

**Hondo Independent School District  
District Site-Based Committee Meeting  
Minutes for Monday, October 28, 2019**

**Meeting Called to Order** at 3:00 p.m. in Room 207, at Woolls Intermediate School, by Rose Mary Mares

**Agenda Items discussed:**

- **Welcome:** Rose Mary Mares welcomed representatives from all HISD campuses
- **Election of Chairperson and Secretary:** Yvette Tapia elected for position of Chairperson; Shannon Gonzales elected for position of Secretary
- **Task Force:**  
Cynthia Gann provided an overview of the task force and requested volunteers from each campus to review employee surveys, discuss survey findings, and design future phases as a result of findings. The following volunteered for the task force: Kris Kailimai (High school), Jennifer Tellez (Woolls Intermediate), Amanda Borrego (Meyer Elementary). Cynthia Gann will contact them for future meeting dates and requirements.
- **Evaluation of 2018-2019 Title I, Part A parent involvement plan:**  
Stephanie Laughinghouse provided an insight on parent involvement now referred to as parent engagement per Every Student Succeeds Act (ESSA) information guidance. Committee read, reviewed, and discussed the HISD Title I Parent and Family Engagement Plan and concluded that the document fulfilled all requirements on the 2018-2019 District Parent and Family Engagement Policy Documentation and Evaluation. Mrs. Laughinghouse will have the document translated to Spanish and both will be made available to the public upon completion.

Elementary Principal, Misty Ptasnik suggested adding an addendum for Pre-K, and will consult with Stephanie Laughinghouse upon completion.

Misty Ptasnik informed the committee of a cohort that Meyer and Woolls have joined, along with Devine ISD and Jubilee Academies, which encourages peer engagement to develop parent engagement activities. Meyer and Woolls representatives will attend again in November 2019.

Rose Mary Mares informed of previous family engagement activities/events that were successful and could grow in the upcoming years: beginning of the year home visits; tailgating events, homecoming events, and wellness events.

Mary Jo Peters briefly spoke of technology and science fairs that have also been successful.

- **Review and Planning of activities associated with the Title I, Part A funds for 2019-2020:**

Stephanie Laughinghouse provided an update on Title I funds for activities; 1% of funds allocated for parent activities and the majority of funding is used for salaries. Also informed the committee of campus 2018-2019 purchases, for the benefit of students, including:

**-Meyer Elementary School:** FUNdations; Covey training; summer backpacks for ELLs; Istation; motor lab; OLSAT (1<sup>st</sup> Grade); special education trainings; dyscalculia training; professional development for highly effective strategies; math program

**-Woolls Intermediate School:** vocabulary programs; reading books; writing workshops; summer backpacks

**-McDowell Middle School:** chromebooks; reading books; summer backpacks; quia; review180 (bundled stations); trainer/training for Review 180

**-Hondo High School:** Shmoop (computer-based program); Eduphoria; Quizalize; Reading Plus Program

**Meeting Adjournment:**

Having no further business to discuss, Kris Kailimai motioned to adjourn the meeting; Bino Gonzalez provided a second to adjourn the meeting.

Submitted by Shannon Gonzales.