

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 20, 2019, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Combined Board Meeting of July 23, 2019

Superintendent's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Open Discussion

Adjournment



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Communications Report

1. Kelly Best-Biagioli, Wyoming Area Cross Country Parents Association, requesting permission to hold various fundraisers.
2. Sharon Hollister, Wyoming Area Music Sponsors, requesting permission to hold various fundraisers.
3. Patricia Drendall, Personal Care Aide, requesting permission to take a medical leave of absence.
4. Right to Know Request submitted by Women for a Healthy Environment for information pertaining to the schools air quality, water quality, etc.
5. Right to Know Request of Charissa Daman of Americans for Fair Treatment, for copies of professional and non-professional employee contracts.
6. Sarah Fugate, Girls Volleyball Coach, requesting permission to hold fundraisers.
7. Theresa Alba, Health Tech, requesting permission to take a medical leave.

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Superintendent's Report

- 1. Our first teacher day will be August 22nd with a full day in-service. Schools will open for students on August 26th. This day will be an Act 80 early dismissal with an afternoon teacher in-service.**
- 2. Kindergarten orientation is taking place this week. It began August 19th and will be held August 20th, August 21st and August 22nd starting each evening at 6:00 pm.**
- 3. Get Acquainted Nights are as follows.**

**Kindergarten Center – September 9
@7:00 pm**

**Primary Center - September 10
@ 7:00 pm**

**Intermediate Center - September 11
@ 7:00 pm**

**Secondary Center - September 12
@ 6:30 pm**

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 Treasurer's Report

First National Community Bank	General Fund	2,696,493.90
First National Community Bank	Payroll Account	7,695.13
First National Community Bank	Cafeteria Account	(to be presented at Sept. 24 meeting)
First National Community Bank	Student Activities Account	(to be presented at Sept. 24 meeting)
First National Community Bank	Athletic Fund Account	(to be presented at Sept. 24 meeting)
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	322,746.45
First National Community Bank	Series 2018 GON Account	1,358,974.76

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	84,949.90
Local Service Tax	646.19
Per Capita Tax	29,500.00
Delinquent Per Capita	<u>2,935.72</u>
Total:	11,803.81

State & Federal Subsidy Payments

Social Security	29,963.12
Title I – Improving Basic Programs	41,411.08
Pasmart Targeted Computer Science & STEM Education	8,192.24
Medicaid Admin Claims	8,654.32
School District Special Education	<u>243,632.00</u>
Total:	330,852.76

Local Realty Transfer Tax

Luzerne County	28,474.17
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2018 Real Estate Taxes-Supplemental Bills

Wayman Smith – Exeter Twp., Luzerne County	2,488.37
Robert Connors – West Wyoming Borough	131.60

Delinquent Real Estate Tax

Wyoming County	19,069.67
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2. Approve the July payment of \$101,008.42 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for special education services for the 2019-2020 school year.
3. Approve the July payment of \$52,153.30 to the West Side Career & Technology Center for the 2019-2020 school year.
4. Approve the Advertising Agreement by and between Wyoming Area Football Alumni Association, Inc., Wyoming Area School District and Pennsylvania Landscaping, Inc.

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5. Approve the agreements with Children's Service Center and Wyoming Area School District for the 2019-2020 school year. The partial Hospitalization Program is \$126.50 per day and the Therapeutic Educational Program is \$167.00 per day.
6. Approve the Memorandum of Understanding between Wyoming Area School District and Luzerne County Head Start Program, Inc. Services to be provided September 2019 through September 2020.
7. Approve the payment of \$278.00 to Ann Marie Farley, Exeter Township/Wyoming County Tax Collector for services of the Wyoming Area Real Estate Tax bills.
8. Ratify approval to adopt the attached resolution amending property tax collection dates and installment dates as required for Luzerne County. It should be noted that property tax collection dates and installment dates as approved in June will remain the same for Wyoming County.

Whereas, Act 1 of the Special Session of 2006 requires school districts no later than June 30, 2019 to adopt a resolution for calendar year 2019 and each year thereafter authorizing the collection and payment of school real property taxes in installments, excluding any interim or delinquent school real property taxes.

Now, therefore be it resolved, that taxpayers approved pursuant to Section 341 of Act 1 of the Special Session of 2006 shall be eligible for participation in the installment payment of school property taxes.

The following are excluded from real estate installments payments: interim school property taxes, delinquent school property taxpayers, and all other taxpayers except eligible homestead/farmstead property owners and small business owner property as mandated by 53 P.S. §6926.1502 and that qualifies as small business owner property.

And be it further resolved, that the tax duplicates shall provide for payment of school real property taxes in a single payment or installments at the option of eligible taxpayers as follows:

- a. Full Payment- Full payment of the real estate tax shall be due and payable by the close of business on December 18, 2019 with a two percent (2%) discount provided for full payment prior to October 18, 2019. All taxpayers, except as

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indicated below, who fail to make payment of the tax in full by December 31, 2019 by the close of business shall be charged a penalty of ten percent (10%), which penalty shall be added to the tax by the tax collector and collected by the tax collector.

The school real property taxes shall become due and payable and be collected as provided in the act of May 25, 1945 (PL. 1050 No. 394), known as the Local Tax Collection Law, subject to the discounts and penalties provided by that act unless

b. installment Payments — Installment payment of taxes shall be due in three (3) equal payments on the following due dates: September 27, 2019, November 5, 2019, and December 12, 2019. The payment of the first installment by a taxpayer eligible for installment payments shall conclusively evidence an intention to pay school real property taxes in installments.

Those eligible taxpayers electing to pay in installment payments must pay the face amount of the school real property tax bill. No discount shall be offered for installment payments. If an installment payment is made after installment date, then a ten percent (10%) penalty shall be assessed on the amount of the installment payment due. Two or more late payments of ten days, or more will render the taxpayer ineligible to participate in installment payments for the following school fiscal year.

Now, therefore, be it further resolved, that in the event that a taxpayer fails to evidence an intention to pay school real property taxes in installments, those taxes shall become due and payable and be collected as provided by the Local Tax Collection Law (P.L. 1050, No. 394) and subject to the discounts and penalties provided in that act and the Taxpayer Relief Act of 2006.

■ Tax bills not paid in full by December 31, 2019, will be turned over to Luzerne County Tax Claim Bureau for residents of Luzerne County and Wyoming County Tax Claim Bureau for residents of Wyoming County on or before the date established by the county in which the school district is located for the turnover of delinquent taxes pursuant to the act of July 7, 1947 (PL. 1368, No. 542), known as the Real Estate Tax Sale Law.

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Now, therefore, be it further resolved, that the Board hereby directs the collection of installment payment of real estate taxes to be made to Wyoming Area Tax Collector in accordance with rules and regulations that the Board may now or hereafter implement who shall set forth on all notices regarding the payment of school real property taxes in installments and the dates on which such payments are due be set property owners forth on the tax notice sent to approved homestead and farmstead.

9. Approve the step placement for the following temporary professional employees:

Ira Barth	Masters Step 3	\$49,332.00
Ashley Evans	Bachelors+06 Step 3	\$40,315.00
Jeanine Manta	Bachelors Step 3	\$38,733.00
Melanie Seltzer	Bachelors+12 Step 3	\$41,895.00

10. Approve the step placement for the following professional employee:

Danielle Rozelle Masters+18 Step 5 \$54,956.00

11. Approve the Purchase of Education Service Agreement between First Hospital Wyoming Valley and Wyoming Area School District at a cost of \$110.00 per student per day.
12. Approve the payment of \$9,536.24 (App.#9) to CM3 Building Solutions, Inc., for general construction.
13. Approve the Guest Teacher agreement between the Luzerne Intermediate Unit #18 and Wyoming Area School District at a fee of \$300.00 a year.

14. Approve the general ledger account:

Bill Listing: August 2019	433,152.31
Prepays: July 2019	<u>123,045.10</u>
Total:	556,197.41

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2019-2020 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve to rescind the appointment of Breanne Finagan as social worker.
3. Approve the appointment of Amy Weber as social worker.
4. Approve the appointment of _____ as ½ day art teacher.
5. Approve the professional substitute list for the 2019-2020 school year.
6. Approve _____ as a representative for the Northeast Pennsylvania School Districts Health Trust. Alternate will be _____.

Motion by _____, second by _____, to accept the education report.

Roll Call:

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Activities Report

1. Approve the appointment of _____ as head wrestling coach.
2. Approve the request of Kelley Best-Biagioli, Wyoming Area Cross Country Parents Association, to hold the following fundraisers:
 - Sell Krispy Kreme donuts at home football games
 - Car wash at Valero's on Saturday, September 7th, 10 -2 p.m.
3. Approve the request of Sharon Hollister, Wyoming Area Music Sponsors, to hold the following fundraisers:
 - K&L Catering-mac & cheese sale – September 5th – October 3, 2019
 - Smoked Meat Sticks – October 1st – November 5, 2019
 - OneCupJoe Fundraiser – October 1st – December 3, 2019
 - Gertrude Hawk Candy – February 1st –April 30, 2020
 - Smoked Meat Sticks – February 1st – April 30, 2020
 - Capriotti's Catering "Easy Money" - February 27th – April 2, 2020
4. Approve the request of Sarah Fugate, Girls Volleyball Coach, to hold the following fundraisers:
 - Snap! Raise – Gather donations by e-mail, text or social media.
 - Pink Out – October –pink snacks and drinks sold in decorated gym-50% of proceeds will go to Candy's Place or a family struggling with cancer.
5. Approve to rescind the appointment of Cory Popovich as a volunteer football coach and approve Mr. Popovich as assistant football coach at a salary of \$1,464.00 (1/3 salary).
6. Approve to rescind the appointment of Russ Herron as assistant football coach and approve Mr. Herron as volunteer football coach.

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7. Approve the appointments of the following marching band staff for the 2019-2020 school year:

Shelby Pick	Assistant Band Director	1,902.00
Samantha Davenport	Color Guard Instructor	1,902.00
Evan Judge	Percussion	1,577.00

Motion by _____, second by _____, to accept the activities report.

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Building Report

1. Approve the request of Sharon Hollister, Wyoming Area Music Sponsors, to use the Secondary Center cafeteria for Purse Bingo on Sunday, January 26, 2020, 8:00 a.m. to 8:00 p.m. (snow date is Sunday, February 9, 2020), pending approval by the building principal and food service director. (Class A)
2. Approve the request of Patricia Drendall, Personal Care Aide, to take a medical leave of absence effective August 22, 2019 through approximately September 13, 2019.
3. Approve the appointment of _____ as full time custodian.
4. Approve the request of Theresa Alba, Health Tech, to take a medical leave of absence starting August 26, 2019 for approximately eight weeks.

Motion by _____, second by _____, to accept the building report.

Roll Call: