

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 Wednesday, June 18, 2008 in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Patrick J. Lani, Jr. at 7:01 p.m.

7
8 **Roll Call:**

9
10 Patrick Lani, Jr.
11 Frederick Reel
12 Louis Fabiani
13 Robyn Glocker Hammond (arrived at 7:34 p.m.)
14 Loraine LaPalomento
15 Frank Minniti
16 Michael Myers

17
18 Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell,
19 School Business Administrator/Board Secretary.

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21 As required under the guidelines of the Open Public Meeting Law, notice of this
22 meeting was sent to **The Gloucester County Times**, **The Courier Post** and the
23 Township Clerk. It was also posted in the Greenwich Township School
24 Buildings. (Optional: Videotaping Regulations – “The proceedings of this
25 meeting are being videotaped and anyone wishing to discuss an individual child
26 should so note.”)

27
28 Flag Salute

29
30 **1. PRESENTATION**

31
32 Dr. Francine Marteski & members of the Administrative Team made a brief
33 power point presentation of the 2007-2008 School Year in Review. (Copy of
34 presentation is attached.)

35
36 *Patrick Lani asked if there were any pilot programs being implemented*
37 *county-wide? Dr. Francine Marteski responded that the Everyday Math*
38 *Program is probably being used by 75%-80% of the districts throughout the*
39 *county. Louis Fabiani asked about the three and four year old students who*
40 *will be part of the pre-school program in 2009 and what were the*
41 *qualifications? Dr. Marteski responded that it is based on the students' family*
42 *economic status and that we will begin our planning to establish the criteria.*
43 *Dr. Marteski added that it is a new State program brought about by Governor*
44 *Corzine's education initiatives.*

1 **2. MINUTES**

2
3 *The May 19, 2008 minutes were handed out before the meeting and Scott*
4 *Campbell asked for them no to be approved until the board members can fully*
5 *review them since they are somewhat lengthy. It is suggested that they be held*
6 *until the August 18, 2008 meeting.*

7
8 Motion: (Minniti/Reel) to approve the following:

- 9
10 A. The approval to hold the May 19, 2008 minutes until the next regularly
11 scheduled meeting.

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13 Motion carried by unanimous roll call vote.

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15 Motion: (Minniti/Glocker Hammond) to approve the minutes:

16
17 May 5, 2008 - Special Meeting
18 May 12, 2008 - Workshop Meeting
19 May 12, 2008 - Executive Session

20
21 Motion carried by unanimous roll call vote.

22
23 **3. SUPERINTENDENT'S REPORT**

24
25 Item A-E were to be grouped for one vote and were read by Dr. Francine
26 Marteski.

27
28 *Dr. Francine Marteski started to review the Bylaws and Policies that need to*
29 *be approved. In some instances, the Board has to fill in the blank as to what*
30 *they desire. Dr. Marteski reviewed their options for each one. Patrick Lani*
31 *asked if these needed to be reviewed by our lawyer? Dr. Marteski responded*
32 *that these changes come from Strauss/Esmay, the service who we are*
33 *contracted with to monitor changes in code that come from state law and the*
34 *State Board of Education. Mr. Lani reaffirmed that they haven't been*
35 *reviewed by our attorney and Dr. Marteski replied that he was correct. Fred*
36 *Reel commented that we were trying to get the book "Basic Boardmanship"*
37 *for free and this book identifies every new item that should be given to a new*
38 *Board Member and he thought all these policies would be tabled this evening.*
39 *He asked if that was correct. Mr. Lani responded that he was not right or*
40 *wrong and that we have to decide if we want the attorney to review.*

41
42 Motion: (Minniti/Glocker Hammond) to approve the following as one, A-D:

- 43
44 A. Administrative Reports

1. Enrollment Statistics, Fire Drills and Suspensions, as of May 31, 2008. (Attachment - EXHIBIT B1)
2. School Health Services Monthly Reports as of May 31, 2008. (Attachment - EXHIBIT B2)
3. 2007-2008 Violence & Vandalism Report as of May 31, 2008. (Attachment - EXHIBIT B3)
4. Monthly Report of Attendance Officer as of May 31, 2008. (Attachment - EXHIBIT B4)

B. Comprehensive Equity Plan Annual Assurance

1. The approval for the submission of the Greenwich Township Comprehensive Equity Plan Annual Assurance for the 2007-2008 school year. (Attachment - EXHIBIT C)

C. English Language Services/Bilingual/ESL Three-Year Plan

1. The approval to submit the English Language Services Three-Year Plan and the Bilingual/ESL Three-Year Program Plan for the 2008-2011 school years. (Copy available for review in Superintendent's Office)

D. District Mentoring Plan

1. The approval of the Greenwich Township Mentoring Plan for the 2008-2009 school year. (Copy available for review in Superintendent's Office)

Motion carried by unanimous roll call vote.

Frank Minniti asked if we are going to pay an attorney to review all of these policies? Patrick Lani responded that he did not know since it seems they change daily. Mr. Minniti countered that we pay someone to keep us updated on this and you are talking big time dollars if we have an attorney review these. Mr. Lani stated that we have a lot of policies to review and we are going to try and group them together. Mr. Minniti responded that they are still going to charge us. Mr. Lani would rather be safe than sorry and the New Jersey School Boards Association has advised us to use our attorney. Loraine LaPalomato asked if these changes are coming down from the state? Dr. Francine Marteski replied that they were and that they are monitored by Strauss/ Esmay. Michael Myers asked why there were choices on some of the policies and not others? Dr. Marteski answered that in some of the policies it is the Boards choice to what

1 *they want to put in and the current copy that you have lays out your choices.*
2 *Robyn Glocker Hammond has concerns that the possible review by our attorney*
3 *is going to cost thousands of dollars and that most of what is in our policies is*
4 *mandated by the state. She does not feel the attorney review is necessary. Mr.*
5 *Minniti again stated that we have a company if anything needs to be reviewed*
6 *and at the least, we could use the NJSBA. Ms. LaPalomento asked why would*
7 *we send it back to the state since it already came from them? Mr. Lani*
8 *commented that he is more comfortable with another opinion. Mr. Minniti*
9 *reminded the Board that there was a motion on the floor.*

10
11 E1. District Policies/Regulations

12
13 Motion: (Fabiani/Reel) to approve the following:

- 14
15 1. The approval to send Bylaws & Policies to our lawyer for review
16 and guidance.

17
18 Roll Call Vote:

19
20 Louis Fabiani - Yes
21 Robyn Glocker Hammond - No
22 Loraine LaPalomento - No
23 Frank Minniti - No
24 Michael Myers - No
25 Patrick Lani, Jr. - Yes
26 Frederick Reel - No

27
28 Motion does not pass-4 no's to 2 yes's.

29
30 Motion: (Minniti/Myers) to approve the following:

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32 E2. District Policies/Regulations

- 33
34 1. The approval to send the policies and bylaws to the New Jersey
35 School Board Association to find the cost per policy and group.

36
37 *Frank Minniti rescinded his original motion in response to Mr. Myers'*
38 *motioning that we have the first reading and then have these policies*
39 *evaluated before the second reading and if we need to change them, we will.*

40
41 Motion carried by roll call vote.

42
43 Motion: (Myers/Minniti) to approve the following:

1 E3. District Policies/Regulations

- 2
3
4 1. The approval of the following list of new/revised district bylaws,
5 policies and regulations on first reading. (See attachment provided)
6 Approved changes listed in red.

7
8 **Bylaw 0143**, Board Member Election & Appointment-stays as is.

9 **Bylaw 0144**, Board Member Orientation-Add Basic Boardmanship
10 to List

11 **Bylaw 0152**, Board Officers-Majority & verbal added

12 **Bylaw 0167**, Public Participation in Board Meetings-Public added
13 as in #0164 & three minutes.

14 **Policy 2466**, Needless Public Labeling of Pupils with Disabilities

15 **Policy 2631**, New Jersey Quality Single Accountability Continuum
16 (QSAC)

17 **Policy/Regulation 3221**, Evaluation of Non-tenured Teaching Staff
18 Members

19 **Policy 5512.01**, Harassment, Intimidation and Bullying

20 **Policy/Regulation 6424**, Emergency Contracts
21

22 Motion carried by unanimous roll call vote.

23
24 **4. PERSONNEL**

25
26 Motion: (Myers/Minniti) to approve the following as one, A-F:

- 27
28 A. The approval for the acceptance of the resignation of Charlene Hresko,
29 Non-Instructional Aide, effective June 30, 2008. (Attachment - EXHIBIT
30 D)
31
32 B. The approval for the appointment of Andrew Metler as a Math Teacher at
33 Nehaunsey Middle Scvhool for the 2008-2009 school year at an annual
34 salary of \$45,734.00, Step 1, (BA), with benefits, as per the GTEA
35 Agreement.
36
37 C. The approval for the appointment of Kathy Seacrist as a Special
38 Education Resource Room Teacher at Broad Street School for the 2008-
39 2009 school year at an annual salary of \$45,734.00, Step 1, (BA), with
40 benefits, as per the GTEA Agreement.
41
42 D. The approval for the appointment of Alexandria Allegra as a Non-
43 Instructional Aide at Broad Street School, six hours per day on full days,
44 four hours on half days (student calendar days only - 180 days) for the
45 2008-2009 school year at an hourly rate of \$9.00 per hour.

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E. The approval for the appointment of Hope Speakman as a Cafeteria/Lunchroom Aide at Broad Street School for the 2008-2009 school year, 1 hour 45 minutes per day (11:30 a.m. to 1:15 p.m.), student calendar full-session days at \$9.00 per hour.

F. The resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicant on an emergent basis for a period not to exceed three (3) months pending a positive Criminal History check and/or completion of required paperwork:

- 1. The approval for the appointment of the following individual as a summer custodian effective June 23, 2008 through August 29, 2008, 8 hours per day, 5 days per week, at \$8.50 per hour:

Domenick Cucinotta

Scott Campbell commented that the criminal history background check is not necessary in item F since Domenick Cucinotta worked for us last summer.

Motion carried by unanimous roll call vote.

Motion: (Minniti/Glocker Hammond) to approve the following as one, G-I:

G. The approval for the reappointment of the following unrepresented central office employees for the 2008-2009 school year as per the attached salary rates. (Attachment - EXHIBIT E)

- 1. Susan McAlary, Principal
- 2. Suzanne Gibson, Principal
- 3. Alisa Whitcraft, Curriculum Supervisor
- 4. Michael Grelli, Technology Coordinator
- 5. Philip Gieschen, Computer Technician
- 6. Robert Harris, CST Supervisor/School Psychologist
- 7. William Houghton, Supervisor of Buildings & Grounds, (Certified Educational Facilities Manager)
- 8. Angela Addeo, Secretary to the Superintendent
- 9. Regina Minniti, Secretary to the Business Administrator/Board Secretary & Transportation Department
- 10. Gina Casella, Accounts Payable/Bookkeeper
- 11. Debra Truhan, Payroll/Benefits Clerk

H. The approval for the reappointment of the following individuals as District Bus Drivers for the 2008-2009 school year at the following hourly rates:

EMPLOYEE	HOURLY RATE
Doris Ledrich	\$18.21
Dolores Mooney	\$18.21
Cathleen Myers	\$18.98
Darlean Thompson	\$28.07
Charlotte Williams	\$23.21
Ada Zubec	\$28.07
Sharon Zubec	\$28.35

1
2 I. The approval for the appointment of Gina Casella as a substitute bus aide
3 for the 2008-2009 school year.
4

5 Roll Call Vote:
6

7 Patrick Lani, Jr. - Abstained on item G for Susan McAlary, Suzanne Gibson and
8 Alisa Whitcraft, yes to all others

9 Frederick Reel - Yes to all

10 Louis Fabiani - Yes to all

11 Robyn Glocker Hammond - Yes to all

12 Loraine LaPalomente - Yes to all

13 Frank Minniti - Abstained on item G for Regina Minniti, yes to all others

14 Michael Myers - Yes to all
15

16 Motion: (Myers/Minniti) to approve the following as one, J-U:
17

18 J. The approval for the reappointment of the following individuals as
19 Substitute Teachers for the 2008-2009 school year. Substitute rate will be
20 \$70.00 a day, up to and including ten (10) days. After ten (10) days, the
21 rate increases to \$75.00 a day.
22

23 Alexandria Allegra	Lisa Battaglia	Lynne Beechler
24 Ashly Burlingame	Anthony Caira	Bryan Ciconte
25 Francesca Chila	Barbara Collins	Stacie Colone
26 Bonnie DeAngelo	Jennifer Dougherty	Nancy Dwyer
27 Jane Emrick	Christine Franklin	Zachary Garren
28 Raymond Gezzi	Nicole Gibbs	Helen Gielda
29 Lynda Glenn	Holly Grimes	Lorraine Haddock
30 Prudence Hanly	Ayn Harris	Janine Harris
31 Stacy Hoehn	Debbie Hosmer	Regina James
32 Kristine Knorr	Jamie Kuni	Andrew Locantora
33 Melody Mattison	Iracema McGill	Mark Mower
34 Ralph Patrone	Katherine Ricci	Corina Sanfino
35 Ellen Sarmiento	Joshua Schwartz	Tara Small

1 Michael Tavener Deborah Silvestro Dawn Urmev
2 Cynthia Valentino

- 3
4 K. The approval for the reappointment of the following individuals as
5 Substitute Instructional Aides for the 2008-2009 school year. Substitute
6 rate will be \$70.00 a day, up to and including ten (10) days. After ten (10)
7 days, the rate increases to \$75.00 per day.

8
9 Nancy Butler Stacy Ann Parker

- 10
11 L. The approval for the reappointment of the following individuals as
12 Substitute Bus Aides for the 2008-2009 school year. Substitute rate of
13 pay will be \$8.25 per hour.

14
15 Janice Behring Zachary Garren Loretta Houghton
16 Regina Minniti Kimberly Morgan Lola Wood

- 17
18 M. The approval for the reappointment of the following individuals as
19 Substitute Cafeteria/Lunchroom Aides for the 2008-2009 school year.
20 Substitute rate of pay will be \$8.25 per hour.

21
22 Janice Behring Nancy Butler Loretta Houghton
23 Dolores Johnson Judith Mauer Kimberly Morgan
24 Ruth Mower Ida O'Leary Stacy Ann Parker
25 Michelle Picken Jerilyn Tranquillo

- 26
27 N. The approval for the reappointment of the following individuals as
28 Substitute Custodians for the 2008-2009 school year. Substitute rate of
29 pay will be \$8.50 per hour.

30
31 Vincent Campbell Robert Cirillo Zachary Garren
32 Frank J. Minniti, II Kimberly Morgan Michelle Picken

- 33
34 O. The approval for the reappointment of the following individuals as
35 Substitute Kitchen Workers for the 2008-2009 school year. Substitute rate
36 of pay will be \$8.50 per hour.

37
38 Janice Behring Nancy Butler Loretta Houghton
39 Ida O'Leary Dolores Johnson Judith Maurer
40 Kimberly Morgan Jerilyn Tranquillo

- 41
42 P. The approval for the reappointment of the following individuals as
43 Substitute Non-Instructional Aides for the 2008-2009 school year.
44 Substitute rate will \$8.25 per hour.

1 Janice Behring Nancy Butler Loretta Houghton
2 Dolores Johnson Judith Maurer Kimberly Morgan
3 Ida O'Leary Stacy Ann Parker
4

5 Q. The approval for the reappointment of the following individuals as
6 Substitute Secretaries for the 2008-2009 school year. Substitute rate of
7 pay will be \$8.50 per hour.
8

9 Nancy Butler Annamarie Dick Nancy Dwyer
10 Allison Grelli Loretta Houghton Judith Maurer
11 Kimberly Morgan Ruth Mower Christine Wojcik
12

13 R. The approval for the transfer/changes of the following teachers at Broad
14 Street School and Nehaunsey Middle School for the 2008-2009 school
15 year:
16

- 17 1. Patricia McGovern from Grade 3 to Grade 4
- 18 2. Diane Shirley from Grade 3 to Grade 2
- 19 3. Stephanie Beckett from Grade 2 to Kindergarten
- 20 4. Katherine Caruso from Special Education to Regular Education
21 Grade 7 Language Arts
- 22 5. Joshua Bomze from Grade 6 Language Arts/Social Studies to
23 Grades 7/8 Social Studies
- 24 6. Janice Spoto from Grade 6 Language Arts/Math to Grade 6
25 Language Arts
- 26 7. Sharon Gomez-Salvatore from Grade 6 Science to Grade 6
27 Science/Social Studies
- 28 8. Nora Traum from Grades 7/8 Math to Grades 6/7/8 Math
- 29 9. Lynn Leupold from Grades 7/8 Math to Grades 6/7/8 Math
30

31 S. The approval for the appointment of the following teaching staff members
32 for the 2008-2009 Curriculum Committee for Language Arts Literacy with
33 possible summer hours at a stipend of \$30.00 per hour as per Article XII of
34 the GTEA Contract:
35

36 William Porreca Jennifer Carr Allison Delaney
37 Catrina Laster Katherine Caruso Sandi Schappert
38 Paula Carrozzino Kim Chila Kiley Barker
39 Stephanie Beckett
40

41 T. The approval for payment of tuition reimbursement for Enid Colon-Allen,
42 Guidance Counselor, for two courses at Philadelphia College of
43 Osteopathic Medicine, Learning Theories and Social Psychology, (Fall,
44 2008) for an amount not to exceed the current NJ state college tuition rate
45 pending completion/verification of required documentation as per Article

1 XII, Section I, of the GTEA/Board Agreement. (Tuition cost to be shared
2 with Mantua Township)
3

4 U. The approval for payment of tuition reimbursement for Elizabeth Button,
5 Teacher, for a course to be taken at Kean University, Counseling for the
6 SLP, (Summer, 2008) for an amount not to exceed the current NJ state
7 college tuition rate pending completion/verification of required
8 documentation as per Article XII, Section I, of the GTEA/Board
9 Agreement.

10
11 Roll Call Vote:
12

13 Patrick Lani, Jr.- Yes to all
14 Frederick Reel - Yes to all
15 Louis Fabiani - Yes to all
16 Robyn Glocker Hammond - Yes to all
17 Loraine LaPalomanto - Abstained on item J-Deborah Silvestro, Yes to all others
18 Frank Minniti - Abstained on item L-Regina Minniti & item N-Frank Minniti, II, Yes
19 to all others
20 Michael Myers - Yes to all
21

22 Motion: (Minniti/LaPalomanto) to approve the following as one, V-W:
23

24 V. The approval for the appointment of the following individuals as
25 Homebound Instructors for the 2008-2009 school year on an as needed
26 basis at an hourly rate of \$30.00 per hour not to exceed 10 hours per
27 week (regular education & special education) as per Article XII of the
28 GTEA Contract.

29
30 Jennifer Carr Kathy Seacrist Megan Sizemore
31 Lisa Villacorta

32
33 W. The approval for appointment of the following teaching staff members for
34 the extra-curricular positions listed below for the 2008-2009 school year.
35

POSITION	STIPEND PER HOUR	NOT TO EXCEED	STAFF MEMBER
Art Enrichment (Broad Street School & Nehaunsey Middle School)	\$30.00	\$750.00	TBD
Audio Visual Coordinator: Broad Street School	\$30.00	\$1,000.00	Michael Grelli
Nehaunsey Middle School	\$30.00	\$1,000.00	Stephania Tomaszewski
Bell Choir (Nehaunsey Middle School)	\$30.00	\$750.00	Laura Enuco
Chorus (Broad Street School)	\$30.00	\$750.00	Laura Enuco
Chorus (Nehaunsey Middle School)	\$30.00	\$950.00	Laura Enuco
Computer Club (Broad Street School)	\$30.00	\$600.00	Sandy Schwartz
Eighth Grade Advisor - Graduation	\$30.00	\$1,250.00	T. William Porreca

Eighth Grade Graduation Music Coordinator	\$30.00	\$250.00	Laura Enuco
Eighth Grade Fundraising	\$30.00	\$125.00	T. William Porreca
Eighth Grade Trip Organizer	\$30.00	\$250.00	T. William Porreca
Video Club	\$30.00	\$750.00	Michael Grelli
Intramural Bowling - 8 weeks (2)	\$30.00	\$800.00 Each	Lori Chiavoroli Jody Harris
Italian Club	\$30.00	\$750.00	Adriana Marini-Cossetti
National Jr. Honor Society Advisors (2)	\$30.00	\$1,250.00 Each	Jennifer Carr Suzanne Pezzino
SADD Advisors (2)	\$30.00	\$1,000.00 Each	Sharon Gomez-Salvatore Violet Gregg
Saturday School (1)	\$30.00	\$500.00	Jennifer Carr
Saturday School - Substitute	\$30.00	As needed	Cheryl Pindur
Student Council (2)	\$30.00	\$1,250.00 Each	Stephania Tomaszewski Janice Spoto
Yearbook Advisor	\$30.00	\$750.00	Michael Grelli
Broad Street School - After School Support (6 teachers)	\$30.00	\$1,333.00 Each	Maureen Schell Megan Sizemore Kathy Seacrist Kiley Barker Carlyn McCabe Patricia McGovern
Broad Street School - After School Support Substitute	\$30.00	As needed	Stephanie Beckett Diane Shirley
Broad Street School - After School Support (1 Aide)	\$15.00	\$750.00	Lisa Villacorta
Nehaunsey Middle School Homework Club - (2 teachers)	\$30.00	\$1,125.00 Each	Rabecca Cotton Jennifer Carr
Nehaunsey Middle School Homework Club - Substitute	\$30.00	As needed	Daniel Giorgianni

Motion carried by unanimous roll call vote.

5. CURRICULUM & INSTRUCTION

Motion: (Minniti/Glocker Hammond) to approve the following as one, A-D:

A. The approval of the following special education private school placements for the 2008-2009 school year:

STUDENT #ODP	PROGRAM	TUITION
2008-01	GCSSSD-Bankbridge	\$48,466.89
2008-02	LARC School	\$42,189.00
2008-03	GCSSSD-Bankbridge	\$35,700.00
2008-04	Durand Academy	\$47,604.90
2008-05	GCSSSD-Bankbridge	\$30,600.00
2008-06	Bancroft	\$42,826.12
2008-07	HollyDell	\$57,907.50
2008-08	Kingsway Learning Center	\$43,180.20
2008-09	New Sharon-Deptford Township	\$20,700.00
2008-10	GCSSSD-Bankbridge	\$35,700.00

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- 1 B. The approval for the assignment of a one-on-one aide for ODP-2008-06 at
 2 the Bancroft School at an annual rate of \$25,970.00.
 3
 4 C. The approval to accept two Paulsboro special education pupils for the
 5 extended school year Multiply Disabled Program from June 23, 2008 to
 6 July 29, 2008 at a tuition rate of \$987.25 per pupil.
 7
 8 D. The approval of the following extended special education school year
 9 programs for the summer of 2008:
 10

STUDENT #/ODP	PROGRAM	TUITION
2008-ESY-11	SACC-School Aged Child Care	\$950.00
2008-ESY-12	Gloucester County Summer Therapeutic Day Camp	\$1,000.00
2008-ESY-13	Gloucester County Summer Therapeutic Day Camp	\$1,000.00
2008-ESY-14	Gloucester County Summer Therapeutic Day Camp	\$1,000.00

11
 12 *Loraine LaPalomente asked if it was mandatory that we provide these programs?*
 13 *Dr. Francine Marteski answered that it was I.E.P. driven for each student.*
 14 *Patrick Lani asked if we have contracts for these students? Dr. Marteski*
 15 *answered yes.*

16
 17 Motion carried by unanimous roll call vote.

18
 19 Motion: (Glocker Hammond/Myers) to approve the following:

- 20
 21 E. The approval for the appointment of the following teaching staff members
 22 for the grade/special area chairperson positions for the 2008-2009 school
 23 year listed below:
 24

GRADE LEVEL	LOCATION	STAFF MEMBER
Kindergarten	Broad Street School	Suzanne Morris
Grade 1	Broad Street School	Janice Holdstein
Grade 2	Broad Street School	Carlyn McCabe
Grade 3	Broad Street School	Paula Carrozzino
Grade 4	Broad Street School	Tina Sayers
Grade 5	Nehaunsey Middle School	Suzanne Pezzino
Grade 6	Nehaunsey Middle School	Sharon Gomez-Salvatore
Grade 7	Nehaunsey Middle School	Nora Traum
Grade 8	Nehaunsey Middle School	Lynn Leupold
Special Area	Broad Street School	Sandy Schwartz
Special Area	Nehaunsey Middle School	Janet Shivers

BSIP	Broad Street School	Susan Zimmermann
BSIP	Nehaunsey Middle School	Katherine Caruso

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F. Field Trips

1. The approval for the following 2008-2009 school year field trips:

GRADE	FIELD TRIP LOCATION
Pre-K	Cape May Zoo
Kindergarten	Dr. Perrige's Office Gibbstown Post Office Bridgeton Zoo/Cape May Zoo Discovery Museum Mood's Farm Market
Grade 1	NJ State Aquarium (Camden, NJ)
Grade 2	Natural Academy of Science
Grade 3 (choose one)	Cedar Run Animal Rehabilitation Center The Colonial Pennsylvania Plantation Hagley Museum Broadway Children's Theatre Wetlands Institute Sylvia Earle Park
Grade 4 (choose one)	Wheaton Village Battleship New Jersey Pines Cranberry Bogs Trenton State House Princeton Governor's Mansion
Grade 5	Constitution Center
Grade 6	University of Pennsylvania Museum
Grade 7	Franklin Institute
Grade 8	Constitution Center Hershey Park

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Patrick Lani asked why we don't send anyone to the Nothnagle Log Cabin? Dr. Francine Marteski responded that these field trips are chosen by the grade level representatives based on the curriculum and the NJ Core Curriculum Content Standards. Mr. Lani then asked about the Sylvia Earle Trail and Dr. Marteski reiterated her previous statement.

Motion carried by unanimous roll call vote.

6. WORKSHOPS

Motion: (LaPalomato/Glocker Hammond) to approve the following:

A. The approval for the following individual to attend out-of-district workshops during the 2008-2009 school year.

Name	Workshop Title/Location/Date	Cost
Cathy Tortella, RN	Topics: Meningococcal Vaccine & Communication Risks, Hepatitis A, New NJ Immunization Project, HPV, MRSA 9/26/08 Williamstown High School Williamstown, NJ 8:00 a.m. - 3:00 p.m.	\$-0- Plus Mileage
Cathy Tortella, RN	17th Annual School Health Conference 10/29/08 Pines Manor - Edison, NJ 7:00 a.m. - 3:30 p.m.	\$187.00 Plus Mileage

Motion carried by unanimous roll call vote.

7. BUSINESS & FINANCE

Motion: (Minniti/Glocker Hammond) to approve the following:

A. Bills Lists

1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment - EXHIBIT F1)

P2	\$29,140.61
P84	\$6,116.55
P85	\$293,035.97
P86	\$213,901.88
P87	\$99,489.60
P88	\$76,753.34

Robyn Glocker Hammond asked what the legal fees for Capehard & Scatchard were? Scott Campbell responded that it was for April 2008 but he did not have a breakdown but could get it. Patrick Lani added it was probably for questions he had for awarding of the graduation award. Mr. Campbell responded that would be on the May 2008 bill which just came in today. Michael Myers would also like to take a look at the bills to know what it is for because he has concerns. Loraine LaPalomto asked about the check for Scientific Learning and what it was for? Mr. Campbell responded that the payment was for the student software for the Fast ForWord Program that is run during the summer. The program is funded from federal IDEIA funds.

Motion carried by unanimous roll call vote.

1 Motion: (Myers/Minniti) to approve the following:
2

3 B. The approval for the following check to be voided. (Attachment - EXHIBIT
4 F2)
5

6277	\$261.25	Constitution Guided Tour
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7 Motion carried by unanimous roll call vote.
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9 Motion: (Minniti/Glocker Hammond) to approve the following as one, C-F:
10

11 C. The approval of the Student Activities Account Monthly Bank
12 Reconciliation for the month of May, 2008. (Attachment - EXHIBIT G)
13

14 D. The acceptance of the Board Secretary's Report for the month of May,
15 2008. (Attachment - EXHIBIT H)
16

- 17 1. Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township
18 Board of Education certifies by a roll call vote that as of May 31,
19 2008, after review of the Board Secretary's Report for May, 2008,
20 and upon consultation with the district officials, to the best of our
21 knowledge, no major account or fund has been over expended in
22 violation of N.J.A.C.6A:23:23-2.11(b) and that sufficient funds are
23 available to meet the district's financial obligation for the remainder
24 of the fiscal year.
25

26 E. Treasurer's Report
27

- 28 1. The approval for the Treasurer's Report in accordance with 18A:17-
29 36 and 18A:17-9 for the month of May, 2008. The Treasurer's
30 Report and Secretary's Report are in agreement for the month of
31 May, 2008. (Attachment - EXHIBIT I)
32

33 F. Transfer List
34

- 35 1. The approval for the ratification of transfers, authorized by the
36 Superintendent, for the month of May, 2008 to give balances to
37 new accounts and to balance existing accounts. (Attachment -
38 EXHIBIT J)
39

40 Motion carried by unanimous roll call vote.
41

42 Motion: (Myers/Glocker Hammond) to approve the following:
43

1
2
3
4
5
6

G. Cafeteria Payments

1. The approval for the following cafeteria payments for June, 2008 as presented by the Board Secretary in the following amounts are ordered paid.

Ck#	Date	Payable To	Description	Amount
696	6/16/08	Deer Park	Water	\$20.95
697	6/16/08	NJ Dept. of Agriculture	Food	\$61.10
698	6/16/08	Paul Vallandingham	Food	\$93.50
699	6/16/08	Hobart	Repairs	\$147.50
700	6/16/08	Jack & Jill Ice Cream	Food	\$180.05
701	6/16/08	Deluxe Italian Bakery	Food	\$234.55
702	6/16/08	Apollo Press	Supplies	\$288.93
703	6/16/08	Stroehmann	Food	\$528.90
704	6/16/08	City Supply	Food	\$730.24
705	6/16/08	Hy-Point	Food	\$1,537.57
706	6/16/08	Sysco	Food	\$7,132.98
		JUNE TOTAL PAYOUT		\$10,956.27

7
8
9

Motion carried by unanimous roll call vote.

10
11

Motion: (Minniti/Glocker Hammond) to approve the following:

12
13

H. Contracts

14
15
16
17
18
19
20
21
22

1. The approval of the Summer 2008 Joint Transportation Agreement between the Greenwich Township Board of Education (Host) and the East Greenwich Township Board of Education (Joiner) for the transportation of ten (10) students to Bankbridge Development Center and Bankbridge Campus (Route #GRSB). Six (6) students are from Greenwich and four (4) students are from East Greenwich. The Joiner (East Greenwich) agrees to pay the Host district \$4,068.00 which may be adjusted based on changes to the route.

23
24

Motion carried by unanimous roll call vote.

25
26

Motion: (Myers/Glocker Hammond) to approve the following:

27
28

2. The approval of the purchase agreement between Scientific Learning and the Greenwich Township Board of Education for

1 software/products for the Fast ForWord program which will be
2 funded by 2008 IDEIA funds.

3
4 Motion carried by unanimous roll call vote.

5
6 Motion: (Minniti/LaPalomato) to approve the following:

7
8 I. Resolution

9
10 **BE IT RESOLVED**, that the Greenwich Township Board of
11 Education does not require the LARC School to charge students for
12 reduced and/or paid meals provided as part of their educational program
13 in compliance with the New Jersey Department of Agriculture's Child
14 Nutrition Program regulations.

15
16 Motion carried by unanimous roll call vote.

17
18 Motion: (Glocker Hammond/Myers) to approve the following:

19
20 J. Resolution - Transfer of Current Year Surplus to Reserve

21
22 **WHEREAS**, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13
23 permit a Board of Education to establish and/or deposit into certain
24 reserve accounts at year end, and;

25
26 **WHEREAS**, the aforementioned statues authorize
27 procedures, under the authority of the Commissioner of Education, which
28 permit a Board of Education to transfer anticipated excess current revenue
29 or unexpended appropriations into reserve accounts during the month of
30 June by board resolution, and;

31
32 **WHEREAS**, the Greenwich Township Board of Education
33 wishes to deposit anticipated current year surplus into a Capital Reserve
34 account at year end, and;

35
36 **WHEREAS**, the Greenwich Township Board of Education
37 has determined that \$30,000.00 is available for such purpose of transfer;

38
39 **NOW, THEREFORE BE IT RESOLVED** by the Greenwich
40 Township Board of Education that it hereby authorizes the district's School
41 Business Administrator to make this transfer consistent with all applicable
42 laws and regulations.

43
44 *Patrick Lani asked where this money is coming from? Scott Campbell responded*
45 *"it is an estimated sum of undesignated surplus that I have determined should be*

1 deposited into Capital Reserve and this resolution gives me permission to move
2 these funds. This will bring the Capital Reserve account up to approximately
3 \$226,000.00. We budget enough in our required maintenance account that it
4 would not be beneficial for us to place money in Maintenance Reserve. A district
5 like ours, with older buildings, Capital Reserve deposits are the way to go. The
6 funds would be available to be used in the 2009/2010 school year for any project
7 listed in our Long Range Facility Plan."
8

9 Motion carried by unanimous roll call vote.

10
11 Motion: (Fabiani/Lani) to approve the following:

12
13 K. Appointments

14
15 1. Auditor

- 16
17 a. The approval for the appointment of Ball, Buckley & Seher as
18 the Greenwich Township School District auditors for the 2008-
19 2009 school year.
20

21 *Frank Minniti asked how much more Petroni & Associates was over Ball, Buckley*
22 *& Seher? Scott Campbell responded that they were \$600.00 more--\$15,600.00*
23 *to \$15,000.00.*
24

25 Roll Call Vote:

26
27 Patrick Lani, Jr. - Yes
28 Frederick Reel - Yes
29 Louis Fabiani - Yes
30 Robyn Glocker Hammond - No
31 Loraine LaPalomente - Yes
32 Frank Minniti - Yes
33 Michael Myers - Yes
34

35 2. Insurance Agent

- 36
37 a. The appointment of Brown & Brown, dba Dalton Insurance
38 Agency as the Greenwich Township School District
39 insurance broker for property and casualty workers'
40 compensation and student accident for the 2008-2009
41 school year.
42

43 *Patrick Lani stated we had a "glitch" when we went out for proposal for an*
44 *Insurance Agent. Are we going to be locked into them for a full year? Scott*
45 *Campbell responded that we are locked into the broker but not on our policy. We*

1 are locked into our Workers Compensation policy for three years and this is year
2 two of that rate lock. Frank Minniti wanted to know what "glitch" there was? Mr.
3 Lani answered that there wasn't any competitors who were able to compile a
4 proposal in time. Mr. Campbell added there was not a "glitch" but they could not
5 meet the time demands. Mr. Lani feels there wasn't a sufficient amount of
6 information available for the vendors to submit proposals on. Mr. Campbell
7 responded that Cettei and Connel said there wasn't enough information for them
8 to submit a proposal and Hardenbergh Insurance said there was enough
9 information available but the time frame was too tight. Mr. Campbell reminded
10 Mr. Lani that the Board of Education set the time frame and that more time is
11 needed than a couple of weeks. Both vendors would like to be considered in the
12 future.

13
14 Motion carried by unanimous roll call vote.

15
16 Motion: (Minniti/Myers) to approve the following:

17
18 L. Resolutions

19
20 1. Contract Execution

21
22 **WHEREAS**, funds are available for this purpose, and;

23
24 **WHEREAS**, the Local Public Contracts Law (N.J.S.A.
25 18A:18-5 et. seq.) no longer requires that the resolution authorizing the
26 award of contracts for "Professional Services" be bid competitively;

27
28 **NOW, THEREFORE, BE IT RESOLVED**, by the Board of
29 Education of Greenwich, County of Gloucester and the State of New
30 Jersey, as follows;

31
32 1. The President and Secretary are hereby authorized and directed to
33 execute contracts for the 2008-2009 school year with:

- 34
35 a. Ball, Buckley & Seher for auditing and accounting services,
36 b. Brown & Brown, dba Dalton Insurance Agency for insurance
37 broker for property and casualty workers' compensation and
38 student accident; and

39
40 2. The above contracts are awarded without competitive bidding as a
41 "professional service" under provisions of the Local Public
42 Contracts Law because the above persons or firms named are
43 licensed to practice a recognized profession in the State of New
44 Jersey as above stated, and further such services to be performed
45 cannot be bid competitively because it is impossible to prepare

1 specifications for same in accordance with the above captioned
2 statutes.

3
4 Motion carried by unanimous roll call vote.

5
6 **8. FACILITIES**

7
8 Motion: (Myers/Minniti) to approve the following:

9
10 A. 2008-2009 Alternate Toilet Room Facilities

- 11
12 1. The approval for submission of the 2008-2009 Alternate Toilet
13 Room Facilities-Early Intervention, Pre-Kindergarten and
14 Kindergarten form to the New Jersey State Department of
15 Education to be in compliance with the N.J.A.C. 6A:26-6.2(h)4ii.
16 This would be for rooms 104, 106, 107 and 111 at Broad Street
17 School. (Attachment - EXHIBIT K)

18
19 Motion carried by unanimous roll call vote.

20
21 Motion: (Myers/Minniti) to table the following:

22
23 B. Lease Agreement

- 24
25 1. The agreement between the Greenwich Township Board of
26 Education and the Township of Greenwich for lease of property and
27 construction of various recreational and athletic improvements at
28 the site known as the Pierre S. DuPont Memorial Athletic Field.

29
30 *Michael Myers motioned and Frank Minniti seconded on the lease agreement*
31 *between the Greenwich Township Board of Education and Greenwich Township on*
32 *the Pierre S. DuPont Athletic Fields. Mr. Myers asked what area this covers? Scott*
33 *Campbell responded that it covers from the football field back to the senior league*
34 *field. Mr. Myers asked if this included the land across the street from the fields? Mr.*
35 *Campbell responded that it was not included. Mr. Minniti made it clear that in the*
36 *next 25 years, if we wanted to do something with that property, we could not do*
37 *anything because of this lease. He feels we should have right of first refusal.*
38 *Patrick Lani stated we still maintain control. Mr. Myers feels this lease agreement*
39 *came out of nowhere. Mr. Campbell responded that this originally came about when*
40 *Nick Burzichelli was in office as he was the lead in applying for Green Acres funding*
41 *on the athletic fields and the agreement never got finalized by either party. Mr.*
42 *Myers wanted to know where the breakdown was and why we are getting it now and*
43 *what is the overall gain and that he agrees with what Mr. Minniti said. He feels we*
44 *wouldn't be able to do anything with the property and 25 years is a long time. Mr.*
45 *Campbell responded that it is status quo for the district if we don't do anything but it*

1 is more beneficial to the Township to have this approved because it gives them more
2 flexibility in what they are trying to do with the athletic fields. Mr. Myers asked if it
3 has anything to do with insurance and both parties paying for insurance on the land.
4 Mr. Campbell responded that he feels that the land we own is insured but the
5 Township probably has insurance on the buildings. Mr. Myers cannot support this if
6 both parties are paying for insurance on this property. Mr. Lani asked Mr. Campbell
7 if both parties were paying for insurance? Mr. Campbell responded that he did not
8 have any information on what the Township did. Mr. Minniti asked why this couldn't
9 be a one-year agreement? Mr. Campbell responded that with the federal Green
10 Acres Program, they look for a twenty-five year commitment. Mr. Myers wants to
11 table this until we get more answers from the Mayor and council. He needs answers
12 to why we should do this. Mr. Campbell responded that both our Solicitor and the
13 Township Solicitor have reviewed this and they have agreed upon the terms. Mr.
14 Myers is totally against this and we should bring the attorney in to explain everything
15 to us. Mr. Minniti wants to know why our attorney was reviewing something that we
16 never agreed to do? Mr. Lani stated that the Mayor contacted him on getting this
17 done and he contacted our Solicitor to work on this. Mr. Minniti stated that this has
18 to be brought back to the Board before you can authorize the work to be done. Mr.
19 Lani replied that it was an agreement between the Mayor and himself. Mr. Minniti
20 again stated that this was done without Board permission and Mr. Lani again
21 responded that this was just an agreement between himself and the Mayor. Mr.
22 Campbell commented that he was not aware of any agreement between the Board
23 of Education President and the Mayor and that this has been going on for a few
24 years. Mr. Minniti stated that he did not care about that but the Board of Education
25 has to vote on doing this and no one member can say we are going to do this. Mr.
26 Lani said he would not dispute this. Mr. Minniti feels we need more information and
27 Mr. Myers agrees with Mr. Minniti and that the agreement does not have enough
28 information in its current form. He also stated that this should have never been done
29 without the approval of the Board. All members agree to table this item until more
30 information is available.

31
32 Motion carried by unanimous roll call vote.

33
34 **9. USE OF FACILITIES**

35
36 Motion: (Minniti/Myers) to approve the following:

- 37
38 A. The retroactive approval of the Gibbstown Football Club to use the
39 Nehaunsey Middle School soccer fields on Sundays and Wednesdays
40 from 5:00 p.m. to 6:00 p.m. from June 1, 2008 through September 1,
41 2008.

42
43 *Loraine LaPalomente* asked if the groups that use our grounds and facilities have
44 to have insurance? *Scott Campbell* responded that as per our policy, all groups

1 have to carry a certain amount of insurance and name our district as an also
2 insured. They do not get approval until they provide proof of insurance.

3
4 Motion carried by unanimous roll call vote.

5
6 **10. OLD BUSINESS**

7
8 *Louis Fabiani wanted to know what type of insurance levels Gibbstown School*
9 *Aged Child Care (SACC) has to have to use our facilities? Scott Campbell*
10 *responded that they have to have the same coverage as everyone else. Mr.*
11 *Fabiani then asked who was in the school to supervise these groups during the*
12 *summer? Mr. Campbell responded that they are not in the school during the*
13 *summer but the approval is for use of the playground. SACC personnel*
14 *supervises these children, not us.*

15
16 *Loraine LaPalomento asked about the graduation award and that we were*
17 *allowed to do it this year but what about the future? Patrick Lani answered that it*
18 *was ok to do it this year and we should set up a 501c according to our solicitor.*
19 *Mr. Lani has also instructed our solicitor to get more information on this and*
20 *hopefully we will have this for the next meeting.*

21
22 *Patrick Lani asked where we were on the phone mailboxes for Board of*
23 *Education members? Scott Campbell responded that it is on the list for summer*
24 *jobs.*

25
26 *Patrick Lani asked how we were making out on the Change in Use Project at*
27 *Broad Street School? Scott Campbell responded that school just got out today*
28 *and the demolition work is to begin tomorrow and asbestos abatement on*
29 *Monday.*

30
31 *Louis Fabiani acknowledged that he did receive a copy of a letter regarding Dean*
32 *Sizemore and his ability to work as Attendance Officer and for the County at the*
33 *same time.*

34
35 *Michael Myers wanted to comment on our discussions since reorganization*
36 *regarding operating via committees or the Board as a Whole. He feels that we've*
37 *gotten nowhere with this and he feels we do not have enough information to*
38 *change and would rather stay the way it is. Lorain LaPalomento did some*
39 *research on Board as a Whole vs. Committees and there are some benefits to*
40 *both but she supports Mr. Myers' comments and that she would also like to*
41 *volunteer for the Technology Committee. Frank Minniti agrees with Mr. Myers*
42 *and Ms. LaPalomento.*

43
44 Motion: (Myers/LaPalomento) to adhere to our current policy and establish
45 committees for the 2008-2009 school year.

1 Roll Call Vote:

2
3 Patrick Lani, Jr. - Yes
4 Frederick Reel - Abstained
5 Louis Fabiani - Yes
6 Robyn Glocker Hammond - Yes
7 Lorraine LaPalomento - Yes
8 Frank Minniti - Yes
9 Michael Myers - Yes

10
11 Motion carried by unanimous roll call vote.

12
13 **11. NEW BUSINESS**

14
15 None at this time.

16
17 **12. CORRESPONDENCE**

18
19 None at this time.

20
21 **13. BOARD OF EDUCATION COMMITTEE REPORTS**

22
23 None at this time.

24
25 **14. EXECUTIVE SESSION**

26
27 Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-
28 6, et. seq., which provides that an Executive Session, not open to the public, may
29 be held for certain specified purposes when authorized by Resolution.

30
31 The Board of Education for Greenwich Township, assembled in public session on
32 June 18, 2008 hereby resolves that an Executive Session closed to the public
33 shall be held on June 18, 2008, at 9:14 p.m. in the Nehaunsey Middle School
34 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for
35 discussion of certain matters which relate to items authorized by *Open Public*
36 Meetings Act, (N.J.S.A. 10:4-12b) to be discussed in closed session.

37
38 Matters Involving Individual Privacy
39 Matters Relating to the Employment Relationship

40
41 It is anticipated that such matter may be disclosed to the public upon the
42 determination of the Board that applicable exception no longer applies and the
43 public interest will no longer be served by such confidentiality.

1 Motion: (Myers/Minniti) to enter into executive session at 9:14 p.m. to
2 discuss the following:

3
4 Personnel-School Business Administrator's and
5 Superintendent's Evaluation
6

7 Returned from executive session at 9:41 p.m.
8

9 **15. PUBLIC COMMENT ON SUPERINTENDENT AND BUSINESS**
10 **ADMINISTRATOR'S CONTRACT**

11
12 Motion: (Myers/Minniti) to hold the public hearing for discussion on the
13 Superintendent's and School Business Administrator's employment
14 contracts. They will be tabled until the August 18, 2008 regular
15 meeting.
16

17 Motion carried by unanimous roll call vote.
18

19 **16. PUBLIC - AGENDA/NON-AGENDA ITEMS**
20

21 This is the time when anyone from the public who wishes to speak to the Board
22 may do so. Please state your name, address and phone number. The Board will
23 hear your concerns. The Board may or may not take action this evening. You
24 will be notified either at this meeting, by letter or telephone of any action the
25 Board does take.
26

27 *Lee Lucas, 361 Democrat Road, Gibbstown, NJ is opposed to payment for*
28 *unused sick time unless you put a cap on it. He asked how many sick days*
29 *administrators get? Dr. Francine Marteski responded that administrators get*
30 *twelve sick days.*
31

32 *Joann Parker, 110 Mellon Avenue, Gibbstown, NJ wanted to applaud the Board*
33 *of Education for not using the solicitor to review the policies and by-laws. She*
34 *asked Patrick Lani if we had to pay the lawyer every time that you call him? Mr.*
35 *Lani said sometimes we do and sometimes we don't. Ms. Parker then asked*
36 *how much it is an hour? Dr. Francine Marteski responded that it is \$140.00 per*
37 *hour. In conclusion, Ms. Parker wanted to applaud Dr. Marteski, Robert Harris*
38 *and Michael Grelli for their presentation this evening. It was very informative.*
39

40 *Susan Vernacchio, 224 Phyllis Drive, Gibbstown, NJ asked if the Board was*
41 *aware of the time and effort that the Business Office will have to put in with a new*
42 *auditor and is the amount of information that will be required for the new auditor*
43 *worth more than \$600.00? Patrick Lani thanked her for her comment. Mrs.*
44 *Vernacchio also is concerned that members are calling the attorney without the*
45 *other Board of Education members involved. As part of ethics training, you all*

