

# Cornerstone Montessori Elementary School

Governance Committee Meeting Minutes (minutes in blue)

Tuesday, September 24, 2019, 5:30 p.m.

Members: Chris Bewell, Jean Melancon, Maisah Outlaw, Julaine Roffers-Agarwal (Chair)

## AGENDA

- 1) Call Meeting to Order -5:40 pm
- 2) Public Comment Period – Comments limited to 3 minutes per person
- 3) Goals for today’s meeting
  - a) Review policy progress - existing policies under review and new policies
  - b) Review potential board member candidates
- 4) Policies (board and school)
  - a) Policies and procedures currently being reviewed
    - i) Documents for discussion
      - (1) Policies in need of review- Policies that not been reviewed in the last 3 years (per website or recent board meeting minutes). We divided up policies among committee members for review over the next few months.

Policy number	Name	Last approval date
515	Protection and Privacy of Pupil Records— <b>Julaine and Chris-started to review, will continue to revise</b>	12/20/11
612.1	Title I Parent Involvement <b>Chris- send to Board for Normal Agenda approval</b>	12/16/14
709	Bus Transportation and Safety <b>Chris- send to Board for Consent Agenda</b>	07/19/11
725	Record Retention Policy and MN Records Retention Schedule <b>Chris (save for October)</b>	07/16/13

- b) Other Policies/Procedures
- 5) Bylaws update
  - a) Remove reference to 1, 2, and 3 year terms for founding board members leaving only rotating 3 year terms, **also discuss requirement for having meetings every month during the school year. Will discuss more at October meeting.**
- 6) Code of conduct for Board members
  - a) Information from Loralee and Jean as a starting point- **committee members will review documents and bring appealing portions to next month’s meeting**
- 7) Education (orientation, ongoing education, etc.)
  - a) Education for next board meeting – Mission and Vision discussion- **save for after DEI consultant retreat. We are looking at the revised budget in October. Talk about practical questions/what is the scope of what we would like answered in Strategic Plan research.**
  - b) Any additions to list of future board level education topics
    - i) Nancy Dana- governance training
    - ii) Understanding the budget
    - iii) What is Montessori- **Molly O’Shaughnessy will give a 20 min presentation on the 4 planes of development, maybe for November meeting. Jean will ask for her date availability.**
    - iv) Understand the academic goals and how to support them
    - v) Paris Dunning (ESABA Executive Director)
    - vi) **Book discussion of A Good Time for the Truth: Race in Minnesota by Sun Yung Shin**

- 8) Carolyn Ganz has expressed interest in joining the CMES board. After discussion, we nominate Carolyn Ganz as a Community Board Member to start on October 16, 2019 to be voted on at the October 15, 2019 Board meeting. She will need to be elected at the next election in spring 2020, we propose for a new 3 year term.
- 9) Next Meeting
  - a) Tuesday, October 22 at 5:30 pm at Cornerstone
- 10) Any other business
- 11) Adjourn- 7:14pm