



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
AGENDA
June 22, 2015**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

A. Regular Meeting of June 8, 2015

III. Communications

IV. Business Manager's Report

A. Expenditures

V. Superintendent's Report

A. Mr. Macary's Report

VI. Public Comment

VII. Committee Reports

A. WHS Student Government

VIII. Old Business

A. Adopt a Revised Policy/Regulation #6146 – Final Vote

B. Approve the 2015-2016 School Handbooks – Final Vote

IX. New Business

A. Resignation(s)

B. Transfer Between Jobs

C. Nomination(s)

- D. Accept a Grant Award
- E. Approve a District Child Nutrition Standard Certification Statement
- F. Ratify a Contract – AFSCME, Council 4, C.O. Secretaries
- G. Bid Award – Removal of Portable Classrooms

- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Executive Session

Recommended Motion: “that the Board go into executive session for discussion of the Superintendent of Schools contract.”

ADJOURNMENT OF EXECUTIVE SESSION

- XIII. Adjournment:

Note:

Committee of the Whole (Executive Session) at 6:30-7:00 p.m. in Tyrrell Middle School’s Media Center: 1) Discussion of a collective bargaining agreement with non-certified employees, and 2) Discussion of an administrative position.

Finance Committee at 7:00-7:30 p.m. in Tyrrell Middle School’s Media Center: 1) Expenditures; and 2) Business Manager’s Report.

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A Board of Education meeting was held on Monday, June 8, 2015, at Wolcott High School. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Cynthia Mancini, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Lori DelBuono, Roberta Leonard, Arthur Lerz Sr., and Kimberly Lumia, all Board members. Also in attendance: Joseph Macary, Superintendent of Schools; Todd Bendtsen, Business Manager; Frank Purcaro, Director of Student Learning & Teaching; Joseph Monroe, Principal of Wolcott High School; Walter Drewry, Assistant Principal of Wolcott High School; Deborah Osvald, Assistant Principal of Wolcott High School; Holly Wrenn, Principal of Alcott School; Joseph Norcross, Principal of Frisbie School; Robert Nagashima, Principal of Wakelee School; David Stankus, Facilities Director; and Joan Gray, Board Clerk.

The regular Board meeting was called to order at 7:30 p.m., the Pledge of Allegiance was recited.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Ms. Leonard, seconded by Mrs. Lumia, to approve the minutes of the regular meeting of May 26, 2015. So voted.

Communications:

Thank you note – Mrs. Mazurek

Thank you note – Ms. Leonard

The CABA Journal – June 2015

Business Manager's Report:

Expenditures:

Motion: by Mrs. Mancini, seconded by Mrs. Lumia, to approve the following expenditures:

To approve the July 2015 payroll expenditure in the amount of **\$435,000.00.**

To approve expenditures in the amount of \$488,106.23 paid on June 9, 2015 for fiscal year 2014-2015.

So voted.

Superintendent's Report:

Mr. Monroe introduced Wolcott High School's Top 25 Seniors. Mrs. Najarian and Mr. Macary awarded the students a certificate of accomplishment.

Motion: by Mr. Buzzelli, seconded by Ms. DelBuono, to take a recess to allow the Board Members to personally congratulate the Students and their families.
So voted.

Mrs. Najarian reconvened the meeting.

The School Principals gave two minute reports of activities at their schools.

The Summer Studies Program will be held at Tyrrell Middle School starting June 29th. This year, Latchkey Services will be available after the summer school day with lunch included. Applications can be downloaded at www.wolcottps.org.

The Wolcott Public Schools will be conducting its annual "end of the year" survey. Students, parents, teachers, staff, and community members are encouraged to log onto the District's website and complete the survey.

Graduation for Tyrrell is on June 19th at 4:00 p.m. in Tyrrell's gymnasium; and Wolcott High School is on June 19th at the high school on Monroe Field (weather permitting). The last day of school in Wolcott is Friday, June 19, 2015. June 18 and 19 will be early dismissal days.

Mr. Macary reported that there was a bus accident today with injuries. He asked that everyone keep the injured and their families in their prayers.

Motion: by Mrs. Gubitosi, seconded by Ms. DelBuono, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward

Committee Reports:

Mrs. Gubitosi said that the Facilities Committee met earlier. Mr. Stankus gave the Committee a report on the 2015 summer projects including the Building Committee projects; also, the 5-year Capital Improvement Plan.

Mrs. Mancini reported the Finance Committee met. They discussed pending invoices, the internal service report and recent training given to the Food Service Department staff to prepare them for the national exam for safe food preparation. 14 staff members took the test and all passed.

OLD BUSINESS:

None

NEW BUSINESS:**Approve – Resignations:**

Motion: by Ms. DelBuono, seconded by Mrs. Mancini, to accept the resignations of:

1. **Cristin Buckley** in the position of Grade 1 Teacher at Alcott Elementary School, effective June 30, 2015;
2. **Adriana D'Amico** in the position of Paraprofessional – 6 weeks for the 2015 Summer Studies Program effective immediately.

So voted.

Approve – Nominations:

Motion: by Mr. Buzzelli, seconded by Ms. DelBuono, to appoint the following person(s) as indicated:

1. **Sara Gutis** in the position of Special Education Teacher for the Phoenix Program at Wolcott High School effective with the 2015-2016 school year;

2. **2015 Summer Studies Staff:**
Paraprofessionals – 5 weeks:

Anna Famiglietti

Paraprofessionals – 6 weeks

Laura Sergi

Paraprofessionals Substitutes – 5 weeks:

Robert Moffo

Christina Soban

Teaching Staff:

Dawn Bertrand

Mark Berube

Scott Blacker

Marian Boisvert

Cristy Bredice
Tony Cianchetti
Robert Cormier
Karen Craig
Jason Creem
Bianca Daniels
Kerianne Falencki
John Fish
Sarah Garbus
Andy Gargano
Jane Gargano
Brittany Garguilo
Lisa Goldberg
Katrina Kane
Lisa Klemenz
Michelle LaRochelle
Karen Le Blanc
Helene Leder
Dyann Mango
Michelle McNerney
Jane Natoli
David Pape
Jeanne Pittman
Richard Ligi
John Richardson
Kristin Stec
Michael Terry
Linda Vaivoda

Secretary:

Kate Murphy

Substitutes:

Sheila Cossette
Debbie Nicol
Jennifer Edwards
Mary Devaney
Judy Wilson Hintz

3. **2015 Summer Custodians:**

Ken Bly Jr.
Robert Cantor
Zach Maisto
Mike Meier
Paula Meier

Ryan Ortiz
Vincent Pugliese

4. **2015 Summer Maintenance Workers:**

Tyler Prescott

So voted.

Approve Contracts:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the following contracts:

Andrew Bundock Desktop Support Technician 2015-2017

Erich Urban Senior Desktop Support Technician 2015-2017

So voted.

Permission to Dispose of Equipment:

Motion: by Mrs. Lumia, seconded by Ms. Leonard, to grant permission to the Food Service Department to dispose of the following equipment:

A single door reach-in refrigerator at Tyrrell Middle School, Serial #00015593, Asset Tag #04608.

So voted.

Adopt WHS Policy Committee's Honor Roll Amendment:

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to adopt the revised Honor Roll Policy at Wolcott High School as presented by the Wolcott High School Student Government's Policy Committee.

So voted.

Revise Policy/Regulation #6146 – Initial Vote:

Motion: by Mrs. Lumia, seconded by Mrs. Clair, to adopt on initial vote the following revised policy and regulation:

#6146 Instruction – Graduation Requirements

So voted.

Adopt the 2015-2016 School Handbooks:

Motion: by Mrs. Gubitosi, seconded by Mrs. Lumia, to approve on initial vote the 2015-2016 Handbooks as follows:

The Elementary Schools Parents/Guardians Handbook

Tyrrell Middle School Student Handbook

Wolcott High School Student Handbook

So voted.

Time for the Public:

No one came forward.

Items for the Next Agenda:

Final vote on the Policy/Regulation #6146 and the 2015-2016 School Handbooks. Board members can contact the Board of Education Office if you have additional agenda items.

EXECUTIVE SESSION:

Motion: by Mrs. Lumia, seconded by Ms. DelBuono, to go into Executive Session for discussion of collective bargaining contracts for non-certified employees, and discussion of the Superintendent of Schools contract.

Motion: by Ms. DelBuono, seconded by Mrs. Lumia, to come out of Executive Session and reconvene the regular meeting at 9:15 p.m. So voted.

ADJOURNMENT:

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to adjourn the regular meeting at 9:16 p.m. So voted.

Regular Meeting of the Board of Education – June 22, 2015

RESOLUTION: EXPENDITURES

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of **\$1,346,850.03** paid on June 23, 2015 for fiscal year 2014-2015.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT

June 22, 2015

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Student Learning & Teaching:

Starting on June 29th, the Wolcott Summer Studies, one of the longest running programs in the State of Connecticut, will be conducting enrichment classes for students over the next five weeks. The program will be held at Tyrrell Middle School with four classes per student running every day from 8:00AM to 12:15PM. Classes vary from literacy and numeracy to arts and crafts to getting ready for kindergarten. This is a great program for our district and over 500 students are taking advantage of this exciting educational experience this summer. This year, latchkey services will be available for students after summer school five days per week and lunch will be provided for those who sign up. The cost for the Summer Studies Program is \$100 per child. Applications can be downloaded from the district web site: www.wolcottps.org

The Wolcott Public Schools conducts an "end of the year" survey annually in June. Students, parents, teachers, staff, and community members are encouraged to log onto our web site and complete the survey. It is only 12 questions and takes about 5 minutes to complete. Please help us assess our district needs as we make plans to continue to enhance our programs and schools. The survey is closed on June 26th.

There will be three Building Projects going on this summer – the Wakelee Canopy, Wolcott High School Lecture Hall and WHS Music Suite will be renovated this summer. We are all excited about the enhancements and upgrades to our school buildings.

The Board of Education will be meeting on Monday, July 20th and Monday, August 17th at 7:30PM at Tyrrell Middle School during the summer. I would like to wish everyone a happy and safe summer. Please enjoy time with your family and friends this summer and I would like to thank all the faculty and staff for a great school year. Thank you.

Conference Attendance Report

June 22, 2015

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
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NONE

**Field Trip Report
BOE Meeting 6-22-15**

ID	Trip	Date	Status	School	Return Date	Trip State	# Student	Destination	Educational Objectives	Contact Name
465	7th Grade Science Florida Trip	6/26/2015	Approved	TMS	6/30/2015	Active	20	Florida Keys/Everglades	To study relationships between organisms and their environment	Trovato, Karen

Fundraiser Report
June 22, 2015

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Nov 3	WHS	National Honor Society	Sell baked goods on Election Day

Regular Meeting of the Board of Education – June 22, 2015

RESOLUTION: ADOPT REVISED POLICY/REGULATION

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To adopt on final vote the following revised policy and regulation:

#6146 Instruction – Graduation Requirements

(See attached)

Regular Meeting of the Board of Education – June 22, 2015

RESOLUTION: APPROVE THE 2015-2016 HANDBOOKS

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve on final vote the 2015-2016 Handbooks as follows:

The Elementary Schools Parents/Guardians Handbook

Tyrrell Middle School Student Handbook

Wolcott High School Student Handbook

(See attached)

Regular Meeting of the Board of Education – June 22, 2015

RESOLUTION: RESIGNATION(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO ACCEPT THE RESIGNATION OF:

1. Jason Pearson in the position of Soccer Coach at Tyrrell Middle School, effective immediately.

(See attached)

Regular Meeting of the Board of Education – June 22, 2015

RESOLUTION: TRANSFER BETWEEN JOB(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. **Daniel Caetano** from the position of Social Studies Teacher at Wolcott High School to the position of Assistant Principal at Tyrrell Middle School effective July 1, 2015;
2. **Rosa Ramalhete** from the position of School Psychologist at Frisbie Elementary School to the position of Supervisor of Special Education and Alternative Programs for the Wolcott Public Schools effective July 1, 2015;
3. **Brenda Ruegg** from the position of Special Education Paraprofessional at Frisbie Elementary School to the position of Special Education Paraprofessional at Tyrrell Middle School effective August 26, 2015.

(See attached)

Regular Meeting of the Board of Education – June 22, 2015

RESOLUTION: NOMINATION(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Kristin Ferguson and Kristin Klemeshesky** in the position of Yearbook Co-Advisors at Wolcott High School for the 2015-2016 school year;
2. **Andrea Heller** in the position of Grade 8 Social Studies Teacher at Tyrrell Middle School effective on August 24, 2015;
3. **Paula Luis** in the position of Special Education Paraprofessional at Wakelee Elementary School effective on August 26, 2015;
4. **Lynn Maia** in the position of Secretary-10 month at Tyrrell Middle School effective on July 1, 2015;
5. **Anthony Mancini** in the position of Grade 1 Teacher at Alcott Elementary School effective on August 24, 2015;
6. **Amanda McLaughlin** in the position of Grade 2 Teacher at Frisbie Elementary School effective on August 24, 2015 pending certification;
7. **Tyler Meccariello** in the position of Social Studies Teacher at Wolcott High School effective August 24, 2015;
8. **Nicole Thomas** in the position of Social Studies Teacher at Wolcott High School effective August 24, 2015 pending certification;
9. **2015 Summer Studies Staff:**
Certified Staff:
Rebekah Shoemaker – Pre-School Teacher

(See attached)

Regular Meeting of the Board of Education – June 22, 2015

RESOLUTION: GRANT AWARD

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

TO APPROVE AND ACCEPT THE WOLCOTT EDUCATION FOUNDATION'S GRANT AWARD AS FOLLOWS:

1. Kimberly Murtaugh, Carolyn Barnet & Donna Calabro
School: Wakelee Elementary School
Project Title: Reading and Technology
Amount Awarded: \$1,500

(See attached)

Regular Meeting of the Board of Education – June 22, 2015

**RESOLUTION: APPROVE A DISTRICT CHILD NUTRITION STANDARD
CERTIFICATION STATEMENT**

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the following certification statement:

On behalf of the Wolcott Board of Education:

Pursuant to section 10-215f of the Connecticut General Statutes, we hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will meet said standards during the period of July 1, 2015 through June 30, 2016. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

We hereby acknowledge that the Wolcott Board of Education, will exclude from certification food and beverage items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

Regular Meeting of the Board of Education – June 22, 2015

RESOLUTION: RATIFY A CONTRACT

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To ratify the agreement between the Wolcott Board of Education and the AFSCME, Council 4, Central Office Secretaries Union effective July 1, 2015 TO June 30, 2019.

(See attached)

Regular Meeting of the Board of Education – June 22, 2015

RESOLUTION: Bid Award - Demolition/Removal of Portable Classrooms

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the bid and award a contract for the Demolition/Removal of Portable Classrooms at Frisbie Elementary School to **Resource Services LLC** in the amount of **\$19,500.00**.