

Documentation Form

Type of Drill

Time of Drill

- |   |     |                                       |
|---|-----|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (6 required)                 | 3rd | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Drill (2 required)                         |     | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down / Shelter in Place Drill<br>(2 required) |     | <input type="checkbox"/> Recess       |
|   |     | <input type="checkbox"/> Other Events |

Name of Reporting School: Shelby High School

Date of Drill: 4/12/2021 Time drill was held: 9:00 AM

Exact time required to evacuated / shelter / secure: 5 minute


Total Participants: 300

Remarks: staggered drill exiting by classroom and building

This report is for emergency drill # 7 for school year: 2020-2021

Name of person(s) conducting drill: Mark Olmstead

Title of person(s) conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title: \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_