**Williamsburg Independent Parent Teacher Organization**

**Executive Board Agenda—June 18, 2015**

**Welcome from PTO President**

**Notes from PTO President**

Retiring Teacher Thank You

Dr. Couch’s Meet and Greet-A message: the good and bad

Good Things are Happing at WIS!-Playground, Text Books, SRO

**Old Business**

Kroger program status

**New Business**

Discussion of Officer Roles

Passing of Info to Incoming Officers:

-Treasurer Info: finalization of bank business, IRS forms, Incorporated/Tax Exempt status, expense report

-VP Membership: email addresses/membership forms, ways to boost membership/participation

-Recording Secretary: Posting on school website

-Other

PTO Operating Budget

Fund Raising for the year:

-Playground money

-Previous years’ fundraisers/activities:

-Readyfest: Table w/membership forms, back drawing for all who join PTO, One for girl and boy to win.

-Fall Festival, Teacher Appreciation, Breakfast w/Santa, Penny Wars, Suesstacular, Field Day, Other

Social Media: Two PTO FB Pages: 1 closed group, 1 public

**Announcements**

Next executive board meeting date?

Things to Discuss

**Adjournment**