

Olive Branch High School

OFFICE OF THE COUNSELOR
9366 E. SANDIDGE RD.
OLIVE BRANCH, MISSISSIPPI 38654

Dear Parent/Guardian,

According to the Mississippi Public School Accountability Standards, your child is required to take a state assessment while enrolled in Algebra I, English II, Biology I, or U.S. History. According to State Policy 36-4, your child must pass the subject area test or meet one of the other graduation options in order to graduate. Participation in each subject area state assessment is required to meet any of the graduation options. The Mississippi Department of Education has stated because this is a high stakes state assessment, it must occur at school.

After reading the details if you decide that your child needs to return to in-person classes at Olive Branch High School, that must happen before November 6, 2020. Otherwise, you will have to pick a day for your child to test with the other VIP students from the choices below.

The following procedures will be in place when your child comes to the school to take the assessment:

- You will pick from one of the two options listed below regarding when to complete testing at the school. The option you select is your assigned day and time of testing.
- You and/or your child will arrive for testing at the scheduled time on the scheduled day. This time will be after the school day has begun, so that no interaction will occur between your child and on-site students.
- All testing will occur in the Performing Arts Center, away from on-site students and staff to the best of our ability.
- You will park in the West parking lot, on the side closest to Blocker.
- When you arrive, please stay in your car. Your student will enter the PAC vestibule through the front doors at 7:45am to be checked in. Our VIP students will be the only students in the PAC and will have their own facilities to use while inside.
- You will wait in your parked car while your child completes the test (if your child did not drive his/her self).
- Your child may test with other students in the Virtual Instructional Program. However, all students and staff will follow social distancing guidelines.
- Facial coverings will be required by all staff and students involved in the assessment with your child.
- All devices will be cleaned before your child enters the testing room and after he/she leaves. Your child should not bring their own device.
- Your child cannot bring any electronic devices (including a cell phone) into the building with them. It will be taken up before testing if an electronic device is brought into the room.
- Your child cannot bring any paper or educational materials into the building with them. All materials that are needed will be provided by school staff.
- A staff member in the room will give and collect test material from your child and possibly resolve any technical issues your child may have while doing their best to maintain social distance.
- As soon as the testing session is completed, your child will report directly to the car.
- **Both the English 10 and Algebra I tests are timed tests, both tests have two sections. Students in the traditional setting will take these tests over two days. If you have an extenuating circumstance and want your child to take both sections of the test on the same day, you will need to contact the test coordinator, Amanda Rhymer.**
- Both Biology and US History are **untimed tests**. We will release students when the whole room finishes **the test** in order to reduce distractions. Students **will not** get a break during these **tests**.

Please complete the following information:

Student Name: _____

MSIS Number (same number as student lunch number): _____

Subject Area Teacher Name(s): _____

Please indicate the date of testing that you choose for your child here:

English 10 (Part 1) VIP Only:

___ (November 30, 7:45am) **OR**

___ (December 7, 7:45am)

English 10 (Part 2, must be taken after Part 1) VIP Only:

___ (December 2, 9:45am) **OR**

___ (December 8, 9:45am)

Biology or USHistory, VIP Only:

___ (December 4, 7:45am) **OR**

___ (December 11, 7:45am)

Algebra1 (Parts 1 & 2) VIP Only (Pick two dates: Part 1 one day, Part 2 the second day)

___ (December 14, 7:45am)

___ (December 15, 7:45am)

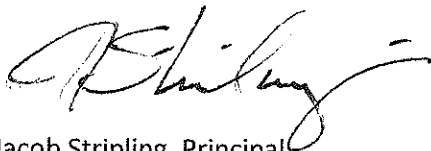
___ (December 16, 7:45am)

___ I will require district provided transportation for my child. Pick up and drop off is approximately 9:15-1:30. All efforts to socially distance will be attempted. The bus will not pick up at your residence, but at the nearest crossroad. More info will follow.

*Please return this form via the instructions that were provided to you.

If you have further questions about the process or the assessment, please contact the Amanda Rhymer, School Test Coordinator at amanda.rhymer@dcsms.org

We appreciate the partnership in educating your child.



Jacob Stripling, Principal

Olive Branch High School