

**Augusta Independent Board of Education**

July 20, 2017 6:00 PM  
207 Bracken Street  
Augusta, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Laura Bach  
Mr. Shawn Hennessey  
Mrs. Dionne Laycock  
Mrs. Chasity Saunders

Absent Board Members:

Mrs. Julie Moore

**1. Call to Order**

**1.1. Roll Call**

**1.2. Pledge of Allegiance**

**1.3. Mission Statement**

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

**1.4. Approval of Agenda**

**Order #17-385 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Mrs. Chasity Saunders and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

**2. Communications**

**2.1. Principal's Report/Student Achievement**

Rationale:

Mr. Robin Kelsch, AIS Principal provided a back to school update and reported the school would be implementing iReady Assessment as the universal screening tool for Response to Interventions. He stated the assessment is more adaptive, diagnostic, and incorporates individualized instruction self-paced to the students' needs.

Principal Kelsch presented a proposal for a \$25 athletic fee for all student athletes. He explained athletic department expenses have risen due in part to adding additional sports teams and transportation costs. In order for the athletic department to have a balanced activity fund at the end of FY18, he recommended the board approve the fee for the 2017-2018 school year. He stated no student would be excluded for the inability to pay the student athletic fee.

**Order #17-386 - Motion Passed:** Approve \$25 Athletic Fee for 2017-2018 passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes

Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

## **2.2. Superintendent's Report**

### Rationale:

Superintendent, Lisa McCane informed the board of a recent \$5,000 grant from the Making it Happen Foundation. She said the grant would be used for 23 additional Chromebooks as part of the district's 1:1 technology device initiative for the middle and high school.

Superintendent McCane stated the administrative team would be in attendance at the annual KASA Conference July 26th-28th. She said retired custodian, Kathy Fryman was one of three state-wide FRED Finalists and a recognition ceremony would be held to announce the award.

Superintendent McCane reported Mountain Comprehensive Care Center would be providing four additional days of school based therapy for the upcoming school year, the Community Education Waiver to combine the position with FRYSC was approved by KDE, and plans to attend a mediation meeting with Bracken County officials at KDE related to the residency issue.

## **2.3. Approve Superintendent's Summative Evaluation**

### Rationale:

School board chairperson, Laura Bach stated each board member completed a summative evaluation to determine the overall performance level of Superintendent McCane toward meeting or exceeding the seven standards and their indicators. She stated the seven standards by which she is evaluated included; Strategic Leadership, Instructional Leadership, Cultural Leadership, Human Resources Leadership, Managerial Leadership, Collaborative Leadership and Influential Leadership. Superintendent McCane was rated Exemplary or Accomplished for all indicators and was given an overall performance rating of Exemplary.

**Order #17-387 - Motion Passed:** Approve Superintendent's Summative Evaluation passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

## **2.4. Superintendent Professional Growth and Effectiveness System**

### Rationale:

Superintendent McCane presented District Goals for the 2017-2018 school year. She reviewed last year's goals and reported progress toward meeting them. The board members' provided input and determined the district goals would be finalized next month after Superintendent McCane obtained input from all stakeholders.

## **2.5. Personnel**

### Rationale:

Non-Renewal

Scott Thacker: Middle School Math Teacher

Classified Hires

Carmen White: Food Service Staff (Full-time)  
Tera Reed: Instructional Assistant (Full-time)  
Kim Carpenter: Instructional Assistant (Full-time)  
Extra-Duty Hire  
Brian Kirk: Athletic Director

## **2.6. Citizens**

## **2.7. Board Members**

## **3. Business Action/Discussion Items**

### **3.1. Approve Monthly Budget Report**

#### Rationale:

Finance Officer, Tim Litteral provided the monthly budget report for June.

#### General Fund

Revenue receipts through June totaled nearly \$1,808,000.

Local Revenue: We generated over \$263,000 in property taxes, over \$133,000 in utility taxes, \$29,600 in motor vehicle taxes, \$22,700 in PSC taxes, and \$4,800 in delinquent property taxes. We have received \$8,900 for bus rental, \$6,400 in tuition, and \$3,100 in miscellaneous revenue. The fitness center has collected \$3,900 in dues.

State Revenue: SEEK funding accounted for more than \$1,309,000. \$8,500 was received for vocational transportation, while \$6,200 was received for revenue in lieu of taxes from the state.

Federal Revenue: \$7,100 has been received in Medicaid reimbursement.

Expenditures through June were \$1,774,000, about \$5,000 more than through the same period last year.

School Budget: The school's budget is \$19,750. Through June, \$19,100 was spent, with another \$470 obligated. Copying and printing costs totaled \$8,500, general supply expenses totaled \$4,000, and technology supplies totaled \$3,400, while dues and fees accounted for \$2,000. Travel accounted for \$500, while postage expenses were \$430.

Maintenance Budget: Expenses totaled nearly \$243,000 through June. Expenses included \$76,300 on salaries and benefits, \$75,000 on utilities and services, \$46,000 on repairs and professional services, \$29,400 for property insurance, \$10,800 on general supplies, and \$5,500 on equipment. 96% of the maintenance budget has been utilized.

Transportation Budget: Through June, costs were at approximately \$80,000.

\$49,000 was expended on salaries and benefits, \$9,100 on diesel fuel, \$8,000 on repairs and maintenance, \$6,800 on repair parts, \$5,200 was expended on fleet insurance, and \$1,400 on supplies/services/fees. 79% of the transportation budget has been utilized.

For the general fund, receipts exceeded expenditures by approximately \$34,000 through June.

#### Special Revenue Fund

Grant funding is on target with regards to the budget for current year grants.

#### Food Service Fund

Food service receipts totaled \$183,500 through June. \$160,500 was received for federal program reimbursement, \$21,400 was from local revenue sources, and \$1,700 was from state revenue. Expenditures through June totaled \$183,800.

Approximately \$105,000 was expended on food and supplies, \$77,300 was for salaries and benefits, and \$1,400 for equipment repair and rental equipment.

Through June, expenditures were about \$4,000 less than through the same period last year. The food service balance as of June 30 was -\$264.25.

**Order #17-388 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

### **3.2. Approve Monthly Facilities Report**

Rationale:

The Energy Management Report on energy consumption through the May billing period, compares the district's current monthly usage to the 3-year (FY10-FY12) historical average baseline usage for the same month. During May, the district had a decrease in energy consumption of 31,955 kBTU (18.8%) which avoided approximately \$752 in energy charges. Through May-YTD, the district used 106,467 (\$9,476) fewer kilowatt-hours (kWh), and 3,062 (\$2,954) fewer hundreds of cubic feet (CCF) of natural gas, for an estimated total energy savings of approximately \$12,430. The district has reduced total energy consumption by 683,181 kBTU (22.4%) through May 2017.

Attached is the weather data for Bracken County. It helps to explain why utility bills are higher or lower in some months, as compared to the same months in previous years. May was warmer this year than several of the previous years. Here is the website for those who may be interested <http://www.weatherdatadepot.com/>.

Kentucky Utilities Pilot School Rate Update

Monthly Maintenance:

- Waxed all floors
- Shampooed all carpet
- Touch up painting underway
- Completing summer maintenance list
- Reseal and stripe parking lot

**Order #17-389 - Motion Passed:** Approve Monthly Facilities Report passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

### **3.3. Approve 2017-2018 Spanish Teacher Contract**

Rationale:

Augusta Independent and Robertson County are splitting a Spanish teacher to provide instruction in both districts daily. The teacher is employed full-time by Robertson County and Augusta Independent will again enter into a contract to split the teacher 50%. The teacher will be at Augusta in the afternoons and work .5 and in the mornings at Robertson County and work .5. The contract is a regular 185-day contract like the prior years.

**Order #17-390 - Motion Passed:** Approve 2017-2018 Spanish Teacher Contract passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

#### **3.4. Approve 2017-2018 Amended Salary Schedule Board Secretary**

Rationale:

The board secretary salary schedule previously approved was incorrect by approximately \$300 annually. The amended schedule has been adjusted to reflect the 2% increase with the hourly rate being \$13.85 instead of \$13.70.

**Order #17-391 - Motion Passed:** Approve 2017-2018 Amended Salary Schedule Board Secretary passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

#### **3.5. Approve First Reading of 2017 Board Policies**

Rationale:

Proposed changes reflect new legal requirements, as well as "best practice" recommendations from KSBA.

Please note the following:

KRS 160.340 requires that board policies be kept up to date by filing annual amendments thereto by August 15.

HB 520 provides for charter school authorization, application, and evaluation of applications and contracts with a charter school Board of Directors. However, this process won't be officially defined until the Kentucky Board of Education promulgates formal regulations.

At the top of each draft is the legal and/or recommended rationale for the proposed change. In the body of each draft, new language is underlined. Language with strike through is recommended for deletion.

**Order #17-392 - Motion Passed:** Approve First Reading of 2017 Board Policies passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

#### **3.6. Approve First Reading of Board Policy 03.121**

Rationale:

The current board policy on certified salaries does not include the definition of "experience" as outlined in KRS 157.310 to 157.440. In recent years, this has been applicable to certified employees not able to perform duties. This would clarify questions that may arise in the future by adding the statute definition to board policy.

"Experience" means employment as a teacher, other than as a substitute or nursery school teacher, for a minimum of one hundred forty (140) days during a school year in a public or nonpublic elementary or secondary school or college or university that is approved by the public accrediting authority in the state in which the teaching duties were performed. A teacher who is employed by the board for at least one hundred forty (140) days of a school year and who performs teaching duties for the equivalent of at least seventy (70) full school days during that school year, regardless of the schedule on which those duties were performed, shall be credited with one (1) year experience. A teacher who is employed by a board for at least one hundred forty (140) days during each of two (2) school years and who performs teaching duties for the equivalent of at least seventy (70) full school days during those years shall be credited with one (1) year of experience. No more than one (1) year of experience shall be credited for the performance of teaching duties during a single school year.

**Order #17-393 - Motion Passed:** Approve First Reading of Board Policy 03.121 passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

### **3.7. Approve Handheld Electronic Device Fee Policy**

**Order #17-394 - Motion Passed:** Approve Handheld Electronic Device Fee Policy passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

### **3.8. Approve 2017-2018 Certified Evaluation Plan**

**Order #17-395 - Motion Passed:** Approve Certified Evaluation Plan passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

## **4. Business Consent Items**

**Order #17-396 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

### **4.1. Approve Previous Meeting Minutes**

**4.2. Approve Use of Building Request**

Rationale:

Augusta Independent Educational Foundation Alumni & Friends Dinner: September 2nd, 2017

**4.3. Approve Donation**

**4.4. Approve Fundraiser**

**4.5. Approve Bills**

**4.6. Approve Treasurer's Report**

**5. Adjournment**

Rationale:

July 26th-28th: KASA Conference (FRED Finalist-Kathy Fryman Recognition Program)

July 27th: Kindergarten Registration 6:00 p.m.

August 2nd: New Student Registration 9:00-5:00 p.m. & Jump Start Program (6th Gr.) 6:00 p.m.

August 3rd: Opening Day & Read-I-Fest 4:00-6:00 p.m.

August 9th: First Day of School

August 17th: Board Meeting @ 6:00 p.m.

August 25th: Fall Pictures

**Order #17-397 - Motion Passed:** Approve to adjourn the meeting. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Absent
Mrs. Chasity Saunders	Yes

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Laura Bach, Chairperson

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Lisa McCane, Superintendent