

Agenda in Brief  
Wyoming Area School District  
Work Session of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, September 19, 2017, 7:00 p.m.

Agenda

Communications Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit's minutes of regular meeting of June 21, 2017.
2. Connie L. Derr, Audit Coordinator, Pennsylvania Department of Education, notification that the PDE has reviewed the Single Audit Report of Wyoming Area School District for the year ended June 30, 2016. Wyoming Area School District is substantially in compliance with 2 CFR, Part 200, Subpart F regulations and other relevant federal and Commonwealth policy.
3. Lauren Holweg, Wyoming Area Cross Country Parents Association, requesting permission to sell monogrammed umbrellas for fundraising.
4. Molly Putzman, Wyoming Area Field Hockey Parents Association, requesting permission to hold various fundraisers.
5. Kenneth Sorick, Blue Ribbon Dairy, submitting a right to know request for bid and invoices for dairy milk purchasing.
6. Charles Yarmey, Drama Advisor, requesting permission to hold a candy sale fundraiser.
7. Leo Lulewicz requesting permission to hold a mums fundraiser to be ordered from Ciampi's Greenhouse.
8. Nancy LaNunziata, Part-Time Cleaner (10 month), submitting her letter of resignation.
9. Joe Chacke, Executive Director of North East Pennsylvania Land Bank Authority, providing notice of North East Pennsylvania Land Bank Authority's recent acquisition of a property through public bidding at the Judicial Sale and the intent to acquire a property via donation.
10. Joseph Pizano, Athletic Director, requesting permission to attend the Pennsylvania State Athletic Directors Association Conference.
11. Christine Rosenkrans, Director of Curriculum and Instruction, submitting her letter of resignation.

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Communications Report

Summary of Applications Received

Elementary – 2

Special Education – 1

Art – 1

Biology – 1

Mid Level Math – 1

Family & Consumer Science – 1

General Science - 1

Secretary – 1

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	355,268.03
Local Services Tax	5,369.52
Per Capita Tax	20,396.21
Delinquent Per Capita	<u>3,995.41</u>
Total:	385,029.17

State & Federal Subsidy Payments

Social Security	178,076.80
Title I – Improving Basic Programs	99,704.72
Basic Education Funding	1,159,212.00
School District Transportation	114,941.00
School District Transportation Balance Due	72,735.02
Property Tax Relief Payment	<u>234,218.00</u>
Total:	1,858,887.54

2017 Real Estate Taxes

Wayman Smith – Exeter Township, Luzerne County	347,449.95
Thomas Pizano – Exeter Borough	844,361.53
Robert Connors – West Wyoming Borough	522,436.25
George Miller – West Pittston Borough	761,849.45
Paul Konopka – Wyoming Borough	442,106.77
Ann Marie Farley – Exeter Township, Wyoming County	<u>153,732.16</u>
Total:	3,071,936.11

Local Realty Transfer Tax

Luzerne County	10,633.24
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2. Discuss to approve the September payment of \$96,839.19 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for programs and services for the 2017-2018 school year.
3. Discuss to approve the September payment of \$47, 049.00 to the West Side Career & Technology Center for the 2017-2018 school year.

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4. Discuss to approve the following refunds of paid property taxes for 2017:

Pin#65-E11NW2-006-11A-000	\$92.43
Pin#65-E11NE1-018-010-000	87.59

5. Discuss to approve the agreement between The Graham Academy and Wyoming Area School District for the 2017-2018 school year. The Graham Academy will provide classroom and related services for students at a per diem rate of \$190.00 per student. Speech and Occupational and Physical Therapy will be provided through contract with Encore Therapy Services, Inc. at the rate of \$115.00 per hour. In addition, the Academy offers additional services as requested.

6. Discuss to approve to ratify the Settlement Agreement and Release for student: XK.

7. Discuss to approve the agreement between the Luzerne Intermediate Unit #18 and the Wyoming Area School District. The Luzerne Intermediate Unit will provide Guest Teachers for the Wyoming Area School District at a flat rate of \$275.00 for the 2017-2018 school year.

8. Discuss to approve step placements for the following temporary professional employees:

Amanda Amitia	Bachelors + 24	Step 2	\$43,081.00
Ronald Bruni	Masters	Step 2	\$23,916.00 (1/2 salary of \$47,832.00)

9. Discuss to approve the step placement for the following professional employees:

Joann Pepsin	Masters + 24	Step 2	\$51,332.00
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10. Discuss to approve 2017-2018 credit adjustments:

<b>Wyoming Area School District            2017/2018 Credit Adjustments            Submitted 09/01/2017</b>					
Name	From	To	Step	Columnar Increase	
ANDREWSCAVAGE      DONNA	M+42	M+54	5	3,574.00	
ANGELI                      KORY LYN	M+30	M+42	16	3,580.00	
ANTHONY                      KARA	M	M+06	3	874.00	

ARGENIO	JEAN MARIE	M+18	M+30	2	1,750.00
ARGO	ANTHONY	M+54	M+60	7	1,482.00
ARITZ	ALYSSA	M+30	M+42	2	3,580.00
ARITZ	ASHLEY	M+54	M+60	2	1,482.00
BIAGO	NICOLE	M+18	M+30	2	1,750.00
CHARNITSKI	RYAN	B+12	B+24	2	2,686.00
CIAMPI	JENNIFER	M+48	M+60	4	2,963.00
DAY	LISA	M+54	M+60	6	1,482.00
DESSOYE	ELIZABETH	M+54	M+60	2	1,482.00
DRAGWA	KELLY	M+42	M+54	3	3,574.00
DUNN	BRITTANY	B+12	B+24	2	1,582.00
ENGLISH	ALBERT	M+36	M+48	3	4,186.00
FANTI	MICHAEL	M+36	M+48	4	4,186.00
GIGLIO	ANN	M	M+12	2	1,750.00
GLATZ	MARJORIE	M	M+06	2	874.00
GRIVENSKY	EDWARD	M+42	M+54	6	3,574.00
HARDEN	MICHELLE	M+36	M+42	12	2,093.00
HINES	REBECCA	M+24	M+36	2	2,361.00
HIZYNSKI	CHRISTOPHER	B+24	M+06	3	5,625.00
HULME	RIANE	M+06	M+12	2	876.00
JARDEN	LORRAINE	M+18	M+30	5	1,750.00
JONES	ANTOINETTE	M+24	M+36	2	2,361.00
KLAPROTH	MICHELLE	B+18	B+24	2	1,104.00
KOSCO	AMY	M+12	M+24	7	1,750.00
LATONA	SARAH	M+24	M+36	3	2,361.00
LEMONCELLI	ROBERT	B+18	B+24	2	1,104.00
LYNCH	CINDY	M+12	M+18	11	874.00
MACARIO	ANTHONY	M+12	M+18	2	1,750.00
MARTIN (TOKASH)	LINDSAY	M+30	M+42	2	3,580.00
MAZZITELLI	SARA	M+12	M+24	2	1,750.00
MCKENNA	MOLLY	M+30	M+42	2	3,580.00
MENTA	KATE	M+24	M+30	6	874.00
MURTHA	SHEILA	M+36	M+48	6	4,186.00
PASQUARIELLO	MICHAEL	M	M+12	2	1,750.00
PELLEGRINI	DIANE	M+54	M+60	3	1,482.00
PIZANO	DAVID	M+54	M+60	16	1,482.00
PORFIRIO	DEEDRA	M+24	M+36	6	2,361.00
POWERS-ORTH	JILL	B+24	M	3	4,751.00
REINO	MARYANN	M+48	M+60	2	2,963.00
RILEY	SHEA	M+24	M+36	10	2,361.00
ROBACZEWSKI	ERICA	M+36	M+48	6	4,186.00
RUTLEDGE	CHRISTINE	M+18	M+30	12	1,750.00
SCHULTZ	SUSAN	M+42	M+54	2	3,574.00
TALASKA	BARBARA	M+30	M+42	10	3,580.00
TIERNEY (Szalkowski)	LINDSAY	B	B+06	2	1,582.00
TONDORA	BOBBIE LYNN	B+06	B+24	2	4,266.00
WALL	ANNE	M+36	M+48	16	4,186.00
WALSH	JILL	M+24	M+36	5	2,361.00

WIEDL	LAUREN	M	M+12	2	1,750.00
WILLIAMS	GORDON	M+42	M+54	16	3,574.00
YATSKO	ROBERT	M+24	M+36	15	2,361.00
YEAGER	STACEY	M+12	M+24	4	1,750.00
				Total	\$136,460.00

11. Discuss to approve tuition reimbursement for September 2017:

**WYOMING AREA SCHOOL DISTRICT  
SCHEDULE FOR TUITION REIMBURSEMENT  
SEPTEMBER, 2017**

EMPLOYEE NAME		AMOUNT TO BE REIMBURSED
ANTHONY	KARA	\$300.00
ARGENIO	JEAN MARIE	\$300.00
BIAGO	NICOLE	\$1,200.00
CHARNITSKI	RYAN	\$1,200.00
DUNN	BRITTANY	\$1,000.00
ENGLISH	ALBERT	\$300.00
GIGLIO	ANNE	\$1,200.00
GLATZ	MARJORIE	\$300.00
GRIVENSKY	EDWARD	\$1,200.00
HINES	REBECCA	\$900.00
HIZYNSKI	CHRISTOPHER	\$600.00
HULME	RIANE	\$600.00
JARDEN	LORRAINE	\$600.00
KOSCO	AMY	\$600.00
LEMONCELLI	ROBERT	\$1,200.00
MACARIO	ANTHONY	\$900.00
MARTIN (Tokash)	LINDSAY	\$900.00
MAZZITELLI	SARA	\$300.00
MCKENNA	MOLLY	\$900.00
MENNIG	DEANNA	\$400.00
MUDLOCK	LAURA	\$800.00
MURTHA	SHEILA	\$1,200.00
PASQUARIELLO	MICHAEL	\$1,200.00
PORFIRIO	DEEDRA	\$1,200.00
RILEY	SHEA	\$1,400.00
ROBACZEWSKI	ERICA	\$600.00
RUTLEDGE	CHRISTINE	\$900.00
TIERNEY (Szalkowski)	LINDSAY	\$600.00
TONDORA	BOBBIE LYNN	\$1,500.00
WALL	ANNE	\$1,200.00
WALSH	JILL	\$1,200.00
YATSKO	ROBERT	\$1,200.00

YEAGER

STACEY

\$300.00

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\$28,200.00



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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2017-2018 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Discuss to approve to ratify the appointment of Danielle Lombardo as Special Education Teacher retroactive to August 31, 2017.
3. Discuss to approve to ratify the appointment of Mariah Stevens as Special Education Teacher retroactive to August 31, 2017.
4. Discuss to approve the revised professional substitute list for the 2017-2018 school year.
5. Discuss to approve the appointment of Celeste Calpin as Driver Theory Instructor at \$30.00 per hour for the 2017-2018 school year.
6. Discuss to approve for the secretary to submit an electronic vote on behalf of the school board for the 2018 PSBA candidates:

President – David Hutchinson\*

Otto Voit\*

Abstain

Vice President – Eric Wolfgang\*

Gary Michael Smedley

Abstain

Treasurer – Mike Gosset\*

Abstain

Insurance Trust Trustees- Michael Faccinetto

Marianne Neel

Abstain

7. Discuss to approve Janet Serino, Superintendent, as Wyoming Area Trustee Representative for the Northeastern Pennsylvania Health Trust. Discuss to approve Beth Gober-Mangan as the alternate.

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8. Discuss to approve the appointment of Jeremy Hartman as student representative to serve on the Wyoming Area School Board.
  
9. Discuss to approve the request of Joseph Pizano, Athletic Director, to attend the Pennsylvania State Athletic Directors Association Conference in Hershey March 20<sup>th</sup> through March 23, 2018, at a cost not to exceed \$800.00. Reimbursement for meals and mileage is also requested.
  
10. Discuss to approve Anthony Macario for tenure having completed three years of satisfactory service as a temporary professional employee.
  
11. Accept, with regret, Christine Rosenkrans' letter of resignation as Director of Curriculum and Instruction, effective August 25, 2017.

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 Activities Report

1. Discuss to approve the appointment of assistant coaches and volunteer coaches for the 2017-2018 winter sports season:

Boys Basketball

Rich Musinski	Jr. Varsity Coach	3,306.00
Corey Keen	8 <sup>th</sup> Grade Coach	1,719.00
Mike Ayala	7 <sup>th</sup> Grade Coach	1,719.00

Swimming

Ken Bryden	Diving Coach	2,571.00
Karlie Klocko	Volunteer Coach	
Ashley Aritz	Volunteer Coach	

Wrestling

Jason Speece	Assistant Coach	3,461.00
Tristan Vanderlick	Jr. High Coach	3,461.00
Patrick Heck	Volunteer Coach	
Kenneth MacLeod	Volunteer Elementary Coach	
John Hettes	Volunteer Elementary Coach	

Girls Basketball

Larry Koretz	Jr. Varsity Coach	3,306.00
Ryan Carey	9 <sup>th</sup> Grade Coach	1,719.00
Krissy Williams	8 <sup>th</sup> Grade Coach	1,719.00
Len Lojewski	7 <sup>th</sup> Grade Coach	1,719.00
Ron Foy	Volunteer Coach	
Dean Carey	Volunteer Coach	
Alison Wolfgang	Volunteer Coach	

Winter Track

Ken Stackhouse	Volunteer Coach	
Michael Fanti	Volunteer Coach	
Courtney Thomas	Volunteer Coach	

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2. Discuss to approve the request of Lauren Holweg, Wyoming Area Cross Country Parents Association, to sell monogrammed umbrellas for fundraising.
3. Discuss to approve the request of Molly Putzman, Wyoming Area Field Hockey Parents Association, to hold various fundraisers:

Applebee's breakfast – September 24, 2017

Daily Number Ticket Sales

Bagging at Gerrity's in Wyoming and West Pittston – October 1, 2017

4. Discuss to approve the request of Charles Yarmey, Drama Advisor, to hold a candy sale fundraiser September 11<sup>th</sup> through September 30, 2017.
5. Discuss to approve the request of Leo Lulewicz to hold a mums fundraiser to be ordered from Ciampi's Greenhouse, September 11<sup>th</sup> through September 30, 2017.

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Building Report

1. Discuss to approve the request of Ann Marie Skilonger, Cafeteria Worker, to take a medical leave of absence retroactive to September 8, 2017 with an approximate return date of November 8, 2017.
2. Discuss to approve to ratify the request of Deborah Sims, Cafeteria Worker, to take a leave of absence September 2017 through the end of the 2017-2018 school with intent to return at the beginning of the 2018-2019 school year.
3. Discuss to approve the revised support personnel substitute list for the 2017-2018 school year.
4. Discuss to approve to rescind the appointment of Ann Jones as a Personal Care Aide.
5. Discuss to approve to ratify Sharon Sorokin as a Personal Care Aide retroactive to September 5, 2017.
6. Accept, with regret, Nancy LaNunziata's letter of resignation as part-time cleaner (10 month) effective September 22, 2017.

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Policy Report

1. Discuss to approve the first reading of revised section #100 Programs.
2. Discuss to approve the first reading of revised section #200 Pupils.
3. Discuss to approve the first reading of revised section #300 Employees.