

2020-2021  
*Student Handbook  
& Code of Conduct*  
**COVID-19 COMPANION**



*Pineville Independent School District*  
*"Achieving Excellence"*

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This document is to serve as a companion to the Pineville Independent Student Handbook and Code of Conduct. **This appendix will include changes to processes, protocols, and procedures during the COVID-19 pandemic and will supersede any policies, procedures, and processes within the original handbook until the pandemic is declared over.**

## **ATTENDANCE**

All children in the district who have entered kindergarten or who are between the ages of six, as of August 1, and sixteen, except those specifically exempted by statute, shall enroll and be in regular attendance in the school to which they are assigned and shall be subject to compulsory attendance.

The district will offer three learning options for students and compulsory attendance includes completing all lessons, activities, work, and assessments assigned. This may or may not include viewing synchronous lessons in real-time. Students shall complete lessons in the designated time frame that has been assigned. Students enrolled in virtual learning may have additional time to complete lessons if a doctor's note is submitting stating that the child was ill, just like those who choose to participate in traditional learning.

## **ELECTRONIC INFORMATION RESOURCES**

Students, regardless of the instructional option chosen, shall abide by the Acceptable Use Policy and follow network rules of etiquette. Internet access is required for virtual or blended learning, but it is the parent and student's responsibility to ensure safety of the student through proper internet usage.

Inappropriate behavior on the internet, within a Google Classroom, in a chat, in a Google Meet, etc. will be met by consequences as outlined in the Student Handbook and Code of Conduct.

## **GRADING**

All students, regardless of instructional option, will be graded based on completion and mastery of grade-level assignments. All students will receive instruction, assignments, and assessments that measure the same standards. Students who do not meet grade-level standards may receive poor or failing grades.

## **PRIVACY WAIVER**

Students who chose the virtual or blended option for participating in Pineville's educational program shall understand that students will be required to participate in real-time with their teachers. This means that any person or thing that passes in front of the student's camera is subject to being seen, photographed, or videoed. Parents of students who choose virtual or blended instruction shall be required to sign a privacy waiver in order to be registered for virtual or blended learning.

### **Technology Check-Out**

Students will also be required to sign paperwork to checkout a Chromebook, if needed for learning. Parents are accepting responsibility for the Chromebook and agree to pay for the device if it is returned broken or is not returned.

### **FAMILY RESOURCE/YOUTH SERVICE CENTER (FRYSC)**

Students in the virtual or blended learning program shall still have access to all of the programs provided by the FRYSC. More information can be obtained from FRYSC director Jamie Mills at 606-337-4388.

### **LUNCH AND BREAKFAST**

Breakfast and lunch will be served daily. Breakfast will be a “grab and go” breakfast that students will get as they enter the building. They will report directly to their “homeroom” where they will eat their breakfast. Lunch will be served in the cafeteria, commons, and classrooms. Grades K-3 will eat in the cafeteria on a staggered schedule. Grades 4-6 will eat in the classroom. Grades 7-8 will eat in the commons on a staggered schedule. Grades 9-12 will eat in the classroom.

All students who live within the Pineville district, regardless of instructional option chosen, may still elect to have meals provided. These meals will be available through pick-up at the cafeteria door and delivery on the normal Pineville bus route. Families must request meals; meals will not be provided unless requested.

### **SCHOOL BUS TRANSPORTATION**

All students (with the exception of preschool and kindergarten) are required to wear a mask while riding the school bus. Students, bus monitor, and bus driver shall submit to a temperature check before getting on the bus. Any student or staff member who presents with a fever of 100.4 or above shall not be permitted to ride/drive the bus and accommodations shall be made. Monitors/Aids will be on each bus route to ensure proper temperature checks, appropriate seating, and returning students to parents, if necessary.

The buses shall “drop” students at the side cafeteria door and students shall obtain a “grab and go lunch” and report directly to his/her classroom.

When students have to ride the bus for extra curricular activities, all riders shall wear a mask unless medically exempt.

### **VISITORS**

While Pineville Independent has always strongly encouraged parent and community involvement in the school, during the pandemic only ESSENTIAL visitors will be allowed into the building while students are on the premises. ESSENTIAL visitors will be subjected to a temperature check and questionnaire. If the ESSENTIAL visitor is cleared for entry, he/she will sign in at the front office, will leave his/her license at the front desk. and will be ESCORTED to their destination.

Parents will not be able to walk their students to their rooms. Kindergarten students will be walked to the cafeteria in the morning by a teacher where they eat breakfast and be supervised by a teacher.

## **STUDENT SUPERVISION & SAFETY MORNINGS**

Teachers are to be in their rooms and ON-DUTY at 7:30 am. Drop-offs may begin at 7:30am. Please do not attempt to drop your student off before 7:30am. Due to students being limited to going directly to teacher rooms, it is impossible to properly supervise students before this time.

Kindergarten students will be walked to the cafeteria where they will have time to eat breakfast before their day begins. No parents will be allowed in the building; a teacher/staff member will walk your child to the cafeteria where another teacher/staff member will be standing duty.

## **AFTERNOONS**

Students will be released on a staggered system, so release may take longer than previous years. All students shall wear a mask during release, as the 6 foot rule may not be always able to be followed during release.

1. Elementary Car riders will be released to the cafeteria one class at a time. They will then sit in the cafeteria 6 feet apart until a parent has picked them up.
2. Intermediate Car riders will be released to the cafeteria one class at a time..
3. Intermediate walkers will be released one class at a time.
4. Elementary bus riders will be released one class at a time.
5. Intermediate bus riders will be released one class at a time.
6. Elementary students and Intermediate Students who wait for middle/high school students will report to the commons.
7. Middle School and High School will be released in a staggered fashion:  
12<sup>th</sup>, 11<sup>th</sup>, 10<sup>th</sup>, 9<sup>th</sup>, 8<sup>th</sup>, 7<sup>th</sup>.

## **DRESS CODE**

The dress code for the 2020-2021 school year shall include masks as a required part of school attire. All students in grades 1-12 are required to wear a mask unless medically exempt, and mask are to be school-appropriate. Masks, like all articles of clothing, shall not a) attract undue attention; b) promote tobacco, alcohol or any illegal or immoral act or substance; c) display or imply language that could be considered offensive.

While participating in class online/virtually, it is imperative that you understand that you may be seen, photographed, or videoed and your attire should be school appropriate.

## **DRINK CONTAINERS**

Students are encouraged to bring a CLOSEABLE water bottle to school, as water fountains will be closed. The school will provide opportunities for students to get water. The school has installed four water bottle filler stations for students to access water.

## **LOCKERS**

Students in grade 12 will be assigned lockers- every other top locker. When in the hallway and using lockers, students shall wear a mask. Since all other grades are going to be self-contained for the majority of the day, lockers will not be assigned to students in grades 7-11.

## **BACKPACKS**

Because students will not be using lockers, it is important for students to be able to keep all their materials together and with them. Therefore, backpacks for all grade levels are encouraged.

## **NURSE PROCEDURES**

Due to COVID-19, the procedures for going to the nurse will be drastically different than in the past. Minor cuts, scrapes, and illnesses will be dealt with inside the classroom. This will limit the number of students in the hallway and keep healthy students out of the nurse's station where potentially unhealthy students are.

Students will not be able to go to the nurse unless the situation requires a nurse. The school nurse will develop and distribute a flowchart that will dictate who can or cannot visit the nurse's station. Teachers, who believe an instance requires the nurse, will call the nurse for prior approval to send a child to the nurse. **ONLY IN AN EMERGENCY SITUATION** should a child be transported or taken to the nurse without prior approval.

Students who present with COVID-like symptoms will be sent home without seeing the nurse.

## **DRILLS**

Pineville will follow the KCSS (Kentucky Center for School Safety) recommendations for conducting fire drills, lockdown drills, severe weather drills and earthquake drills. Because of COVID-19, these drills will look differently but still be conducted at the same frequency.