

September 24th, 2018 Board of Directors Meeting Minutes

Attendees: R. Wilson, L. Hamer, T. Muniz, K. Sandiford, C. Williams, L. Stephens, M. Anglin, D. Benons, C. Moore, A. Knight, C. Rice

After a short welcome from L. Hamer, the meeting was called to order at 6:37 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

The agenda was reviewed M. Anglin made the motion to accept the agenda with necessary corrections; K. Sandiford seconded the motion.

The minutes from last meeting were reviewed; L. Stephens made a motion to accept minutes from August 27th with any necessary corrections. K. Sandiford seconded the motion.

Business Operations Report – Ms. Muniz

287 K-5 students; 31 UPK students registered. 4 new students start this week. Financial Audit was done with no findings; will be complete and in time for the annual report to NYS (10/30/18). In good fiscal position; purchasing supplies and additional furniture as needed. 1 st Accountability Reports are due on 10/1/18. Financial Summary and Cash Disbursement reports were given to the board for review.

CEO Report – Dr. Rice

Waiting for directions from attorney to gain access to Montessori Building to obtain a safety fence. Have permit ready to knock down house. Northfield Bank is prepared to close but waiting for approval from NYS Attorney General office. Meet with construction manager to update drawings and construction plans for new school. Dennis Walcott contacted the Bloomberg Foundation for funding prospects. Meeting with Resorts World for funding opportunities. Secured a technology tab from Spectrum cable at a cost of \$56K (Computers, 2 Smartboards, laptops, color printer.) 10/11/18 court date set for access to the Montessori building; waiting for tenant eviction.

Principal Report – D. Knight/ C. Moore

Thanked parents and staff for support of school. Stated vision for the school. Needs assessment for students and staff; TLC Staff to field concerns from teachers on students; “Every Student, Every Staff member, Every Day” is the motto for the staff. Gym was secured for sports activities (Grades 4-5). Alternative sports considerations are in the works for grades 3 and below. Professional Development is continuing for staff and all enrichment programs will remain in

place. Athletic programs will take place on Tuesdays. Academic enrichment will be held Wednesdays and Thursdays. Currently meeting with parents for needs assessment for students; process was given on how to contact school administration. Improvement on communication school-wide between staff and students. Received positive feedback from staff on school culture. Pleased and Excited on vision off the school and direction.

Academic Report – C. Williams

Met on 9/19/18 to review charter and to propose changes to charter to prepare for expansion of charter due to the DOE on 11/1/18. Also, reviewed all aspects of the school to propose changes.

Personnel Report – K. Sandiford

Career and Technology vacancy; currently reviewing resumes. New Math and Science personnel and data collector.

PTO Report – R. Skeete

\$320.00 in Budget from previous administration. Waiting by-laws from previous administration. Meeting to be held 9/26/18; awaiting election for treasurer.

Finance Report – M. Anglin - No Report

Fundraising Meeting – L. Stephens

Meeting scheduled for 10/6/18 at 12:30 p.m. Reviewing events held last year and brainstorming for new events for current school year.

A motion was made to make the adjustments for the charter: Looking to increase enrolment to 432 from 300; electric lottery update; job description updates for staff; additional foreign language; instructional days: 178 with students 183 without; board member requirements. M Anglin made the motion, L. Stephens seconded; the vote was passed. R. Wilson made motion to accept gym rental, Math Specialist and Soccer coach, C. Williams seconded. L. Hamer thanked all for coming out; Meeting was adjourned at 7:52 p.m. Next board meeting will be 10/22/18 at 6:00 p.m.