

Stanfield Elementary School District 24  
Governing Board Meeting  
March 20, 2014  
6:00 p.m., Library

**Open Public Meeting Notice.** Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on March 20, 2014 at 6:00 p.m. in the Library of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

**AGENDA**

**I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call
- C. Welcome Visitors
- D. Approve regular meeting agenda

**II. CALL TO THE PUBLIC**

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

**LLAMADA AL PÚBLICO**

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada

individuo se le otorgaran cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

### III. APPROVAL OF MINUTES

Approve the February 13, 2014 regular governing board meeting minutes.

### IV. REPORTS

#### A. Superintendent's Report

1. NSBA update
2. Update on FY15 budget projection update with suggestions and recommendations including position reductions and modifications aligned to the CIP (Pages i- ii)
3. Auditor General's Report (Page 1)
4. Summer Professional Development

#### B. February Public Funds Expenditure Reports (Pages 2-4)

#### C. February Student Activities Report (Page 5)

#### D. Principal's Report (Page 6)

#### E. Operations Support Services Reports (Pages 7-9)

1. Maintenance
2. Transportation

### V. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

#### A. Accept resignation of Veronica Gonzalez Ruiz, Bus Driver, effective February 21, 2014 (Page 10)

#### B. Accept resignation of Katherine Blodgett, Teacher, effective May 23, 2014 (Page 11)

- C. Accept resignation of Adia Olguin, Instructional Aide, effective March 3, 2014 (Page 12)
- D. Accept resignation of Christine Friedemann, Teacher, effective May 23, 2014 (Page 13)
- E. Accept resignation of Maria Elena Garcia, Teacher, effective May 23, 2014 (Page 14)
- F. Accept resignation of Rita Pelayo, Custodian, effective May 30, 2014 (Page 15)
- G. Approve new position descriptions (Pages 16-23):
  - 1. Teacher on Assignment, Administration Support
  - 2. Teacher on Assignment, Learning Coach
  - 3. Information Technology (IT) Technician
  - 4. Media Center Support Technician
- H. Approve addition of positions for the 2014-15 school year:
  - 1. 1.0 FTE, Teacher on Assignment, Administration Support, 10-month certified position, funded through M&O
  - 2. 2.5 FTE, Teacher on Assignment, Learning Coach, 10-month certified position, funded through Consolidated Title grant funds
  - 3. 1.0 FTE Information Technology (IT) Technician, 10-month classified at-will non-exempt position, funded through M&O
  - 4. 1.0 FTE Technology Coordinator, 12-month classified at-will exempt, funded through M&O
  - 5. 1.0 FTE Media Center Support Technician, 10-month classified at-will non-exempt position, funded through MOWR grant
- I. Approve 2014-15 compensation schedules (Pages 24-28):
  - 1. Certified Base Compensation Schedule
  - 2. Certified Supplemental Compensation Schedule
  - 3. Certified Substitute Teacher Compensation Schedule
  - 4. Certified Teacher on Assignment/Learning Coach Compensation Schedule
  - 5. Extra-Duty Compensation Schedule
- J. Approve the 2014-15 contract forms (Pages 29-41):
  - 1. Teacher Contract
  - 2. Proposition 301 Plan Summary
  - 3. Proposition 301 Teacher Contract Addendum
  - 4. Substitute Teacher Appointment
  - 6. Part-time Variable Schedule Teacher Appointment
  - 7. Extra-Duty Contract
  - 8. Annual Notice of General Salary Reduction

K. Approve 2014-15 Classified Compensation Schedules (Pages 42-46):

1. Food Service
2. Maintenance/Custodian
3. Aide and Highly Qualified Paraprofessional
4. Administrative Support
5. Transportation

L. Approve the 2014-15 contract forms (Pages 47-52):

1. Notice of "At-Will" Appointment - Initial
2. Notice of "At-Will" Appointment - Returning
3. Notice of "At-Will" Appointment - Bus Driver
4. Classified "At-Will" Appointment - Exempt

VI. NEW BUSINESS ACTION ITEMS – BUSINESS

A. Ratify approval of payroll vouchers

1. PV19 \$150,660.33
2. PV20 \$148,952.14
3. PV21 \$147,752.62
4. PV22 \$150.51

B. Ratify approval of expense vouchers

1. EV1431 \$18,971.15
2. EV1432 \$37,939.22
3. EV1433 \$24,615.32
4. EV1434 \$25,010.12
5. EV1435 \$9,556.36
6. EV1436 \$11,987.84

C. Adopt the 2014-2015 School year calendar Revision #2 (Page 53)

D. Approve the Reduction In Force of up to 7.0 certified FTE and 7.0 classified FTE for the 2014-2015 FY per Policy GCQA - Reduction In Force.

E. Approve the lists of computer, audio-visual, technology, books, grounds and miscellaneous equipment for disposal through sale or recycle to established vendors (Pages 54 - 68)

F. Approve eligibility for extra-duty assignment and compensation as needed through June 2014 to complete administrative support tasks as assigned by the principal and superintendent: Elvira Massoud and Bonnie Tait

G. Approve adult meal price change to increase both breakfast and lunch by \$0.25 for a total of \$1.50 for breakfast and \$3.25 for lunch to ensure compliance with ADE NSLP meal pricing guidelines (Page 69)

H. Approve FY 2013-14 state and federal grant projects:

1. \$119,751.45 21st Century Community Learning Center (CCLC)
2. \$363,906.18 Title I LEA
3. \$ 64,609.64 Title II-A Improving Teacher Quality
4. \$ 39,732.01 Title III LEP Program
5. \$ 54,722.14 Migrant Education Basic Grant
6. \$114,845.49 IDEA Basic Entitlement
7. \$ 3,408.79 IDEA Preschool
8. \$ 6,319.81 SEI Budget
9. \$ 5,398.58 JOM
10. \$ 20,507.00 Title VII Indian Education
11. \$ 7,616.00 Rural Education Achievement Program (REAP)

I. Heinfeld, Meech, & Co., P.C. Audit Reports for the fiscal year ended June 30, 2013

1. Uniform System of Financial Records (USFR) Compliance Questionnaire (Back Pocket)
2. Single Audit Reporting Package (Separate Package)

## VII. NEW BUSINESS ACTION ITEMS - SCHOOL

A. Approve revised SESD Wellness Policies on Physical Activity and Nutrition (Front Pocket)

## VIII. NEW BUSINESS NON-ACTION ITEMS

A. Policy GCO and GCO-R revision for first reading and study (Pages 70-75)

VIII. FUTURE AGENDA ITEMS

IX. ADJOURNMENT

Posted: March 11, 2014  
1:25 p.m./MS