



Meeting Minutes

Printed : 2/5/2021 4:59 PM MT

Special Board Meeting

02/03/2021 04:30 PM

 Join Zoom Meeting 2652452710

Shonto Preparatory School District

Zoom Conference - Conference Call Setting

Pursuant to A.R.S. §38-431.01 and N.N.C. Title 10, Section 106(C), notice is hereby given to the members of the Shonto Governing Board and to the general public that the Board will hold a Special Board Meeting open to the public on **February 3, 2021 at 4:30 PM** using the Zoom Online Meeting System to be conducted in Shonto, Arizona. The Zoom Online Meeting System will utilized to prevent the spread of the COVID-19 virus and to maintain the health guidelines identified in CDC.gov website. As indicated on the Agenda, the Board may vote to go into Executive Session with regard to any matter listed on the Agenda pursuant to A.R.S. §38-431 .03A.1, regarding Personnel Matters, pursuant to A.R.S. §38-431 .03A.2, regarding confidential records, pursuant A.R.S. §38-431 .03A.3 and/or A.4 for legal advice or with regard to matters pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone. If a disabled person needs any type of accommodation, please notify SPS administration at (928) 206-6050 at least 24 hours prior to scheduled time. The general public are welcomed to call in and listen to this regular scheduled meeting utilizing the Zoom Online Meeting System.

Join Zoom Meeting: <https://zoom.us/j/2652452710?pwd=V0xnTWxjTFE0ZVFYazNWdndVK0dPUT09>

Meeting ID: 265 245 2710 Passcode: ShontoBear

Dial into Zoom Meeting: (669) 900-6833

Meeting ID: 265 245 2710

Passcode: 5767033381

Attendees

Voting Members

Mr. Tom Franklin Jr., Board President

Mr. Royd Lee, Board Vice-President

Ms. Martha Tate-Chee, Board Secretary/Treasurer

Non-Voting Members

Mrs. Melanie Dewakuku, Interim Superintendent

Marlita Haviland, Interim K8 Principal

Ms. Cheryl Grass, High School Principal

Bonnie Johnson, Director of Educational Technology

A. CALL TO ORDER

Meeting called to order by Mr. Tom Franklin at 4:43 pm

B. INVOCATION / MOMENT OF SILENCE

Invocation by: Martha Tate

C. ROLL CALL

Roll call by: Martha Tate

Royd Lee- Present

Tom Franklin-Present

Martha Tate-Present

D. ADOPTION OF AGENDA

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

E. NEW BUSINESS

1. Organizational Chart

- a. Approval to modify title for Director of Human Resources to Human Resources Technician on the Organizational Chart

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

- b. Approval to modify title for Business Manager to Business Technician on the Organizational Chart

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried. 3, 0, 0

- c. Approval to modify title for Director of Educational Technology to Director of Instructional Technology on the Organizational Chart

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried. 3, 0, 0

- d. Approval to modify title for Work Force Leader to Residential Program Manager on the Organizational Chart

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried. 3, 0, 0

- e. Approval to modify title for Licensed School Nurse to School Nurse on the Organizational Chart

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Vote Not Recorded

Motion carried 3, 0, 0

- f. Approval to delete (1) Switchboard Receptionist from the Organizational Chart and Pay Schedule

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Will this position be combined with another position?-Martha Tate

Yes, it will be combined with another position.-Melanie Dewakuku

Motion carried 3, 0, 0

- g. Approval to delete (1) Student Achievement Specialist from the Organizational Chart and Pay Schedule

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

- h. Approval to delete (1) Campus Monitor from the Organizational Chart and Pay Schedule

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

- i. Approval to delete (1) Parent Educator from the Organizational Chart and Pay Schedule

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

- j. Approval to delete (1) Human Resources Administrative Assistant from the Organizational Chart and Pay Schedule

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

- k. Approval to delete (1) CAPD Administrative Assistant from the Organizational Chart and Pay Schedule

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

- l. Approval to delete (1) Business Ofce Administrative Assistant from the Organizational Chart and Pay Schedule

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

- m. Approval to delete (1) Sub Food Service Cook from the Organizational Chart and Pay Schedule

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - No

Ms. Martha Tate-Chee - No

When we are in full swing of returning to school, we may need this position. We need to keep this position. We need a sub available when needed.-Martha Tate
All the personnel at the cafeteria are title as Cooks-Melanie Dewakuku

Motion not carried 1, 2, 0

- n. Approval to delete (1) Dine Studies & Language Specialist from the Organizational Chart and Pay Schedule

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Vote Not Recorded

Mr. Royd Lee - Vote Not Recorded

Ms. Martha Tate-Chee - Vote Not Recorded

Substitute motion by Martha Tate to defer to February 5, 2021 meeting. Review by Administration in clarification changes to be made.

Second the motion by: Royd Lee

Vote:

Tom Franklin-approved

Royd Lee-approved

Martha Tate-approved

Motion carried 3,0,0

- o. Approval to delete (1) Fleet Mechanic/Safety Inspector from the Organizational Chart and Pay Schedule

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Who will be doing the inspections?-Martha Tate

We will have the GSA certified Techs to complete the inspections-Melanie Dewakuku

Motion carried 3, 0, 0

2. Policies

Martha made a motion to combine policies a-d

- a. 2nd Read-Employee Use of Tobacco Policy
- b. 2nd Read-Lockout/Tagout Policy
- c. 2nd Read-Bullying, Intimidation, Harassment Policy
- d. 2nd Read-Breakfast and Lunch Expectations Policy

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

F. Executive Session Regarding Personnel Matters, Confidential Records or Legal Advice

1. ENTER EXECUTIVE SESSION REGARDING ANY ITEMS LISTED ON THE AGENDA

Entered Executive Session at 5:28 pm

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

2. EXIT OUT OF EXECUTIVE SESSION

Exited Executive Session at 5:58 pm

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

G. Upcoming Meeting

- 1. February 5, 2021 at 5:30 pm

H. ADJOURNMENT

Meeting adjourned at 5:59 pm

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

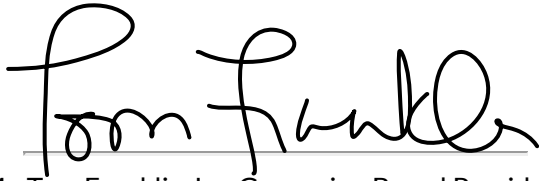
Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried 3, 0, 0

A handwritten signature in black ink, appearing to read "Tom Franklin Jr.", written over a horizontal line.

Mr. Tom Franklin Jr. - Governing Board President

Mrs. Melanie Dewakuku-Interim Superintendent