

Stewartstown School Board Meeting Minutes							
<b>Date</b>		April 6, 2020					
<b>Time</b>		4:15 p.m.					
<b>Location</b>		Stewartstown Community School Multi and Members' Homes					
<b>Chairperson</b>		Philip Pariseau					
Attendance							
Attendance Legend: <b>P</b> – Present at SCS <b>A</b> – Absent <b>Z</b> – Home via Zoom							
School Board Members			Principals		SAU Members		
Z	Jamie Boire	P	Philip Pariseau	Z	Jennifer Mathieu	P	Bruce Beasley
P	Betsy Gray					P	Cheryl Covill
<b>Public in Attendance: None</b>							

Bruce Beasley opened the meeting at 4:25 pm. He requested nominations for Chairperson

B. Gray/J. Boire: Nominated Philip Pariseau as Chairperson.

Superintendent declared nominations closed and Philip Pariseau was elected as Chairperson.

Philip Pariseau assumed the position as Chairperson and asked for nominations for Vice-Chair.

P. Pariseau recommended that Betsy be the Vice-Chair as she had previously been a board member. Jamie Boire agreed. Betsy Gray abstained from voting.

Betsy Gray was declared Vice-Chairperson

Volunteers for the following positions were accepted:

NHSBA Delegate	Jamie Boire
NHSBA Alternate	Betsy Gray
Legislative Delegate	Philip Pariseau
Legislative Alternate	Betsy Gray
Budget Committee	Jamie Boire

New Hampshire School Boards Association will host a New Board Member webinar for all new board members.

**Adjustments to the Agenda:** Staff contracts for next year.

**Hearing of the Public:** To accept and expend \$525.00 from HealthTrust for wellness activities

J. Boire/B. Gray: To accept and expend \$525.00 from HealthTrust.

VOTE: MOTION CARRIES

**Reading of the Minutes:**

Stewartstown Board Meeting of March 9, 2020

P. Pariseau: To accept the minutes of March 9, 2020 as presented. (Philip was the only board member present who was at the past meeting.)

VOTE: MOTION CARRIES

**Special Reports:** None

### **School Administrator's Report:**

1. Staff has gone above and beyond to prepare materials effectively, efficiently, and in a logical, easily implementable manner for parents. They have been working overtime to ensure students and parents are set up, have an easily accessible support system, and that they are easily reachable. I cannot say enough GOOD about our amazing staff and all they've done. Though many are stressed and apprehensive, you would never know it. They are true superheroes! I've also received a great deal of feedback from many parents, who have thanked us over and over for all of our efforts. We would like to thank our parents for all THEIR efforts & support. As I keep reminding them—Together, we WILL succeed!
2. Our Facebook page is up and going! Check out "Stewartstown Community School" on Facebook. (The picture is of our Bulldog, if that helps in finding it.) We have been able to push out important information during the wake of this uniquely challenging time, and better yet, have been able to spotlight our amazing students/families and all their hard work! It's been great!
3. After my prenatal appointment on March 25th, and very lengthy discussions with my doctor and husband, I sadly had to inform my staff that I would have to be working from home effective March 27th. That being said, there will be absolutely no delay in my services or availability to staff, students, or parents. I am available via phone, email, text, Zoom, Face Time, etc. and will continue to make sure I am until this little one decides he's ready to make an appearance in this crazy world. As difficult of a decision as this was, we felt it was necessary and in the best interest for the protection of myself and the baby.

Phil asked Jenn to convey the Board's thank you to the staff and bus drivers.

### **Superintendent's Report:**

1. Each week the commissioner holds updates. Today was the return to school date; now it is May 4 – three more weeks. He is not taking April vacation away. He is hoping to get students back for the end of year activities.
2. There is lots of work to do. Not everyone is able to get Special Ed services.
3. They are going to double up on meals and only deliver on Monday, Wednesday & Friday.
4. There is a confirmed case of Covid -19 in Beecher Falls. Karen Conroy is working with State of Vermont. Families could be impacted. Bruce will know tomorrow if SCS staff are impacted. May have to stop staff from entering the building.
5. Colebrook School has been set up as remote site if UCVH has an overflow. Beds are in the gym. If this happens, they may have to move the food prep for school meals to SCS. Colebrook may have to rent a food truck.
6. He commended the Commissioner of Education and Governor for their actions during this pandemic.
7. Additional funds are coming to SCS. Staff wellness is the top priority.
8. Board asked if Bruce thinks it's realistic they will reopen. Vermont won't, but he hopes to.
9. Bruce asked Jenn when she would be reducing staff. Tomorrow. If staff is hesitant, they can stay at home and submit homeschool plan to Jenn. Cheryl said there will be notice and school will provide boxes.
10. Philip asked if families are affected, do we have to do something different to get work to them. Staying safe and supporting families is the highest priority.

### **Business Administrator's Report:**

1. Continue with what Bruce has reported for the school meals' program. Hot meals will also be delivered. We may have to switch to twice a week meal deliveries. Cheryl asked the Board to support her and Bruce making the decisions.

2. Philip requested that the Board be notified if there was a large expense.

B. Gray/J. Boire: Motion to approve Cheryl & Bruce making decisions with Board notification of any large expense.

VOTE: MOTION CARRIES

3. With some of the members attending the meeting in person and other attending via Zoom, Cheryl checked with the lawyer about getting vouchers signed. Electronic signatures are acceptable.

J. Boire/B. Gray: To approve signing the vouchers electronically.

VOTE: MOTION CARRIES

4. Fuel Oil Bids – Cheryl requested permission to go out to bid now for fuel oil for 20-21.

J. Boire/B. Gray: To approve sending out the fuel oil bids now.

VOTE: MOTION CARRIES

5. Firewall Bid – We did not receive any bids for the new firewall. Cheryl met with Justin, Clint and Chris. They figure it will cost \$5,000-\$7,000 to replace Stewartstown's. There is money in the budget for this.

6. A 403B Annuity Plan must be in place

P. Pariseau/J. Boire: To accept the recommendation of the IT personnel.

VOTE: MOTION CARRIES

### **Unfinished Business: None**

### **New Business:**

1. Staff Contracts for 2020-2021:

J. Boire/B. Gray: To employ teachers & nurse as nominated

VOTE: MOTION CARRIES

B. Gray/J. Boire: To approve Jennifer Mathieu as Principal

VOTE: MOTION CARRIES

B. Gray/J. Boire: To approve the employment of the Library Consultant, Physical Education Para, Art and Physical Education Mentor

VOTE: MOTION CARRIES

B. Gray/J. Boire: To approve the Support Staff Nominations

VOTE: MOTION CARRIES

B. Gray/J. Boire: To approve Dorothy Stebbins as Assistant Principal  
VOTE: MOTION CARRIES

J. Boire/B. Gray: To approve the employment of three paras.  
VOTE: MOTION CARRIES

### **Regional Committee**

Bruce reported that Dan Wade has resigned, and Katie Sawicki will replace him. North Country Charitable Foundation has funded the grant request. The money was made available immediately.

The group is looking at three options for a high school: Canaan, Colebrook, or build a new school, possibly in Stewartstown. The committee has their work cut out for them. They have supported an A/B Schedule for next year. This would mean that a teacher would change building every other day rather than semester.

Philip spoke about the Superintendent search. There will be a meeting on Thursday evening in Colebrook. This will be for discussion only. No vote will be taken.

Spring SAU meeting will be held on April 9 in Colebrook  
Next Stewartstown Board meeting will be on May 4

Jenn reported that if all goes as planned, she will not be at the next meeting. She will be at home with her new baby boy. Dorothy will be at the meeting.

P. Pariseau/K. Covell: To adjourn at 5:30 pm.  
VOTE: MOTION CARRIES

Respectfully submitted,

Patricia E. Grover  
Minutes Taker

*Adopted Stewartstown School Board 05/04/2020*