

**Augusta Independent Board of Education**

July 23, 2015 6:00 PM  
207 Bracken Street  
Augusta, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Laura Bach  
Ms. Jacqueline Hopkins  
Mrs. Dionne Laycock  
Mrs. Chasity Saunders

Absent Board Members:

Gene Groves

**I. Call to Order**

Rationale:

Happy Birthday Board Members!  
Jacqueline Hopkins, July 8th  
Eugene Groves, July 30th

**I.\*. Roll Call**

**I.\*. Pledge of Allegiance**

**I.\*. Mission Statement**

Rationale:

The mission of Augusta Independent Schools is to enable all students to become self-sufficient, responsible, ever-learning members of society while sustaining our unique Augusta community and school.

**I.\*. Approval of Agenda**

**Order #15-227 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

|                        |        |
|------------------------|--------|
| Mrs. Laura Bach        | Yes    |
| Gene Groves            | Absent |
| Ms. Jacqueline Hopkins | Yes    |
| Mrs. Dionne Laycock    | Yes    |
| Mrs. Chasity Saunders  | Yes    |

**II. Round Table Discussion**

**II.\*. Principal's Report/Student Achievement**

Rationale:

Principal, Robin Kelsch reported a successful transition program for targeting 6th grade students entering middle school. Students participated in the Jumpstart Program and met their teachers, were informed of policies, procedures, and expectations, were assigned lockers and visited each classroom.

Principal Kelsch stated Open House and Read-I-Fest were scheduled for July 30th from 4:00-7:00 p.m. He anticipated increased involvement with community resources and vendors participating in the event this year.

Principal Kelsch informed the board, "You're One in a Minion" as the theme for the new school year based on the popular minions' movie characters. In addition to the new theme, he said Student Technology Leadership Program (STLP) was being added as a new course for the upcoming school year.

## II.\*. Budget

### Rationale:

Finance Officer, Tim Litteral reported revenue receipts through June totaled \$1,835,000. Nearly \$235,000 has been collected in general property taxes, over \$25,000 more than what was budgeted to be collected. The district has collected just over \$21,000 in PSC taxes this year, which is \$46,000 less than what was budgeted to collect. Motor vehicle taxes has generated over \$27,500 year-to-date. Utility taxes have generated nearly \$138,600, on target with what was budgeted. Tuition payments have generated more than budgeted, having collected \$17,050. \$1,000 is left to be collected for 15-16 (\$500 of that has already been collected since July began.) SEEK revenue ended at approximately \$1,296,000, with a budgeted amount of 1,292,778. Expenditures through June were approximately \$1,814,000, which is \$97,000 less than last year. Receipts exceeded expenditures by approximately \$21,000 through June.

The school budget has expended \$21,700 through June, with 68% of the budget having been used. Approximately \$10,000 remains in the school budget to be carried over to the next fiscal year, not accounting for outstanding expenses for the 2015 funding year. Maintenance expenses through June were \$294,000. However, this includes \$89,500 for both the playground equipment (which was mostly reimbursed) and payment towards the construction project (which will be reimbursed). \$107,400 has been spent on utilities and insurance. \$11,500 has been expended on general maintenance and custodial supplies, \$9,264 on equipment purchases and building repair, and \$7,800 on professional services. 88% of the maintenance budget has been utilized, not taking into account the playground/construction expenses. Through the end of June, transportation costs are at \$79,800, with 81% of the transportation budget being utilized. \$49,000 has been spent on salaries and benefits. Nearly \$12,000 has been expended on fuel year-to-date, with approximately \$12,000 being spent on repairs, parts, and bus maintenance.

State and federal grants indicate Extended School Services Grant over-extended by approximately \$500. The FRYSC grant has approximately \$3,000 remaining at the end of 2015. The Gifted & Talented Grant has approximately \$1,700 remaining. The Safe Schools grant ended with approximately \$1,000 remaining. Federal grants are on target with regards to the budget. The Rural and Low Income Schools Grant has approximately \$2,700 unspent funds, which will help make up the difference in the 2016 funding, which decreased.

Food service income through June was \$199,500. This year's receipts currently exceed 2014 by \$7,500. While local revenues are similar to last year, (+\$830), federal reimbursements from the NSLP are currently \$6,600 more than last year. Expenditures sit at \$183,800 year-to-date, which is \$6,100 less than through this period last year. The current food service balance is \$15,570.

Superintendent McCane recommended a guidance counselor salary extra service stipend of \$6,000 starting this school year with an additional \$1,000 for the next four years. She stated there was a substantial gap compared to other administrative salaries in the district.

**Order #15-228 - Motion Passed:** Approve guidance counselor extra service stipend. Passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

|                        |        |
|------------------------|--------|
| Mrs. Laura Bach        | Yes    |
| Gene Groves            | Absent |
| Ms. Jacqueline Hopkins | Yes    |
| Mrs. Dionne Laycock    | Yes    |
| Mrs. Chasity Saunders  | Yes    |

## **II.\*. Technology Report**

### Rationale:

District Technology Coordinator, Tim Litteral updated the board on several technology initiatives in the district including a new switch needed for Internet access at the district office, continued completion of the wireless upgrades to infrastructure in the school which will include guest access to WIFI in the gym and fitness center, addition of three new copiers and three new document cameras purchased by the Alumni Association.

## **II.\*. Facilities Update**

### Rationale:

The Energy Management Report May billing period indicated an increase in total energy consumption of 3,233 kBTU, which created an increase in energy cost of \$168. Through May-YTD, the district has used 21,127 (\$1,901) fewer kilowatt-hours (kWhs), but 1,711 (\$1,625) more CCF (hundreds of cubic feet) of natural gas, as compared to our 3-year (FY2010-FY2012) baseline averages. Therefore, May-YTD, the district has saved approximately \$276 (\$1,901 - \$1,625) in total energy dollars.

Attached is a copy of the weather data for Bracken County. The unusual colder months of November and February played a major role in our increase in natural gas consumption this year.

### Monthly Maintenance:

- Waxing Floors, cleaning, and painting for opening of school
- Greg Taylor repaired water line bust (R.J. Construction responsible for expense)
- New air conditioner and heater installed in the Family Consumer Science classroom
- Boys' lockers installed in the locker room and wall constructed to separate from restroom area

Superintendent McCane reported the gymnasium floor would not be waxed until after the new gym lights were installed with expected completion of the lights the first part of August. She stated the contract for bid package two was signed July 20th and the library and boiler room roof replacements are expected to begin within two weeks. The windows are being fabricated with expected installation around October 1st.

## **II.\*. Approve Construction Change Order Proposed by R.J. Construction.**

### Rationale:

The construction change orders were presented to the board by architect, Craig Aossey.

1. After exploration, it was discovered that the metal trim at the front entry and clock tower is deteriorated beyond repair. R J Construction has provided a proposal to remove existing metal trim, repair wood, fascia, rafters, ceiling joist, roof on dormers, spindle handrail, and repair clock with plywood face and paint. This is reasonable for the work, stated Mr. Aossey and recommended the board accept the proposal.

Add \$68,683.00

2. Because of the long lead-time for fabrication (approximately 20 weeks from the shop drawing phase) of the metal materials, a "temporary fix" will be needed to keep the birds out of the clock tower until the permanent materials arrive.

Mr. Aossey stated the cost for the "temporary fix" was reasonable and recommended the board accept the proposal.  
Add \$ 2,160.14

**Order #15-229 - Motion Passed:** Approve R.J. Construction change order proposals to replace the deteriorated metal trim at the front entry and clock tower, to install a temporary fix to keep birds out of clock tower, to issue a Construction Change Directive/Change Order so the work can continue in a timely manner, and to pay for this from contingency funds. Passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

|                        |        |
|------------------------|--------|
| Mrs. Laura Bach        | Yes    |
| Gene Groves            | Absent |
| Ms. Jacqueline Hopkins | Yes    |
| Mrs. Dionne Laycock    | Yes    |
| Mrs. Chasity Saunders  | Yes    |

## **II.\*. Fitness Center Guidelines**

Rationale:

The board discussed current fitness center guidelines for in and out of district residents. The board directed Superintendent McCane to revise the Fitness Center Guidelines to include, "No personal training would be permitted for out of district athletes using A.I.S.D. facilities."

The attached guidelines are older and do not reflect changes made to the guidelines the past couple of years.

## **II.\*. First Reading of Board Policies 2015**

**Order #15-230 - Motion Passed:** Passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Chasity Saunders.

|                        |        |
|------------------------|--------|
| Mrs. Laura Bach        | Yes    |
| Gene Groves            | Absent |
| Ms. Jacqueline Hopkins | Yes    |
| Mrs. Dionne Laycock    | Yes    |
| Mrs. Chasity Saunders  | Yes    |

## **III. Communications**

### **III.\*. Superintendent's Report**

Rationale:

Superintendent McCane informed the board the district was awarded a Toshiba Eco-Friendly Copier Grant for an \$18,000 copy machine and a Freestore Backpack Feeding Program Grant to provide weekend healthy snacks and meals to a minimum of 24 students in preschool through 5th grades. She stated the grant was for three years and will be well served by students and families of A.I.S.D. Additionally, the district intends to apply for a 21st Century Learning Grant and the Augusta Independent Educational Foundation, Inc. was in the final stages of application preparation before submission to the IRS for tax-exempt approval. Superintendent McCane reported the 2014-2015 overall attendance percentage was 94.66% and current enrollment was K-12: 265 and P-12: 272. She stated enrollment was down and something the district will continue to watch closely because funding hinges on enrollment.

Superintendent McCane suggested the board revisit the district mission because of significant changes in the educational system had taken place since the mission statement was developed. She pointed out the importance of faculty and staff understanding and buy in of the mission and most of them were not employed

when the first mission statement was developed. She also recommended the board add a vision statement and differentiate the mission and vision for all stakeholders. A committee will be established to develop a mission and vision statement for the district.

**III.\*. Citizens**

**III.\*. Board Members**

**IV. Business and Consent**

**Order #15-231 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

|                        |        |
|------------------------|--------|
| Mrs. Laura Bach        | Yes    |
| Gene Groves            | Absent |
| Ms. Jacqueline Hopkins | Yes    |
| Mrs. Dionne Laycock    | Yes    |
| Mrs. Chasity Saunders  | Yes    |

**IV.\*. Approve Previous Meeting Minutes**

**IV.\*. Approve Emergency Certifications**

Rationale:

Consumer Science  
Middle School Language Arts

**IV.\*. Approve 2015-2016 Fundraisers**

**IV.\*. Approve Bond of Depository for FY 2016**

**IV.\*. Approve Bills**

**IV.\*. Approve Treasurer's Report**

**V. Personnel**

Rationale:

Resignation:

Erin Neal: Middle School English

Hire:

Scott Thacker: Middle School Math

**VI. Adjournment**

Rationale:

July 30th: Opening Day for Faculty & Staff

July 30th: Open House & Read-I-Fest 4-7 p.m.

August 13th: Board Meeting 6 p.m.

August 14th: Gracie Playground Memorial Dedication 2 p.m.

August 18th: Fall Picture Day

**Order #15-232 - Motion Passed:** Approve to adjourn the meeting. Passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

|                        |        |
|------------------------|--------|
| Mrs. Laura Bach        | Yes    |
| Gene Groves            | Absent |
| Ms. Jacqueline Hopkins | Yes    |
| Mrs. Dionne Laycock    | Yes    |
| Mrs. Chasity Saunders  | Yes    |

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Laura Bach, Chairperson

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Lisa McCane, Superintendent