**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF SEPTEMBER 4, 2018**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on September 4, 2018, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Agenda as printed. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of August 7, 2018 Regular Board Minutes. The Board clarified that a correction should be made to page 3 to remove the words “per year” as it relates to Ms. Christie Parker preparing Medicaid Billing. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation with the correction as mentioned. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of August 14, 2018 Called Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted (4, 1), to accept the Superintendent’s recommendation. (Anderson, Eleby, Shirah, and Wilborn voted yes, Green abstained due to her absence from the meeting.) The motion passed.

The Superintendent recommended approval of August 22, 2018 Called Board Minutes. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of August 27, 2018 Work Session. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones updated the Board on the first month of school. He stated that several Professional Learning Activities have taken place to provide support for teachers, S.O.A.R. started on August 20th, REACH Scholars have been selected, the Nutrition Department scored a 100 on the Health Inspection, gave a report of teacher attendance and other school news. Principal Jones stated that this school year is off to a great start.

Superintendent Harris recognized the student and staff members for the month of August.

Superintendent Harris shared newspaper articles that appeared in the newspaper.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

On a motion by Mr. Shirah and a second by Mr. Green, the Board voted unanimously (5, 0), to resume regular session. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval of Ms. Carol Treible as the External Evaluator for 21st Century After School Program for the 2018-2019 school year. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes) The motion passed.

The Superintendent recommended approval of Mrs. Loretta Respress as a paraprofessional for the 21st Century After School Program for the 2018-2019 school year. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the slate of student workers/tutors for the 21st Century After School Program for the 2018-2019 school year. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of FMLA (August 3 – September 5, 2018) for Mr. Walter Granger. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to post the SRO (Security Resource Officer) position. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**FINANCE**

The Superintendent recommended approval of the Financial Report for August 2018. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the Tax Collections for July 2018. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent updated the Board on the Capital Outlay information from SRJ Architects.

After a discussion as to their recommendation and the reasoning for not recommending the project over a 5-year period of time, the Board agreed. The Superintendent stated that she would prioritize the needs outlined in the approved state plan and present a recommendation to the Board to move forward with what needed to be done with the understanding that all of the items on the list would not be done. We would go as far as the money will allow.

**NEW & UNFINISHED BUSINESS**

The Superintendent shared the fundraiser requests for October 5, 2018 through December 11, 2018. She recommended the slate of requests. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent shared with the Board the District Collaborative Structures (handout) for 2018-2019. She provided information about each group.

The Superintendent shared with the Board that she received a letter (as well as Mr. Anderson for the Board and Mr. Jones) from Mr. Sylvester Eleby (Chair of the Quitman County Recreation Board) stating that the baseball/softball fields are in need of some work and the cost is approximately $5,000.00 and asked that the school district donate $1,000.00. The Superintendent recommended approval to donate $5,000.00. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted (4, 1), to accept the Superintendent’s recommendation. (Anderson, Green, Shirah, and Wilborn voted yes. Eleby abstained.) The motion passed.

The Board wanted to clarify the minutes from August 7th concerning the bus. The Superintendent said we looked into leasing and purchasing a bus and the Board decided to purchase 1 bus this year. (Recommendation restated) - The Superintendent recommended to purchase 1 bus during the 2018-2019 school year. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Board inquired about the Student Mentor Program. The Superintendent stated that the program would be held again this year.

The Board inquired about test scores. The Superintendent stated that the test scores are not out yet.

The Board inquired about the Board Retreat dates. The Superintendent stated that the Retreat would be held on October 26th & 27th.

The Board inquired about the amount of travel of the students to softball & volleyball games and wanted to know why volleyball is not held on our site. Principal Jones said there are items that would have to be purchased and they did not have the funds to do so in the athletic budget.

**ANNOUNCEMENTS**

The Superintendent informed the Board that September 7th would be Reading Kick Off. The theme will be “Everyone’s a Reader: Game On!”. The Board members were asked to participate by having pictures ready for display by September 6th. We will place reading pictures on our doors.

The Superintendent announced that Strategic Planning would take place on September 15th at the District Office (10:00 a.m. - 1:00 p.m.).

The Superintendent announced the 2019 REACH Scholars (Ty’Zairea Ceasar; Lykeria Burden and Cathyrn Hayes).

The Superintendent announced the following field trips/activities:

 September 16th – Girls Volleyball & Softball (Auburn University)

 \*\*\*Tour campus and see Volleyball Game (Auburn vs. Florida State)

 September 25th – 9th grade College Tour (Ft. Valley State University)

 October 1st – Field trip to Pumpkin Patch (Eufaula) – Sp. Ed. Students

 October 13th – 11th & 12th graders will participate in the FBLA Rally @ the Fair (Perry, GA)

 November 26 – 30th – Middle School Homecoming Week

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to adjourn. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

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Chairman Secretary