

**HATCH VALLEY PUBLIC SCHOOL**  
**BOARD OF EDUCATION**  
**MINUTES**  
**REGULAR BOARD MEETING (via Zoom)**  
**March 18, 2020**

Board Members Present:

Greg Mitchell, Elva Garay, Lupe Castillo, and Merlinda Hinojos via Zoom

Board Members Absent

Chris Montez absent

School Personnel Present:

Superintendent Chavez, Sheila Offutt, Shelly Ortega, and Elsa Ramirez

Via Zoom participants: Tony Bastine, Kaylene Womack, Andrew Campbell, Shara Montoya, Rey Gonzalez, Amber Perry, Daniel Montoya, Carla Moffatt, Edward Fernandez, Brandy Holguin, Rex Lish, Kelli Hurlbert, Audra Bluehouse, Antoinette Cisneros, Louis Howell, and Tyrell Harrison

Visitors

Vicki Chavez

Call to Order at 6:05 pm by Vice President Garay

Pledge of Allegiance

1. A. Approval of Agenda

**Action:** Vice President Garay made a motion to approve, seconded by Member Hinojos.  
Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried

B. Approval of Minutes from the Regular Board Meeting of February 12, 2020

**Action:** Vice President Garay made a motion to approve, seconded by Member Hinojos.  
Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried

2. Reports

A. Superintendent Report

- Coronavirus (COVID-19) update - from the Office of the Governor and the NM Department of Education: All New Mexico public schools will close effective Monday, March 16 and will resume Monday, April 6. Breakfast and lunch will be provided for all students the next three weeks.
- Facilities update by Mr. Daniel Montoya (report enclosed)

3. Limited Public Forum - None

4. Approval of Financials

A. Approval of January 2020 Bills

**Action:** Member Castillo made a motion to approve, seconded by Vice President Garay.

Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried

**B. Approval of February 2020 Bills**

**Action:** Vice President Garay made a motion to approve, seconded by Member Castillo.

Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried

**C. Approval of Budget Adjustments Requests/Transfers/Cash Requests**

*Fund 31703 – SB9 - \$218,132*

**Action:** Vice President Garay made a motion to approve, seconded by Member Castillo.

Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried

*Fund 24183 - NSLP - \$2,428*

**Action:** Vice President Garay made a motion to approve, seconded by Member Castillo.

Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried

*Clean up BARS: Fund 11000; 24119; 28203; 22000; 27502; 13000*

**Action:** Vice President Garay made a motion to approve, seconded by Member Castillo.

Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried

*2019-2020 Final Program Unit Value decrease (\$205,657.55)*

**Action:** Vice President Garay made a motion to approve, seconded by Member Castillo.

Voice Vote: Mitchell: NO Garay: YES Castillo: YES Hinojos: YES. Motion Carried

**5. Unfinished Business**

**A. Consider Approval Advisory No. 203 JLCE – Medical Care Management (Diabetes Management)**

**Action:** Vice President Garay made a motion to Table this item, seconded by Member Castillo.

Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried to Table

**6. New Business**

**A. Consider Approval of the Application and Site Use Agreement – Dona Ana County**

**Action:** Vice President Garay made a motion to approve, seconded by Member Castillo.

Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried

**B. For Review Policy Advisory No. 204 Bus Driver Requirements, Training, and Responsibilities and No. 205 Drug and Alcohol Testing of Transportation Employees**

**Action:** Member Castillo made a motion to Table this item, seconded by Vice President Garay.

Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried to Table

**7. Items for Future Meetings  
Advisories**

**8. NEXT REGULAR BOARD MEETING – Wednesday, April 8, 2020 at 6:00 P.M. at HVPS Central Office.**

9. Executive Session

**Action:** Member Castillo motioned to Table this item, seconded by Vice President Garay.

Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion Carried to Table

10. Adjournment

With no further business to be conducted, President Mitchell called for a motion to adjourn the meeting. Vice President Garay motion to adjourn, seconded by Member Castillo.

Voice Vote: Mitchell: YES Garay: YES Castillo: YES Hinojos: YES. Motion to Carried  
The meeting was adjourned at 6:42 pm.

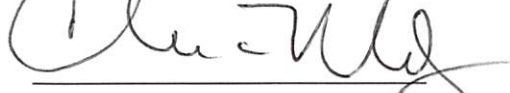
The above minutes are a true and correct reflection of the Board of Education's regular meeting on March 18, 2020

AFFIRMATION:



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Greg Mitchell, Board President

ATTEST:



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Chris Montez, Board Secretary