



# OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY  
7:30 P.M.**

**BOARD OF EDUCATION OFFICES  
NAJARIAN CONFERENCE ROOM**

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT  
July 17, 2017**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

*The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.*

II. Approval of Minutes

A. Regular Meeting of June 26, 2017

III. Communications

IV. Business Manager's Report

- A. Budget Transfers
- B. Expenditures

V. Superintendent's Report

A. Dr. Gasper's Report

VI. Public Comment

VII. Old Business

A. Adopt Curricula – Final Vote

VIII. New Business

- A. Resignation(s)
- B. Transfer Between Jobs
- C. Nomination(s)
- D. Accept a Grant
- E. Permission to Dispose of Equipment
- F. Approve the 2016-2017 Wolcott Public Schools' Annual Report

G. Approve Teaching a Sixth Class

- IX. Committee Reports
- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Adjournment

Note:

Facilities Committee at 6:30-7:00 p.m. in the Najarian Board Room, 1488 Woodtick Road: 1) Facilities Director's Report; and 2) Discuss Upcoming Facilities' Needs and Usages.

Finance Committee at 7:00-7:30 p.m. in the Najarian Board Room, 1488 Woodtick Road: 1) Budget Transfers; 2) Expenditures; and 3) Business Manager's Report.

***BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT***

A meeting of the Board of Education was held on Monday, June 26, 2017, at Tyrrell Middle School. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, Roberta Leonard, and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, Frank Purcaro, Director of Student Learning and Teaching; Kevin Hollis, Director of Student Services, Rosa Ramalhete, Supervisor of Special Education; Walter Drewry, Interim Principal of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School; Joseph Morgan, Interim Assistant Principal of Wolcott High School; Joseph Norcross, Principal of Frisbie Elementary School; Deborah Osvald, Principal of Wakelee Elementary School; Shawn Simpson, Principal of Alcott Elementary School; David Stankus, Facilities Director; and Joan Gray, Board Clerk.

The meeting was called to order at 7:33 p.m. by Mrs. Najarian, the Pledge of Allegiance was recited. A moment of silence was held for Mrs. Cosgrove a former employee of the Wolcott Public Schools.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

**Approval of Minutes:**

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to approve the minutes of the regular meeting of June 12, 2017. So voted.

**Communications:**

None

**Business Manager's Report:**

**Expenditures:**

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the following expenditures:

To approve expenditures in the amount of **\$419,433.43** paid on June 27, 2017 for fiscal year 2016-2017. So voted.

**Superintendent's Report:**

Two minute school highlights were presented by each principal. Mr. Norcross reported for Tyrrell Middle School, and Mr. MacKay for Wolcott High School.

Mr. Hollis introduced the Wolcott Public Schools' Paraprofessional of the Year, Barbara Lindquist. Mr. Purcaro reported on the first year of both i-Ready and Envision.

The Superintendent thanked all of the parents and community members who have been so engaged in the budget process this year. The \$100,000 cut to our budget will cause us to make some difficult decisions regarding classroom resources and facilities purchases but we understand that this was a particularly difficult year for all municipalities in the state.

Wolcott Summer Studies Program started today with over 500 students enrolled in 134 classes. The Program is being held at Wolcott High School because of the planned installation of a natural gas line, and a new water heater at Tyrrell.

The maintenance and custodial crews have begun their usual summer cleaning, repairs, and maintenance throughout the district.

Motion: by Ms. Leonard, seconded by Mrs. Clair, to approve the Superintendent's Report. So voted.

**Public Comment:**

No one came forward.

**NEW BUSINESS:**

**Resignations:**

Motion: by Mrs. Gubitosi, seconded by Mrs. Mancini, to accept the resignation(s) of:

1. **Kimberly Murtaugh** in the position of Adult Education Director for the Wolcott Public Schools effective immediately;
2. **Mary Beth Strathman** in the position of Grade 1 Teacher at Alcott Elementary School for the purpose of retirement effective June 20, 2017.

So voted.

**Transfer Between Jobs:**

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to approve the following transfer to the position indicated:

1. **Debbie Golden** from the position of Library Paraprofessional at Wakelee Elementary School to the position of Library Paraprofessional at Frisbie Elementary School effective with the 2017-2018 school year;

2. **Joseph Morgan** from the position of Interim Assistant Principal at Wolcott High School to the position of Assistant Principal at Wolcott High School effective July 1, 2017;
3. **Krista Nori** from the position of Grade 5 Teacher at Alcott Elementary School to the position of Grade 5 Teacher at Wakelee Elementary School effective with the 2017-2018 school year;
4. **Christina VanOrmer** from the position of Physical Education Teacher at Alcott, Wakelee and Tyrrell Schools to the full time Physical Education Teacher at Wakelee Elementary School effective with the 2017-2018 school year.

So voted.

**Nominations:**

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to appoint the following person(s) to the position as indicated:

1. **Shannon Gomez** to the position of Head Teacher at Frisbie Elementary School effective with the 2017-2018 school year;
2. **Alexander Raul Casasola Morales** to the position of Spanish Teacher at Tyrrell Middle School effective with the 2017-2018 school year;
3. **2018 Spring Coaches for Wolcott High School:**

Steve Jasulavic	Varsity Boys Tennis
James Crandall	Varsity Girls Tennis
Becky Riviezzo	Head Coach – Girls Outdoor Track
Chris Riviezzo	Assistant Coach – Girls Outdoor Track
Will Balanda	Head Coach – Boys Outdoor Track
Briana Daniele	Assistant Coach – Boys Outdoor Track
Lisa Novakowski	Varsity Softball
Charisse Courtney	JV Softball
Tary Scott	Varsity Baseball
Bob Warren	JV Baseball
Dave Pelletier	Freshman Baseball
Craig Kealey	Varsity Boys Golf
Marty DiTuccio	Varsity Girls Lacrosse

So voted.

**Permission to Dispose of Equipment:**

Motion: by Mrs. Gubitosi, seconded by Mrs. Mancini, to approve the request by Wolcott High School's Career/Tech Ed Department to discard outdated/damaged equipment and textbooks as presented. So voted.

**Permission to Dispose of Outdated Textbooks:**

Motion: by Mrs. Clair, seconded by Mr. Buzzelli, to approve the request by Wolcott High School's World Language Department to dispose of the Ven

Connigo Spanish Level II and Spanish Level III textbooks and workbooks published in 2000 and 2003 which are no longer useful or relevant.  
So voted.

**Revise the 2017-2018 Board of Education Meeting Schedule:**

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to revise the Board of Education's regular meeting schedule as indicated:

- Change the location of the July 17 and August 14 meetings to the Najarian Conference Room at the Board Offices, 1488 Woodtick Road.

So voted.

**Adopt Curricula – Initial Vote:**

Motion: by Ms. Leonard, seconded by Mrs. Clair, to adopt on initial vote the following Curricula for Wolcott High School:

- Architectural Design
- Introduction to Business
- Grade 11 ELA, Part 2

So voted.

**Approve an Out of State Conference:**

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to approve the following out-of-state conference:

1. **Kathryn Glendon**, Project Director of the DFC Grant, and **Carin Grunwald**, Assistant to the Project Director, request permission to attend the Community Anti-Drug Coalitions of America's 16<sup>th</sup> Annual Mid-Year Training Institute being held in Atlanta, GA from July 22-27, 2017.

So voted.

**Accept a Bid Award – Student Insurance:**

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the bid and award a contract to **Lefebre Insurance, L.L.C.** to provide the 2017-2018 Voluntary Student Accident Insurance and Interscholastic Sports Insurance Coverage in the amount of **\$34,870** for a 2 Yr. Term. So voted.

**Accept a Bid Award – Water Heating Equipment:**

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to approve the bid and award a contract to **Barry Associates, Inc.** for the replacement of water heating equipment at Tyrrell Middle School in the amount of **\$63,000.00** **including Add Alternate pricing.** So voted.

**ADD TO THE AGENDA:****Adjust the 2017-2018 Wolcott Public School's Budget:**

Motion: by Mrs. Gubitosi, seconded by Ms. Leonard, to add a resolution to the agenda to revise the 2017-2018 budget. So voted.

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to approve the revised 2017-2018 Fiscal Year Wolcott Public Schools' Budget in the amount of \$34,129,851. So voted.

**Committee Reports:**

Mrs. Mancini said the Finance Committee met earlier and discussed pending vendor invoices, the budget reports, bid award summary sheets for student insurance and water heating equipment for Tyrrell They also reviewed the list of recommended budget reductions in the amount of \$100,000 and revised the budget to \$34,129,851.

Ms. Leonard stated that the Operations & Programs Committee met at 6:15 p.m. and had 2 presentations: Mr. Purcaro's on WHS curricula, and Ms. Glendon on CASA accomplishments for the past school year. Ms. Leonard also reported on the ACES Board meeting where they set salaries for administrators, and signed an international student exchange partnership with China.

**Time for the Public:**

No one came forward

**Items for the Next Agenda:**

Final vote on the WHS curricula.

The next meeting is July 17 and will be at the Board Offices at Alcott School.

Board members can contact the Board of Education Office if you have additional agenda items.

**EXECUTIVE SESSION:**

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to go into Executive Session to discuss 1) the contract status of certain non-tenured staff members; and 2) discuss the contract of a certified employee. So voted.

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to come out of Executive Session and reconvene the regular meeting at 8:51 p.m. So voted.

Action of items discussed in Executive Session:

**Revise the Contract of a Certified Employee:**

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to extend Todd Bendtsen's contract an additional year, making the contract in effect from July 1, 2017 to June 30, 2021. So voted.

**Rescind the Notice of Non-Renewal:**

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to rescind the notices of non-renewal and reinstate their positions for the 2017-2018 school year to the list of certified employees presented by the Superintendent. So voted.

**ADJOURNMENT:**

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to adjourn the meeting at 9:05 p.m. So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott's website, [www.wolcottct.org](http://www.wolcottct.org).



**Regular Meeting of the Board of Education – July 17, 2017**

**RESOLUTION:                    BUDGET TRANSFER(S)**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To authorize the transfer of **\$ 273,685.71** from fiscal year 2016-2017 as presented in the Business Manager's report.

**Resolution No. 07-17-17: 7660**

**Regular Meeting of the Board of Education – July 17, 2017**

**RESOLUTION:                   EXPENDITURES**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the August 2017 payroll expenditure in the amount of **\$900,000.**

To approve expenditures in the amount of **\$129,020.05** paid on July 18, 2017 for fiscal year 2016-2017.

To approve expenditures in the amount of **\$712,441.72** paid on July 18, 2017 for fiscal year 2017-2018.

WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT  
SUPERINTENDENT'S REPORT

JULY 17, 2017

Summer facilities upgrades and maintenance are going well. Custodians, maintenance, and contractors are working hard throughout the district to make sure that our school buildings and grounds are clean and safe for the coming school year. Just a few examples of this work are: a new playground at Alcott School funded by our Latchkey program, sanded and refinished gym and stage floor at Tyrrell, and a variety of painting projects across the schools. Additionally, the project to bring natural gas to Tyrrell and to switch the water heater there over to natural gas is on schedule as planned.

Summer hiring is progressing well. We have had a small number of openings due to retirements and teachers moving out of state. External postings have had good pools of qualified candidates from which to select new staff members.

The Wolcott Summer Studies Program continues to be a success. We again have over 500 students in attendance. Students are very engaged in a wide range of learning activities ranging from math and language support to pet care, sports, and culinary. Thank you to all of the parents who help to make the drop-off and pick-up procedures go as smoothly as possible.

Wolcott High School has begun the process of preparing for its accreditation visit from the New England Association of Schools and Colleges in the spring of 2019. Mrs. Thies and Mr. Jasulavic are serving as co-chairs of the steering committee and we thank them for this additional dedication of their time. Over the next 12 months, the school will engage in an exhaustive self-study on how well they currently fulfill NEASC's very rigorous standards for accreditation. All faculty members will have an equal voice in this report and it will serve as a key tool for the visitation team when they come in 2019.

# Conference Attendance Report

July 17, 2017

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION

**NONE**

**Summer Studies Field Trips**  
**BOE Meeting July 17, 2017**

<b>Trip ID</b>	<b>Summer Studies Trip</b>	<b>Date</b>	<b>Summer School Students</b>	<b>Trip Destination</b>	<b>Educational Objectives</b>	<b>Contact Name</b>
U/A Manual Entry	Woodtick Recreational	07/13/17	50	Woodtick Recreational Park Area and Trail Wolcott, CT	Discovering Nature and The Art of Going Green; to conduct outdoor classroom activities and use the trail.	Tedesco, Sara
U/A Manual Entry	Wolcott Library	07/14/17	50	Wolcott Library	Wolcott Library; Reading for the Fun of It; to visit the library, exchange books and meet with the librarian.	Tedesco, Sara
1301	Norton's Farm	07/18/17	50	Norton's Farm, Cheshire, CT	Discovering Nature and The Art of Going Green course will conduct outdoor classroom activities and use the trail.	Tedesco, Sara
1302	White Memorial	07/25/17	50	White Memorial, Litchfield, CT	Animal Care course students will learn about animals and care of those species in the preserve.	Tedesco, Sara

**Fundraiser Report**  
**July 17, 2017**

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Aug 19	WHS	Hoops Club	Car wash
Sept 17	WHS	Hoops Club	Golf Tournament

**Resolution No. 07-17-17: 7661**

**Regular Meeting of the Board of Education – July 17, 2017**

**RESOLUTION:     ADOPT CURRICULUM**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**To adopt on final vote the following Curricula for Wolcott High School:**

- **Architectural Design**
- **Introduction to Business**
- **WHS Grade 11 ELA, Part 2**

(See attached)

Regular Meeting of the Board of Education – July 17, 2107

RESOLUTION:                      RESIGNATION(S)

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO ACCEPT THE RESIGNATION(S) OF:**

1. **Christine Romero** in the position of Spanish Teacher at Tyrrell Middle School effective July 14, 2017;
2. **Andrea Tordanato** in the position of Speech Language Pathologist at Alcott Elementary School effective July 11, 2017.

(See attached)



Regular Meeting of the Board of Education – July 17, 2017

RESOLUTION:                   TRANSFER BETWEEN JOB(S)

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:**

1. **Brittany Jenkins** from the position of Grade 4 Teacher at Frisbie Elementary School to the position of Grade 4 Teacher at Wakelee Elementary School effective with the 2017-2018 school year;
2. **Sara Tedesco** from the position of Computer Technology Teacher at Tyrrell Middle School to the position of Grade 1 Teacher at Alcott Elementary School effective with the 2017-2018 school year.

(See attached)

Regular Meeting of the Board of Education – July 17, 2017

RESOLUTION:                    NOMINATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Roy Bauchman** to the position of .4 Tech Ed/Auto Teacher at Wolcott High School effective with the 2017-2018 school year;
2. **Brandon Cepelak** to the position of Night Custodian at Wakelee Elementary School effective on July 19, 2017;
3. **Nicholas Galullo** to the position of Social Studies Teacher at Wolcott High School effective with the 2017-2018 school year;
4. **Matthew Hove** to the position of Science Teacher at Wolcott High School effective with the 2017-2018 school year;
5. **Kristin Huag** to the position of Dance Team Coach at Wolcott High School effective with the 2017-2018 school year;
6. **Kate McCasland** to the position of Head Teacher at Wakelee Elementary School effective with the 2017-2018 school year;
7. **Laura Stabile** to the position of Long Term Substitute School Counselor at Wolcott High School effective with the 2017-2018 school year;
8. **Sarah Stabile** to the position of Department Head for Career & Technology Education at Wolcott High School for the 2017-2018 school year;
9. **2017-2018 Tyrrell Coaches:**

Justin Savarese	Baseball Co-coach
James Rocca	Baseball Co-coach
Jason Pearson	Softball Coach
Michelle LaRochelle	Track and Field Head Coach
Robert Moffo	Track and Field Assistant Coach

(See attached)

**Regular Meeting of the Board of Education – July 17, 2017**

**RESOLUTION: GRANT AWARD**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

**To approve and accept a Main Street Community Foundation’s Grant which is awarded to Wolcott Citizens Against Substance Abuse in the amount of \$2,000 to support the Social Marketing Campaign on the dangers of underage drinking.**

(See attached)

**Regular Meeting of the Board of Education – July 17, 2017**

**RESOLUTION: PERMISSION TO DISPOSE OF OUTDATED COMPUTER EQUIPMENT**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**To dispose of outdated computers and monitors at Frisbie and Wakelee Elementary Schools which are no longer of use.**

(See attached)

**Regular Meeting of the Board of Education – July 17, 2017**

**RESOLUTION:      APPROVE THE 2016-2017 WOLCOTT PUBLIC SCHOOLS'  
ANNUAL REPORT**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**To approve the 2016-2017 Wolcott Public Schools' Annual Report**

(See attached)

Regular Meeting of the Board of Education – July 17, 2017

**RESOLUTION:                   APPROVE TEACHING A SIXTH CLASS**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**To approve teaching a 6<sup>th</sup> class by the following person(s) as indicated:**

**Tyrrell Middle School:**  
**Lisa Tassinari                   French**

(See attached)

## COMMITTEE REPORTS

July 17, 2017

Operations & Programs Committee – June 26, 2017  
Finance Committee – June 26, 2017

WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT

OPERATIONS & PROGRAMS COMMITTEE  
MINUTES OF JUNE 26, 2017

A meeting of the Board of Education's Operations & Programs Committee was held on Monday, June 26, 2017, at Tyrrell Middle School. In attendance were: Roberta Leonard, Chairman of the Operations & Programs Committee; Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Frank Purcaro, Director of Student Learning and Teaching; Kate Glendon, Project Director of the DFC Grant; and Edward Stephens, Chief of the Wolcott Police Department.

The meeting was called to order at 6:15 p.m. by Ms. Leonard.

Mr. Purcaro reviewed curricula for Wolcott High School.

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to recess for five minutes.  
So voted.

Ms. Leonard reconvened the meeting.

Ms. Glendon did a presentation on the accomplishments of CASA from 2016 to the present.

**ADJOURNMENT:**

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to adjourn the meeting at 6:45 p.m. So voted.



WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE  
MINUTES OF JUNE 26, 2017

A meeting of the Board of Education's Finance Committee was held on Monday, June 26, 2017 at Tyrrell Middle School. In attendance were: Cynthia Mancini, Chair of the Finance Committee, Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, and Roberta Leonard, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Dave Stankus, Facilities Director; and Rachel Wisler, Town Council Member.

The meeting was called to order at 6:50 p.m. by Mrs. Mancini.

The Committee reviewed pending vendor invoices, and bid awards for student insurance and Tyrrell's water heater. In addition, the budget reduction in the amount of \$100,000 was discussed.

**Adjournment:**

Motion: by Mr. Gugliotti, seconded by Mrs. Gubitosi, to adjourn the Finance Committee meeting at 7:25 p.m.