

Augusta Independent Board of Education

February 11, 2016 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at 6:00 PM:

Present Board Members:

Gene Groves
Ms. Jacqueline Hopkins
Mrs. Dionne Laycock
Mrs. Chasity Saunders

Absent Board Members:

Mrs. Laura Bach

1. Call to Order

Rationale:

Happy Birthday Board Member, Chasity Saunders January 21st!

1.1. Roll Call

1.2. Pledge of Allegiance

1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval of Agenda

Order #16-266 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

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|------------------------|--------|
| Mrs. Laura Bach | Absent |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

2. Student/Faculty Recognition

Rationale:

Congratulations to our Academic Achievers!

3rd grade:

Keeton Bach, Jackson Gaunce, Mallory Jett, Wyatt Linsinbigler, Elizabeth Mattingly, Brandon May, December McCloughlin, Addyson Scudder, Katelyn Wilson.

Academic Teams:

Middle School: John Paul Cordle (4th place Social Studies/5th place Language Arts)

High School: Stephen Cordle (1st place Social Studies/5th place Science), Jack Laycock (4th place Math), Jacob Riggins (5th place Math)

The Board of Education recognized Mr. Robin Kelsch, Principal and Mrs. Brandi Brewer, Assistant Principal for Outstanding Leadership. Superintendent, Lisa McCane presented each of them with a plaque for their outstanding service and

efforts in building an effective team, climate and culture and improved student achievement.

2.1. *BREAK

3. Round Table Discussion

3.1. Principal's Report/Student Achievement

Rationale:

Principal, Robin Kelsch reported Operation Preparation plans for the entire month of March involving not only 8th and 10th graders as recommended by the Kentucky Department of Education but 8th-12th. He explained being a small school would allow participation in activities of all students in 8th-12th to have an opportunity for effective advising and planning for college and/or a career.

Mr. Kelsch stated preparations are underway for ACT, KOSSA, WorkKeys, Compass and ASVAB assessments which are all part of the accountability process for students to demonstrate college and/or career readiness.

Assistant Principal, Brandi Brewer reported on program reviews explaining it is a systematic method of analyzing the components of instructional programs in five areas; Arts & Humanities, Writing, K-3, Global Competency and World Language and Practical Living and Career Studies. She further explained the process is reflective, on-going, year-round and part of the accountability with K-3 accountable for the 2015-2016 school year.

3.2. Budget

Rationale:

Finance Director, Tim Litteral reported general fund revenue receipts through January total 1,057,000. \$201,000 has been received in property taxes. Utility taxes have generated \$64,400. \$11,600 has been collected in motor vehicle taxes and \$2,700 in delinquent property taxes. \$10,900 has been received in Medicaid reimbursement, while \$6,700 has been collected for tuition through the first seven months. Over \$751,000 has been received in SEEK funding. The fitness center collected nearly \$400 in January, and has collected \$885 for the year. Expenditures through the month of January were approximately \$930,000, about \$37,000 more than through the same period last year. Receipts exceed expenditures by approximately \$127,600 through January.

The school budget indicates nearly \$18,000 has been expended through January. Copy machine and printing costs account for \$5,600. Professional services expenses total \$3,000 (21st century grant writer). The school has expended \$3,300 in general supplies, \$2,200 in furniture and fixtures, \$1,800 in dues and fees, and \$860 on technology equipment.

The maintenance budget expenses totaled \$131,000 through the first seven months. Expenses include \$43,700 for salaries and benefits, \$40,500 in utility expenses, \$28,000 for property insurance, \$6,800 in general supplies, \$5,300 in maintenance repairs, \$3,300 in machinery/furniture, and \$3,100 in professional services. 50% of the maintenance budget has been expended

The transportation budget indicates through the first seven months, costs are at \$50,200. \$25,400 has been expended on salaries and benefits, \$7,000 on two buses, \$6,100 on repair parts and maintenance, \$5,300 has been spent on diesel fuel, \$5,200 on fleet insurance, and \$925 on professional services/drug testing/rental fees.

The Special Revenue Grant funding is on target with regards to the budget. Food Service receipts total \$85,000 through January. \$14,900 was generated locally, while \$69,700 has been received from the NSLP. Receipts are down

\$27,300 from the same period last year. Expenditures YTD total \$94,000, with \$37,000 towards salaries and benefits and \$56,800 on supplies and services. Expenditures are currently \$12,700 less than through the same period last year, but expenditures currently exceed revenues for the year by \$8,800. The current food service balance is \$8,250, a decrease of \$600 from last month.

Superintendent, Lisa McCane reported the proposed state budget cuts all state agencies which includes KDE by 4.5% for the current fiscal year and 9% over the two year biennium. The cuts will equate to approximately \$87 million and although it does not affect SEEK allocations the significant cuts will likely impact school districts. Superintendent McCane stated preschool, ESS, PD, FRYSC and Community Education are included in proposed cuts all of which are to shore up the KTRS and state pension obligations. Superintendent McCane stated she met with the faculty and staff updating them on the local budget outlook. Due to declining enrollment of approximately 25 students equating to \$100,000, the district cannot maintain the current level of staffing unless enrollment increases next year. She told board members she wanted to communicate this early and be transparent about the budgetary status in case personnel cuts are necessary. She informed board members several strategies being considered to increase enrollment but improving student achievement is the top priority for A.I.S.D. and all our efforts have to be in service to that goal.

Order #16-267 - Motion Passed: Approve the monthly budget report. Passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

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| Mrs. Laura Bach | Absent |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

3.3. Facilities Update

Rationale:

The Energy Management Report on energy consumption through the December billing period compares the current monthly usage to the 3-year average baseline usage for the same month. During December, the district had a reduction in energy consumption of 149,267 kBtu (34.6%) and avoided approximately \$2,813 in energy charges. Through the 2nd Quarter, the district reduced energy consumption by 305,516 kBtu (19.7%), avoiding approximately \$5,926 in energy charges. So far through December, the district used 54,015 (\$4,807) fewer kilowatt-hours (kWh) and 1,178 (\$1,119) fewer hundreds of cubic feet (CCF) of natural gas.

The weather comparison reports indicated conditions during this December was 43% milder than last year and the average daily temperature was warmer compared to any of the previous 15 years. Therefore, the district's heating system didn't have to work as much saving us money.

The Energy Comparison 6-Year Report indicated the district has used less total energy this year than any of the previous six years. Even though we've had large increases in our utility rates, the district has been able to flat line costs due to our reductions and the efforts of our staff.

The district's energy manager, Terry Anderson has entered A.I.S. in Kentucky's Battle of the School Buildings sponsored by KSBA. Any school that reduces its energy use as measured by the weather normalized source EUI (kBtu/sq ft) by at least 20% over calendar year 2016, as compared to calendar year 2015 is eligible to participate! The Top School Building that reduces its energy use on a percentage basis over a calendar year will be recognized.

Mr. Anderson has also submitted an Energy Project Grant for \$5,000, if obtained would be split among the consortium members. The A.I.S.D. Board should be very proud of the decisions to invest in areas that have reduced our energy usage and expenses!

January Maintenance:

- Repaired glass in gym balcony
- Hung retired jerseys
- Replaced belts on heating units
- Repaired leaking toilet in boys restroom
- Repaired scrubber (new batteries)
- Light out in gym will take about 4 - 5 weeks to get new fixture

Order #16-268 - Motion Passed: Approve the monthly facilities report. Passed with a motion by Mrs. Dionne Laycock and a second by Gene Groves.

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|------------------------|--------|
| Mrs. Laura Bach | Absent |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

3.4. Approve 2016-2017 School Calendar

Rationale:

Superintendent McCane updated the board on the current school calendar and stated the amended calendar would be approved later in the spring to assure no more days will be missed. The district has missed 5 snow days of school so far. As of 2-9-16, the last day of school will be Tuesday, May 24th with graduation set for May 27th.

Order #16-269 - Motion Passed: Approve the 2016-2017 School Calendar passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Chasity Saunders.

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| Mrs. Laura Bach | Absent |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

3.5. Approve SFCC Offer of Assistance

Rationale:

Superintendent McCane stated the School Facilities Construction Commission is making an Offer of Assistance in the amount of \$11,862 for annual debt service and recommended the district escrow the offer of assistance. The district has up to three years to use the funds for annual debt service.

Order #16-270 - Motion Passed: Approve the SFCC Offer of Assistance passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

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| Mrs. Laura Bach | Absent |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

4. Communications

4.1. Superintendent's Report

Rationale:

Superintendent McCane informed the board members A.I.S.D. received an AmeriCorps position. The position entails 450 hours to be completed by the end of the year and will require 30-40 hours per week to complete the hours before the end of the school year. She stated the district is elated to be able to have an extra pair of helping hands to work with the FRYSC and help in the elementary grades and special education department. As a federal program, the position offers a \$1,500 educational stipend to the individual for college/technical school tuition or if the worker is 55-years or older, they can apply it to their child's tuition. Superintendent McCane stated they are in the midst of the hiring process now.

Furthermore, the Augusta Independent Educational Foundation, Inc. held a planning meeting and will meet the next three months as the foundation gets established. Superintendent McCane stated the foundation plans to set up a bank account, launch a website and marketing campaign.

Superintendent McCane reported the administration, FRYSC and Community Education have met to discuss aligning their respective programs with state and local goals and initiatives to be more focused. She stated the programs and director's evaluations will be based on these components.

Superintendent McCane stated clarification to the membership guidelines had been provided to the fitness center employee and anticipates increased revenue over the upcoming months. Furthermore, she stated the fitness center operates to break even and provide a nice service to the community but if the current trend continues, the board may need to consider other options.

The board members were informed on the current status of the non-resident agreement with Bracken County Schools. Superintendent McCane stated the one-for-one contract currently has only three students and next year will decrease to one student. Furthermore, the district will split the SEEK funding on the current tuition students and four students who were anticipated to be on the one for one but removed due to change in the numbers.

Order #16-271 - Motion Passed: Approve the Superintendent's Report passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

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| Mrs. Laura Bach | Absent |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

4.2. Superintendent's Professional Growth and Effectiveness System

Rationale:

Superintendent McCane presented board members a summary of evidence for each of the seven standards for the past three months as part of the Superintendent's Professional Growth and Effectiveness System evaluation process.

4.3. Citizens

4.4. Board Members

5. Business and Consent

Order #16-272 - Motion Passed: Approval of the Business and Consent items as presented passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

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| Mrs. Laura Bach | Absent |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

- 5.1. Approve Previous Meeting Minutes
- 5.2. Approve Fundraiser
- 5.3. Approve FRYSC 2016-2017 Assurances
- 5.4. Approve Bills
- 5.5. Approve Treasurer's Report

6. Adjournment

Rationale:

Parent-Teacher Conferences: Feb. 11th 4 p.m.-7 p.m.

Senior Night for Archery, Track, Baseball, Softball and Tennis: Feb. 12th

Presidents' Day/No School: Feb. 15th

Senior Night for Cheerleaders and Boys and Girls Basketball: Feb. 16th

Family Literacy Night PS-5th Grades: March 1st 6:00 p.m.-7:30 p.m.

Board Meeting: March 10th 6:00 p.m.

Order #16-273 - Motion Passed: Approve to adjourn the meeting. Passed with a motion by Gene Groves and a second by Mrs. Chasity Saunders.

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| Mrs. Laura Bach | Absent |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

Laura Bach, Chairperson

Lisa McCane, Superintendent