

# **CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS**

**September 18, 2008  
BOARD RETREAT MINUTES**

## **OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services met on September 18, 2008 at the Greeley Centennial BOCES Office - 2020 Clubhouse Drive - for the purposes of a Board Retreat.

## **1.1 CALL TO ORDER**

Mr. John Dudley, Board President, called the meeting to order at 5:00 p.m.

## **1.2 SELF INTRODUCTIONS**

## **1.3 ROLL CALL**

### **Board Members (or alternates) present:**

- 1) Don Abbott – Thompson R-2J
- 2) Connie Allmer – Briggsdale RE-10
- 3) Carolyn Breninger – Johnstown / Milliken RE-5J
- 4) Don Dillehay – Brush RE-2J
- 5) John Dudley – Ault / Highland RE-9
- 6) Bob Richardson – Estes Park R-2
- 7) Bob Smith – Alternate St Vrain RE-1J
- 8) Tim Swain – Eaton RE-2
- 9) Kathy Wood – Weldon Valley RE-20J

### **Board Members (or alternates) absent:**

- 1) Milton Beydler – Wiggins RE50J
- 2) Rob Carruth – Morgan RE-3
- 3) Donald Johnston – Pawnee RE-12
- 4) Marianne Kaiser – Prairie, RE-11J
- 5) Pat Montoya – Weld RE-1
- 6) Ron Pfleiderer – Platte Valley, Kersey RE-7

### **Superintendents present:**

None

**BOCES Staff present:**

Jack McCabe, Executive Director  
Terry Buswell, CFO / HR  
Melony Sandquist, Executive Administrative Assistant

**1.4 AMENDMENT OF AGENDA**

**Mr. Jack McCabe requested an amendment of the Agenda as follows: Amendment was approved by consensus.**

- 5:00 pm – 6:15 pm      Review IFAS MOU with St Vrain**  
    ○ **Discussion and action as determined by the Board**
- 6:15 pm – 6:30 pm      Educational Service Agencies and their possibilities**  
    ○ **Discussion**
- 6:30 pm – 7:00 pm      Centennial BOCES Auditors – Swanhorst & Company**  
    ○ **Wendy will visit with the Board regarding the BOCES audit and will be available to answer questions**
- 7:00 pm – 8:00 pm      Strategic Planning Discussion**

**IFAS MOU DISCUSSION:**

Mr. McCabe shared with the Board a recent article that appeared in the Longmont newspaper. The article said that St Vrain Valley School District may end its \$1.3 million-a-year association with Centennial BOCES. The article went on to say that St Vrain District staff members are unhappy with the poor service Centennial BOCES provides. The article also made a brief statement that Thompson School District would be leaving the BOCES next year, thus increasing St Vrain’s annual membership fee.

Mr. McCabe clarified the issues brought up by the newspaper article and stated that he has had several conversations with both Mark Pillmore, St Vrain CFO and Randy Zila, St Vrain Superintendent, and that no decision has been made for St Vrain to pull services from Centennial BOCES. In addition, many of the dissatisfaction stated by St Vrain staff members initially had to do with problems with the IFAS financial system. After a thorough review, it was determined that the problem was not with the technology services provided by the BOCES, but with connectivity and program difficulties within the district’s own technology department. Mr. McCabe feels that the newspaper article was slanted and clearly did not represent the facts involved; Mr. Smith agreed.

Mr. Bob Smith, St Vrain Board Alternate, reported that he was in agreement with Mr. McCabe’s summary of the situation and reassured the Centennial BOCES Board of Directors that no decisions had been made by the St Vrain Board of Education to pull services from Centennial BOCES. Mr. Smith

Mr. Don Abbott, Thompson Board Alternate, reported that his district is happy with services they receive from the BOCES; however, next year they will be hosting some services “in house” due to budget restraints.

Mr. McCabe requested a Resolution be adopted to amend to the original IFAS MOU that would allow additional time to work through the problem with St Vrain. A Resolution was presented to the Board.

Ms. Kathy Wood moved to approve the Resolution presented by Mr. McCabe – as follows: Seconded by Ms. Carolyn Breninger.

The motion **failed** by a unanimous roll call vote: Don Abbott, no; Connie Allmer, no; Carolyn Breninger, no; John Dudley, no; Don Dillehay, no; Bob Richardson, no; Bob Smith, no; Tim Swain, no; Kathy Wood, no.

**RESOLUTION**

WHEREAS, the Centennial Board of Cooperative Educational Services Memorandum of Understanding between the Centennial Board of Cooperative Educational Services and Affiliated School Districts for Integrated Financial and Administrative Solution (IFAS) System will be amended as follows:

**Terms of Agreement:**

**7. Migrating to Self Hosted Environment Responsibilities**

7. A. A District may migrate to a self hosted environment upon nine (9) months written notice to the CBOCES.

**Shall be amended to read:**

7. A. A District may migrate to a self hosted environment upon nine (9) months written notice to the CBOCES.

**Upon the discretion of the Executive Director of Centennial BOCES, the 9 month requirement may be reduced.**

THEREFORE, be it resolved that the Board of Directors agrees to this change in contract language and advance notice of migration.

Adopted this 18th day of September, 2008

Centennial Board of Cooperative Educational  
Services

(Seal) By: \_\_\_\_\_  
President  
Centennial Board of Cooperative Educational  
Services

Attest: \_\_\_\_\_  
Secretary  
Centennial Board of Cooperative Educational  
Services

Discussion: It was determined that more detail needed to be added to the Resolution document in order to clarify that the Terms of Agreement in the Resolution are not intended to alter the original MOU, but rather to give authority and flexibility to the Executive Director in dealing with the current St Vrain situation. Mr. Tim Swain recommended adding the following under section 7. A.(changes noted in bold, underlined italics).

Upon the discretion of the Executive Director of Centennial BOCES, the 9 month requirement may be reduced **by 60 calendar days as regards to St Vrain Valley School District and the current scenario relative to technology challenges.**

Therefore, be it resolved that the Board of Directors agrees to this change in contract language and advance notice of migration **as it relates to St Vrain Valley School District.**

Mr. Don Abbott moved to approve the Amended Resolution as follows: Seconded by Mr. Tim Swain.

The motion passed by a unanimous roll call vote: Don Abbott, yes; Connie Allmer, yes; Carolyn Breninger, yes; John Dudley, yes; Don Dillehay, yes; Bob Richardson, yes; Bob Smith, yes; Tim Swain, yes; Kathy Wood, yes.

## RESOLUTION

WHEREAS, the Centennial Board of Cooperative Educational Services Memorandum of Understanding between the Centennial Board of Cooperative Educational Services and Affiliated School Districts for Integrated Financial and Administrative Solution (IFAS) System will be amended as follows:

### Terms of Agreement: (Original Wording)

#### **8. Migrating to Self Hosted Environment Responsibilities**

7. A A District may migrate to a self hosted environment upon nine (9) months written notice to the CBOCES.

### **Terms of Agreement Shall be amended to read:**

#### **7. Migrating to Self Hosted Environment Responsibilities**

7. A A District may migrate to a self hosted environment upon nine (9) months written notice to the CBOCES.

**Upon the discretion of the Executive Director of Centennial BOCES, the 9 month requirement may be reduced by 60 calendar days as regards to St Vrain Valley School District and the current scenario relative to technology challenges.**

**THEREFORE, be it resolved that the Board of Directors agrees to this change in contract language and advance notice of migration as it relates to St Vrain Valley School District.**

Adopted this 18th day of September, 2008

Centennial Board of Cooperative Educational  
Services

(Seal)

By: \_\_\_\_\_  
President  
Centennial Board of Cooperative Educational Services

### **AUDIT REPORT:**

Wendy, from Swanhorst & Company auditors, was at the meeting to report to the Board and address questions. Mr. Terry Buswell, CBOCES CFO, was also present.

**STRATEGIC PLANNING DISCUSSION:**

Mr. McCabe led the Board Members through a Strategic Planning discussion and referred to a handout within the Agenda that outlined general considerations; mission & goals; objectives; needs assessment and strategies.

**The meeting was adjourned by consensus at 9:15 pm.**

Respectfully Submitted,

Melony Sandquist  
Centennial BOCES  
Executive Administrative Assistant