

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

DATE:	September 3, 2013
TIME:	6:45 P.M.
PLACE:	Lillis Administration Building—Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

- 3. Discussion and Possible Action**
 - A. Overview of Summer Projects
- 4. Items of Information**
 - A. School Security Competitive Grant Program
 - B. Lighting Enhancements to HPS Parking Lot
- 5. Adjourn**

Sub-Committee Members: Mrs. Lynette Celli Rigdon, Chairperson
Mr. Thomas McSherry
Mr. William Wellman
Vacancy

Alternates: Mr. David A. Lawson
Mr. David R. Shaffer

GEORGE D. BUCKBEE
TOWN CLERK *HD*

2013 AUG 30 P 1:36

NEW MILFORD, CT



John E. Calhoun
Facilities Manager

NEW MILFORD PUBLIC SCHOOLS

FACILITIES DEPARTMENT

50 East Street
NEW MILFORD, CT. 06776

Telephone : (860) 354-6265

Fax : (860) 210-2233

To: JeanAnn C. Paddyfote, Ph.D.
From: John Calhoun
Re: Summer Projects 2013 Summary
Date: August 28, 2013

DISTRICT-WIDE

Stripped, scrubbed and re-waxed all of the floors district-wide in each and every building, shampooed carpets, sanitized restrooms, cleaned, dusted, washed every wall, classroom, desk and surface in the entire school district.

Sanded and recoated every wood gymnasium floor, and sealed the synthetic gym floors throughout the district, as well as inspecting and servicing all gym partition doors.

Pumped, inspected and disposed of waste from every septic and grease tank at each of our facilities that have such tanks.

Inspected and repaired all fire extinguishers, fire alarms, emergency lights and fire suppression systems district-wide.

Cleaned and inspected all kitchen ductwork and hood systems in every kitchen in the district.

Cleaned, serviced and repaired all boilers, burners and hot water heaters in every Board of Education building.

Replaced all stained and damaged ceiling tiles in every hallway, classroom and restroom as needed.

Replenished all of the playgrounds' bark mulch to meet our internal safety standards.

Repainted many areas throughout many of the school buildings as needed.

HILL & PLAIN ELEMENTARY

Replaced carpeting in Kindergarten classroom.

Began the process of installing many new security enhancements to the building. Many of these improvements were outlined in the security assessment as well as discussed with the school's SROs and school administrators.

Provided all of the custodial services outlined under the "district-wide accomplishments" section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the "district-wide accomplishments" section of this report.

NORTHVILLE ELEMENTARY

Removed old and worn carpet in two classrooms and replaced it with vinyl tile. This was done to ensure safety and promote healthy air quality in those spaces.

Completed the interior hallways painting project.

Replaced carpeting with tile in several classrooms.

Replaced several heat/water pumps in the boiler room.

Began the process of installing many new security enhancements to the building. Many of these improvements were outlined in the security assessment as well as discussed with the school's SROs and school administrators.

Provided all of the custodial services outlined under the "district-wide accomplishments" section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the "district-wide accomplishments" section of this report.

JOHN PETTIBONE ELEMENTARY

Replaced hot water heater, as the old unit was leaking and beyond repair. It was replaced with a high efficiency gas heater.

Replaced carpet in Asst. Principal's office, painted and repaired window casement damaged by roof leak.

Began the process of installing many new security enhancements to the building. Many of these improvements were outlined in the security assessment as well as discussed with the school's SROs and school administrators.

Provided all of the custodial services outlined under the "district-wide accomplishments" section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the "district-wide accomplishments" section of this report.

SARAH NOBLE INTERMEDIATE SCHOOL

Started an interior lighting retrofit plan to replace all inefficient "wall washer" type lights. A 3 lamp, 17 watt bulb fixture is being used in place of a 2 lamp, 40 watt, bi-ax fixture. These can be found throughout the main floor.

Began the process of installing many new security enhancements to the building. Many of these improvements were outlined in the security assessment as well as discussed with the school's SROs and school administrators.

Removed a large pine tree in the courtyard and trimmed several bushes throughout the property. This was done for safety and security.

Replaced and/or repaired several tiled classrooms throughout the building.

Completed shower installation project in the cafeteria wing for the LEPC emergency shelter.

Completed several painting projects throughout the building.

Provided all of the custodial services outlined under the "district-wide accomplishments" section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the "district-wide accomplishments" section of this report.

SCHAGHTICOKE MIDDLE SCHOOL

Started many exterior improvement projects including shrub removal, curb repair, concrete repairs, and will continue with asphalt sealing, line painting and additional grounds keeping work.

Began the process of installing many new security enhancements to the building. Many of these improvements were outlined in the security assessment as well as discussed with the school's SROs and school administrators.

Added radio repeaters to enhance the walkie talkie coverage throughout the building.

Provided all of the custodial services outlined under the "district-wide accomplishments" section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the "district-wide accomplishments" section of this report.

NEW MILFORD HIGH SCHOOL

Repainted many areas inside the building that were in poor condition due to normal wear and tear of the building. These areas included main hallways, cafeteria serving areas, cafeteria, etc.

Re-seeded and repaired many areas of the athletic fields to provide athletics with safe well-conditioned fields.

Began the process of installing many new security enhancements to the building. Many of these improvements were outlined in the security assessment as well as discussed with the school's SROs and school administrators.

Completed coaches room modifications in the Athletics wing for planning, meetings, counseling, etc.

Worked with the NMPD to complete their radio communications project on the building, this included: space modifications, generator installation, etc.

Began the process of making additional concrete repairs on many sidewalks that have deteriorated and become unsafe.

Provided all of the custodial services outlined under the "district-wide accomplishments" section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the "district-wide accomplishments" section of this report.

CENTRAL OFFICE

Removed a large maple tree in the driveway and trimmed back several other trees throughout the property. This was done for safety.

Started wiring for a new A/C system in the server room to keep critical district-wide computers, servers and routers at a consistent temperature, thus prolonging their useful life.

Began the process of installing additional security enhancements to the building. Many of these improvements were outlined in the security assessment as well as discussed with the school's SROs and school administrators.

**New Milford Board of Education
Facilities Sub-Committee Minutes
September 3, 2013
Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach
Mr. Thomas McSherry
Mr. William Wellman
Mr. David A. Lawson, Alternate

Absent: Mrs. Lynette Celli Rigdon, Chairperson

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mr. Gregg Miller, Director of Fiscal Services
Mr. John Calhoun, Facilities Manager
Mr. Joseph Olenik, Assistant Facilities Manager
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology

GEORGE C. BUCKBEE
TOWN CLERK

2013 SEP -6 A 8:53

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:47 p.m. by Mrs. Faulenbach in the absence of Mrs. Celli Rigdon. Mr. Lawson was seated as an alternate due to vacancy.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action A. Overview of Summer Projects <ul style="list-style-type: none"> Mr. Calhoun said he was very pleased with the work his crew had accomplished this summer. There were as many as 40 projects going at any one time. The department received lots of cooperation from administrators and staff and worked around the summer activities of the schools and community. District-wide, all floors have been re-waxed, all carpets shampooed, restrooms sanitized, walls and other surfaces cleaned. The department sanded and recoated every wood gymnasium floor, and sealed the synthetic gym floors throughout the district, as well as inspecting and servicing all 	Discussion and Possible Action Overview of Summer Projects

gym partition doors. They pumped, inspected and disposed of waste from every septic and grease tank at each of our facilities that have such tanks. All fire extinguishers, fire alarms, emergency lights and fire suppression systems district-wide were inspected and repaired as needed. All kitchen ductwork and hood systems in every kitchen in the district were cleaned and inspected. They cleaned, serviced and repaired all boilers, burners and hot water heaters in every Board of Education building. All stained and damaged ceiling tiles in every hallway, classroom and restroom were replaced as needed. In addition, they replenished all of the playgrounds' bark mulch to meet our internal safety standards.

- Mr. Calhoun said the department began the process of installing many new security enhancements to the buildings. Many of these improvements were recommended in the security assessment as well as discussed with the school SROs and administrators.
- Mr. Calhoun summarized school specific projects as well. Carpeting was replaced in the kindergarten classroom at HPS. NES had tile installed to replace carpet in many classrooms. The interior hallways painting project was completed. Several heat/water pumps in the boiler room were replaced. At JPS, an old hot water heater that was leaking was replaced. Carpet and a window casement damaged by a roof leak were replaced. An interior lighting retrofit was started at SNIS. Painting and tile replacement projects took place. A large pine tree in the courtyard was removed for safety and security reasons. The shower installation project in the cafeteria wing for the LEPC emergency shelter was completed. SMS had many exterior improvement projects which included shrub removal, curb repair, concrete repair, and line painting. Asphalt sealing has started. Radio repeaters were added to enhance walkie talkie coverage throughout the building. At NMHS, many common areas were repainted for the first time since the school opened.

	<p>Athletic fields were reseeded. Concrete repairs were started. They worked with the New Milford Police Department to complete the radio communications project piece at NMHS. At Lillis, a large maple tree was removed for safety. Wiring for a new a/c system in the server room was also started. Mr. Calhoun said he is also working with CL&P regarding some electrical issues in the building.</p> <ul style="list-style-type: none"> • Mr. McSherry asked how many showers had been installed at SNIS. Mr. Calhoun said there are two: one male and one female. • Mrs. Faulenbach stated that these could be used in conjunction with high school showers in an emergency and Mr. Calhoun agreed. 	
4.	Items of Information	Item of Information
A.	<p>School Security Competitive Grant Program</p> <ul style="list-style-type: none"> • Mr. Calhoun said this competitive grant request totaled a little over \$602,000 for improvements to the security infrastructure. Items suggested by the security assessment were included and expanded upon as well as the cost of training. Mr. Calhoun said the grant required signatures from the Board of Education, ambulance, police, fire and municipality. • Mrs. Faulenbach asked about money already spent and Mr. Calhoun said that the grant provides for reimbursement. • Mr. Miller said there was discussion of a two tier award of five million dollars each tier but so far there was only one tier being offered. He said over 105 districts applied for the initial funding. • Mrs. Faulenbach said any reimbursement would be helpful. 	School Security Competitive Grant Program
B.	<p>Lighting Enhancements to HPS Parking Lot</p> <ul style="list-style-type: none"> • Mr. Calhoun said when the parking lot was expanded at HPS two years ago it was viewed as a day time staff lot and lighting was not added. The space is getting much more use and 	Lighting Enhancements to HPS Parking Lot

	<p>lighting would be helpful. Underground piping had been run at the time the lot was expanded in case lighting should need to be added in the future. Mr. Calhoun will be approaching the Zoning Commission with a plan to do this and obtain the necessary permits.</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked about the cost of the project. Mr. Calhoun said the fixtures had been purchased in last year's capital budget so there would be minimal cost going forward.	
5.	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 7:17 p.m. seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting 7:17 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Chairperson
Board of Education