

Hillcrest

A SCHOOL OF THE ARTS

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Jennifer Barrow
Principal

Kim Griffiths
Assistant Principal

September 13, 2020

Dear Hillcrest Hawk Families,

A positive case of COVID-19 was identified on September 13, 2020. As a result, many staff members will have to be quarantined for two weeks. Due to the identified case, we have determined, at this time, that online instruction will continue for the next two weeks beginning September 14th. Hillcrest Elementary is diligently following CDC guidelines and working in consultation with the Florida Department of Health in Polk County as we work to mitigate the spread of the virus. The identified areas will be deep cleaned, per CDC- recommended guidance, tomorrow. All staff will also be instructing from home until this has taken place. At this time, all teachers are ready to continue to teach online.

Staff will be available **only on Monday, September 14th for chromebook and workbook checkout from 8:00-3:00pm.** Families will need to check into the office and receive a pass to go their child's homeroom teacher. If a family is unable to make these times, please email kim.griffiths@lwcharterschools.com to work on an individual time to pick up a device. Students who are in need of a hot lunch from 11:00-1:00 pm daily at the front of the school can still receive this assistance. The staff is asking that you pull into the car rider area. The Pre School program and After School Care program is suspended until September 28th. If you have an immediate concern, please call (863-678-4216) our front office as these calls will be forwarded to administration. **Please be aware that all those with direct exposure have been notified directly with a personal phone call late this afternoon.**

We are saddened to have to do this as a last resort but we want to keep our hawk family safe. We are excited to see everyone on Monday, September 28th. Please continue to follow best practices to prevent the spread of the illness and we are excited to see everyone online. We have full confidence in our staff and their ability to provide the best instruction with these circumstances.

Sincerely
Jennifer Barrow

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