

Sunflower County Consolidated School District

Mrs. Miskia Davis, Superintendent

"United For Excellence"



Job Description

TITLE: Child Nutrition Delivery Person

QUALIFICATIONS:

- Valid Mississippi driver's license
- Proof of auto insurance
- Capable of lifting heavy boxes, sweeping, and mopping
- Good physical condition with the ability to lift 50 pounds

JOB GOAL: Perform duties in a timely manner as requested by the Child Nutrition Director

REPORTS TO: Child Nutrition Director

PERFORMANCE RESPONSIBILITIES:

- Transport food to designated sites
- Stock commodity deliveries in the warehouse freezer
- Date all commodities received
- Record temperatures of freezer twice daily including holidays
- Record and maintain monthly inventory of warehouse freezer
- Assist all managers and cafeterias when necessary upon request of the Child Nutrition Director
- Perform such other tasks and assumes such other responsibilities as requested by his/her supervisor(s)

TERMS OF EMPLOYMENT: Salary and work year established by SCCSD School Board.

EVALUATION: Performance of this job will be evaluated bi-annually by the Superintendent.

Approved by: SCCSD School Board Date: _____

Reviewed and agreed to by: _____ Date: _____
(Employee)

_____ Date: _____
(Supervisor)