

**INITIAL EVALUATION  
Case Management**

GRADE \_\_\_\_\_ SCHOOL \_\_\_\_\_

STUDENT'S NAME: \_\_\_\_\_ DOB: \_\_\_\_\_

	Date	Verified
<b>MET Referral Date</b>	_____	_____

Parent Invitation to MET meeting	_____	_____
Mailed Sent Given		

2 <sup>ND</sup> Invitation _____	_____	_____
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<b>MET MEETING conducted</b>	_____*	_____
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<b>NOTICE FOR EVALUATION</b>	_____	_____
Mailed Sent Given		

\_\_\_ Process is stopped: \_\_\_ Data does not currently warrant need for Comprehensive Assessment  
 \_\_\_ No Parental consent to evaluate

or

\_\_\_ **Parental Consent to evaluate signed:** \* \_\_\_\_\_  
 \*60 day timeline begins

*Comprehensive Assessment conducted and reports prepared*

Parent Invitation to Eligibility Meeting	_____	_____
Mailed Sent Given		

<b>ELIGIBILITY Meeting Conducted</b>	** _____	_____
**60 day timeline ends		

Parent Notice for IEP Committee Meeting	_____	_____
Mailed Sent Given		

<b>IEP meeting held//IEP developed</b>	_____***	_____
***30 day timeline ends		

MSIS data entered \_\_\_\_\_

NOTES: