

**OVERVIEW BUDGET SUMMARY
DEPARTMENT OF GENERAL ADMINISTRATION (DOGA)
2015-2016**

The Department of General Administration section of the budget contains expenses and revenues that are district-wide in nature.

Included in this part of the budget are the following:

Board of Education
Pupil Transportation
Central Office

Fiscal Services
Human Resources
Legal Services
Employee Benefits

Technology
Liability/Property Insurance
Leases/Rentals

The budget of \$15,896,384 has increased \$23,010 (0.14%) versus the current budget. This minor increase is a result of the addition of three buses due to the reconfiguration of our schools, 2 late buses for SMS and NMHS along with a reduction in health insurance and elimination of the teacher retirement incentive.

Employee Benefits account for \$9,640,555 or 60.65% of the total budget for this cost center.

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Department 0015 DEPT OF GENERAL ADMINISTRATION

Func/Obj	Description	GAAP BASIS		BUDGETARY BASIS 2014 - 2015				BUDGET WORKPAPERS 2015 - 2016			
		Actual 2012/2013	Actual 2013/2014	Original 2014/2015	Adjusted 2014/2015	Exp. to Date 12/31/2014	Estimated	Supt Req	Board of ED	Town Coun	Adopted 2015/2016
Program: 1128 GENERAL INSTRUCT SUPPLIES											
1128/442/0000	RENTAL/NON-INST-GEN INST	138,572	142,200	144,900	144,900	59,896	144,900	124,900	0	0	0
	COPIERS DISTRICT WIDE										
1128/611/0000	SUPPLIES/INST-GEN INST SU	9,570	4,210	8,838	8,838	979	8,838	7,500	0	0	0
	OFFICE SUPPLIES DISTRICT WIDE										
1128/612/0000	SUPPLIES/NON-INST-GEN INS	1,171	2,507	0	0	0	0	0	0	0	0
1128/733/0000	EQUIP/NON-INST/NEW-GEN IN	63,297	0	0	0	0	0	0	0	0	0
	Program Total	212,610	148,917	153,738	153,738	60,875	153,738	132,400	0	0	0

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Program: 2310 BOARD OF EDUCATION											
2310/332/0000	LEGAL SERV-BOARD OF ED	145,467	250,896	181,004	181,004	155,370	181,004	181,000	0	0	0
2310/339/0000	PUR SER/OTHER PROF-BOARD	16,040	19,694	15,986	15,986	8,155	15,986	16,500	0	0	0
2310/532/0000	POSTAGE-BOARD OF ED	0	0	0	100-	0	100-	0	0	0	0
2310/540/0000	ADVERTISING-BOARD OF ED	1,996	1,005	800	800	0	800	800	0	0	0
4 RFP'S @ \$200-											
2310/810/0000	DUES/FEES-BOARD OF ED	18,244	18,199	18,200	18,200	18,440	18,200	18,200	0	0	0
Program Total		181,747	289,794	215,990	215,890	181,965	215,890	216,500	0	0	0

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Program: 2320 CENTRAL ADMINISTRATION											
2320/111/0000	SALARY/CERT-CENTRAL ADM 1.0 FTE	196,124	200,047	200,047	200,047	102,024	200,047	204,048	0	0	0
								1.00 FTE - SUPERINTENDENT OF SCHOOLS			
2320/112/0000	SALARY/NON-CERT-CENTRAL A 2.0 FTE'S	100,268	102,839	106,145	106,145	53,049	106,145	107,110	0	0	0
								1.00 FTE ADMINISTRATIVE ASSISTANT AND 1.0 SECRETARY			
2320/336/0000	INSURANCE SERV-CENTRAL AD THIRD PARTY ADMIN FOR FLEXIBLE SPENDING ACCOUNT	1,667	1,869	1,980	2,000	1,198	1,980	1,980	0	0	0
								FLEXIBLE SPENDING ACCOUNT - THIRD PARTY ADMINISTRATOR			
2320/339/0000	PUR SER/OTHER PROF-CENTRA SCHOOL MESSENGER RAPID NOTIFICATION SYSTEM	9,730	8,876	9,000	8,980	0	8,980	9,000	0	0	0
								SCHOOL MESSENGER RAPID NOTIFICATION SYSTEM			
2320/532/0000	POSTAGE-CENTRAL ADM	17,113	16,324	18,095	18,095	7,326	18,095	18,000	0	0	0
2320/550/0000	PRINTING-CENTRAL ADM	1,393	58	110	110	104	110	110	0	0	0
2320/580/0000	TRAVEL-CENTRAL ADM	9,522	9,022	9,693	9,693	6,933	9,693	9,700	0	0	0
2320/612/0000	SUPPLIES/NON-INST-CENTRAL	13,096	8,419	8,985	8,585	2,680	8,585	8,585	0	0	0
2320/647/0000	PERIODICALS-CENTRAL ADM	541	176	199	599	386	599	600	0	0	0
2320/810/0000	DUES/FEES-CENTRAL ADM	0	0	4,554	4,554	4,492	4,554	5,000	0	0	0
Program Total		349,454	347,630	358,808	358,808	178,192	358,788	364,133	0	0	0

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Program: 2510 FISCAL SERVICES											
2510/111/0000	SALARY/CERT-FISCAL SERV	91,524	103,592	93,374	93,374	63,500	93,374	127,000	0	0	0
	1.0 FTE						1.00 FTE				
2510/112/0000	SALARY/NON-CERT-FISCAL SE	306,777	306,599	291,594	291,594	143,315	291,594	288,024	0	0	0
	5.5 FTE'S A REDUCTION OF .50 FTE						5.50 FTE				
2510/331/0000	AUDIT SERV-FISCAL SERV	26,600	25,000	30,000	30,000	30,000	30,000	35,000	0	0	0
	AS PROVIDED BY TOWN FISCAL DIRECTOR						PROVIDED BY TOWN FISCAL DIRECTOR				
2510/339/0000	PUR SER/OTHER PROF-FISCAL	17,768	26,291	111,130	109,130	89,211	111,130	92,000	0	0	0
	NEW MUNIS FINANCIAL SOFTWARE						MUNIS SOFTWARE, WALSH, SHREDDING, FIXED ASSET SOFTWARE				
2510/550/0000	PRINTING-FISCAL SERV	1,482	1,082	2,150	2,150	2,096	2,150	2,000	0	0	0
2510/580/0000	TRAVEL-FISCAL SERV	815	1,235	1,154	3,154	787	1,154	2,000	0	0	0
2510/612/0000	SUPPLIES/NON-INST-FISCAL	6,251	6,845	9,840	9,840	3,493	9,840	8,000	0	0	0
2510/733/0000	EQUIP/NON-INST/NEW-FISCAL	0	4,337	0	0	0	600	7,000	0	0	0
							NEW ENVELOPE STUFFER				
2510/734/0000	EQUIP/NON-INST/REPL-FISCA	0	2,162	0	0	0	0	0	0	0	0
2510/810/0000	DUES/FEES-FISCAL SERVICES	0	0	0	0	0	0	1,250	0	0	0
Program Total		451,217	477,143	539,242	539,242	332,402	539,842	562,274	0	0	0

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Program: 2590 OTHER BUSINESS SUPPORT SERV											
2590/111/0000	SALARY/CERT-OTHER BUS SUP	0	1,272	30,500	30,500	0	30,500	33,000	0	0	0
	TEACHER DEGREE & CREDIT ADVANCEMENTS										
2590/112/0000	SALARY/NON-CERT-OTHER BUS	35,594	48,744	163,140	163,140	28,665	163,140	222,739	0	0	0
2590/521/0000	PROPERTY/LIAB INS-OTHER B	343,727	343,727	340,000	340,000	340,000	340,000	333,300	0	0	0
	PER TOWN FISCAL DIRECTOR										
	PER TOWN MANAGER										
Program Total		379,321	393,743	533,640	533,640	368,665	533,640	589,039	0	0	0

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Program: 2591	MISC DISTRICT SUPPORT										
2591/111/0000	SALARY/CERT STAFF TURNOVE	0	0	72,500-	72,500-	0	72,500-	95,000-	0	0	0
	NEW TO THIS BUDGET							SAVINGS FROM TURNOVER			
Program Total		0	0	72,500-	72,500-	0	72,500-	95,000-	0	0	0

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Program: 2620 MAINTENANCE & REPAIR											
2620/531/0000	TELEPHONE	15,418	16,345	15,418	15,418	6,739	15,418	15,418	0	0	0
Program Total		15,418	16,345	15,418	15,418	6,739	15,418	15,418	0	0	0

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Func/Obj	Description	Actual 2012/2013	Actual 2013/2014	Original 2014/2015	Adjusted 2014/2015	Exp. to Date 12/31/2014	Estimated	Supt Req	Board of ED	Town Coun	Adopted 2015/2016
Program: 2710 TRANSPORTATION											
2710/112/0000	SALARY/NON-CERT-TRANSPORT	25,551	26,043	31,811	31,811	12,735	31,811	27,344	0	0	0
								0.25 FTE DISTRICT COURIER, 0.50 FTE TRANSPORTATION SECRETARY			
2710/511/0000	PUPIL TRANSPORTATION	3,362,577	3,555,715	3,544,268	3,544,268	1,508,756	3,544,268	3,758,878	0	0	0
								BUS CONTRACT - ADDED 3 BUSES FOR REDISTRCTING			
								INCLUDES 2 BUSES FOR LATE RUNS ONE FOR SMS AND ONE FOR NMHS			
2710/550/0000	PRINTING/TRANSPORTATION	466	0	0	0	0	0	0	0	0	0
2710/580/0000	TRAVEL-TRANSPORTATION	0	0	950	750	0	750	0	0	0	0
2710/612/0000	SUPPLIES/NON-INST-TRANSPO	1,436	1,252	1,450	1,450	1,207	1,450	1,450	0	0	0
CAR SEATS & HARNESES											
Program Total		3,390,030	3,583,010	3,578,479	3,578,279	1,522,698	3,578,279	3,787,672	0	0	0

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Program: 2790 NON-REIMBURSABLE TRANSPRT											
2790/511/0000	PUPIL TRANS/CNTR-NON-REIM	1,787	2,102	1,024	1,024	718	1,024	0	0	0	0
Program Total		1,787	2,102	1,024	1,024	718	1,024	0	0	0	0

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		Actual 2012/2013	Actual 2013/2014	Original 2014/2015	Adjusted 2014/2015	Exp. to Date 12/31/2014	Estimated	Supt Req	Board of ED	Town Coun	Adopted 2015/2016
Program: 2810 PLANNING & EVALUATION											
2810/321/0000	PUR SER/INST PROG-PLAN-EV	2,000	1,000	4,725	7,500	1,500	7,500	7,375	0	0	0
2810/322/0000	PUR SER/PROG IMPROV-PLAN-	0	0	2,650	2,650	0	2,650	0	0	0	0
2810/339/0000	PUR SER/OTHER PROF-PLAN-E	47,500	10,260	32,500	29,725	15,233	29,725	41,700	0	0	0
COST AMORTIZED OVER 2 BUDGET YEARS											
2810/612/0000	SUPPLIES/NON-INST-PLAN-EV	2,028	0	2,028	2,028	0	2,028	2,000	0	0	0
BOARD RECORDING SECRETARY AND STRATEGIC PLANNING											
Program Total											
		51,528	11,260	41,903	41,903	16,733	41,903	51,075	0	0	0

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Program: 2820 COMMUNICATION & COMM/STAFF RELATIONS											
2820/339/0000	PUR SER/OTHER PROF-COMM-S	16,650	20,986	16,650	16,650	4,390	16,650	17,000	0	0	0
2820/550/0000	PRINTING-COMM-STAFF REL	1,657	0	1,657	1,657	0	1,657	0	0	0	0
2820/580/0000	TRAVEL-COMM-STAFF REL	12	0	0	0	0	0	0	0	0	0
2820/612/0000	SUPPLIES/NON-INST-COMM-ST	4,338	3,855	4,338	4,338	1,500	4,338	5,800	0	0	0
Program Total		22,657	24,841	22,645	22,645	5,890	22,645	22,800	0	0	0

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Program: 2830 RECRUITING/PERSONNEL SERV											
2830/112/0000	SALARY/NON-CERT-RECRUIT-P 2.0 FTE'S	154,018	149,504	150,548	150,548	77,073	150,548	153,145	0	0	0
2830/339/0000	PUR SER/OTHER PROF-RECRUI DEPT OF PUBLIC SAFETY, ASSOC FAMILY, GENERAL ASP, VERITIME	23,924	17,247	40,703	40,703	20,390	40,703	57,541	0	0	0
ANNUAL COSTS FOR FINGERPRINTING AND SOFTWARE. FINGERPRINTING COSTS HAVE INCREASED FROM \$15/PERSON TO \$65/PERSON FOR VOLUNTEERS											
2830/540/0000	ADVERTISING-RECRUIT-PER	1,492	806	725	1,125	1,583	725	3,000	0	0	0
2830/550/0000	PRINTING-RECRUIT-PER	25	0	100	100	3,165	100	100	0	0	0
2830/580/0000	TRAVEL-RECRUIT-PER	340	585	500	400	0	500	500	0	0	0
2830/612/0000	SUPPLIES/NON-INST-RECRUIT	1,764	2,602	2,500	2,500	859	2,500	3,000	0	0	0
2830/647/0000	PERIODICALS-PERSONNEL	139	0	0	0	0	0	0	0	0	0
2830/733/0000	EQUIP/NON-INST/NEW-RECRUI	0	0	0	0	0	0	12,000	0	0	0
PURCHASE ELECRTONIC FINGERPRINTING EQUIPMENT											
2830/810/0000	DUES/FEED-RECRUIT-PER	345	345	390	390	390	390	390	0	0	0
Program Total		182,047	171,089	195,466	195,766	103,460	195,466	229,676	0	0	0

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Program: 2840 TECHNOLOGY											
2840/112/0000	SALARY/NON-CERT-TECH 2.5 FTE'S	154,582	161,865	165,132	165,132	84,429	165,132	168,858	0	0	0
								1.00 FTE DIRECTOR, 1.0 SYSTEMS ANALYST AND 0.5 NETWORK ADMINISTRATOR			
2840/339/0000	PUR SER/OTHER PROF-TECH	76,959	85,576	88,500	88,500	62,280	88,500	115,225	0	0	0
								ANNUAL LICENSES FOR COMPUTERS AND NETWORK, EXPANSION OF STUDENT INFORMATION SYSTEM			
2840/432/0000	REPAIR/NON-INST-DATA PROC	2,801	860	3,000	3,000	1,560	3,000	2,750	0	0	0
2840/531/0000	DATA LINE	33,000	33,000	33,000	33,000	16,500	33,000	33,000	0	0	0
								INTERNET ACCESS			
2840/550/0000	PRINTING-DATA PROC	0	80	0	0	0	0	0	0	0	0
2840/580/0000	TRAVEL-TECH	660	785	550	550	0	550	750	0	0	0
2840/612/0000	SUPPLIES/NON-INST-TECH	2,213	1,912	2,250	2,250	1,127	2,250	3,750	0	0	0
2840/720/0000	BUILDINGS & IMPROVEMENTS/	1,156	193	2,000	2,000	400	2,000	1,750	0	0	0
2840/733/0000	EQUIP/NON-INST/NEW-DATA P	1,122	1,107	1,500	1,500	676	1,500	1,255	0	0	0
2840/734/0000	EQUIP/NON-INST/REPL-TECH	1,497	443	1,500	1,500	442	1,500	1,755	0	0	0
2840/810/0000	DUES/FEES-TECH	99	204	300	300	0	300	750	0	0	0
Program Total		274,089	286,025	297,732	297,732	167,414	297,732	329,843	0	0	0

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Program: 2910 SOCIAL SECURITY											
2910/200/0000	EMPLOY BNFT-SOCIAL SEC	607,656	604,679	598,209	598,209	257,044	598,209	619,297	0	0	0
Program Total		607,656	604,679	598,209	598,209	257,044	598,209	619,297	0	0	0

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Program: 2920 MEDICARE											
2920/200/0000	EMPLOY BNFT-MEDICARE	482,295	483,884	480,924	480,924	205,364	480,924	501,259	0	0	0
Program Total		482,295	483,884	480,924	480,924	205,364	480,924	501,259	0	0	0

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Program: 2930 LIFE INSURANCE											
2930/200/0000	EMPLOY BNFT-LIFE INSURANC	89,940	90,757	95,860	95,860	47,607	95,860	102,741	0	0	0
								BASED ON NEW 3 YEAR CONTRACT			
Program Total											
		89,940	90,757	95,860	95,860	47,607	95,860	102,741	0	0	0

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Program: 2940 DISABILITY INSURANCE											
2940/200/0000	EMPLOY BNFT-DISAB INS	71,333	72,230	77,599	77,599	40,088	77,599	94,233	0	0	0
Program Total		71,333	72,230	77,599	77,599	40,088	77,599	94,233	0	0	0

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Fund 001 - 000 GENERAL FUND

Department 0015 DEPT OF GENERAL ADMINISTRATION

Func/Obj	Description	GAAP BASIS		BUDGETARY BASIS 2014 - 2015				BUDGET WORKPAPERS 2015 - 2016			
		Actual 2012/2013	Actual 2013/2014	Original 2014/2015	Adjusted 2014/2015	Exp. to Date 12/31/2014	Estimated	Supt Req	Board of ED	Town Coun	Adopted 2015/2016
Program: 2950 MEDICAL INSURANCE											
2950/200/0000	EMPLOY BNFT-MEDICAL INS	5,427,205	7,030,159	6,966,641	6,966,641	3,483,330	6,966,641	6,841,241	0	0	0
	GROSS CLAIMS & FEES AS PROVIDED BY INSURANCE CONSULTANT										
	\$9,101,120										
	LESS; CONTRIBUTIONS FROM ALL SOURCES										
	RETIRED TEACHERS, COBRA, EMPLOYEE COST SHARES										
	\$2,134,559										
	NET BUDGET:\$6,966,641										
Program Total		5,427,205	7,030,159	6,966,641	6,966,641	3,483,330	6,966,641	6,841,241	0	0	0

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Fund 001 - 000 GENERAL FUND

Department 0015 DEPT OF GENERAL ADMINISTRATION

Func/Obj	Description	GAAP BASIS		BUDGETARY BASIS 2014 - 2015				BUDGET WORKPAPERS 2015 - 2016			
		Actual 2012/2013	Actual 2013/2014	Original 2014/2015	Adjusted 2014/2015	Exp. to Date 12/31/2014	Estimated	Supt Req	Board of ED	Town Coun	Adopted 2015/2016
Program: 2960 UNEMPLOYMENT INSURANCE											
2960/200/0000	EMPLOY BNFT-UNEMPLOY INS	85,165	116,672	99,275	99,275	9,243	99,275	99,275	0	0	0
2960/339/0000	PUR SER/UNEMPLOYMENT INS	0	2,520	2,552	2,552	2,552	2,552	2,520	0	0	0
TPA FOR UNEMPLOYMENT INSURANCE CLAIMS											
Program Total		85,165	119,192	101,827	101,827	11,795	101,827	101,795	0	0	0

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Fund 001 - 000 GENERAL FUND

Department 0015 DEPT OF GENERAL ADMINISTRATION

Func/Obj	Description	GAAP BASIS		BUDGETARY BASIS 2014 - 2015				BUDGET WORKPAPERS 2015 - 2016			
		Actual 2012/2013	Actual 2013/2014	Original 2014/2015	Adjusted 2014/2015	Exp. to Date 12/31/2014	Estimated	Supt Req	Board of ED	Town Coun	Adopted 2015/2016
Program: 2970 OTHER BENEFITS											
2970/200/0000	EMPLOY BNFT-OTHER BENEFIT	784,890	822,388	967,310	967,310	653,535	967,310	775,146	0	0	0
	YR 3 OF 3 RETIREMENT INCENTIVE PROGRAM							WORKER'S COMP INCREASE OF 15%, POST RETIREMENT BENEFITS			
	WORKERS COMP PER TOWN FINANCE DIRECTOR										
Program Total		784,890	822,388	967,310	967,310	653,535	967,310	775,146	0	0	0

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Fund 001 - 000 GENERAL FUND

Department 0015 DEPT OF GENERAL ADMINISTRATION

Func/Obj	Description	GAAP BASIS		BUDGETARY BASIS 2014 - 2015				BUDGET WORKPAPERS 2015 - 2016			
		Actual 2012/2013	Actual 2013/2014	Original 2014/2015	Adjusted 2014/2015	Exp. to Date 12/31/2014	Estimated	Supt Req	Board of ED	Town Coun	Adopted 2015/2016
Program: 2980 PENSION-NON CERTIFIED EMPLOYEES											
2980/200/0000	EMPLOY BNFT-PENSION-NON-C PROVIDED BY TOWN FISCAL DIRECTOR	635,212	661,158	703,419	703,419	703,419	703,419	654,842	0	0	0
PER TOWN ACTUARIAL RECOMMENDATION											
Program Total		635,212	661,158	703,419	703,419	703,419	703,419	654,842	0	0	0
Department Total		13,695,633	15,636,556	15,873,374	15,873,374	8,347,933	15,873,654	15,896,384	0	0	0