



School, Parent and Family Engagement Policy
Dyersburg Intermediate School
School Year 2018–2019
Revised 08–01–18



In support of strengthening student academic achievement, Dyersburg Intermediate School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Dyersburg Intermediate School agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school, parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.
- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (A) families play an integral role in assisting their child's learning;
 - (B) families are encouraged to be actively involved in their child's education at school;
 - (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

JOINTLY DEVELOPED

Dyersburg Intermediate School will take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Parent representative groups and educator groups from Dyersburg Intermediate convene each year at the annual Title I Public Planning Meeting to discuss the Parent and Family Engagement Policy and to make recommendations for its revision for the upcoming year. The meetings are scheduled for February 21, 2019, at 12:00 P.M. The second meeting is scheduled for March 7, 2019, at 5:00 P.M.

All Dyersburg Intermediate School parents have opportunities to offer written or oral opinions about the Parent and Family Engagement Policy.

ANNUAL TITLE I MEETING

Dyersburg Intermediate School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement policy, the school-wide plan, and the school-parent compact.

Once the committee finalizes the Title I school's Parent and Family Engagement Policy, the principal will publicize the school's final document. The principal maintains a file of all parental comments received as part of the Parent and Family Engagement Policy planning process. Finally, the principal will review policy at a public Title I school meeting during each fall and will periodically publicly address components of each document as appropriate. Attendance sheets, agendas, and minutes will be maintained of all public meetings related to the development of the School Parent and Family Engagement Policy. The 2018-2019 Title 1 meetings are scheduled for Monday, August 6, 2018, at 6:00 P.M. and Friday, August 10, 2018, at 12:00 P.M.

COMMUNICATIONS

Dyersburg Intermediate School will take the following actions to provide families of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:

The DIS Parent and Family Engagement Policy will be distributed to families by providing copies at the Annual Title 1 meeting, quarterly parent advisory meetings, parent-teacher conference events, and on the school website. Additional information about family programs, meetings and other activities are distributed through flyers in the students' weekly Tuesday Folder, information on social media accounts including Facebook, Twitter, the website and through the Dyersburg City School app. The social media accounts allow families to translate the information to an accessible language.

SCHOOL-PARENT COMPACT

Dyersburg Intermediate School will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state's high standards.

The families, students, and staff of Dyersburg Intermediate School developed School-Parent Compact. Teachers suggested home learning strategies, families added ideas to make them more specific, and students told us what would help them learn. Meetings and events are held each year to review the compact and make changes based on student and family needs. This compact is uniquely developed to meet the needs and goals of our school and students. Families are welcome to contribute comments and suggestions at any time by contacting the principal.

The School-Parent-Student Compact is explained and discussed with parents and students at the beginning of the school year, during the Title I Orientation Meeting and other parent meetings throughout the school year. Parents receive copies at the Annual Title 1 meeting, quarterly parent advisory meetings, parent-teacher conference events, and through the school website. New registrants discuss and sign the School-Parent-Student Compact and are given a copy, along with other required Title I documents at registration. Each school annually revises the School-Parent-Student Compact with input from parents.

RESERVATION OF FUNDS

If applicable, Dyersburg Intermediate School will take the following actions to involve the families of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Dyersburg Intermediate School begins planning for the following school year with an annual needs assessment survey to our families during January-February of the previous school year. The survey is available electronically or in hard copy, in various languages, to the extent possible. Following the survey window, a parent and community meeting is held to review the needs assessment and discuss priorities and goals for the school. Funding allocations are prioritized along with discussion of community resources.

The funding is reviewed periodically at family nights, principal advisory meetings, and as requested by parents.

During events utilizing Title Funds, surveys are conducted to assess the program and the components included. The survey results are used to plan for training and resources for future events.

COORDINATION OF SERVICES

Dyersburg Intermediate School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

1. Involving families, students, businesses and community partners to help identify needs.
2. Sharing information with families, community members and staff to recruit, develop, and maintain, outstanding community partnerships.
3. Applying community service values and creating more educational opportunities that enrich students' and families' lives, promote "real-world" opportunities and help empower leaders.
4. Distributing information about community resources to teachers and families.
5. Involving parents in the development of the Parent and Family Engagement Policy, the School Compact and in the annual needs assessment survey.

BUILDING CAPACITY OF SCHOOL STAFF

Dyersburg Intermediate School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of families, in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate parent programs, and build ties between families and the school by:

1. train educators and support services personnel, with the assistance of parents, in the value and utility of parent contributions to the academic process and in how to work with parents as equal partners to implement and coordinate parent programs to strengthen ties between parents and schools;
2. provide necessary training to faculty and support staff in Adverse Childhood Experiences;
3. schedule school and parent meetings at a variety of times between teachers or other educators who work directly with participating children in order to maximize parental involvement and participation;
4. respond to parental concerns in a timely manner after receiving parental comment; share the concerns or questions with other District officials as appropriate or required, and maintain a file of parental comments and concerns and their dispositions at appropriate local school and District levels as required by District or Title I procedures.

Dyersburg Intermediate School will provide other reasonable support for parent and family engagement activities under Section 1116 as families may request by:

Each semester, Dyersburg Intermediate School hosts a family engagement night. The nights focus on an academic theme with an interactive structure. Materials provided include: read-aloud books, materials for STEM projects, folders, publicity materials, and a stipend for presenters. Child-care may also be funded. Books with strategies academic assistance at home are also provided to parents.

DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENT

The following discretionary (optional) school parent and family engagement policy components are implemented to improve family-school partnerships:

- Provide necessary literacy training for families from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
 - Literacy training for families includes, a family engagement night each semester, family training on the implementation of the Accelerated Reading program, the Expeditionary Learning (EL) Reading curriculum, and how to access the iReady online reading program at home.
- Pay reasonable and necessary expenses associated with local parent and family engagement activities, including child care costs, to enable families to participate in school-related meetings and training sessions.
 - Parents are invited to quarterly advisory meeting throughout the year. Materials are provided as necessary.
- Arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and families who are unable to attend conferences at school.
 - Regular Parent-Teacher conferences are scheduled from 3:30 – 7:00 p.m. two times per year. Teachers also meet with parents regularly during daily planning times and at other times as requested by parents. School administrators will arrange for staff members to cover the classes as necessary.
- Adopt and implement model approaches to improving parent and family engagement.
 - Student lead conferences during regular Parent-Teacher Conference times.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.
 - Community-based organizations and businesses are invited to quarterly advisory meeting throughout the year. Materials are provided as necessary.
 - School leaders share school information with community-based organizations at groups meeting locations. These organizations include, Rotary, Kiwanis, Civitan, and many other groups.