

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES Tuesday, September 10, 2019

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 6:30 p.m. on Tuesday, September 10, 2019.

Ms. Porter, Board President, called the meeting to order at 6:36 p.m.

Ms. Porter led the group in the pledge to the flag.

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times and the Elmer Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. DiGregorio, Mr. Poole, Ms. Porter and Mrs. Skwirut.

Members Excused: Mr. Buzby, Mrs. Patrick Members Absent: None

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary

A list of the public attending is on file in the board office.

PRESENTATIONS

Introduction of new staff: Lauren Conroy and Amanda Paone

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mrs. Skwirut and seconded by Mr. Bower that the Board of Education approve the regular meeting minutes of August 13, 2019.

Unanimously approved by voice vote. Motion Carried.

FINANCIAL

Motion by Mrs. Skwirut and seconded by Mr. Bower that the Board of Education approve the following financial items:

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of June 30, 2019 (revised) and July 31, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of June 30, 2019 (revised) and July 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the months ending June 30, 2019 (revised) and July 31, 2019. *(Pages 6776-6711)*

2. **Cash Reconciliation Report** - Approve the revised cash reconciliation report for the month of June 2019 (change due to release of TPAF/FICA percentages) and the cash reconciliation report for the month of July 2019. *(Pages 6812-6817)*

3. **Transfers** - Approve the transfer list for the month of August 2019. *(Page 6818)*

4. **Bills To Be Paid** – Approve payroll and agency for the month of August 2019 and the bills list for the month September 2019. (Pages 6819-6822)
5. **Virtual Algebra** - Approve a Shared Services Agreement with the Quinton Township School to provide Virtual Algebra instruction to Mannington Township School students for the 2019-2020 school year at a cost of \$7,000.
6. **Sports Transportation** - Approve a jointure with Lower Alloways Creek Board of Education to provide busing from Salem County Vocational Technical School to Salem High School at the end of the school day for Mannington Township students playing sports. Total cost for the 2019-2020 school year is \$100 (payable only if transportation is utilized).
7. **Transportation Out-of-District** - Approve the following changes to Out-Of-District transportation routes for the 2019-2020 school year as per the renewal/bid results received from Gloucester County Special Services Salem County Transportation Department:

Route #	Contractor	# of Students	Destination	Estimated Cost
Y313	B.R. Williams	1 Mannington	SCIT - PGHS	\$387.45* per diem
Y659	Sheppard	3 Mannington	SCIT - Schalick HS	\$304.85* per diem
Y700	B.R. Williams	4 Mannington	Pennsville Memorial HS	Route Canceled - Student transported on HS1A
TBD	TBD	4 Mannington	Pennsville Memorial HS	Route Canceled - Student transported on HS1A
Y521	B.R. Williams	1 Mannington	SCSSSD - Salem Campus	\$68.00 per diem
	CJ's Bus Service	3 Mannington	Mannington Township School	\$247.00 per diem

* Mannington will pay a portion of the cost based on the number of students assigned to the route.

8. **Transportation** - Approve the following changes to routes with contractor B.R.Williams, Inc.:

Multi B - Route 3	Mannington School	Renewal #18	\$17,639.27	Route Inactive for 2019-2020
Multi B - Route 6	Mannington School	Renewal #18	\$26,896.02	Additional mileage
Route 4A	Mannington School	Renewal #11	\$28,330.20	Additional mileage
Route 5A	Mannington School	Renewal #11	\$28,330.20	Additional mileage
Route HS1A	Salem HS & Pennsville HS	Renewal #7	\$24,994.80	Additional mileage
Route HS2A	Woodstown HS & SCVTS	Renewal #7	\$33,026.40	No Change
		Total:	\$159,216.89	

9. **Preschool Education Aid** - Accept additional Preschool Education Aid in the amount of \$221,771 for the 2019-2020 school year for the expansion of our current program.

Roll Call vote: Ayes (5) Mr. Bower, Mr. DiGregorio, Mr. Poole, Ms. Porter and Mrs. Skwirut.
Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence** - None
2. **Committee Reports**
 - a. Salem High School Representative - No Report
 - b. Township Committee Meeting - No Report
3. **Unfinished Business**
 - a. Reminder to complete Mandated Training
 - Michael Bower - Governance III
 - Bethanne Patrick - Governance I
4. **New Business**
 - a. Salem County School Boards Association is holding a School District Regionalization program at the Riverview Inn in Pennsville on Monday, September 16th at 6:00 pm.
5. **Other**
 - a. Superintendent Update (Page 6823-6825)

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mr. Bower and seconded by Mrs. Skwirut that the Board of Education approve the following items:

A. **Professional Personnel**

1. Approve payment for Curriculum Writing in the following amounts:
 - a. \$400 - Revision
 - b. \$800 - First Draft
2. Approve Lisa Stiles as the Novice Teacher Cohort Leader at a rate of \$30 per hour payable with ESEA Title IIA funds.
3. Approve the appointment of Lauren Conroy as the Pre-School Teacher for the 2019-2020 school year at an annual salary of \$59,188 Step 1 MA (prorated based on start date). Benefits according to the MEA Collective Bargaining Agreement.

B. **Support Personnel**

1. Approve the following substitute at the board approved rates:
Barbara DePalma
2. Approve the following list of returning substitutes at the board approved rates:
Jennifer Lohmeyer - Aide, Cafeteria, Secretary, Teacher
Janell Schaal - Nurse
Tracy Scull - Nurse

3. Approve the appointment of Amanda Paone as the Pre-School Teacher Assistant (Instructional Aide) for the 2019-2020 school year at an annual salary of \$24,281 Step 1 (prorated based on start date). Benefits according to the MEA Collective Bargaining Agreement.

C. **Other**

1. **Field Trips**- Approve the field trip requests. (Page 6826)

2. **Facilities Use** – Approve the following request:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Art/Garden Club	9/26/19	7pm-9pm	Cafeteria/Kitchen	Harvest Party	H. Sakewicz Frank

3. **Workshops** - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Mrs. Larwa & Ms. Dorrell	Quinton School	Danielson Training	9/13/19	\$120	Yes	\$170
Mrs. Moore	Garden AHEC	Pediatric Asthma & Allergy Management	9/18/19	\$45	Yes	n/a
Ms. Spano	Trenton	Grow NJ Kids	10/4/19	n/a	Yes	\$85
Mrs. Moore	Garden AHEC	Reporting Abuse & Neglect in Children/Teens	10/24/19	\$45	Yes	n/a
Mrs. Moore	Garden AHEC	Sexual Assault Education & Response	11/14/19	\$45	Yes	n/a

4. **Student Admissions** - Approve the following non-resident (parent paid) tuition students for the 2019-2020 school year:

Student	Grade	Student	Grade
Tariq Robinson	2	Terrell Robinson	7

5. **Paraprofessional Staff** - Approve submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2019-2020 School Year.
6. **Student Volunteer** - Approve Bradley Richman as a student volunteer for the SACC program during the 2019-2020 school year.
7. **Week of Respect** - Approve designation of the 2019 Week of Respect.

8. **School Violence Awareness Week** - Approve designation of the 2019 School Violence Awareness Week.
9. **Assessment Results** - Approve the Spring 2019 Statewide Assessment Results as presented by the Chief School Administrator. (Page 6827)
10. **Uniform State Memorandum of Agreement** - Approve the Uniform State Memorandum of Agreement between education and law enforcement officials for the 2019-2020 school year.
11. **Annual School Facilities Checklist** - Approve the submission of the Annual School Facilities Checklist to the Salem County Office of Education.
12. **HIB Self-Assessment** - Approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the NJDOE by the due date.
13. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, that there were no instances of HIB for the period of August 14, 2019 to September 10, 2019.

*Roll Call vote: Ayes (5) Mr. Bower, Mr. DiGregorio, Mr. Poole, Ms. Porter and Mrs. Skwirut.
Nays (0). Abstain (0). Motion carried.*

FOR YOUR INFORMATION

1. School Report (Page 6828)
2. Important Dates:
 - a. Back to School Night - Wednesday, September 11, 2019
 - b. Regular Monthly Meeting - Tuesday, October 8, 2019 at 6:30 pm


AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. DiGregorio and seconded by Mrs. Skwirut that the Board of Education meeting be adjourned at 7:01 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary