

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, November 10, 2014** in the Nehaussey Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at 6:32 p.m.

7
8 **Roll Call:**

9
10 Roseanne Lombardo
11 Susan Vernacchio
12 Andrew Chapkowski
13 John Hughes
14 Lisa Morina
15 Duane Sarmiento
16 Jill Trainor

17
18 Also present were Mr. Stephen Derkoski, Interim Superintendent and Mr. Scott A.
19 Campbell, School Business Administrator/Board Secretary.

20
21 **FLAG SALUTE**

22
23 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
24 was sent to the **The South Jersey Times, Courier Post,** and the **Township Clerk.** It
25 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping
26 Regulations – “The proceedings of this meeting are being videotaped and anyone
27 wishing to discuss an individual child should so note.”)

28
29 **1. MINUTES**

30
31 Motion: (Vernacchio/Trainor) to approve the minutes:

32
33 October 6, 2014 – Regular Meeting
34 October 6, 2014 – Executive Session

35
36 **Roll Call Vote:**

37
38 Roseanne Lombardo – Yes
39 Susan Vernacchio – Yes
40 Andrew Chapkowski – Yes
41 John Hughes – Yes
42 Lisa Morina – Abstained
43 Duane Sarmiento – Yes
44 Jill Trainor - Yes

1 **2. SUPERINTENDENT'S REPORT**

2
3 Motion: (Chapkowski/Morina) to approve the following as one, A1-A3:

4
5 A. Administrative Reports

- 6
7 1. Enrollment Statistics, Fire Drills and Suspensions as of October 31,
8 2014. (Attachment – EXHIBIT B1)
9
10 2. School Health Services Monthly Reports as of October 31, 2014.
11 (Attachment – EXHIBIT B2)
12
13 3. 2014-2015 Violence and Vandalism Report as of October 31, 2014.
14 (Attachment – EXHIBIT B3)
15

16 **Duane Sarmiento** commented on Exhibit B2 about the 55 injuries that were
17 reported in Broad Street School and the 38 reported in Nehaunsey Middle
18 School.
19

20 Motion carried by unanimous roll call vote.

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22 **3. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**
23 **ACTION ITEMS**

24
25 Motion: (Morina/Trainor) to approve the following as one A & B:

- 26
27 A. The *retroactive* approval to increase the hours of Part-Time Custodian,
28 Maria Santos, from 20 hours per week to 29.5 hours per week beginning
29 October 16, 2014 through June 30, 2015.
30
31 B. The approval for the appointment of Stacy Sammons for the following
32 substitute support staff positions for the 2014-2015 school year.
33 Substitute rate of pay will be \$9.00 per hour.

34
35 Cafeteria/Lunchroom Aide
36 Non-Instructional Aide
37

38 **Andrew Chapkowski** asked about item A and if the increase in hours was
39 enough to cover the building? **Interim Superintendent Stephen Derkoski**
40 replied that they were increasing the hours of the part-time staff. **Duane**
41 **Sarmiento** realizes that anything over 29.5 hours, we would be responsible for
42 health benefits but is that something they can appeal? **Mr. Derkoski** said if they
43 need to increase hours, they would probably hire another part-time custodian.
44

1 Motion carried by unanimous roll call vote.

2
3 Motion: (Vernacchio/Trainor) to approve the following:

- 4
5 C. The approval to appoint Stephen E. Derkoski as the District Student
6 Enrollment Manager from January 1, 2015 to December 31, 2015 at an
7 annual salary of \$40,500.00. No health benefits will be provided.

8
9 **Andrew Chapkowski** asked if it was in addition to his present salary and if it was
10 a five-day a week job but was informed that it will be after he has completed his
11 Interim Superintendent position and will be part-time.

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13 Motion carried by unanimous roll call vote.

14
15 **4. POLICY/REGULATION**

16
17 Motion: (Sarmiento/Morina) to table the resolution for Veteran’s preference
18 until next meeting.

19
20 **5. CURRICULUM & INSTRUCTION**

21
22 Motion: (Vernacchio/Trainor) to approve the following as one, A-C:

23
24 A. Workshops

- 25
26 1. The approval for the following individuals to attend out-of-district
27 workshops:

Name	Workshop Title/Location/Date	Cost
Daniel Giorgianni	Duties and Responsibilities of the District Anti-Bullying Coordinator and Specialist EIRC Mullica Hill, NJ 12/1/14 8:00 a.m. – 3:00 p.m.	\$149.00 Plus Mileage

28
29
30 B. Field Trips

- 31
32 1. The approval of Request for Educational Trip/Transportation for the
33 following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 8 NJHS (Dr. Suess – Read Across America Day)	Shade Lane Daycare/Senior Citizen Home Clarksboro, NJ And Broad Street School Gibbstown, NJ	3/2/15	2 Substitutes: \$150.00	\$170.00 (one bus)	\$320.00
Grade 7	Franklin Institute	3/20/15 (Rain Date: 3/27/15)	Tickets: \$829.92 Substitutes (7) \$525.00	\$750.00 (two buses)	\$2,104.92
Grade 5	Broadway Theater Pitman, NJ Ming Kui Lou Buffet Brooklawn, NJ	5/28/15	Tickets: \$408.00 Substitutes (2) \$150.00	\$340.00 (two buses)	\$898.00

1
2 C. Field Experience Student

- 3
4 1. The approval for the following Cairn College student to complete 10
5 hours of field experience at Broad Street School on Tuesday,
6 November 11, 2014 and Thursday, November 13, 2014.

7
8 Student Cooperating Teacher
9 Jennafer Gaventa Sarah Beerley

10
11 Motion carried by unanimous roll call vote.

12
13 **6. BUDGET & FINANCE**

14
15 Motion: (Sarmiento/Chapkowski) to approve the following as one, A1-A8:

16
17 A. Contracts

- 18
19 1. The approval of the tuition contract agreement between the
20 Greenwich Township School District and Gloucester County
21 Vocational Technical School District for the 2014-2015 school year
22 (total of 97 students). (Attachment – EXHIBIT C1)
23
24 2. The approval of the Agreement to Provide Additional Remedial
25 Services for Non-Public I.D.E.A. Students between the Greenwich
26 Township School District and the Gloucester County Special
27 Services School District for the 2014-2015 school year.
28 (Attachment – EXHIBIT C2)
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3. The approval of the contract agreements between the Greenwich Township School District and the Gloucester County Special Services School District for educational services for the 2014-2015 school year. (Attachments – EXHIBITS C3 and C4)
 4. The approval of the contract between the Gloucester County Special Services School District and the Greenwich Township School District for Professional Services through the Center for Regional Education Support Services – CRESS (formally Regional Council) for the 2014-2015 school year. (Attachment – EXHIBIT C5)
 5. The approval of the contract agreement between the Greenwich Township School District and the Gloucester County Special Services School District for a one-on-one teacher assistant for student# 5381264138 for the 2014-2015 school year. (Attachment – EXHIBIT C6)
 6. The approval of the agreement between the Greenwich Township Board of Education and the Paulsboro Board of Education for Special Education one-on-one Classroom Aide services for student# 7446799209 for the 2014-2015 school year at a salary rate of \$33,565.15 including all related medical benefits and all related costs. This is a budgeted item. (Attachment – EXHIBIT C7)
 7. The approval of the tuition agreement between the Greenwich Township Board of Education and the Kingsway Regional School District Board of Education for Special Education Student# 2145508919 for the 2014-2015 school year at a prorate tuition rate of \$31,155.00 and one-on-one classroom aide services in the amount of \$26,003.00 (prorated). (This student was previously approved to attend Brookfield Academy – One-on-One Aide is not a budgeted item.)
 8. The approval of the tuition agreement between the Greenwich Township Board of Education and the Mantua Township Board of Education for Special Education Student #5970782445 to attend the Greenwich Township Schools for the 2014-2015 school year at a prorated tuition rate of \$25,849.52.

41 Motion carried by unanimous roll call vote.
42
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1 **7. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**
2 **SECRETARY**
3

4 Motion: (Morina/Sarmiento) to approve the following as one, A-G:
5

6 A. Bills Lists
7

- 8 1. The bills as presented by the Business Administrator in the
9 following amounts are ordered paid. (Attachment – EXHIBIT D)
10

No.	Amount
P13	\$.03
P29	\$233,965.99
P30	\$17,652.08
P31	\$255,810.46
P32	\$1,830.99
P33	\$58,424.15
P34	\$9,274.45
P35	\$233,784.45
P36	\$17,638.19
P37	\$200.00
P38	\$421,074.00
TOTAL	\$1,249,654.79

11 B. Student Activities Account
12

- 13 1. The approval of the Student Activities Account Monthly Bank
14 Reconciliation for the month of September 2014. (Attachment –
15 EXHIBIT E)
16

17 C. Board Secretary's Report
18

- 19 1. The acceptance of the Board Secretary's Report for the month of
20 September 2014. The Board Secretary certifies that no line item
21 account has been over expended in violation of N.J.A.C. 6A:23A –
22 16.10(c)3 and that sufficient funds are available to meet the
23 district's financial obligations for the remainder of the fiscal year.
24 (Attachment – EXHIBIT F)
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1 D. Treasurer's Report

- 2
3 1. The approval of the Treasurer's Report in accordance with 18A:17-
4 36 and 18A:17-9 for the month of September 2014. The
5 Treasurer's Report and Secretary's Report are in agreement for the
6 month of September 2014. (Attachment – EXHIBIT G)

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8 E. Revenue Certification

- 9
10 1. The Board Secretary in accordance with N.J.A.C. 6A:23A –
11 16.10(c)2 certifies that there are no changes in anticipated revenue
12 amounts or revenue sources.

13
14 F. Board of Education Certification

- 15
16 1. The approval of the Board of Education certification for the month
17 of September 2014 that after review of the secretary's monthly
18 financial report and upon consultation with the appropriate district
19 officials, that to the best of its knowledge no major accounts or
20 funds have been over expended in violation of N.J.A.C. 6A:23A-
21 16.10(c)4 and that sufficient funds are available to meet the
22 district's financial obligations for the remainder of the fiscal year.

23
24 G. Transfer List

- 25
26 1. The ratification of transfers, authorized by the Superintendent, for
27 the month of September 2014 to give balances to new accounts
28 and to balance existing accounts. (Attachment – EXHIBIT H)

29
30 Motion carried by unanimous roll call vote.

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32 **8. REGULATORY**

33
34 Motion: (Sarmiento/Chapkowski) to approve the following as one, A-D:

- 35
36 A. The *retroactive* approval for Gibbstown Midget Football Association to use
37 the Broad Street School gymnasium for cheerleading practice (in the
38 event of inclement weather; exception on Wednesdays) from September
39 8, 2014 through November 14, 2014.

- 40
41 B. The *retroactive* approval for Gibbstown Men's Basketball to use the Broad
42 Street School gymnasium on Monday and Wednesday evenings from
43 September 22, 2014 through June 5, 2015 (only on Wednesdays when
44 youth basketball begins) from 5:30 p.m. – 9:30 p.m.

1 C. The approval for the Greenwich Township PTA to use the Broad Street
2 School gymnasium on Saturday, November 22, 2014 from 8:00 a.m. –
3 4:00 p.m. for a fundraising activity.
4

5 D. The approval for Gibbstown Boys' Basketball to use the Broad Street
6 School gymnasium from 4:00 p.m. – 9:00 p.m. (see attached dates) for
7 basketball practice. (Attachment – EXHIBIT I)
8

9 Motion carried by unanimous roll call vote.

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11 **9. OLD BUSINESS**

12
13 *Roseanne Lombardo* said that she has an idea of what committee's everyone
14 would like to serve and she and **Susan Vernacchio** will look it over. Everyone
15 will know what committee they are on by the next board meeting.
16

17 *Interim Superintendent Stephen Derkoski* commented about assigning one of
18 our board members to serve as a representative to the Paulsboro Board of
19 Education. **John Hughes** said that he would be interested and volunteered for
20 that position.
21

22 Motion: (Lombardo/Sarmiento) to approve the following:
23

24 A. The approval to appoint **John Hughes** as the Paulsboro Board of
25 Education Representative from the Greenwich Township School District
26 for the remainder of the 2014-2015 school year and the 2015-2016 school
27 year.
28

29 Motion carried by unanimous roll call vote.
30

31 **10. NEW BUSINESS**

32
33 *Andrew Chapkowski* asked if they received the school reports from the
34 Principal's Office to which **Scott Campbell** responded that they were received.
35

36 *Duane Sarmiento* asked about security. He wanted to know how the police
37 would get into the building if there is a lock-down? *Interim Superintendent*
38 **Stephen Derkoski** stated that they have keys and they also maps of the school
39 and our itinerary. **Scott Campbell** said that he and **Mike Grelli** have contacted
40 Comcast and they are looking into getting the police their own IP address so they
41 would be able to watch the cameras. **Mr. Derkoski** also said he is comfortable of
42 where the district is as far as security.
43

1 **Susan Vernacchio** said the board will be interviewing for the Interim
2 Superintendent position on November 11 and November 12.

3
4 **Stephen Derkoski** said that the auditor will be at the next board meeting and
5 both principal's will be present to discuss the test scores.

6
7 **11. CORRESPONDENCE**

8
9 **Susan Vernacchio** said the Board wanted to thank Mr. Josh Bomze, Mrs. Lori
10 Chiavoroli and Mr. Dan Giorgianni for their efforts on the Joint Equity Committee.
11 The district came back with excellent results.

12
13 **12. PUBLIC – AGENDA/NON-AGENDA ITEMS**

14
15 This is the time when anyone from the public who wishes to speak to the Board
16 may do so. Please state your name, address and phone number. The Board will
17 hear your concerns. The Board may or may not take action this evening. You
18 will be notified either at this meeting, by letter or telephone of any action the
19 Board does take.

20
21 In accordance with Board policy and procedures, speakers are not permitted to
22 publicly speak of personal issues involving school personnel, or against any
23 person connected to the school system. Any such concern should be presented
24 to the school or district-level administration so that a proper response may be
25 given.

26
27 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ asked about representation at
28 Paulsboro by our Board and what the enrollment from Gibbstown is at the high
29 school? **Scott Campbell** responded that we have about 75 regular education
30 students and 15-16 special education students. **Mr. Lucas** also wanted to know
31 what the high school environment was like there and what was the graduation
32 rate? **Roseanne Lombardo** responded that she is in charge of the
33 supplemental classroom where those that don't behave come and it has not been
34 full so that is a good thing and as far as the graduation rate, she and **Andrew**
35 **Chapkowski** responded that it is about 80%-85%.
36 **Mrs. Lombardo** also stated that her children are graduates of the high school
37 and she feels they received a good education.

38
39 **13. EXECUTIVE SESSION**

40
41 Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-
42 6, et seq., which provides that an Executive Session, not open to the public, may
43 be held for certain specified purposes when authorized by Resolution.

1 The Board of Education for Greenwich Township, assembled in public session on
2 **November 10, 2014** hereby resolves that an Executive Session closed to the
3 public shall be held on **November 10, 2014 at 7:10 p.m.** in the Nehaunsey
4 Middle School Library, located at 415 Swedesboro Road, Gibbstown, New
5 Jersey, for discussion of certain matters which relate to items authorized by
6 Open Public Meetings Act, (N.J.S.A. 10:4-12b) to be discussed in closed
7 session.

- 8
- 9 • Matters Involving Individual Privacy
- 10 • Matters Relating to the Employment Relationship
- 11

12 It is anticipated that such matter may be disclosed to the public upon the
13 determination of the Board that applicable exception no longer applies and the
14 public interest will no longer be served by such confidentiality.

15
16 Motion: (Sarmiento/Chapkowski) to enter into Executive Session at 7:10
17 p.m. to discuss the following:

- 18
- 19 • Personnel
- 20 • Legal
- 21

22 Motion carried by unanimous voice vote.

23
24 Motion: (Lombardo/Sarmiento) to return from Executive Session at 7:40
25 p.m.

26
27 Motion carried by unanimous voice vote.

28
29 **14. ADDITIONAL ACTION ITEM**

30
31 Motion: (Sarmiento/Chapkowski) to approve the following:

- 32
- 33 1. The approval to authorize Interim Superintendent to investigate the
34 process and costs of Greenwich Township entering into an additional
35 sending/receiving relationship.
- 36

37 Motion carried by unanimous roll call vote.

38
39 **15. ADJOURNMENT**

40
41 Motion: (Sarmiento/Hughes) to adjourn the Regular Meeting at 7:42 p.m.

42
43 ****The next Board of Education meeting will be held on Monday, December 8, 2014****

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Respectfully Submitted,

Scott A. Campbell, Board Secretary