

**MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES Tuesday, November 12, 2019**

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 6:30 p.m. on Tuesday, November 12, 2019.

Ms. Porter, Board President, called the meeting to order at 6:38 p.m.

Ms. Porter led the group in the pledge to the flag.

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times and the Elmer Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mrs. Patrick, Mr. Poole, Ms. Porter and Mrs. Skwirut. Members Excused: None Members Absent: None

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary  
A list of the public attending is on file in the board office.

AUDIENCE PARTICIPATION I - None

**APPROVAL OF MINUTES**

Motion by Mr. DiGregorio and seconded by Mr. Poole that the Board of Education approve the regular meeting minutes of October 8, 2019.

*Unanimously approved by voice vote. Motion Carried.*

**FINANCIAL**

Motion by Mrs. Skwirut and seconded by Mr. Buzby that the Board of Education approve the following financial items:

**1. Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of September 30, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of September 30, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2019. *(Pages 6870-6891)*

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of September 2019. *(Pages 6892-6894)*
3. **Transfers** – Approve the transfer list for the month of October 2019. *(Page 6895)*
4. **Bills To Be Paid** – Approve payroll and agency for the month of October 2019 and the bills list for the month November 2019. *(Pages 6896-6899)*

5. **Budget Calendar** - Approve the 2020-2021 tentative Budget Calendar pending any changes mandated or released by the State Department of Education. (Page 6900)
6. **Transportation Out-of-District** - Approve the following Out-Of-District transportation routes for the 2019-2020 school year as per the results received from Gloucester County Special Services Salem County Transportation Department:

Route #	Contractor	# of Students	Destination	Estimated Cost
Y1530	Wyshinski Bus Service	1 Mannington	Pennsville Memorial HS	\$142 per diem

Roll Call vote: Ayes (7) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mrs. Patrick, Mr. Poole, Ms. Porter and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

#### BOARD OF EDUCATION BUSINESS

##### 1. **Correspondence**

- a. Summary of the Election Results:  
 Michael Bower (311 votes) was elected for a three year term  
 Robert DiGregorio (311 votes) was elected for a three year term  
 Joanne Cooper (4 write-in votes) was elected for a three year term  
 Installation of the members will be in January at the reorganization meeting.
- b. Regional Information Program for New and Not-So-New Board Members on December 2nd at Hammonton High School from 7:00 pm to 9:00 pm  
 (Light refreshments at 6:30 pm)
- c. Salem County School Boards Association - Joint Meeting with Salem and Cumberland counties on November 25th at Eastlyn Golf Course in Vineland. Topic: Mental Health
- d. Foundations for Success Program - January 14, 2020 at Cumberland County Technical Education Center (Can count as Governance II, Governance III or Governance IV)
- e. A letter was received from the Department of Education, Salem County Office, stating that Mannington Township School has sufficient enrollment to receive combined representation on the Salem City School Board for 2019. Two seats will be shared by Elsinboro, Lower Alloways Creek and Mannington on a rotational basis.  
 Note: Calendar Year 2020 representatives will be from Elsinboro and Lower Alloways Creek

##### 2. **Committee Reports**

- a. Salem High School Representative - Eric Buzby
- b. Township Committee Meeting - Bethanne Patrick
- c. Legislative Meeting with Senator Sweeney - Carmen Porter

##### 3. **Unfinished Business**

- a. Reminder to complete Mandated Training
  - Michael Bower - Governance III
  - Bethanne Patrick - Governance I

- b. **Board Self-Evaluation** - Deadline to complete was October 31st. If you have not completed, please complete it ASAP by logging on to [www.njsba.org](http://www.njsba.org) and scrolling to the bottom of the page to "Online Evaluations for Superintendents and Boards". Summary will be presented at the November meeting. FAQ about Board Self-Evaluation

4. **New Business** - None

5. **Other**

- a. Superintendent Update

(Pages 6901-6904)

**SUPERINTENDENT'S RECOMMENDATIONS**

Motion by Mr. DiGregorio and seconded by Mr. Buzby that the Board of Education approve the following items:

A. **Professional Personnel**

- a. Approve utilizing ESEA Title IV funds for payment for the following programs/staff:
- Academic League - Amber Fair
  - Power of Art Club - Heather Sakewicz-Frank
  - Science Fair Club - Destiny Leoni
  - Power Hour Tutoring - Megan Yarrington and Courtney Dorrell
  - Garden Warriors - Heather Sakewicz-Frank

Timesheets will be submitted for payment at the Board approved rate of \$30 per hour.

B. **Other**

1. **Policies** – Approve the following policy according to status:

CODE	POLICY	STATUS	REASON
3542.46	Meals on Credit / Charged Meals	Revision	Required

2. **Field Trips** - Approve the field trip requests.

(Page 6905)

3. **Facilities Use** – Approve the following request(s):

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
TEAM	11/5/19	3:30 pm - 6:00 pm	Multi-Purpose Room	Sub Sale	Cynthia Foster
TEAM	11/19/19	6:30 pm - 7:30 pm	Multi-Purpose Room	DIY Pumpkin Centerpieces	
Arts Fund	11/21/19	6:30 pm - 8:00 pm	Multi-Purpose Room	Open Mic Jam	Joseph McNichols

4. **Workshops** - Approve the following request(s):

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Mrs. English	College of New Jersey	Wilson Foundations	4/27/20	\$375	yes	\$85
Ms. Conroy & Mrs. Paone	Pittsgrove Township School	Observation	11/21/19	n/a	yes	\$160

Ms. Giova & Mrs. Viereck	Principal/Teacher Data Academy	Link It	11/22/19	\$350 (\$175 each)	yes	n/a
Ms. Coroy & Mrs. Paone	Tools of the Mind Training	Tools of the Mind	12/3/19, 2/19/20, 4/22/20	Paid for by Grow NJ Kids	yes	\$160
Mrs. Viereck	BER	Restorative Discipline	12/3/19 - 12/4/19	\$479	yes	n/a
Ms. Dorrell	BER	Best Powerful Co-Teaching Strategies	1/28/20	\$279	yes	\$85

5. **Emergency Operations Plan** - Signing of the Emergency Operations Plan took place on October 17, 2019. This plan is for use of the Mannington School by the Red Cross and EMC when necessary.
6. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading of the Superintendent's monthly report for the period of September 11, 2019 to October 8, 2019.
6. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading of the Superintendent's monthly report for the period of October 9, 2019 to November 12, 2019.

*Roll Call vote: Ayes (7) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mrs. Patrick, Mr. Poole, Ms. Porter and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.*

#### FOR YOUR INFORMATION

1. School Report (Page 6906)
2. Fire Drill - 10/24/19      Security Drill - 10/31/19
3. Noteworthy Items:
  - a. Mrs. Carullo - MEA Family Fun Night
  - b. TEAM - Trunk or Treat
4. Important Dates:
  - a. Book Fair - November 20th - 27th
  - b. Open Mic Jam - November 21st at 6:30 pm
  - c. Pie on a Plate - November 27th at 9:30 am
  - d. MAPSA Tree Lighting - December 7th from 6:00 pm to 9:00 pm
  - e. Regular Monthly Meeting - Tuesday, December 10, 2019 at 6:30 pm (if needed)
  - f. Reorganization & Regular Monthly Meeting - Tuesday, January 7, 2019 at 6:30 pm

AUDIENCE PARTICIPATION II - None

#### EXECUTIVE SESSION

##### **Mannington Board Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from

the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential Matters per Statute or Court Order
- 2. Matters that would Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining with the Mannington Education Association
- 5. Acquisition of Real Property or Investment of Public Funds
- 6. Tactics or Techniques utilized in Public Safety Procedures
- 7. Litigation, Contract Negotiations or Attorney/Client Privilege
- 8. Personnel Matters
- 9. Imposition of Penalties Upon an individual

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. DiGregorio and seconded by Mr. Buzby that the Board of Education enter into executive session at 7:21 p.m.

*Unanimously approved by voice vote. Motion Carried.*

#### RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion by Mrs. Patrick and seconded by Mr. Poole that the Board of Education resume the public portion of the meeting at 7:43 p.m.

*Unanimously approved by voice vote. Motion Carried.*

#### CONFIDENTIAL STUDENT MATTERS

Motion by Mrs. Patrick and seconded by Mrs. Skwirut that the Board of Education approve the following item:

1. Resolution by the Mannington Township Board of Education to remove student #4202185730 from the attendance rolls as a result of the Board's determination during the residency hearing that the aforementioned students are not domiciled in the District as required and defined by N.J.A.C. 6A:22-3.1 *et seq.* Be it further resolved that the Board of Education authorizes the Superintendent to provide the parent(s)/guardian(s) of the affected students with written notice of the Board's determination.

*Roll Call vote: Ayes (7) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mrs. Patrick, Mr. Poole, Ms. Porter and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.*

Motion by Mrs. Patrick and seconded by Mr. Bower that the Board of Education approve the following item:

2. Resolution by the Mannington Township Board of Education to remove students #9569113686 and #7584818527 from the attendance rolls as a result of the Board's determination during the residency hearing that the aforementioned students are not domiciled in the District as required and defined by N.J.A.C. 6A:22-3.1 *et seq.* Be it further resolved that the Board of Education authorizes the Superintendent to provide the parent(s)/guardian(s) of the affected students with written notice of the Board's determination.

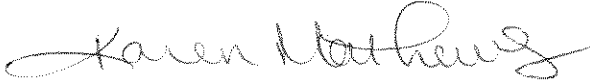
*Roll Call vote: Ayes (7) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mrs. Patrick, Mr. Poole, Ms. Porter and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.*

ADJOURNMENT

Motion by Mrs. Patrick and seconded by Mrs. Skwirut that the Board of Education meeting be adjourned at 7:46 p.m.

*Unanimously approved by voice vote. Motion Carried.*

Respectfully Submitted,



Karen Mathews  
Business Administrator/Board Secretary