

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
January 23, 2019**

**\*I. CALL TO ORDER – OPENING STATEMENT**

The meeting was called to order at 6:34 p.m. with the following opening statement read by Mr. Cantagallo:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**\*II. THE PLEDGE OF ALLEGIANCE**

All those present pledged to the flag.

**\*III. ROLL CALL**

Members present:     Mrs. Nina DeCoster  
                                 Mr. Christopher Keiser  
                                 Mr. Michael Reaves  
                                 Mr. Mark Cantagallo

Also present:           Ms. Johanna Ruberto, Interim Superintendent  
                                 Ms. Nancy Held, Acting Board Secretary

Members absent:     Mr. Jeffrey Dahl

**\*IV. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment, personnel
- 9. Deliberations involving imposition of specific civil penalty

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NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:40 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mr. Keiser, seconded by Mrs. DeCoster, to enter into Executive Session. Motion approved on a unanimous voice vote.

**\*V. RECONVENE**

Motion made by Mr. Cantagallo, seconded by Mr. Keiser, to return to the regular meeting. Motion approved on a unanimous voice vote. The time was 7:43 p.m.

**\*VI. PUBLIC COMMENT** (resolutions only; time limits: 20 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

None at this time.

**\*VII. APPROVAL OF MINUTES**

Motion made by Mrs. DeCoster, seconded by Mr. Cantagallo, and approved on a unanimous voice vote, with Mr. Reaves abstaining, to approve the following minutes:  
December 19, 2018 Regular meeting & Executive session

Motion made by Mrs. DeCoster, seconded by Mr. Cantagallo, and approved on a unanimous voice vote to approve the following minutes:  
January 7, 2019 Reorganization meeting

**\*VIII. WRITTEN COMMUNICATIONS**

None.

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**\*IX. SUPERINTENDENT’S REPORT**

\*1. Superintendent Update:

- Unannounced visit by NJDOE Office of School Preparedness And Student Safety – The visit took about two hours. Overall the visitors were very pleased. Some items were noted that require finances and will be included in the proposed budget.
- Governor’s Educator of the Year – MaryJane Medea was selected.
- Governor’s Educational Services Professional of the Year – Ms. Patterson was selected.
- Spelling Bee – Gabby Medea, a 7<sup>th</sup> grader, was the winner.
- Geography Bee – Will Keiser, 8<sup>th</sup> grade, placed first, Mickey Tramutola, 8<sup>th</sup> grade, placed second and Jack Lemley, 8<sup>th</sup> grade, placed third.
- Professional Development for January – The teachers are highly engaged and collaborating with Mr. Patton. Two teachers are going to Techspo. Attention is being given to Link It and The Art of Questioning. By May, the Board will request ongoing information of the professional learning of the teachers in support of a forward thinking, innovative and individualized educational experience for the students.
- Update of ScIP – Everyone is very involved with the Embedded Formative Assessments of the SAMR Model.
- Individual Student Plans – Every child has a plan for academic, social and emotional growth.
- Board Presentations – February: Destination Imagination, March: Cross-curricular Project (ELA/Science), May/June: Winter Grant Poetry Anthology.
- Califon School Tweet Initiative – the hashtag for the school is “#CalifonStrong” and the first tweet is on the website.
- Daughters of the American Revolution: The General William Maxwell Chapter of the DAR awarded the following students for their participation in the American History Essay Contest on “The Women’s Suffrage Campaign” in celebration of the 110<sup>th</sup> anniversary of the passing of the 19<sup>th</sup> Amendment to the Constitution. Winners from the 8<sup>th</sup> grade are: Will Keiser first, Nick Malczewski second and Alex Kibler third.

**\*X. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Not yet met.

Policy & Legislation Committee: Not yet met.

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Finance, Facilities, & Transportation Committee: Not yet met.

Personnel Committee: Not yet met.

Negotiations Committee: Not yet met.

Long Range Planning, Shared Services, & School Choice Committee: Not yet met.

Steering Committee: The committee has drafted a letter to invite the community to a February 26 meeting at 7:00 p.m. in the gym. This will be a working meeting in which the committee will share its progress to-date and seek input on the questions being asked. Dr. Ruberto will complete the Facility Use form for the meeting and submit it for approval at the February 20 Board meeting.

**\*XI. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Keiser, seconded by Mr. Cantagallo to discuss the consent agenda items. Motion approved on a unanimous voice vote. Ms. Held noted that there was a typo in Finance item #1 as the amount should read \$40,226.80 rather than \$40,256.80.

Motion made by Mr. Keiser, seconded by Mr. Cantagallo, and approved on a unanimous roll call vote, to approve the consent agenda.

***A. Finance/Facilities/Transportation/Personnel***

***Finance:***

1. Motion to approve the list of bills:

<b>Date</b>	<b>Amount</b>
January 23, 2019	\$40,226.80

2. Motion to approve the filing of a waiver request to exempt the Califon Borough Board of Education's 2019-20 participation in the Special Education Medicaid Initiative (SEMI) based on the fact that the DOE projects an enrollment of less than 40 students for the district.

***Facilities:***

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1. Motion to approve the Facility Usage Request:

PTA meetings	January 22, 2019 April 10, 2019	Library, 7:00 PM
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2. Motion to approve the submission of the Statement of Assurance for Health and Safety Evaluation of School Buildings Checklist to the NJDOE.

***Transportation:***

***Personnel:***

1. Motion to approve the following job descriptions:

Elementary Education Teacher
Principal
Translator/Interpreter

2. Motion to approve the Principal Evaluation Rubric.
3. Motion to approve the Charlotte Danielson Teacher Observation Rubric.
4. Motion to approve Ms. Johanna Ruberto as the Director of PPS for the remainder of the 2018-19 school year at no additional cost.

***B. Curriculum and Instruction***

1. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

<b>Name</b>	<b>Date</b>	<b>Workshop/Conference</b>	<b>Cost</b>
A M DeAngelo	March 13-14, 2019	Next Generation Science Standards Conference	\$449
L Patterson	Jan 18, 2019	Basic Life Saving Class renewal	\$80
I Maginnis	Apr 5, 2019	Foreign Language Educators of NJ	\$180
L Madson	Feb 4, 2019	Artists for Art's Sake Education Round Table	\$45

2. Motion to enter into a send/receive tuition relationship for the 2019-2020 school year with Lebanon Township Board of Education for three second grade Califon resident students. (These students are currently attending first grade in the Lebanon

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Township School District.)

3. Motion to approve Kim Feltre, Ed.D. to observe the STEMscopes science program on February 20, 2019.
4. Motion to approve after school club:

2 <sup>nd</sup> grade art club	Advisor-L Madson	Feb 1, 25 March 4, 11, 18	\$40/hr
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**\*XII. OLD BUSINESS**

Dr. Ruberto asked the Board members for their ideas of agenda items for the upcoming Board retreat. Her initial suggestions include: ethics training, review of Superintendent and school goals, a template to use for Committee minutes and a committee calendar. She promised to send a more complete list to the Board members.

**\*XIII. NEW BUSINESS**

Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster, and approved by a unanimous roll call to approve the following Board of Education Committees:

<b>Committee</b>	<b>Chairperson</b>	<b>BOE member</b>
Finance, Facilities, Transportation	Keiser	Cantagallo
Policy	Dahl	Cantagallo
Curriculum & Instruction	Cantagallo	DeCoster
Personnel	Keiser	Dahl
Negotiations	Reaves	Dahl
Long Range Planning, Shared Svcs, School Choice	DeCoster	Reaves
<b>Adhoc Committee</b>	<b>Chairperson</b>	<b>BOE Member</b>
Steering Committee	Cantagallo/Keiser	Cantagallo/Keiser

**\*XIV. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min./person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

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Public: Requested clarification of the Individualized Student Plans.

Dr. Ruberto: She reiterated the earlier discussion and explained that parents can see progress toward goals. Dr. Ruberto encouraged parents to go the State website for more information on student growth objectives. She will be conducting four training sessions this school year for County Superintendents to better understand data provided.

Public: When is the Board Retreat?

Dr. Ruberto: January 29<sup>th</sup>.

**\*XV. EXECUTIVE SESSION**

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NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 8:35 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mr. Cantagallo, seconded by Mr. Keiser, to enter into Executive Session. Motion approved on a unanimous voice vote.

**\*XVI. RECONVENE**

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Motion made by Mr. Cantagallo, seconded by Mr. Reaves, to return to the regular meeting. Motion approved on a unanimous voice vote. The time was 9:20 p.m.

**\*XVII. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

***Personnel:***

4. Motion made by Mr. Cantagallo, seconded by Mr. Reaves, to approve a contract with Luke Maginnis as a Teacher of Physical Education/Health from February 4, 2019 through June 30, 2019 at a pro-rated annual salary of \$52,534 (Step 2, MA).

Roll Call: Mr. Cantagallo – yes; Mr. Reaves – yes; Ms. DeCoster – yes; Mr. Keiser – no. Motion passes.

5. Motion to approve the appointment of Lisa Kooger as a Mentor Teacher from January 24, 2019 to January 24, 2020 at a compensation of \$550.00 to be paid by the mentee.

No vote was taken as the Board decided to post the position and then offer a motion at the February 20, 2019 Board meeting.

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Motion made by Mr. Cantagallo, seconded by Mr. Keiser, to enter into Executive Session to discuss the Superintendent position. Motion approved on a unanimous voice vote.

**\*XIX. RECONVENE**

Motion made by Mr. Cantagallo, seconded by Mr. Keiser, to return to the regular meeting. Motion approved on a unanimous voice vote. The time was 10:25 p.m.

**\*XX. ADJOURNMENT**

Motion made by Mr. Cantagallo, seconded by Mr. Keiser, to adjourn the meeting. The time was 10:25 p.m. Motion approved on a unanimous voice vote.

Respectfully submitted,

Nancy Held  
Acting Board Secretary