

GREENWICH TOWNSHIP SCHOOL DISTRICT

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Restart and Reopening Plan- 4th Marking Period Transition March 22, 2021

Greenwich Township School District Annotated Reopening Document Checklist

Reopening Planning (4th Marking Period Transition)

- Implement a schedule for the 2020-2021 school year that includes in-person instruction in some capacity and provides public school facilities for at least 180 days in accordance with N.J.S.A. 18A:7F-9? *The District is instituting a transitional hybrid learning schedule with two daily sessions, including an in-person learning experience (Session 1- all students) and a remote learning experience (Session 2- all students). All students enrolled in the in-person learning environment will attend in-person learning 5 days a week during the Session 1 schedule and have access to remote instructional support, enrichment, or remediation during Session 2 scheduled "office hours." Session 1 will include approximately 4.5 hours of direct classroom instruction. Session 2 may vary by grade, teacher, and instructional content, but will include a minimum of 60 minutes of access time daily. An optional Grab-n-Go Lunch will be provided at the end of Session I for students to take home.*
- Incorporate a policy regarding fulltime remote learning services, in accordance with the Department's guidelines? *Remote learners will have access to certified teachers and synchronous/ asynchronous lessons daily; learning experiences and activities will be commensurate with the transitional hybrid learning option and will meet minimum minute requirements for learning, including asynchronous and synchronous learning events and activities. All Grade 3-8 teachers have dedicated time scheduled into their schedules to interact with assigned all-remote students. K-2 students may have access to either an assigned "homeroom" teacher or single all-remote teacher, depending upon need and availability.*
- Ensure, consistent with N.J.A.C. 6A:32-8.3, that each student is provided at least four hours of instructional contact time per school day, or one continuous session of two and one-half hours for kindergarten students (such instructional time may be achieved through in-person, synchronous remote, or asynchronous remote activities)? *All in-person students will be provided with approximately 4.5 hours of direct instruction daily and access of a minimum of 60 minutes daily of remote enrichment, support, or remediation as needed. Every teacher has the expectation of and dedicated time scheduled to provide remote instruction through synchronous/ asynchronous learning experiences.*
- Prepare for a potential shift back to entirely remote learning models by implementing measures to strengthen remote learning capabilities? *We have initiated a full one-to-one initiative (K-8) and are able to provide individual mobile wifi spots to eligible families. Additionally, we have increased our broadband through e-rate funding and have purchased enhanced technology equipment (cameras and microphones) for every teacher to enhance virtual lessons using local funds. All aides will be provided with laptops to allow for communication and virtual instructional support.*

- Establish or designate in each school a diverse Pandemic Response Team to oversee each school's implementation of the district's reopening plan, particularly health and safety measures? [The District maintains its existing Pandemic Response Team.](#)

Digital Divide- [All students have been provided a laptop. Identification of families in need will be on-going utilizing district information \(social worker, guidance, teachers' observances, completion of work, attendance data\). District has provided hotspot devices or access to cable internet to ensure that eligible students have technology access. The District has upgraded critical infrastructure and bandwidth capabilities and provided all teachers with technology to facilitate online learning.](#)

- Include a plan outlining steps to ensure that all students who are expected to engage in remote instruction have access to the requisite educational technology (including hardware and connectivity), whether that technology is issued by the school district or provided by the student's family? That plan must:
 - Include a documented process for identifying students in need of educational technology;
 - Identify steps that the district will take to provide needed technology to students identified as otherwise lacking access to such technology;
 - Prioritize provision of district-issued technology to those students who, in the absence of district-issued technology, may be unable to fully participate in remote instruction; and
 - Include ongoing monitoring, provisions for issuing educational technology throughout the school year, and other provisions necessary to prevent lapses in student access to remote instruction as district or family circumstances evolve.

General Health and Safety- [Situations will be identified and evaluated on a case-by-case basis. Reasonable accommodations will be made as appropriate and required.](#)

- Provide reasonable accommodations for students and staff identified as having a higher risk for severe illness from COVID-19, including older adults and individuals with disabilities or serious underlying medical conditions?

Classrooms, Testing, and Therapy Rooms

- Ensure that students are seated at least six feet apart within the classroom? [If district answers "No" to the above] Implement social distancing modifications to the greatest extent practicable, including the use of physical barriers between desks and turning desks to face the same direction or having students sit on only one side of the table, spaced apart? [The District will strive for the greatest social distance practicable, generally a minimum of 3 feet between students seated in the classroom. Desk shields \(barriers\) have been installed on all individual desks. All students will face the same direction and will be required to wear face masks.](#)
- Ensure that other instructional and non-instructional rooms comply with social distancing standards to the greatest extent practicable? [In common areas, non-instructional areas, and where appropriate and possible, the District will require adherence to 6-foot social distancing protocols. We will observe a minimum of 3 feet when 6 feet is not practicable. All student desks are equipped with individual desk shields. Staff and students will be required to masks.](#)
- Provide for limited use of shared objects when possible and clean such objects between uses? [Yes, and expectations regarding the need for regular cleaning communicated to staff. Regular cleaning schedules provided to custodial staff.](#)
- Ensure that indoor facilities have adequate ventilation, including by: maintaining operational heating and ventilation systems where appropriate; ensuring that recirculated air has a fresh air component; opening windows if A/C is not provided; and maintaining filters for A/C units according to manufacturer recommendations? [All district HVAC is vented to the outside.](#)

Windows will be opened in all areas possible during the school day as circumstances allow. The schedule for changing filters has been increased above recommended guidelines.

- Ensure that hand sanitizing stations are maintained with alcohol-based hand sanitizers in each classroom, at entrances and exits of buildings, and near lunchrooms and bathrooms? Ensure that existing handwashing stations with soap, water, and alcohol-based hand sanitizers? [Hand sanitizer stations are in each classroom and stationed throughout each building.](#)
- Include provisions that facilitate student hand washing at regular intervals (or use of alcohol-based hand sanitizer if washing with soap and water is not possible), such as designating certain times for students to wash hands (e.g. before eating, after using the bathroom, and after blowing their nose/coughing/sneezing), use of signage to encourage handwashing, or other provisions? [Hand sanitizer stations are in each classroom and stationed throughout each building.](#)

Transportation – [Masks will be mandatory for all students per Governor Murphy’s guidance of August 3, 2020.](#)

- Require students to wear face coverings if the student can do so, while providing accommodations as appropriate for young students or students with disabilities? [All students will be required to wear masks during transport.](#)
- Maintain social distancing practices on buses to the maximum extent practicable? [Students will be required to wear masks during transport; windows will be open on busses as is practicable. The total number of students transported on busses will be the reduced to the smallest possible number on each bus, but the ability to social distance during transport will be reduced or eliminated. Students will face the same direction, families will be seated together when possible, and all students will be required to wear face masks.](#)
- Adopt best practices for cleaning and disinfecting school buses and other transport vehicles? [Busses will continue to be cleaned and disinfected before and after each run.](#)

Student Flow, Entry, Exit, and Common Areas

- Incorporate a policy which, includes the process and location, for student and staff health screenings? Such process will include screening upon arrival for symptoms and history of exposure, visual check of students for symptoms and/or confirmation with families that students are free of COVID-19 symptoms, documentation of when signs/symptoms are observed, and any necessary accommodations for students with disabilities. [Students will continue to enter in small groups, utilizing multiple entrances. Staff will conduct visual inspections of students and signage will indicate symptoms for which to be aware. Staff will oversee student use of hand sanitizer and mask wearing. Families will still be expected to complete daily health screener for each student.](#)
- Ensure that there are physical guides or markings to help ensure that staff and students remain at least six feet apart in lines to enter or exit the building and at other times, and require utilization of face coverings when physical distancing (six feet) cannot be maintained for individuals waiting to enter or exit a building while providing accommodations as appropriate for young students or students with disabilities? [Markings remain on floors to direct 1-way flow traffic and to support the use of social distancing where appropriate and possible. Signs also indicate the required use of facial masks.](#)

Screening, PPE, and Response to Students and Staff Presenting Symptoms

- Require students, staff and visitors to wear face coverings unless doing so would inhibit the individual’s health, the individual is under two years of age, or other exceptions outlined in NJDOE’s guidance apply, while providing any necessary accommodations for young students or students with disabilities? [The District will continue to require cloth face coverings for all as practicable and per Aug, 3, 2020 guidelines.](#)

- Incorporate policy and procedures for symptomatic students and staff that include:
 - Written protocols detailing the district's response to students or staff that test positive for COVID-19; [The District will continue to follow protocols and advice recommended by the school physician and/or state and local Department of Health Officials. Their guidance and District guidelines may change as circumstances warrant.](#)
 - Immediate notification of local health officials, staff, and families in the event that an individual who has spent time in a district facility tests positive for COVID-19; [The District will continue to follow contract tracing investigations and appropriate notifications as advice from school physician and/or state and local DOH officials dictate. The District will continue to balance the need to inform those at-risk or exposed with the right to privacy of our students and staff.](#)
- Isolation of symptomatic individuals, with continued supervision and care for students; [Self-contained in room with outside venting, separate from nurses' offices](#)
- Methods to assist in contact tracing, including records of groups/cohorts, assigned staff, and daily attendance; [The nurses will continue to serve as point people for all medical information, notifications, and contract tracing following the guidance of our school physician and/or state and local Department of Health officials.](#)
- Continuous monitoring of symptoms; [yes](#)
- Re-admittance policies consistent with the relevant NJDOH guidance? [yes](#)
- Encourage parents to be alert for signs of illness in their children and keep them home when they are sick? [Use of daily health check](#)

Contact Tracing

- Incorporate a contact tracing policy in consultation with the local health department and its school nurses? [Continue to follow the advice of our nurses, school physician, and/or DOE/DOH established protocols.](#)

Facilities Cleaning Practices

- Develop a procedure manual to establish schedules for increased cleaning and disinfection; targeted areas to be cleaned, including frequently touched surfaces and objects and frequent sanitization of bathrooms; and methods and materials to be used? [Adapt scheduled cleaning practices based on five-day a week schedule.](#)

Meals [Meals will be pre-packaged and prepared for Grab and Go service as students leave.](#)

- Stagger use of cafeteria or group dining areas, and clean and disinfect them between groups?
- Provide for the discontinuation of family, self-service, and buffet meal service in cafeterias or group dining areas?
- If cafeterias or group dining areas are used, ensure students are spaced at least six feet apart?
- Require individuals to wash their hands with soap after removing their gloves or after directly handling used food service items?

Recess/Physical Education [No recess, teacher-led PE and H/PE only- low cardio, low/no contact, regular cleaning of shared items, outside as much as possible, observance of social distancing](#)

- Stagger recess or other outdoor activities? Utilize cones, flags, tape, or other signs to maintain six feet of space between groups participating in recess or other outdoor activities?
- Require students to wash hands with soap immediately after outdoor playtime?
- Stagger the use of playground equipment and establish frequent disinfecting protocols?
- Close, or stagger the use of and frequently disinfect, locker rooms?
- Minimize sharing of equipment and clean and disinfect equipment between each use?
- Designate specific areas for each class during recess to avoid cohort mixing?

Field Trips, Extra-curricular Activities & Use of Facilities Outside of School Hours –Limited or no field trips, extra- curricular activities or use of facilities outside of school hours until such a time as it deemed safe to resume.

- Maintain social distancing and hygiene practices during extra-curricular activities? **yes**
- Require any external community organizations that use district facilities to follow district procedure and health and safety protocols? **Yes, if allowed in. Currently, no outside organizations allowed to utilize internal facilities.**

This addendum to the Restart and Reopening Plan supersedes the information contained in the original Restart and Reopening Plan. The District retains the right to alter, adjust, or otherwise change as necessary the information, programming, and/or protocols identified within this or other related documents as deemed appropriate.