



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**WOLCOTT HIGH SCHOOL
RESOURCE CENTER**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
AGENDA
April 7, 2014**

- I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

- II. Approval of Minutes
A. Regular Meeting of March 24, 2014
- III. Communications
- IV. Business Manager's Report
A. Expenditures
- V. Superintendent's Report
A. Mr. Macary's Report
B. Frisbie Grade 5 Science Fair – Mr. Norcross
- VI. Public Comment
- VII. Committee Reports
- VIII. Old Business
- IX. New Business
A. Transfer Between Jobs
B. Nomination(s)
C. Approve Out of State Field Trip(s)
D. Approve a Graduation Date

- E. Approve the 2014-2015 Board of Education Meeting Schedule – Initial Vote
- F. Approve New & Revised Policies and Regulations – Initial Vote
- G. Approve the WHS 2014-2015 Course of Studies Guide – Initial Vote
- H. Bid Award – Security Access Control

X. Time for the Public

XI. Items for the Next Agenda

XII. Executive Session

Recommended Motion: “that the Board go into executive session for the purpose of discussion of the employment of a certified employee and consideration and review of a document protected by attorney-client privilege.

ADJOURNMENT OF EXECUTIVE SESSION

XIII. Adjournment

Note:

Finance Committee at 6:30-7:30 p.m. in Wolcott High School’s Virtual Learning Computer Lab 1) Budget Discussion with the Town Treasurer; 2) Expenditures; and 3) Business Manager’s Report.

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A Board of Education meeting was held on Monday, March 24, 2014, at Wolcott High School. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Thomas Buzzelli, Gloria Clair, Lori DelBuono, Roberta Leonard, and Arthur Lerz, all Board members. Also in attendance: Joseph Macary, Superintendent of Schools; Frank Purcaro, Director of Curriculum and Professional Development; Todd Bendtsen, Business Manager; Joseph Monroe, Principal of Wolcott High School; Deborah Osvald, Assistant Principal of Wolcott High School; Arline Tansley, Principal of Tyrrell Middle School; Shawn Simpson, Assistant Principal of Tyrrell Middle School; Holly Wrenn, Principal of Alcott School; Joseph Norcross, Principal of Frisbie School; Robert Nagashima, Principal of Wakelee School; Melissa Iles, Director of Student Services; Fran Hubeny, Facilities Director; a WEA Representative; Pamela Conway, Tyrrell Teacher; and Joan Gray, Board Clerk.

The regular Board meeting was called to order at 7:35 p.m., and the Pledge of Allegiance was recited.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to approve the minutes of the regular meeting of March 10, 2014. So voted.

Motion: by Mrs. Gubitosi, seconded by Mrs. Clair, to approve the minutes of the Public Session Expulsion Hearing of March 11, 2014. So voted.

Communications:

Exchange Club's Public Service Awards 2014 Notice

Business Manager's Report:

Expenditures:

Motion: by Mrs. Gubitosi, seconded by Ms. DelBuono, to approve expenditures in the amount of **\$356,558.86** paid on March 25, 2014 for fiscal year 2013-2014. So voted.

Superintendent's Report:

Mrs. Conway reported on a "device neutral" app that allows students and educators to send and receive messages via text message, email, the Celly website, or Celly mobile apps for iOS and Android. She also introduced Tyrrell students, Tyler Nadeau and Joe DiNicola who talked about the benefits of using the app in their class.

The Principals and Mr. Purcaro gave two minute updates on their schools and Professional Development and Curriculum. They also all thanked the Board members for their work on behalf of Wolcott students.

The Superintendent reminded parents that there will be no school from April 14 to April 18 for Spring Vacation.

Pre-school prescreening is being held on April 25th at 9:30 a.m. The purpose of the screening is to identify any preschool age children, 3 or 4, who may have a disability. Call Student Services office at 203 879-8178 to register for the screening.

RIEB is sponsoring their annual book swap on April 4th at Wolcott High School.

The Smarter Balanced Assessments begin March 25 to April 11 for Grade 11 Students; April 28 to May 16 for Grades 4, 5, 7, & 8; and May 19 to June 6 for Grades 3 & 6.

March is Board Appreciation Month. Mr. Macary thanked the Board members for the number of hours they spend attending meetings and events on behalf of the Wolcott students.

Mrs. Najarian and Mr. Macary presented Mrs. Wrenn with a banner for Alcott School to display, which honored Alcott as the Connecticut Association of Schools 2014 Elementary School of the Year.

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward.

Committee Reports:

Mrs. Gubitosi said that the Facilities Committee met at 6:30 p.m. and Mr. Hubeny gave a report on capital improvements.

Mrs. Najarian reported that prior to the Board meeting the Finance Committee met and reviewed bills, and the final adoption of the budget.

OLD BUSINESS:

Adopt the Fiscal Year 2014-2015 Budget – Final Vote:

Motion: by Mrs. Gubitosi, seconded by Ms. Leonard, to adopt on final vote the 2014-2015 Fiscal Year Wolcott Public Schools' Budget in the amount of **\$32,779,867**. So voted.

NEW BUSINESS:

Approve – Resignations:

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to accept the resignation of:

1. **Allison Law** in the position of Special Education Teacher at Frisbie Elementary School effective at the end of the 2013-2014 school year;
2. **Joseph Golden** in the position of Head Coach of JV Football and Assistant Varsity Football Coach effective immediately;
3. **Evelyn Scacco** in the position of Food Service Worker at Alcott Elementary School effective March 28, 2014.

So voted.

Approve – Transfer Between Jobs:

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to approve the following transfer to the position indicated:

1. **Lisa Calabretta** from the position of 4.0 hour General Food Service Worker at Wolcott High School to the position of 4.5 hour General Food Service Worker at Wolcott High School effective March 25, 2014.

So voted.

Approve – Nominations:

Motion: by Mrs. Gubitosi, seconded by Mr. Buzzelli, to appoint the following person(s) as indicated:

1. **Danna Gizzie** in the position of Long Term Substitute Grade 8 English/Language Arts Teacher at Tyrrell Middle School effective approximately April 21, 2014;
2. **Rose Kay** in the position of Long Term Substitute Special Education Teacher at Alcott Elementary School effective approximately April 28, 2014 pending certification;
3. **Michelle McNerney** in the position of Long Term Substitute Grade 5 Teacher at Frisbie Elementary School effective approximately April 1, 2014;

4. **Jason Pace** in the position of Assistant Boys Outdoor Track Coach at Wolcott High School effective for the 2014 spring season.
So voted.

Approve – Leave of Absence:

Motion: by Ms. DelBuono, seconded by Mrs. Gubitosi, to approve Nicole DeConti, English Teacher at Wolcott High School, request for an unpaid leave of absence from her position until August 2014. So voted.

Approve – Out of State Field Trip(s):

Motion: by Ms. DelBuono, seconded by Mrs. Clair, to approve the following out-of-state field trips:

1. Wolcott High School's Band and Show Choir (60) request permission to compete in a "Festival of Music" competition in Chatham, NJ and cultural activities in New York City on March 28-30, 2014;
2. Wolcott High School's Robotics Team (15) requests permission to compete in a robotics competition in Lewiston, Maine on April 3-6, 2014;
3. Tyrrell Middle School's 7th Grade Science Florida Trip (approximately 20) request permission to go to the Florida Keys/Everglades to study relationships between organisms and their environment on June 26-30, 2015.

So voted.

Bid Award – Water System Maintenance:

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to approve the WATER SYSTEM MAINTENANCE BID and award a three year contract (July 1, 2014 thru June 30, 2017), to **Eastern Water Solutions, Inc.** in the amount of **\$76,049.43**. So voted.

Approve – Disposal of Equipment:

Motion: by Ms. DelBuono, seconded by Mrs. Gubitosi, to approve Tyrrell Middle School's request for permission to dispose of outdated equipment in the Fitness Room as follows:

- Stair stepper
- Rowing machine
- Lat pull down machine
- Leg extension machine

So voted.

ADD TO THE AGENDA

Approve – Nomination(s):

Motion: by Mrs. Gubitosi, seconded by Mr. Lerz, to add to the agenda a resolution to appoint a Long Term Substitute Teacher at Alcott School.
So voted.

Motion: by Mr. Buzzelli, seconded by Mrs. Gubitosi, to appoint the following person(s) as indicated:
1. **Melissa Brochu** in the position of Long Term Substitute Grade 3 Teacher at Alcott Elementary School effective March 25, 2014.
So voted.

Time for the Public:

No one came forward

Items for the Next Agenda:

Board members can contact the Board of Education Office if you have additional agenda items.

ADJOURNMENT:

Motion: by Ms. DelBuono, seconded by Ms. Leonard, to adjourn the regular meeting at 8:25 p.m. So voted.

Regular Meeting of the Board of Education – April 7, 2014

RESOLUTION: EXPENDITURES

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the May 2014 payroll expenditure in the amount of \$1,720,000.

To approve expenditures in the amount of \$475,734.73 paid on April 8, 2014 for fiscal year 2013-2014.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT

April 7, 2014

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Student Services:

Just a reminder, there will be no school from Monday, April 14th to Friday, April 18th for spring vacation. Classes will resume on Monday, April 21st for all students.

Wolcott Public Schools will be conducting a preschool screening on Friday, April 25, 2014 at 9:30 A.M. The purpose of this screening is to identify any preschool age children, ages 3 and 4, who may have a disability. The screening is open to all Wolcott residents who have concerns about their preschool age child's development. If you are interested in having your child participate in the screening, please contact the Student Services office at 203-879-8178.

Teachers and staff have been working to prepare our students for the upcoming Smarter Balanced Assessments in the next three months. High School students in Grade 11 (juniors) are taking the computer based assessment from March 25th to April 11th. Wolcott students in grades 4, 5, 7, & 8 will take the test from April 28th to May 16th and students in grades 3 & 6 from May 19th to June 6th. Please make sure that students are well rested and prepared for this important assessment. We want everyone to put forward their best effort. Thank you.

Just a reminder, the last day of school in Wolcott is Thursday, June 24, 2014. The final two school days (Monday June 23rd and Tuesday June 24th) are early dismissal times for students.

Presentations:

- On the Frisbie ES Grade 5 Science Fair...

Conference Attendance Report

April 7, 2014

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
04/21/14	None	Dale Bartlett	WHS/Reading Cons	No	Public Consulting Group	Systems of Professional Learning Module 2	CREC; E. Htfd, Ct.
04/25/14	None	Jennifer Sullivan	AES/Reading Cons	No	Public Consulting Group	Systems of Professional Learning Module 2	Meriden, Ct
04/25/14	None	Lucille Palmer	FES/Reading Cons	No	Public Consulting Group	Systems of Professional Learning Module 2	Meriden, Ct
04/25/14	None	Judith Wilson-Hintz	AES/Reading Cons	No	Public Consulting Group	Systems of Professional Learning Module 2	Meriden, Ct
04/25/14	None	Ellen Kasek	FES/Reading Cons	No	Public Consulting Group	Systems of Professional Learning Module 2	Meriden, Ct
05/5; 05/14; 05/20	None	Cynthia Mascolo	WHS/Science Teacher	Yes	CT TEAM	TEAM Initial Support Training	ACES; Hamden, Ct

(M) = Mileage

(P) = Parking Fees

Field Trip Report
BOE Meeting 04-07-14

Trip ID	Trip Name	Date	School	# Students	Trip Destination	Educational Objectives	Contact Name
250	3rd grade mile run	4/22/2014	Frisbie	69	Wolcott High School Track	N/A	Wesseling, Katie Physical Education
251	Grade 7	4/23/2014	TMS	29	NYC - Broadway - Aladdin	Career exploration in the areas of engineering, technology, music, and theater.	Penta, Jan Talented and Gifted
276	Tyrrell- Ryan's Story Presentation	4/24/2014	TMS	655	Wolcott High School	Presentation: Ryan's Story. A bullying and suicide prevention program	Azzara, Meghan Guidance Counselor
286	Elementary Project Explore Project Exploration	4/8/2014	Frisbie	43	Yale University in New Haven: Orange, CT: Maplewoods At Orange, Smart Living Center, Pez Factory	To tour an Ivy League University; to participate in activities with elderly residents of an assisted living facility (Maplewoods at Orange), to learn about energy efficiency and conservation (Smart Living Center), and to tour a factory of a CT invention, PEZ.	Discepolo, Janet Project Explore
289	New York Botanical Garden	4/9/2014	TMS	30	Bronx, New York	To attend educational workshop, "The Role of Plants in The Water Cycle"	Penta, Jan Talented and Gifted
293	Golf Team Ben Russel Cup Tournament	4/14/2014	WHS	8	Queenstown Harbor, Maryland	Preparation for Golf Team NVL Season	Kealey, Craig Coach
302	New England Championship	4/9/2014	WHS	15	Boston Massachusetts	Take part in New England Championship for Robotics. IF WE QUALIFY IN MAINE	Cormier, Robert Science
324	Criminology Prison Trip	4/22/2014	WHS	27	Osborn Correctional Facility	Connection with the unit on Prisons	Caetano, Daniel Social Studies
343	Alcott AV Club Trip	4/22/2014	Alcott	20	WFSB Rocky Hill CT	N/A	Murphy, Kate Secretary
356	Body's World Plus	4/25/2014	WHS	50	Time Square, New York	To enhance classroom instruction by viewing the body's exhibit about health, wellness and life.	Lofgren, Chris Applied Ed. Nursing
363	Grocery Story	4/10/2014	WHS	11	Pat's IGA, 816 Wolcott Rd, Wolcott, CT 06716	Given a grocery list, students will be able to locate items on their shopping list independently.	Vilardo, Brittany Special Education
365	Town Hall Tour	4/29/2014	WHS	11	10 Kenea Avenue, Wolcott, CT 06716	Given a tour of Town Hall, students will be able to locate and navigate through Town Hall to find out where to obtain necessary documents such as their birth certificate, where to register to vote, and/or where to pay taxes.	Vilardo, Brittany Special Education

Fundraiser Report April 7, 2014

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Apr 3	WHS	Music Dept	Sell tickets to concert
Apr 8-28	Tyrrell	Drama & Media Clubs	Sell DVD's of Alice in Wonderland Jr.
Apr 14-28	WHS	Parent Music Assoc	Sell fabric bags
May 5-19	Tyrrell	Chorus	Sell tickets to Karoke Night
Jun 13	WHS	Parent Music Assoc	Golf ball drop
Sept 15-Oct 1	Alcott	PTO	Sell gift wrap, gift items, food items
Apr 5, 2015	Alcott	PTO	Sell ducks, t-shirts & raffle tickets at the Duck Race
May 7, 2015	Alcott	PTO	Sell artwork created by students, raffle tickets & auction items

Regular Meeting of the Board of Education – April 7, 2014

RESOLUTION: TRANSFER BETWEEN JOB(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. **Donna Calabro** from the position of Grade 5 Teacher at Wakelee School to the position of Grade 4 Teacher at Wakelee School effective August 25, 2014;
2. **Jennifer Marino** from the position of Grade 3 Teacher at Wakelee School to the position of Grade 2 Teacher at Wakelee School effective August 25, 2014;
3. **Tara Taylor** from the position of Grade 3 Teacher at Frisbie School to the position of Grade 2 Teacher at Frisbie School effective August 25, 2014;
4. **Jennifer Whipple** from the position of Grade 3 Teacher at Wakelee School to the position of Grade 2 Teacher at Wakelee School effective August 25, 2014.

(See attached)

Regular Meeting of the Board of Education – April 7, 2014

RESOLUTION: NOMINATION(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. Lisa Riggi in the position of Director of the 2014 Summer Studies Program effective April 8, 2014.

2. 2014-2015 WHS Winter Sports Coaches:

Matthew Craig	Head Boys Basketball Coach
Marty DiTuccio	Junior Varsity Boys Basketball Coach
James Maisto	Freshman Boys Basketball Coach
Jessica Geddes	Head Girls Varsity Basketball Coach
Nicole Rindos	Junior Varsity Basketball Coach
Becky Riviezzo	Head Indoor Track Coach
Chris Riviezzo	Assistant Indoor Track Coach
Michele Cordeau	Head Cheerleading Coach
Ron Cordeau	Assistant Cheerleading Coach
Justin Bolton	Weight Training Coordinator Coach
Jay Pace	Weight Lifting Coach

(See attached)

Regular Meeting of the Board of Education – April 7, 2014

RESOLUTION: OUT-OF-STATE FIELD TRIPS

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING OUT-OF-STATE FIELD TRIPS:

1. Wolcott High School's Robotics Team (15) requests permission to compete in a robotics competition in Boston, MA on April 10-13, 2014;
2. Wolcott High School's A and P, Nursing, and AP Biology Students (50) request permission to go to New York City to see the Bodies World Exhibit on April 25, 2014;
3. Wolcott High School's Golf Team (6) requests permission to change the date of their Board approved trip to Queenstown Harbor, MD to participate in a golf tournament from April 14-16 to May 26-28, 2014;
4. Wolcott High School's National Honor Society (40-50) requests permission to go to Newport, RI on May 27, 2014 to compare social strata in the 'Gilded Age' on site;
5. Alcott Elementary School's 4th Grade (42) requests permission to go to Old Sturbridge Village, Sturbridge, MA on June 3, 2014 to study the lifestyles of early American Colonists;
6. Wolcott High School's Senior Class (125) requests permission to go to 6 Flags New England, Agawam, MA on June 9, 2014 for their senior class trip.

(See attached)

Regular Meeting of the Board of Education – April 7, 2014

RESOLUTION: APPROVE A GRADUATION DATE

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve June 24, 2014 as the date for the following graduation ceremonies:

Tyrrell Middle School at 4:00 p.m. and
Wolcott High School at 7:00 p.m.

Regular Meeting of the Board of Education – April 7, 2014

RESOLUTION: BOARD 2014-2015 SCHEDULE

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE ON INITIAL VOTE THE FOLLOWING 2014-2015 SCHEDULE OF BOARD OF EDUCATION MEETING DATES

	<u>FIRST</u>	<u>SECOND</u>
JULY	21 (Monday-TMS Large Group Instruction Room)	
AUGUST	18 (Monday-TMS Large Group Instruction Room)	
SEPTEMBER	8 (Monday)	22 (Monday)
OCTOBER	14 (Tuesday)	27 (Monday)
NOVEMBER	17 (Monday)	
DECEMBER	8 (Monday)	
JANUARY	12 (Monday-Alcott)	
FEBRUARY	9 (Monday-Frisbie)	23 (Monday-TMS)
MARCH	9 (Monday- Wakelee)	23 (Monday)
APRIL	20 (Monday)	
MAY	11 (Monday)	26 (Tuesday)
JUNE	8 (Monday)	22 (Monday)

All Board of Education meetings will be held at 7:30 p.m. in the Wolcott High School Resource Center unless otherwise indicated.

All meetings are held on the 2nd and 4th Mondays of the month unless otherwise indicated.

Regular Meeting of the Board of Education – April 7, 2014

RESOLUTION: ADOPT NEW & REVISED POLICIES/REGULATIONS

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To adopt on initial vote the following new or revised policies and regulations:

1. New
 - a. 1316.2 – Community Relations: Civility
 - b. 6172.12 – Instruction: Magnet Schools
 - c. 9273 – Bylaws of the Board: Conflict of Interest

2. Revised
 - a. 0521 – Mission-Goals-Objectives: Nondiscrimination
 - b. 1331 – Community Relations: Smoke-Free Environment
 - c. 4118.231 – Personnel-Certified/Non-Certified: Alcohol, Drugs & Tobacco
 - d. 5113 – Students-Policy: Attendance & Excuses
 - e. 5144.4 – Students Discipline: Physical Exercise & Discipline of Students

(See attached)

Regular Meeting of the Board of Education – April 7, 2014

RESOLUTION: APPROVAL OF COURSE OF STUDIES GUIDE 2014-2015

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve on initial vote the Wolcott High School's Course of Studies Guide 2014-2015.

(See attached)

Regular Meeting of the Board of Education – April 7, 2014

RESOLUTION: BID AWARD – Security Access Control

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

To approve the bid and award a contract for the Security Access Control to Sterling Security Systems, Inc. in the amount of \$19,727.20.