

**New Milford Board of Education
Operations Sub-Committee
September 4, 2007
Lillis Administration Building, Room 2**

Present:	Mrs. Lisa Diamond, Sub-Committee Chairperson
	Mr. Joseph Failla
	Mr. David Lawson
	Mrs. Dian Marandola
	Dr. Lawrence Stillman
	Mrs. Julie Turk
	Mrs. Wendy Faulenbach, ex-officio Board Chairperson

Also Present	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. Thomas Mulvihill, Assistant Superintendent
	Mr. Thomas Corbett, Director of Operations
	Mr. John Turk, Director of Fiscal Services
	Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
	Mr. Greg Shugrue, Principal of New Milford High School

1.	The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. Mrs. Marandola was seated for Mr. Vita; Dr. Stillman seated for Mr. McSherry. Mrs. Diamond announced a change in agenda moving Item F to last.	Call to Order Change in agenda items
2.	There was no public comment.	Public Comment
3. 3A.	Discussion and possible action Exhibit A. A revised Exhibit was distributed. Dr. Paddyfote announced the State Department of Education will accept credentials done in New York for Mr. Theodore Oczkowski, applicant for Athletic Director. Mr. Oczkowski started teaching in 1997; is a long-time coach; received his Master's degree from Southern Connecticut; attended New York University for his sixth year; he is not only an athletic director but an educational leader. Motion by: Mr. Lawson Move to bring Revised Exhibit A to the full Board for approval. Seconded by Dr. Stillman. Motion passed unanimously.	Exhibit A Motion passed unanimously to bring Revised Exhibit A to full Board for approval.
3B.	Monthly reports	Monthly reports.
3B-1.	Purchase requisition D-602. No discussion	Purchase requisition D-602. No discussion.

3B-2.	Request for transfers. Mr. Corbett commented the transfers represent non-bargaining positions going into proper accounts.	Request for transfers.
3B-3.	Budget position as of 8/30/07. Motion by: Mrs. Marandola Move to bring monthly reports to the Board meeting for approval. Seconded by: Dr. Stillman Motion: Passed unanimously.	Budget position, 8/30/07. Motion made and passed unanimously to bring monthly reports to Board meeting.
3C.	Lunch program. Mr. Failla inquired about the loss in revenue from the al a carte menu; Mr. Wilson explained the loss in revenue (mark up 100%) was associated with the loss in expenses (decrease 50%). The \$35,000 State reimbursement covered most of the loss. Mr. Wilson reported different drink items that meet criteria being tried. Mr. Failla asked about the salad bar at Sarah Noble 2 days a week and also the increase in milk prices. Mr. Wilson noted milk prices were not raised for 17 years. Milk at 50 cents is for al a carte only. Districts are encouraged to serve well-balanced meals.	Lunch program. No action required.
3D.	Authorization to add Mr. Turk as a signatory on the ED-099 Agreement for Child Nutrition Programs. Motion by: Dr. Stillman Move to authorize the addition of Mr. Turk as a signatory on the ED-099 Agreement for Child Nutrition. Seconded by: Mrs. Marandola Motion: Passed unanimously.	Motion made and passed unanimously to add Mr. Turk as a signatory on the ED-099 Agreement for Child Nutrition Programs.
3E.	Gifts and Donations	Gift and donations
3E-1.	Memorial Book Fund for Joseph Fernandes by Gail Whaley. Mr. Fernandes was a substitute for years as well as a veteran. Dr. Stillman stated 'he was a special person'. Motion by: Mrs. Turk Move to bring the gift to the full Board for approval.	Motion made and passed unanimously to bring Memorial Book Fund for

	<p>Seconded by: Dr. Stillman</p> <p>Motion: Passed unanimously.</p>	<p>Joseph Fernandes by Gail Whaley to the full Board..</p>
3G.	<p>Sherman Contract.</p> <p>A letter was received from Sherman regarding a notice to terminate the contract in 2009. Sherman does not want debt service included in the contract. Sherman indicated Shepaug and New Fairfield do not include that language. This request will be for the '09-'10 year since two years notice is required to terminate the contract.</p> <p>Dr. Paddyfote noted that Sherman wants to continue its relationship with New Milford. Currently, there are 116 Sherman students attending NMHS.</p> <p>Mr. Mulvihill reported student enrollment from Sherman has been climbing. Mrs. Faulenbach recommended an ad hoc committee be established to negotiate the contract and bring recommendations back to the full Board.</p>	<p>Sherman Contract. Recommended ad hoc committee be established.</p>
3F.	<p>Central Office Vacancy</p> <p>Dr. Paddyfote has received six applications for Director of Operations. Dr. Paddyfote noted the qualifications of the applicants duplicate those of the Director of Fiscal Services. She noted that in reviewing the functions assigned to Mr. Corbett, there are responsibilities in three basic areas: transportation, human resources, and budgeting. Some of the responsibilities are more appropriately assigned to the Director of Fiscal Services, and the bulk of the remaining responsibilities are related to human resources. She added that a good administrator is needed who has knowledge of the day-to-day operations of the school district.</p> <p>Mr. Lawson is in favor of a human resources director as is Mrs. Marandola. As a short term measure, Dr. Paddyfote has contacted three individuals recommended by the CT Association of School Business Officials; two of the individuals are too busy to consider; their daily fee is \$600-\$700. The third individual is available and is a retired school business official with an 092</p>	<p>Central Office vacancy.</p>

	<p>(Administrators' Certificate). His rate is \$700 per day plus \$80 an hour for evening meetings.</p> <p>Mrs. Marandola commented the human resource director would provide the layer between the superintendent and people being hired. With Mr. Corbett's retirement this is an opportunity to hone in on the most important attributes required by the superintendent.</p> <p>Mrs. Turk commented that a study done at Fordham suggested school leader applicants that do not have the traditional school system background, but have a business background make better school leaders.</p> <p>Dr. Paddyfote had statistics on school systems similar to New Milford with human resource directors; she reiterated the need for 092 certification.</p> <p>Mrs. Turk left the meeting at 8:25 p.m.</p> <p>Motion by: Mr. Lawson Move to bring to the full Board the position of director of human resources as defined in a recent Board of Education meeting [BOE 8/13/07].</p> <p>Seconded by: Mrs. Marandola</p> <p>Motion: Passed unanimously</p>	<p>Motion made and passed unanimously to bring to the full Board the position of director of human resources as defined in the last meeting.</p>
4	<p>Adjournment</p> <p>Motion by: Dr. Stillman Move to adjourn the meeting.</p> <p>Seconded by: Mrs. Marandola</p> <p>Motion: Passed unanimously.</p> <p>The meeting adjourned at 8:45 p.m.</p>	<p>Motion made and passed to Adjourn at 8:45 p.m.</p>

Respectfully submitted,

Dr. Lisa Diamond, Chair
Operations' Committee

