr. Keiser asked about there being no dates on the facility usage motion. Mrs. Laraway explained that for the safety and security of students and staff, dates will no longer appear on the agenda, which is public. If any BOE member has a question regarding the dates, please call the school.

The budget public hearing will be scheduled for April 30, 2019.

Motion made by Mr. Cantagallo, seconded by Mr. Dahl, to approve the consent agenda.

Motion approved on a unanimous roll call vote.

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***A. Finance/Facilities/Transportation/Personnel***

***Finance:***

1. Motion to approve the list of bills:

	<b>Amount</b>
Check #23515-23605	\$117,818.35

2. Motion to approve the 2018-19 Califon tuition rates determined by the 2018-19 budget program as requested by the State:

Kindergarten	\$21,466
Grades 1-5	\$27,712
Grades 6-8	\$30,020

***Facilities:***

1. Motion to approve the Facility Usage Requests:

Steering Committee Meeting		Gym, 7:00 PM
PTA-Field Day		Gym
Middle School Dance		Gym

***Transportation:***

***Personnel:***

1. Motion to approve the resignation of Mr. S. Weber, part time custodian.
2. Motion to approve a contract with Karin Laraway as Interim Business Administrator/Board Secretary from March 1, 2019 through June 30, 2019, \$500 per diem, up to 45 days, for a total of \$22,500 pending Executive County Superintendent approval.
3. Motion to adjust the salary of Luke Maginnis from 2MA \$52,534 to 2MA \$54,769 prorated for start date, based on the 2018-2020 Agreement between the Califon Board of Education and the Califon Education Association.

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***B. Curriculum and Instruction***

1. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans. Approvals as listed below conform to GSA and OMB travel guidelines.

<b>Name</b>	<b>Date</b>	<b>Workshop/Conference</b>	<b>Cost</b>
M Medea J Ryan-Firko K Hoistma	3-22-19	Harvey Daniels Workshop-The Curious Classroom: Building Knowledge with Student Directed Inquiry	\$150 each
M Heyduke	3-22-19	Student Centered Learning in Math	\$175
L Patterson	3-30-19	NJ State School Nurses Association	\$199
L Patterson L Kooger	3-7-19 or 4-3-19	Role of School Climate Team	N/C

2. Motion to approve the 2018-19 Mentor Plan.
3. Motion to approve the Health Office Report dated January, 2019.
4. Motion to approve the Califon TREP\$ Program accepting donations for the program from local businesses.
5. Motion to approve the Program Application for the New Jersey Child Assault Prevention (CAP) for the 2019-20 school year. This district's cost is \$224.70 and NJCAP's contribution is \$524.30

**\*XIII. OLD BUSINESS**

**\*XIV. NEW BUSINESS**

Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster, to approve 1-5.

1. Motion to approve administrative and faculty participation in a formal Doctoral Dissertation research study offered by Cynthia Terranova, Saint Peter's University.
2. Motion to approve the Memorandum of Agreement between Education and Law Enforcement for the 2018-19 school year.
3. Motion to approve the District Calendar for the 2019-20 school year.

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4. Motion to approve the Evacuation Drills September 2018 through January 2019.
5. Motion to approve the Student Safety Data System, Report Period 1.

Motion approved on a unanimous roll call vote.

**\*XV. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min./person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

Motion made by Mr. Keiser, seconded by Mr. Dahl, to adjourn to executive session to discuss personnel for approximately 30 minutes. The time was 8:56 PM.

Motion approved on a unanimous voice vote.

Motion made by Mr. Keiser, seconded by Mr. Dahl, to return to the regular meeting. The time was 9:30 PM.

Motion approved on a unanimous voice vote.

**\*XVI. ADJOURNMENT**

Motion made by Mr. Dahl, seconded by Mr. Keiser, to adjourn the meeting. The time was 9:30 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway, Board Secretary

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