

COMMITTEE FOR SHARED SERVICES

May 18, 2020

Via Google Meet

5:00 P.M.

MINUTES

PRESENT: Barkhamsted Donna Farr
Colebrook Amy Gardner, Secretary/Treasurer
Hartland Michelle Ferrari
Norfolk Gordon Anderson
Regional #7 Theresa Kenneson, Chairperson
Shared Services Quentin H. Rueckert, Executive Director
Superintendents' Council Judith Palmer, Sup't-Regional #7

ABSENT: None

1. MEETING CALL TO ORDER:

Chairperson Kenneson called the meeting to order at 5:02 p.m.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF April 20, 2020, meeting:

MOTION by Michelle Ferrari, seconded by Donna Farr, to accept the minutes as presented.

In favor: Theresa Kenneson, Amy Gardner, Donna Farr, Michelle Ferrari and Gordon Anderson

Opposed: None

Abstained: None

4. DIRECTOR'S REPORT:

Quentin Rueckert reported that Shared Services staff has spent the last month working hard with all of our member districts to engage students in their distance learning programs and provide special services. Overall, this has been positive and successful.

Shared Services and all our districts are waiting for ongoing guidance from the Connecticut State Department of Education on re-opening. Shared Services staff is working with districts pre-emptively to plan for being as prepared as we can be.

Shared Services staff is working on extended school year (ESY) plans and are proceeding as if we will be distance learning, but we may have some change to that plan if possible.

Shared Services is posting the positions for Kim Riggott and Judy Marks who are both retiring at the end of the year.

Shared Services is conducting PPTs now and considering the possibility of testing and evaluations.

5. SUPERINTENDENTS' COUNCIL REPORT:

Judy Palmer reported that the superintendents are meeting weekly. At the last meeting they discussed end of year professional development. Promotions and graduations were also discussed including how they might be done remotely. Dani Thibodeau is retiring at the end of the year.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

- a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Amy Gardner.

b. The yearly schedule for 2020-2021 was presented.

MOTION by Gordon Anderson, seconded by Amy Gardner, to accept the yearly schedule for 2020-2021 as presented.

In favor: Theresa Kenneson, Amy Gardner, Donna Farr, Michelle Ferrari and Gordon Anderson

Opposed: None

Abstained: None

c. **MOTION** by Michelle Ferrari, seconded by Amy Gardner, to authorize the transfer of funds.

In favor: Theresa Kenneson, Amy Gardner, Donna Farr, Michelle Ferrari and Gordon Anderson

Opposed: None

Abstained: None

d. The committee agreed to postpone this discussion until the next meeting.

9. **OTHER:**

None

10. **PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:**

None

MOTION at 5:24 p.m. by Michelle Ferrari, seconded by Gordon Anderson, to adjourn the meeting.

In favor: Theresa Kenneson, Amy Gardner, Caprice Shaw, Gordon Anderson and Michelle Ferrari

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 6-15-2020