**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF JANUARY 8, 2019**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on January 8, 2019 at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Agenda as printed. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of December 4, 2018 Regular Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Mr. Jones, Principal/Asst. Supt., shared samples of the new baseball uniforms and equipment, as well as a sample of the track uniforms (funded through the JJ Watts Grant). Ms. Sara Lee Crumbs, Family Connections Coordinator, was given the opportunity to make a report on the “Get Georgia Reading” campaign.

Superintendent Harris shared a letter from Chairman Carvel Lewis, Quitman County Unified Government, expressing their appreciation to the district for providing a shelter for Hurricane Irma (2017). They also sent the district a reimbursement check of $1,500.00.

Superintendent Harris recognized the student and staff members for the month of December.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to resume regular session. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval to grant Ms. Gwinetra Starks a Family Medical Leave October 8, 2018 through December 17, 2018. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**FINANCE**

The Superintendent recommended approval of the Financial Report for December 2018. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the Tax Collections for November 2018. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent reviewed the Quitman County School Nutrition Department’s Excess Cash Plan. It is in the amount of $40,069.64. The Plan has been approved by the Georgia Department of Education.

The Superintendent recommended approval to give the Nutrition Department employees bonuses from the Excess Cash Plan. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed. Ms. Lewis will talk with all nutrition staff about the bonuses.

**MAINTENANCE & OPERATIONS**

The Superintendent shared that this is the beginning of budgeting season and that the Budget Notebooks would be ready at the February Board of Education meeting. She also stated that there will be a need for a Called meeting in January and would reach out to them with a date and time.

The Superintendent announced that Letters of Intent would go out to the staff on Thursday, January 10, 2019, and will be due back to the principal on January 31, 2019.

The Superintendent discussed with the Board the 2019-2020 School Year Calendar and the possibility of building a calendar with a later start time for students and staff which means school would get out closer to June. Each Board of Education member was given an email outlining information from the Senate Study Committee and their evaluation of the calendar.

The Superintendent informed the Board that the new school bus is in the District.

Chairman Anderson opened up nominations for the Vice Chairman for the 2019 school year. Mr. Eleby nominated Mr. Shirah. There were no other nominations. All Board members agreed that Mr. Shirah should continue to serve as Vice Chairman for 2019. Mr. Shirah accepted the position. The Board agreed unanimously.

The Superintendent recommended approval of the Eufaula Tribune as the Legal Organ for 2019. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to continue to utilize Harben, Hartley, and Hawkins for Legal Services for 2019. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to continue to utilize Five Star Credit Union for Financial Services for 2019. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**NEW & UNFINISHED BUSINESS**

The Superintendent recommended to renew the purchase of JAMF Management Software (used to manage our technology devices) for the cost of $17,559.80. The money used to purchase it will be taken from the Indirect Cost money. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended the following fundraisers for approval:

Candy Grams for PBIS, January 21 – February 8, 2019: On a motion by Mr. Shirah and a second by Mr. Eleby the Board voted unanimously (5, 0) to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Easter Egg Hunt for PBIS, April 1 – 16, 2019: On a motion by Mr. Shirah and a second by Mr. Wilborn the Board voted unanimously (5, 0) to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Easter Grams for the Junior Class, April 1 -17, 2019: On a motion by Mr. Wilborn and a second by Mr. Eleby the Board voted unanimously (5, 0) to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Easter Bunny Pictures for the Junior Class on March 29, 2019: On a motion by Mr. Shirah and a second by Mr. Eleby the Board voted unanimously (5, 0) to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent shared information about three activities that are coming up in the district: Pre-K Parent Night, FBLA Game Night, and the Junior Ambassador Program.

The Superintendent shared the list of field trips for January 12 – March 8, 2019.

The Superintendent provided each Board member with a copy of the stART Grant totaling $10,000. This grant will supplement our Fine Arts department. There were 42 school systems that applied and we were 1 of 26 that received it.

The Superintendent informed the Board that we applied for the E3 (Entrepreneurship, Enterprise & Education) Grant to help supplement our CTAE program. The amount of the grant is $10,800.

The Superintendent shared the Strategic Waiver School Systems (SWSS) Frequently Asked Questions (FAQ) flyer with the Board.

The Superintendent shared the revised SWSS Exhibits C, D, E, F and G. The documents needed the Board’s approval and required the Superintendent’s and Board Chair’s signatures. The Board gave unanimous consent. The documents will be submitted to the GADOE to be placed on the State Board Agenda for February.

The Superintendent shared the RESA SIP Assignments and explained that Ms. Verna Scroggins would be working with Quitman County Schools. She will work with the district 1 -2 days out of the month.

The Superintendent shared the SIP Professional Learning offerings that are available to our staff through the local RESA and explained that the district staff is working hard to improve academic achievement.

**ANNOUNCEMENTS**

The Superintendent informed the Board of the following:

 We will be setting up interviews for the SRO position this week or next week

 The Board & Administrator Brochure did not arrive but she distribute them when available

 We will need to have a Called Board Meeting this month

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

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Chairman Secretary