

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	September 11, 2012
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. Teacher of the Year for 2013 – Mr. Michael J. Fitzgerald, Music Teacher, SNIS

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

A. Welcome Representatives – Daniel Winter and John Vazquez

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting June 12, 2012
2. Special Meeting June 21, 2012
3. Special Meeting July 10, 2012

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

- A. Facilities Sub-Committee - Mr. Nichols
- B. Operations Sub-Committee - Mr. McSherry
- C. Policy Sub-Committee - Mr. Brant
- D. Committee on Learning - Mr. Lawson
- E. Education Connection – Mrs. Celli Rigdon
- F. Connecticut Boards of Education (CABE) - Mrs. Faulenbach
- G. Negotiations Committee - Mrs. Faulenbach

GEORGE C. BUCKBEE
TOWN CLERK *gcb*

2012 SEP -7 P 12:55

NEW MILFORD, CT

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 11, 2012
- B. Monthly Reports
 - 1. Purchase Resolution D-648
 - 2. Budget Position as of August 31, 2012
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. Stop & Shop A+ Rewards Donation
- D. Bid Awards
 - 1. School Facility Utilization Study
- E. Policies for Second Review:
 - 1. 9125 Attorney
 - 2. 9270 Conflict of Interest
 - 3. 9332 Electronic Communications
- F. Tuition Rates for 2012-2013
- G. End-of-Year Balance for 2012
- H. SmartBus Technology

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report

12. ADJOURN

ITEMS OF INFORMATION

Facilities Sub-Committee Minutes – September 4, 2012

Operations Sub-Committee Minutes – September 4, 2012

Policy Sub-Committee Meeting September 18, 2012 – 6:30 p.m. Lillis Administration Building, Room 2	Board of Education Meeting October 9, 2012 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Committee on Learning September 18, 2012 – 7:30 p.m. Lillis Administration Building, Room 2	Policy Sub-Committee Meeting October 16, 2012 – 6:30 p.m. Lillis Administration Building, Room 2
Facilities Sub-Committee Meeting October 2, 2012 – 6:30 p.m. Lillis Administration Building, Room 2	Committee on Learning October 16, 2012 – 7:30 p.m. Lillis Administration Building, Room 2
Operations Sub-Committee Meeting October 2, 2012 – 7:30 p.m. Lillis Administration Building, Room 2	

New Milford Board of Education

Regular Meeting Minutes

June 12, 2012

Sarah Noble Intermediate School Library Media Center

GEORGE C. BUCKBEE
TOWN CLERK

2012 JUN 15 A 8:52

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David Lawson Mr. Thomas McSherry Mrs. Lynette Celli Rigdon Mr. David Shaffer Mrs. Daniele Shook
Absent:	Mr. Daniel W Nichols Mr. William Wellman

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Daniel DiVito, Director of Technology Liam Lynch, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. SMS Battle of the Books School Champions <ul style="list-style-type: none">The Board recognized SMS students Jaclyn Bonomo, Devin Collentine, Alison Falder, Kelley Greene, Olivia Kirby and Anna Qiu. B. Western CT Superintendents Association 2012 Award recipients <ul style="list-style-type: none">The Board recognized SMS students Maria Galletta and Christopher Watts and NMHS students Megan Greiner and Jacob Scott. C. CT Association of Boards of Education Leadership Award recipients <ul style="list-style-type: none">The Board recognized SMS students Nicole DeBenedictis and Aakash Parikh and NMHS students Liam Lynch and Ana Vargas.	Recognition A. SMS Battle of the Books School Champions B. Western CT Superintendents Association 2012 Award recipients C. CT Association of Boards of Education Leadership Award recipients

Regular Meeting Minutes

June 12, 2012

Sarah Noble Intermediate School Library Media Center

D.	Student Representative to the Board of Education <ul style="list-style-type: none"> The Board recognized student representative Liam Lynch. <p>The meeting recessed at 7:40 p.m. for a brief reception and reconvened at 7:50 p.m.</p>	D. Student Representative to the Board of Education
3.	Public Comment <ul style="list-style-type: none"> Mr. Joseph Vita spoke regarding the retirement of Cindy Iffland and urged careful consideration for her replacement. Dr. Paul Fitch also addressed the music instrumental program offered by Ms. Iffland and the importance of it continuing with good leadership. 	Public Comment
4.	PTO Report <ul style="list-style-type: none"> Mrs. Zona addressed the end of the year activities; she introduced Michelle Romanello as next year's PTO President. 	PTO Report
5.	Student Representatives Report <ul style="list-style-type: none"> The senior activities have gone well. Graduation is June 23rd. Spring sports ended well. Final exams are starting. John Vazquez was introduced as next year's student representative. 	Student Representatives Report
6.	Approval of Minutes <p>A. Approval of the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> Regular Meeting May 8, 2012 Special Meetings May 29 and 31, 2012 <p>Mr. McSherry moved to approve the Regular Meeting Minutes of May 8, 2012 and Special Meeting Minutes of May 29 and 31, 2012 seconded by Mrs. Celli Rigdon and passed unanimously.</p>	Approval of Minutes <p>A. Approval of the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> Regular Meeting May 8, 2012 and Special Meetings May 29 and 31, 2012 <p>Motion made and passed unanimously to approve the Regular Meeting Minutes of May 8, 2012 and the Special Meeting Minutes of May 29 and 31, 2012.</p>
7.	Superintendent's Report <ul style="list-style-type: none"> Dr. Paddyfote read a complimentary paragraph from correspondence dated May 31, 2012 regarding the New Milford High School ensemble at the Virginia Beach Festival of Music. 	Superintendent's Report

	<ul style="list-style-type: none"> • Dr. Paddyfote also reported that Sarah Noble Intermediate School received 100% on all three health inspections from the New Milford Department of Public Health. • June 18th is the last day of school. August 27th is the opening day for school year 2012-2013. 	
8.	Board Chairman's Report <ul style="list-style-type: none"> • Mrs. Faulenbach reported that no regular meetings are scheduled for the Board during the summer. • A Special Meeting of the Board is scheduled for June 21st at 6:45 p.m. 	Board Chairman's Report
9.	Committee Reports <p>A. Facilities Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted that the Facilities Sub-Committee discussed end of the year projects. <p>B. Operations Sub-Committee – Mr. McSherry</p> <ul style="list-style-type: none"> • Mr. McSherry said all of the items discussed at Operations were on the agenda. <p>C. Policy Sub-Committee – Mr. Brant</p> <ul style="list-style-type: none"> • Mr. Brant said the Policy Sub-Committee items are on this agenda. <p>D. Committee on Learning – Mr. Lawson</p> <ul style="list-style-type: none"> • Mr. Lawson noted the Committee on Learning had seven curricula to approve tonight. <p>E. Education Connection – Mrs. Celli Rigdon</p> <ul style="list-style-type: none"> • Mrs. Celli Rigdon said Education Connection discussed upcoming legislation and its affect on the district. <p>F. Connecticut Boards of Education – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • There was no report on CABE. <p>G. Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Negotiations are under way. 	Committee Liaison Reports <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>

Regular Meeting Minutes

June 12, 2012

Sarah Noble Intermediate School Library Media Center

<p>10.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 12, 2012</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 12, 2012, seconded by Mr. Brant.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-647 2. Budget Position as of May 31, 2012 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mr. Lawson inquired as to any changes since last week. • Mr. Miller noted the available balance is ahead of this time last year; no surprises at this time. <p>Mr. Lawson moved to approve monthly reports: Purchase Resolution D-647, Budget Position as of May 31, 2012, and Budget Transfers, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>C. Gifts & Donations Exhibit B: PTO</p> <ul style="list-style-type: none"> • Mr. Lawson thanked the PTO for its continuing generosity. <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations for Hill & Plain School in the amount of \$1,550.00 Sarah Noble Intermediate School in the amount of \$1,098.00, seconded by Mrs. Celli Rigdon.</p> <p>The motion passed unanimously.</p> <p>D. Bid Awards</p> <ol style="list-style-type: none"> 1. Milk 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 12, 2012</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 12, 2012.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-647 2. Budget Position as of May 31, 2012 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve the monthly reports: Purchase Resolution D-647, Budget Position as of May 31, 2012, and Budget Transfers.</p> <p>C. Gifts & Donations Exhibit B: PTO</p> <p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts & Donations for Hill & Plain School in the amount of \$1,550.00, and Sarah Noble Intermediate School in the amount of \$1,098.00.</p> <p>D. Bid Awards</p> <ol style="list-style-type: none"> 1. Milk
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	<p>2. Student Care Workers and Job Coach Services</p> <p>Mr. McSherry moved to award the bid for Milk to Marcus Dairy, seconded by Mrs. Celli Rigdon.</p> <p>The motion passed unanimously.</p> <p>Mr. Lawson moved to award the bid for Student Care Workers and Job Coach Services to Education Connection, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>E. Grant Approvals</p> <ol style="list-style-type: none"> 1. IDEA Grant 2. CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant 3. Carl D. Perkins Grant <p>Mr. McSherry moved to approve the IDEA Grant in the amount of \$920,299.00, seconded by Mr. Lawson.</p> <p>The motion passed unanimously.</p> <p>Mr. Brant moved to approve the CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant in the amount of \$9,165.00, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mr. Shaffer asked how the funding was to be used. Dr. Paddyfote explained that the grant provides materials for summer activity kits for incoming kindergarteners <p>The motion passed unanimously.</p> <p>Mr. McSherry moved to approve the Carl D. Perkins grant in the amount of \$30,675.00, seconded by Mr. Shaffer.</p> <p>The motion passed unanimously.</p> <p>F. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Algebra II 	<p>2. Student Care Workers and Job Coach Services</p> <p>Motion made and passed unanimously to award the bid for Milk to Marcus Dairy.</p> <p>Motion made and passed unanimously to award the bid for Student Care Workers and Job Coach Services to Education Connection.</p> <p>E. Grant Approvals</p> <ol style="list-style-type: none"> 1. IDEA Grant 2. CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant 3. Carl D. Perkins Grant <p>Motion made and passed unanimously to approve the IDEA Grant in the amount of \$920,299.00.</p> <p>Motion made and passed unanimously to approve the CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant passed unanimously.</p> <p>Motion made and passed unanimously to approve the Carl D. Perkins grant in the amount of \$30,675.00 passed unanimously.</p> <p>F. Approval of the Following Curricula</p>
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<ol style="list-style-type: none"> 2. Architectural Drafting 3. Geometry 4. Intermediate Algebra II 5. Project Lead the Way 6. Spanish I 7. Spanish II <p>Mr. Lawson moved to approve the following Curricula:</p> <ol style="list-style-type: none"> 1. Algebra II 2. Architectural Drafting 3. Geometry 4. Intermediate Algebra II 5. Project Lead the Way 6. Spanish I 7. Spanish II <p>Seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mrs. Celli Rigdon thanked Dr. McLaughlin for bringing forward the curricula over the last six months. <p>The motion passed unanimously.</p> <p>G. Policies for First Review:</p> <ol style="list-style-type: none"> 1. 9125 Attorney 2. 9270 Conflict of Interest 3. 9332 Electronic Communications <ul style="list-style-type: none"> • No comments. <p>H. Policies for Approval:</p> <ol style="list-style-type: none"> 1. 5131.81 Electronic Devices 2. 9260 Board Member Protection 3. 9271 Code of Ethics 4. 9311 Policies 5. 9320 Meetings of the Board 6. 9321 Time, Place and Notification of Meetings 7. 9324 Advance Delivery of Meeting Materials 8. 9330 Board/School District Records <p>Mr. Brant moved to approve the following policies:</p> <ol style="list-style-type: none"> 1. 5131.81 Electronic Devices 2. 9160 Board Member Protection 	<ol style="list-style-type: none"> 1. Algebra II 2. Architectural Drafting 3. Geometry 4. Intermediate Algebra II 5. Project Lead the Way 6. Spanish I 7. Spanish II <p>Motion made and passed unanimously to approve the following Curricula:</p> <ol style="list-style-type: none"> 1. Algebra II 2. Architectural Drafting 3. Geometry 4. Intermediate Algebra II 5. Project Lead the Way 6. Spanish I 7. Spanish II <p>G. Policies for First Review:</p> <ol style="list-style-type: none"> 1. 9125 Attorney 2. 9270 Conflict of Interest 3. 9332 Electronic Communications <p>H. Policies for Approval:</p> <ol style="list-style-type: none"> 1. 5131.81 Electronic Devices 2. 9260 Board Member Protection 3. 9271 Code of Ethics 4. 9311 Policies 5. 9320 Meetings of the Board 6. 9321 Time, Place and Notification of Meetings 7. 9324 Advance Delivery of Meeting Materials 8. 9330 Board/School District Records
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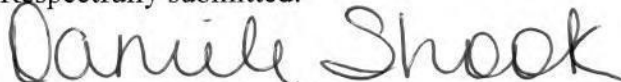
	<p>3. 9271 Code of Ethics 4. 9311 Policies 5. 9320 Meetings of the Board 6. 9321 Time, Place and Notification of Meetings 7. 9324 Advance Delivery of Meeting Materials 8. 9330 Board/School District Records</p> <p>Mr. Shaffer seconded the motion.</p> <p>The motion passed unanimously.</p> <p>I. Food & Nutrition Program 1. School Lunch Price Increases</p> <p>Mr. McSherry moved to approve an increase of ten cents in school lunch prices for fiscal year 2012-2013 as per the following: \$2.35 for elementary including Sarah Noble \$2.60 for Schaghticoke and High school lunch \$3.10 for Schaghticoke and High School Deli bar \$3.60 for High School premium meal. Mr. Brant seconded the motion.</p> <ul style="list-style-type: none"> Mr. Shaffer asked if the prices pertained to faculty. Mr. Miller will check and report his findings. Mr. McSherry noted the prices are to meet guidelines. <p>The motion passed unanimously.</p> <p>J. Adjustment to 2012-2013 Board of Education Adopted Budget</p> <p>Mr. McSherry moved to amend the 2012-2013 adopted Board of Education budget from \$58,957,533.00 to \$57,557,533.00 as recommended by the Superintendent. Motion seconded by Mrs. Celli Rigdon.</p>	<p>Motion made and passed unanimously to approve the following policies:</p> <ol style="list-style-type: none"> 5131.81 Electronic Devices 9160 Board Member Protection 9271 Code of Ethics 9311 Policies 9320 Meetings of the Board 9321 Time, Place and Notification of Meetings 9324 Advance Delivery of Meeting Materials 9330 Board/School District Records <p>I. Food & Nutrition Program 1. School Lunch Price Increases</p> <p>Motion made and passed unanimously to approve an increase of ten cents in school lunch prices for fiscal year 2012-2013 as per the following: \$2.35 for elementary including Sarah Noble \$2.60 for Schaghticoke and High School lunch \$3.10 for Schaghticoke and High School Deli Bar \$3.60 for High School Premium Meal.</p> <p>J. Adjustment to 2012-2013 Board of Education Adopted Budget</p> <p>Motion made and passed unanimously to amend the 2012-2013 adopted Board of Education budget from \$58,957,533.00 to \$57,557,533.00 as recommended by the Superintendent.</p>
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	<ul style="list-style-type: none"> • Dr. Paddyfote stated that the goal was not to make any staffing reductions. Non-instructional supplies have been reviewed. • Mr. Shaffer questioned whether the original budget included Project Lead the Way and questioned how funding for supplies would be available in the amended budget. Mr. Miller noted that the original budget does include Project Lead the Way and that a general supply line for all schools can be used district-wide. • Mr. Shaffer noted the dollar amounts are requested from principals in October; a cut in dollars can mean a shortage of textbooks. Mr. Miller replied that the working relationship with principals is very good to make things work. • Mr. Lawson appreciated hearing that no personnel would be cut; transportation will be watched closely; the bus company will provide two mid size buses at a savings of \$100,000. Dr. Paddyfote reported that All Star looked at equipment and suggested taking four smaller capacity vans and replacing them with two larger buses. The current agreement needs to be modified. • Mrs. Shook would like to look further in the future for cuts in transportation. • Mrs. Faulenbach commented this is not an easy decision; however, she is grateful to the taxpayers for supporting this appropriation. <p>The motion passed unanimously.</p>	
K. End-of-Year Projects	<p>Mr. McSherry moved to approve the End-of-Year Projects as proposed; seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> • Mr. Calhoun explained the need to replace the compressor at Schaghticoke Middle School. • Some access controls were installed a few years ago at the schools; more controls will be installed for better security. <p>The motion passed unanimously.</p>	<p>K. End-of-Year Projects</p> <p>Motion made and passed unanimously to approve the End-of-Year projects as proposed.</p>
L. Request to Accept a Tuition Student		L. Request to Accept a Tuition Student

	<p>Mr. McSherry moved to accept a tuition student into the Freshman class at New Milford High School beginning in the fall of 2012, seconded by Mr. Lawson.</p> <p>The motion passed unanimously.</p> <p>M. Authorization for the Superintendent to accept resignations and make appointments from June 19, 2012 through September 11, 2012</p> <p>Mr. McSherry moved to authorize the Superintendent to accept resignations and make appointments from June 13, 2012 through September 11, 2012, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Lawson asked about the date change. • Mrs. Faulenbach noted that it should be the day after tonight's meeting. <p>The motion passed unanimously.</p> <p>N. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 19, 2012 through September 11, 2012</p> <p>Mr. Lawson moved to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 13, 2012 through September 11, 2012, seconded by Mr. Brant.</p> <p>The motion passed unanimously.</p>	<p>Motion made and passed unanimously to accept a tuition student into the Freshman class at New Milford High School beginning in the fall of 2012.</p> <p>M. Authorization for the Superintendent to accept resignations and make appointments from June 19, 2012 through September 11, 2012</p> <p>Motion made and passed unanimously to authorize the Superintendent to accept resignations and make appointments from June 13, 2012 through September 11, 2012.</p> <p>N. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 19, 2012 through September 11, 2012</p> <p>Motion made and passed unanimously to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 13, 2012 through September 11, 2012.</p>
<p>11.</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <ul style="list-style-type: none"> A. Field Trip Report. B. Annual Emergency Preparedness Report C. Annual Wellness Report D. John J. McCarthy Observatory Annual Report 	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <ul style="list-style-type: none"> A. Field Trip Report. B. Annual Emergency Preparedness Report C. Annual Wellness Report D. John J. McCarthy

	<ul style="list-style-type: none"> No comments. 	Observatory Annual Report
12.	<p>EXECUTIVE SESSION</p> <p>Mr. McSherry moved to enter into Executive Session to discuss the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager and Administrative Assistant to the Superintendent and to invite the Superintendent into the session, seconded by Mrs. Shook.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 8:30 p.m. The Board returned to public session at 8:54 p.m.</p>	<p>EXECUTIVE SESSION</p> <p>Motion made and passed unanimously to enter into Executive Session to discuss the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager and Administrative Assistant to the Superintendent and to invite the Superintendent into the session.</p>
13.	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Mr. McSherry moved to approve the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent as discussed in Executive Session, seconded by Mrs. Shook.</p> <p>The motion passed unanimously.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Motion made and passed unanimously to approve the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent as discussed in Executive Session.</p>
14.	<p>Adjourn</p> <p>Mrs. Celli Rigdon moved to adjourn the meeting at 8:55 p.m., seconded by Mrs. Shook and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:55 p.m.</p>

Respectfully submitted:



Daniele Shook, Secretary

New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
June 21, 2012
Lillis Administration Building – Room 2**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. David A. Lawson Mr. Thomas McSherry Mrs. Lynette Celli Rigdon Mrs. Daniele Shook Mr. William Wellman	GEO. C. BUCKDEE JOHN CLERK 2012 JUN 22 P 1:49 NEW MILFORD, CT
Absent:	Mr. Tom Brant Mr. Daniel W Nichols Mr. David R. Shaffer	
Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. John Calhoun, Facilities Manager Mr. Gregg Miller, Director of Fiscal Services	

1.	Call to Order A. Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 6:47 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Public Comment There was none.	Public Comment
3.	Discussion and Possible Action A. Bid Awards <ol style="list-style-type: none"> Hill and Plain School Boiler Replacement Project Schaghticoke Middle School Locker Replacement Project <p>Mr. McSherry moved to award the bid for the Hill and Plain School Boiler Replacement Project to Connecticut Boiler Repair and Manufacturing Company, Inc. in the amount of \$298,800.00, seconded by Mrs. Celli Rigdon and passed unanimously.</p> <ul style="list-style-type: none"> Mr. Calhoun stated that engineers Fuss and O'Neill, Inc. did the footwork on this project in 	Discussion and Possible Action A. Bid Awards <ol style="list-style-type: none"> Hill and Plain School Boiler Replacement Project Schaghticoke Middle School Locker Replacement Project <p>Motion made and passed unanimously to award the bid for the Hill and Plain School Boiler Replacement Project to Connecticut Boiler Repair and Manufacturing Company, Inc. in the amount of \$298,800.00.</p>

<p>conjunction with Facilities. They were very specific on model efficiencies required and that they offer Siemens digital controls which will blend with district-wide systems. The system will also have dual controls so that it can tie in with natural gas if it becomes available down the road. Five bids were received ranging from over \$374,000 to \$297,000. The second lowest bidder was chosen based on company history, experience, and issues the low bidder has had with meeting deadlines. The district also has past experience with the company because they installed the chiller at SMS in 2005.</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked if the bid was awarded tonight would the projected timeline still hold. Mr. Calhoun said yes, the project would be done by mid-September, well in time for heating season.• Mrs. Faulenbach asked if the amount included the full scope of the project. Mr. Calhoun said yes, from removal to installation of Siemens digital controls.• Mrs. Celli Rigdon asked if there was any impact to students. Mr. Calhoun said none as the boiler room is in an isolated area near the loading dock. Workers would not have to enter the school at all.• Mrs. Faulenbach asked about life expectancy and Mr. Calhoun said they could last for well over 40 years. <p>Mr. McSherry moved to award the bid for the Schaghticoke Middle School Locker Replacement Project to A.T. Equipment Sales Corporation in the amount of \$99,378.00, seconded by Mrs. Celli Rigdon and passed unanimously.</p> <ul style="list-style-type: none">• Mr. Calhoun said this project's specifications were designed to cut down on replacement part issues. The new lockers will be welded steel and wide enough to accommodate student backpacks. Bids varied greatly from approximately \$197,000 to \$99,000. The lowest bidder was chosen. Mr. Calhoun said A.T. Equipment has been in business for many years and he has reviewed the locker they will provide. The bid award covers 800 lockers, which leaves the newer wings at SMS undone.• Mrs. Faulenbach asked about the timeframe for installation. Mr. Calhoun said that since the money	<p>Motion made and passed unanimously to award the bid for the Schaghticoke Middle School Locker Replacement Project to A.T. Equipment Sales Corporation in the amount of \$99,378.00.</p>
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for this project was dependent on the bid award for the boiler project, summer installation is not feasible. Lockers will be manufactured and ready for installation during the December break so as not to disrupt students.

- Mr. McSherry asked about the shape of the lockers in the newer wings. Mr. Calhoun said they were not too bad, but are in the old, narrow style so he would recommend replacement if possible.
- Mrs. Shook asked if the lockers would take up more room since they are wider and Mr. Calhoun said no they would use the same space because they will be in a two tier system.
- Mrs. Faulenbach stated that the capital reserve request for \$450,000 was for both projects, with the boiler designated as primary. Since the boiler came in lower, there is an additional balance that can be used for more lockers.
- Mr. Wellman asked if there was any problem using funds from one project that came in lower than anticipated to fund another. Mrs. Faulenbach and Mr. McSherry said they had both double checked the Town Council minutes that approved the request and no differentiation was made, so the Board is free to move money to cover both projects as needed.
- Discussion took place about amending the motion to include the additional balance. Dr. Paddyfote cautioned that there is an issue with prevailing wage for jobs over \$100,000. Mr. Calhoun said that A.T. Equipment informed him that they always bid municipal jobs as prevailing wage.
- Mrs. Faulenbach suggested that it might be better to come back at a future meeting with clarification of cost for additional lockers. Mr. Calhoun agreed that he would like to obtain more information for the Board before going forward.
- Mrs. Celli Rigdon asked if the Board needed to be concerned with storage of the new lockers prior to installation and Mr. Calhoun said no, that they did not arrive until installation is ready.

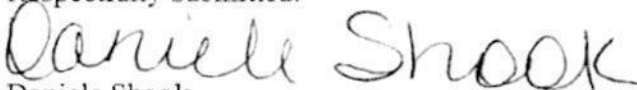
B. Exhibit A: Authorization of Signatories on School District Accounts

B. Exhibit A: Authorization of Signatories on School District Accounts

	<p>Mr. McSherry moved to add Mrs. Maryann Ness as signatory on school district accounts as shown in Exhibit A, seconded by Mr. Lawson and passed unanimously.</p> <ul style="list-style-type: none"> No discussion. <p>C. Recommendation and Approval for Designee of Superintendent of Schools</p> <p>Mr. McSherry moved to approve the appointment of Assistant Superintendent Joshua Smith, and in his absence, Director of Human Resources Ellamae Baldelli, as Designee for the Superintendent of Schools from July 1, 2012 through June 30, 2013, seconded by Mr. Lawson and passed unanimously.</p> <ul style="list-style-type: none"> No discussion. 	<p>Motion made and passed unanimously to add Mrs. Maryann Ness as signatory on school district accounts as shown in Exhibit A.</p> <p>C. Recommendation and Approval for Designee of Superintendent of Schools</p> <p>Motion made and passed unanimously to approve the appointment of Assistant Superintendent Joshua Smith, and in his absence, Director of Human Resources Ellamae Baldelli, as Designee for the Superintendent of Schools from July 1, 2012 through June 30, 2013.</p>
4.	<p>Items for Information and Discussion</p> <p>A. Storage Shed at Lillis Administration Building</p> <ul style="list-style-type: none"> Mr. Calhoun stated that Mr. Mark Mankin had contacted him about a project that the Youth Agency is looking to fund through a grant. The greenhouse behind the Lillis Building would be removed and replaced with a storage shed in the existing footprint. This is made possible through the grant and donated lumber from a barn behind the New Milford Public Library that is coming down. It is old lumber but in very good shape, originally from a covered bridge. Mr. Mankin still needs approvals but wanted to let the Board know of his plans. Mr. Calhoun said the shed would be helpful to store grounds equipment for Facilities such as snow blowers, gas etc. which is now stored inside. Mr. Lawson asked if the Historical Society should be apprised of materials used. Mr. Calhoun said he would mention the ideas to Mr. Mankin. Mrs. Faulenbach asked if this would be a summer project and Mr. Calhoun said that was the hope. <p>B. SmartBus Live</p> <ul style="list-style-type: none"> Mr. Miller distributed a handout about this item. He 	<p>Items for Information and Discussion</p> <p>A. Storage Shed at Lillis Administration Building</p> <p>B. SmartBus Live</p>

	<p>said the district is in the exploratory stage of this program which has come about in response to a state of Connecticut public act passed in July 2011 regarding the safety of students exiting and entering buses. This technology mounts a video feed to the stop sign of the bus. When the sign is engaged, a video feed records vehicles that pass the bus. This secure video feed is then transmitted to local police who review and issue citations when appropriate. There is no cost to the school district. The contract is between SmartBus and All-Star. Any replacement/maintenance issues would be SmartBus' issue. Mr. Miller said that All-Star and the Police Department are both on board with the project and will be looking to sign contracts and roll out the program gradually starting with a few buses in the fall.</p> <ul style="list-style-type: none">• Mr. McSherry stated that he thought this was a great deterrent and that just advertising that we are using the technology should help.• Mr. Wellman asked if there was any data as to whether this is a real problem in the community. Mr. Miller said no, anecdotal only. Dr. Paddyfote stated that she had had one complaint this year. Mr. Miller said that all buses, excluding special education buses which have a human monitor, already have cameras inside for monitoring.	
5.	<p>Adjourn</p> <p>Motion made by Mrs. Celli Rigdon to adjourn. Seconded by: Mr. Lawson</p> <p>Motion passed unanimously. The meeting adjourned at 7:25 p.m.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn at 7:25 p.m.</p>

Respectfully submitted:




Daniele Shook

Secretary

New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
July 10, 2012
Lillis Administration Building – Room 2**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David A. Lawson Mr. Thomas McSherry Mrs. Lynette Celli Rigdon Mrs. Daniele Shook	GEORGE C. BUCKBEE TOWN CLERK  2012 JUL 11 P 3:40 NEW MILFORD, CT
Absent:	Mr. Daniel W Nichols Mr. David R. Shaffer Mr. William Wellman	

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Joshua Smith, Assistant Superintendent of Schools
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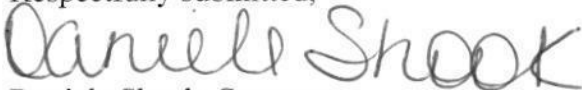
1.	Call to Order A. Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 6:46 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	DISCUSSION AND POSSIBLE ACTION A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of July 10, 2012 Mr. McSherry moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of July 10, 2012, seconded by Mr. Brant. <ul style="list-style-type: none"> Mr. Lawson thanked the Superintendent for providing Exhibit A to the Board as a courtesy, since the Board had given its authorization previously for Dr. Paddyfote to make appointments during the summer months. He also stated that he planned to recuse himself 	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of July 10, 2012 Motion made and passed to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of July 10, 2012.

	<p>from the vote.</p> <ul style="list-style-type: none"> Mrs. Shook noted that many of the appointments on the sheet were stipend positions. Dr. Paddyfote stated that they were mostly head teachers, team leaders, department chairs etc. and that Ms. Baldelli, Mr. Smith and the principals had done those interviews as a team. <p>Motion passed 5-0-1.</p> <p>Yes: Mrs. Faulenbach, Mr. Brant, Mr. Lawson, Mr. McSherry, Mrs. Celli Rigdon, Mrs. Shook Abstain: Mr. Lawson</p>	
4.	<p>Executive Session</p> <p>Motion made by Mrs. Shook to enter into Executive Session to interview and discuss the candidate for the position of Athletic Director at New Milford High School, and to invite into the session Dr. Paddyfote and the candidate.</p> <p>Seconded by: Mr. McSherry</p> <p>Motion passed unanimously.</p> <p>The Board entered Executive Session at 6:51 p.m.</p> <p>Mr. Lance Pliego, candidate for the position of Athletic Director at New Milford High School, entered Executive Session at 6:53 p.m.</p> <p>Mr. Pliego left Executive Session at 7:09 p.m.</p> <p>The Board returned to Public Session 7:37 p.m.</p>	<p>Executive Session</p> <p>Motion made and passed unanimously to enter into Executive Session to interview and discuss the candidate for the position of Athletic Director at New Milford High School, and to invite into the session Dr. Paddyfote and the candidate.</p>
5.	<p>Discussion and Possible Action</p> <p>Motion made by Mr. McSherry that the Board of Education approve the appointment of: Mr. Lance Pliego – Athletic Director at New Milford High School effective July 1, 2012 2012-2013 salary - \$103,157 (Step 5) + \$1,500 (6th yr degree) = \$104,657</p> <p>Seconded by: Mrs. Celli Rigdon</p>	<p>Discussion and Possible Action</p> <p>Motion made and passed that the Board of Education approve the appointment of: Mr. Lance Pliego – Athletic Director at New Milford High School effective July 1, 2012 2012-2013 salary - \$103,157 (Step 5) + \$1,500 (6th yr degree) = \$104,657</p>

	<p>Motion passed 5-0-1.</p> <p>Yes: Mrs. Faulenbach, Mr. Brant, Mr. Lawson, Mr. McSherry, Mrs. Celli Rigdon, Mrs. Shook Abstain: Mr. Lawson</p>	
6.	<p>Executive Session</p> <p>Motion made by Mrs. Shook to enter into Executive Session to review and discuss a preliminary draft of a possible transportation contract, and to invite into the session Dr. Paddyfote, Mr. Gregg Miller, and Mr. John Dufour.</p> <p>Seconded by: Mr. McSherry</p> <p>Motion passed unanimously.</p> <p>The Board entered Executive Session at 7:39 p.m.</p> <p>The Board returned to Public Session at 7:58 p.m.</p>	<p>Executive Session</p> <p>Motion made and passed unanimously to enter into Executive Session to review and discuss a preliminary draft of a possible transportation contract, and to invite into the session Dr. Paddyfote, Mr. Gregg Miller, and Mr. John Dufour.</p>
7.	<p>Discussion and Possible Action</p> <p>Motion made by Mrs. Shook to approve the All-Star Transportation Contract in accordance with the discussion in Executive Session, and to further move that the Board authorize the Board Chair to sign the contract on its behalf.</p> <p>Seconded by: Mr. Brant</p> <p>Motion passed unanimously.</p> <p>The meeting recessed briefly at 7:59 p.m. and returned to Public Session at 8:05 p.m.</p>	<p>Discussion and Possible Action</p> <p>Motion made and passed unanimously to approve the All-Star Transportation Contract in accordance with the discussion in Executive Session, and to further move that the Board authorize the Board Chair to sign the contract on its behalf.</p>
8.	<p>Executive Session</p> <p>Motion made by Mrs. Celli Rigdon to enter into Executive Session to discuss the Superintendent's performance, evaluation and future employment, and to invite into the session Dr. Paddyfote.</p> <p>Seconded by: Mr. McSherry</p> <p>Motion passed unanimously.</p> <p>The Board entered Executive Session at 8:06 p.m.</p>	<p>Executive Session</p> <p>Motion made and passed unanimously to enter into Executive Session to discuss the Superintendent's performance, evaluation and future employment, and to invite into the session Dr. Paddyfote.</p>

	Dr. Paddyfote entered Executive Session at 8:39 p.m. The Board returned to Public Session at 8:48 p.m.	
9.	Discussion and Possible Action Motion made by Mr. Lawson to approve a new three-year contract for the Superintendent of Schools in accordance with the discussion in Executive Session, effective July 1, 2012. Seconded by: Mrs. Celli Rigdon Motion passed unanimously. Motion made by Mrs. Shook to authorize the Board Chair to sign the contract on its behalf pending legal review. Seconded by: Mr. McSherry Motion passed unanimously.	Discussion and Possible Action Motion made and passed unanimously to approve a new three-year contract for the Superintendent of Schools in accordance with the discussion in Executive Session, effective July 1, 2012. Motion made and passed unanimously to authorize the Board Chair to sign the contract on its behalf pending legal review.
10.	Adjourn Motion made by Mrs. Celli Rigdon to adjourn. Seconded by: Mrs. Shook Motion passed unanimously. The meeting adjourned at 8:52 p.m.	Adjourn Motion made and passed unanimously to adjourn at 8:52 p.m.

Respectfully submitted,



Daniele Shook, Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
September 11, 2012

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- | | |
|--|-------------------------|
| <p>1. Mrs. Catherine Brandorff, Elementary Teacher, Northville Elementary School
<u>Move</u> that the Board of Education accept the resignation of Mrs. Catherine Brandorff as Elementary Teacher at Northville Elementary School effective September 14, 2012.</p> | Personal reasons |
| <p>2. **Ms. Christina Cipriano, Speech Language Pathologist, Hill and Plain School
<u>Move</u> that the Board of Education accept the resignation of Ms. Christina Cipriano as Speech Language Pathologist at Hill and Plain School effective September 24, 2012.</p> | Took position elsewhere |
| <p>3. Ms. Jodi Edelstein, part time (.49) Special Education Teacher, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education accept the resignation of Ms. Jodi Edelstein as part-time (.49) Special Education Teacher at Sarah Noble Intermediate School effective July 13, 2012.</p> | Personal reasons |
| <p>4. Ms. Jo Gallagher, Reading Teacher, John Pettibone School
<u>Move</u> that the Board of Education accept the resignation of Ms. Jo Gallagher as Reading Teacher at John Pettibone School effective August 1, 2012.</p> | Personal Reasons |
| <p>5. Ms. Robyn Shearer, Special Education Teacher, New Milford High School
<u>Move</u> that the Board of Education accept the resignation of Ms. Robyn Shearer as Special Education Teacher at New Milford High School effective August 15, 2012.</p> | Moving out of state |

2. CERTIFIED STAFF**b. APPOINTMENTS**

1. **Ms. Ashley Balaska**, English Teacher, New Milford High School
Move that the Board of Education appoint **Ms. Ashley Balaska** as English Teacher at New Milford High School effective August 22, 2012.
 2012-13 salary - \$49,782 (Step 1F)

2. **Ms. Fern Botwick**, Special Education Teacher, Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Fern Botwick** as Special Education Teacher at Schaghticoke Middle School effective August 22, 2012.
 2012-13 salary - \$48,404 (Step 2C)

3. **Mrs. Susan Ceglio-Tresca**, Art Teacher, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Susan Ceglio-Tresca** as Art Teacher at Sarah Noble Intermediate School effective August 22, 2012.
 2012-13 salary - \$52,966 (Step 4F)

4. **Mr. Emmett Cole**, Physical Education/Health Teacher, New Milford High School/Sarah Noble Intermediate School
Move that the Board of Education appoint **Mr. Emmett Cole** as Physical Education/Health Teacher at New Milford High School/Sarah Noble Intermediate School effective August 22, 2012.
 2012-13 salary - \$49,222 (Step 3B)

5. **Ms. Nikki Cresci**, Elementary Teacher, Sarah Noble Intermediate School
Move that the Board of Education appoint **Ms. Nikki Cresci** as Elementary Teacher at Sarah Noble Intermediate School effective August 22, 2012.
 2012-13 salary - \$47,801 (Step 1C)

Education History:

BS: Sacred Heart University
 Major: English
 MA: Sacred Heart University
 Major: Secondary Education

Work Experience:

Long Term Sub at NMHS

Replacing: J. Leonard

Education History:

BS: Univ. of Hartford
 Major: Allied Services
 CCSU: Graduate work
 Major: Special Education certification

Work Experience:

1 yr - Long Term Sub at
 Suffield Middle School

Replacing: D. Pflomm

Education History:

BFA: Fashion Inst. of
 Technology
 Major: Package Design
 MFA: College of New
 Rochelle
 Major: Art Education

Work Experience:

8 yrs. Bedford/Briarcliffe NY
 Schools

Replacing: N. DuVerger

Education History:

BS: SSCU
 Major: Exercise Science

Work Experience:

3 yrs. Wilton Schools

Replacing: D. Duque

Education History:

BS: WSCU
 Major: Elementary

Work Experience:

Tutor - New Milford Public
 Schools

Replacing: C. Banks

- | | |
|--|---|
| <p>6. **Ms. Kristy Lee Dwyer, Speech Language Pathologist, Hill and Plain School
 <u>Move</u> that the Board of Education appoint Ms. Kristy Lee Dwyer as Speech Language Pathologist at Hill and Plain School effective September 24, 2012.
 2012-13 salary - \$50,735 (Step 1I), pro-rated to start date</p> | <p><i>Education History:</i>
 BA: SCSU
 Major: Communication Disorders
 MS: SCSU
 Major: Speech Language Pathology</p> <p><i>Work Experience:</i>
 1 yr private rehab facility, New Hartford</p> <p>Replacing: C. Cipriano</p> |
| <p>7. Mr. Matthew Heiss, Physics Teacher, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Matthew Heiss as Physics Teacher at New Milford High School effective August 22, 2012.
 2012-13 salary - \$49,782 (Step 1F)</p> | <p><i>Education History:</i>
 BS: UCONN
 Major: Physics
 MS: Univ. of Bridgeport
 Major: Education</p> <p><i>Work Experience:</i>
 Long Term Sub Plainville High School</p> <p>Replacing: J.T. Schemm</p> |
| <p>8. Mrs. Alison Huntington, Reading Teacher/Literacy Coach, John Pettibone School
 <u>Move</u> that the Board of Education appoint Mrs. Alison Huntington as Reading Teacher/Literacy Coach at John Pettibone School effective August 22, 2012.
 2012-13 salary - \$77,117 (Step 14F)</p> | <p><i>Education History:</i>
 BS: SCSU
 Major: Early Childhood Educ.
 MA: Sacred Heart University
 Major: Elementary Education</p> <p><i>Work Experience:</i>
 4 yrs Stamford, 9 yrs Weston/Easton</p> <p>Replacing: J. Gallagher</p> |
| <p>9. Ms. Diane Lavoie, Special Education Teacher, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Diane Lavoie as Special Education Teacher at New Milford High School effective September 4, 2012.
 2012-13 salary - \$75,518 (Step 13D), pro-rated to start date</p> | <p><i>Education History:</i>
 BGS: UConn
 Major: General Studies
 MS: Fairfield University
 Major: Special Education</p> <p><i>Work Experience:</i>
 1 yr Reg. 15, 7 yrs Redding, 2 yrs Weston</p> <p>Replacing: R. Shearer</p> |

10. Ms. Jennifer Livingstone, Elementary Teacher, Sarah Noble Intermediate School

Move that the Board of Education appoint **Ms. Jennifer Livingstone** as Elementary Teacher at Sarah Noble Intermediate School effective August 22, 2012.
2012-13 salary - \$47,801 (Step 1C)

Education History:

BS: Univ. of New Hampshire
Major: Business Admin.
MA: Univ. of New Hampshire
Major: Elementary Education

Work Experience:

Tutor - New Milford Public Schools

Replacing: M. Durkin

11. Ms. Jennifer Lopriore, part-time (.49) Special Education Teacher, New Milford High School

Move that the Board of Education appoint **Ms. Jennifer Lopriore** as part-time (.49) Special Education Teacher at New Milford High School effective August 29, 2012.
2012-13 salary - \$24,393 (Step 1F) (\$49,782 pro-rated to 49% and to start date)

Education History:

BA: Iona College
Major: Psychology
MS: Iona College
Major: Childhood Education/Special Education

Work Experience:

Special Education Teacher
Aide Port Chester

Replacing: D. Campbell

12. Mrs. Joy Marino, Reading Teacher/Literacy Coach, Hill and Plain School

Move that the Board of Education appoint **Mrs. Joy Marino** as Reading Teacher/Literacy Coach at Hill and Plain School effective August 22, 2012.
2012-13 salary - \$82,980 (Step 15I*)

Education History:

BS: SCSU
Major: Reading
MA: SCSU
Major: Elementary Education

Work Experience:

8 yrs Bridgeport, 17 yrs Region
10, 3 yrs Seymour

Replacing: S. Guertin

13. Mrs. Lynn Nissenbaum, School Psychologist, Northville Elementary School

Move that the Board of Education appoint **Mrs. Lynn Nissenbaum** as School Psychologist at Northville Elementary School effective August 22, 2012.
2012-13 salary - \$52,801 (Step 2J)

Education History:

BS: SCSU
Major: Psychology
MS: CUNY
Major: Experimental Psychology
6th Yr: SCSU
Major: School Psychology

Work Experience:

Long Term Sub in Watertown and New Milford

Replacing: J. Rositano

- 14. Mr. Michael Richard**, Special Education Teacher, New Milford High School
Move that the Board of Education appoint **Mr. Michael Richard** as Special Education Teacher at New Milford High School effective August 22, 2012.
 2012-13 salary - \$47,420 (Step 1B)
- 15. Mrs. Jackeline Ruiz**, part-time (.45) Bilingual Teacher, Hill and Plain School
Move that the Board of Education appoint **Mrs. Jackeline Ruiz** as part-time (.45) Bilingual Teacher at Hill and Plain School effective September 4, 2012.
 2012-13 salary - \$22,150 (Step 3B) (\$49,222 pro-rated to 45% and to start date)
- 16. Mrs. Lynn Sheeran**, Library Media Specialist, Hill and Plain School
Move that the Board of Education appoint **Mrs. Lynn Sheeran** as Library Media Specialist at Hill and Plain School effective August 22, 2012.
 2012-13 salary - \$51,676 (Step 3F)
- 17. Mrs. Linda Siladi**, Reading Teacher/Literacy Coach, Northville Elementary School
Move that the Board of Education appoint **Mrs. Linda Siladi** as Reading Teacher/Literacy Coach at Northville Elementary School effective August 22, 2012.
 2012-13 salary - \$77,117 (Step 14F)

Education History:

BA: Syracuse University
 Major: Political Science
 MAT: SCSU
 Major: Special Education

Work Experience

Long Term Sub in Danbury

Replacing: L. Ashley

Education History:

BA: Florida Atlantic Univ.
 Major: Elementary Education

Work Experience:

3 yrs Florida

New budgeted position

Education History:

BA: Siena College
 Major: Psychology
 MLS: Queens College
 Major: Library Science

Work Experience:

6 yrs NY Public Library,
 2 yrs New Rochelle Public Library,
 2 ½ yrs Waterbury Schools

Replacing: N. Nahley

Education History:

BA/BS: SCSU
 Major: Psychology/Elementary
 MS: SCSU
 Major: Reading

Work Experience:

13 yrs Newtown, 2 yrs Danbury

Replacing: J. Friedman

- 18. Ms. Julia Silvestri**, part-time (.51) Special Education Teacher, Hill and Plain School

Move that the Board of Education appoint **Ms. Julia Silvestri** as a part-time (.51) Special Education Teacher at Hill and Plain School effective August 22, 2012.

2012-13 salary - \$28,217 (Step 5I) (\$55,328 pro-rated to 51% and to start date)

Education History:
BA: Northeastern Univ.
Major: English
MED: Smith College
Major: Deaf Education

Work Experience:

5 yrs Walden School & Learning Center
3 yrs. NY School for Deaf

Replacing K. Harris

- 19. Mr. Shawn Strack**, English Teacher, New Milford High School

Move that the Board of Education appoint **Mr. Shawn Strack** as English Teacher at New Milford High School effective August 22, 2012.

2012-13 salary - \$50,509 (Step 2F)

Education History:
BA/BS: SUNY @ Plattsburgh
Major: English Language Arts/Broadcast Journalism
MA: Bard College
Major: Literature/Secondary Education

Work Experience:

1 yr Somers NY

Replacing D. Thompson

- 20. Mr. Ryan Fitzsimmons**, Head Teacher – Math, New Milford High School

Move that the Board of Education appoint **Mr. Ryan Fitzsimmons** as Head Teacher for Math at New Milford High School effective July 1, 2012.

2012-13 stipend - \$2,798

Education History:
BS: SCSU
Major: Math
MS: SCSU
Major: Elementary Education

Work Experience:
Staff member since 2005

- 21. Mrs. Paula Marian**, Head Teacher – Art/Music, New Milford High School

Move that the Board of Education appoint **Mrs. Paula Marian** as Head Teacher for Art/Music at New Milford High School effective July 1, 2012.

2012-13 stipend - \$2,236

Education History:
BA: Kalamazoo College
Major: Art
MA: Eastern Michigan
Major: Ceramics

Work Experience:
Staff member since 1987

- 22. Mrs. Susan Partelow**, Head Teacher - World Languages, Schaghticoke Middle School

Move that the Board of Education appoint **Mrs. Susan Partelow** as Head Teacher for World Languages at Schaghticoke Middle School effective July 1, 2012.

2012-13 stipend - \$2,798

Education History:
BS: CCSU
Major: French
MS: CCSU
Major: Curriculum & Supervision

Work Experience:
Staff member since 1979

23. Mrs. Susan Stoughton, Head Teacher – Science, Schaghticoke Middle School

Move that the Board of Education appoint **Mrs. Susan Stoughton** as Head Teacher for Science at Schaghticoke Middle School effective July 1, 2012.

2012-13 stipend - \$2,798

Education History:

BA: WCSU

Major: Human Relations

MS: SCSU

Major: Science Education

Work Experience:

Staff member since 2000

24. Ms. Becky Waters, Team Leader, Schaghticoke Middle School

Move that the Board of Education appoint **Ms. Becky Waters** as Team Leader at Schaghticoke Middle School effective July 1, 2012.

2012-13 stipend - \$2,798

Education History:

BS: CCSU

Major: Secondary Education

Work Experience:

Staff member since 2005

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. Mrs. Dolores Brush, Paraeducator, Sarah Noble Intermediate School

Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Dolores Brush** as Paraeducator at Sarah Noble Intermediate School effective September 4, 2012.

Retirement

2. Mrs. Jamie Faeh, School Nurse, Sarah Noble Intermediate School/Faith Academy

Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Jamie Faeh** as School Nurse at Sarah Noble Intermediate School/Faith Academy effective October 21, 2012.

Retirement

3. Mrs. Jane Kaczynski, Paraeducator, Schaghticoke Middle School

Move that the Board of Education accept the resignation of **Mrs. Jane Kaczynski** as Paraeducator at Schaghticoke Middle School effective August 20, 2012.

Moving out of state

4. Mrs. Marcella Walsh, Paraeducator, John Pettibone School

Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Marcella Walsh** as Paraeducator at John Pettibone School effective August 7, 2012.

Retirement

4. NON-CERTIFIED STAFF**b. APPOINTMENTS**

- | | |
|---|--|
| <p>1. Mr. John Callahan, Computer Tech I, Northville Elementary School/John Pettibone School
 <u>Move</u> that the Board of Education appoint Mr. John Callahan as Computer Tech I at Northville Elementary School/John Pettibone School effective August 23, 2012.</p> | <p>\$18.99 per hour</p> <p>Replacing: E. Conklin</p> |
| <p>2. Mrs. Karin Dieterle, Paraeducator, Northville Elementary School
 <u>Move</u> that the Board of Education appoint Mrs. Karin Dieterle as Paraeducator at Northville Elementary School effective August 24, 2012.</p> | <p>\$13.38 per hour</p> <p>Replacing: R. Cavaliere</p> |
| <p>3. Ms. Kelly Murphy, part-time Lab Assistant, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Kelly Murphy as part-time Lab Assistant, New Milford High School effective August 22, 2012.</p> | <p>\$14.00 per hour</p> <p>Replacing: S. Sainz</p> |
| <p>4. Mrs. Heather Perssonatti, Paraeducator, Northville Elementary School
 <u>Move</u> that the Board of Education appoint Mrs. Heather Perssonatti as Paraeducator at Northville Elementary School effective date to be determined.</p> | <p>\$13.38 per hour</p> <p>Replacing: S. Carlson</p> |
| <p>5. Ms. Jessica Russo, Paraeducator, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Jessica Russo as Paraeducator at Schaghticoke Middle School effective date to be determined.</p> | <p>\$13.38 per hour</p> <p>Replacing: J. Kaczynski</p> |
| <p>6. Mrs. Shelley Wozney, Paraeducator, John Pettibone School
 <u>Move</u> that the Board of Education appoint Mrs. Shelley Wozney as Paraeducator at John Pettibone School effective August 24, 2012.</p> | <p>\$13.38 per hour</p> <p>Replacing: M. DellaCorte</p> |

5. SUBSTITUTES**a. APPOINTMENTS**

- | | |
|---|--|
| <p>1. Mrs. Sabiha Ali, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mrs. Sabiha Ali as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: Sophia College, India
 Major: English Lit.,
 Psychology
 MA: Sukhadia Univ., India
 Major: English Literature
 M. Phil: Sukhadia Univ., India
 Major: English Literature</p> |
|---|--|

- | | |
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| <p>2. ** Mr. Steven Angelo, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mr. Steven Angelo as a Substitute Teacher effective September 12, 2012.</p> | <p><i>Education History:</i>
 BA: Iona College
 Major: Adolescence Education,
 Social Studies</p> |
| <p>3. **Ms. Jennifer Baillargeon, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Jennifer Baillargeon as a Substitute Teacher effective September 12, 2012.</p> | <p><i>Education History:</i>
 BS: CCSU
 Major: Elementary Education/
 English
 MA: Western Governor's Univ.
 Major: English Language
 Learning</p> |
| <p>4. Ms. Althea Barnes, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Althea Barnes as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: Herbert Lehman College
 Major: Psychology
 MA: Long Island University
 Major: Psychology</p> |
| <p>5. Ms. Cara Bellamy, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Cara Bellamy as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: WCSU
 Major: Elementary Education</p> |
| <p>6. Ms. Christine Booth, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Christine Booth as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: WCSU
 Major: Secondary Education</p> |
| <p>7. Ms. Jane Cox, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Jane Cox as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: Harvard University
 Major: History & Literature</p> |
| <p>8. Ms. Eileen Coyne, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Eileen Coyne as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BBA: WCSU
 Major: Business
 MBA: S. New Hampshire
 Univ.
 Major: Business
 MAT: Marywood Univ.
 Major: Elementary Education</p> |
| <p>9. **Ms. Madilyn Da Ros, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Madilyn Da Ros as a Substitute Teacher effective September 12, 2012.</p> | <p><i>Education History:</i>
 BS: Keene State College
 Major: Elementary Education</p> |
| <p>10. Ms. Stephanie DiFiore, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Stephanie DiFiore as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BSW: WCSU
 Major: Social Work
 MA: Sacred Heart Univ.
 Major: Elementary Education</p> |
| <p>11. ** Mrs. Mercedes Drake, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mrs. Mercedes Drake as a Substitute Teacher effective September 12, 2012.</p> | <p><i>Education History:</i>
 BA: State Univ. of Albany
 Major: Spanish
 MA: State Univ. of Albany
 Major: Education</p> |

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| <p>12. Ms. Alishia Esposito, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Alishia Esposito as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: WCSU
 Major: Psychology
 MS: Univ. of Bridgeport
 Major: Education</p> |
| <p>13. Ms. Charlene Fairchild, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Charlene Fairchild as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: James Madison Univ.
 Major: Communications
 MS: Univ. of Bridgeport
 Major: Elementary Education</p> |
| <p>14. Ms. Lauren Fox, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Lauren Fox as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: Univ. of Delaware
 Major: Elementary Education</p> |
| <p>15. Mr. Jerod Fromme, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mr. Jerod Fromme as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: Eastern CT State Univ.
 Major: Physical Education</p> |
| <p>16. Ms. Janelle Gallant, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Janelle Gallant as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: Elizabethtown College
 Major: Spanish</p> |
| <p>17. Mr. Steven Groccia, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mr. Steven Groccia as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: Univ. of Hartford
 Major: Elementary Education</p> |
| <p>18. Ms. Megan Henderson, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Megan Henderson as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: Williams College
 Major: Art History
 MSEd: Fordham University
 Major: Special Education
 MA: Univ. of Washington
 Major: International Studies</p> |
| <p>19. Ms. Andrea Karas, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Andrea Karas as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: WCSU
 Major: Elementary Education</p> |
| <p>20. Ms. Dana Ketterl, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Dana Ketterl as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: Univ. of Scranton
 Major: Secondary Education/English</p> |
| <p>21. **Ms. Amy Kivela, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Amy Kivela as a Substitute Teacher effective September 12, 2012.</p> | <p><i>Education History:</i>
 BA: Trinity College
 Major: Biology</p> |

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| <p>22. Ms. Mallory Lee, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Mallory Lee as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: Salve Regina University
 Major: Elementary Education/
 Special Education</p> |
| <p>23. Ms. Roxane Lee, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Roxane Lee as a Substitute Teacher effective September 12, 2012.</p> | <p><i>Education History:</i>
 BS: King's College
 Major: Chemistry
 MS: Georgetown Univ.
 Major: Biochemistry
 MS: Penn State Univ.
 Major: Analytical Chemistry</p> |
| <p>24. Ms. Caryn Lieberman, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Caryn Lieberman as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: Quinnipiac Univ.
 Major: Public Relations
 MA: Quinnipiac Univ.
 Major: Elementary Education</p> |
| <p>25. Ms. Nicole Madorran, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Nicole Madorran as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: WCSU
 Major: Elementary Education</p> |
| <p>26. Mr. James Matranga, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mr. James Matranga as a Substitute Teacher effective September 7, 2012.</p> | <p><i>Education History:</i>
 BA: UConn
 Major: French/Education
 MS: SCSU
 Major: Bi-Lingual Education
 6th Yr: SCSU
 Major: Educational Leadership</p> |
| <p>27. Mrs. Karen Matthews, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Karen Matthews as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: Univ. of Virginia
 Major: Psychology
 MA: College of William & Mary
 Major: Elementary Education</p> |
| <p>28. **Mrs. Margaret Montinieri, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mrs. Margaret Montinieri as a Substitute Teacher effective September 12, 2012.</p> | <p><i>Education History:</i>
 BA: ECSU
 Major: English
 MA: Sacred Heart University
 Major: Education</p> |
| <p>29. **Ms. Kerianne Mosback, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Kerianne Mosback as a Substitute Teacher effective September 12, 2012.</p> | <p><i>Education History:</i>
 BA: Quinnipiac University
 Major: Sociology
 MA: Quinnipiac University
 Major: Elementary Education</p> |
| <p>30. **Mrs. Catharine Paradiso, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mrs. Catharine Paradiso as a Substitute Teacher effective September 12, 2012.</p> | <p><i>Education History:</i>
 BS: UConn
 Major: Physical Education</p> |

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| <p>31. Mrs. JoAnn Peterson-Calarco, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mrs. JoAnn Peterson-Calarco as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 MS: WCSU
 Major: Education
 6th Year: WCSU
 Major: Reading</p> |
| <p>32. Ms. Shannon Rausch, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Shannon Rausch as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: WCSU
 Major: Elementary Education</p> |
| <p>33. Mrs. Patricia Riggs, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mrs. Patricia Riggs as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: SCSU
 Major: Special Education
 MS: Univ. of Bridgeport
 Major: Elementary Education</p> |
| <p>34. Mrs. Krista Roberts, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mrs. Krista Roberts as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: Marist College
 Major: Communications</p> |
| <p>35. Mrs. Alice Schuette, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mrs. Alice Schuette as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: Emerson College
 Major: Broadcast Journalism
 MA: Lesley University
 Major: Interdisciplinary Studies</p> |
| <p>36. Ms. Christina Scordato, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Christina Scordato as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: WCSU
 Major: Health Education
 MS: Emporia State Univ.
 Major: Physical Ed</p> |
| <p>37. Ms. Heather Shepard, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Heather Shepard as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: WCSU
 Major: Biology</p> |
| <p>38. Mrs. Lasya Silberman, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mrs. Lasya Silberman as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: So. Oregon University
 Major: Communication
 MAT: So. Oregon University
 Major: Pedagogy</p> |
| <p>39. Ms. Rebecca Simas, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Rebecca Simas as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: WCSU
 Major: Professional Writing
 MFA: WCSU
 Major: Creative & Professional Writing</p> |
| <p>40. Ms. Sara Smith, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Sara Smith as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: York College of PA
 Major: Public Relations
 MAT: Sacred Heart Univ.
 Major: Elementary Education</p> |

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| <p>41. Mr. Sanford Stalter, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mr. Sanford Stalter as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: Goshen College
 Major: Psychology</p> |
| <p>42. Ms. Julia Taborsak, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Julia Taborsak as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History</i>
 BS: WCSU
 Major: Secondary Education
 MA: WCSU
 Major: English Literature</p> |
| <p>43. Ms. Elizabeth Terlizzi, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Elizabeth Terlizzi as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: Manhattanville College
 Major: American Studies and Elementary Education</p> |
| <p>44. **Ms. Amy Tobin, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Amy Tobin as a Substitute Teacher effective September 12, 2012.</p> | <p><i>Education History:</i>
 BS: CCSU
 Major: Elementary Education</p> |
| <p>45. Ms. Julia Tracey, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Julia Tracey as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BA: Florida Atlantic Univ.
 Major: Elementary Education
 MS: Nova Southeastern Univ.
 Major: Reading</p> |
| <p>46. Mr. William Tripp, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mr. William Tripp as a Substitute Teacher effective September 6, 2012.</p> | <p><i>Education History:</i>
 BA: Univ. of Minnesota
 Major: Psychology
 MBA: Univ. of Minnesota
 Major: Business Admin.
 MA: WCSU
 Major: Education-Math</p> |
| <p>47. Mrs. Doreena Turco-Elliott, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Mrs. Doreena Turco-Elliott as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History</i>
 BS: Saint John's Univ.
 Major: Education</p> |
| <p>48. Ms. Daryle Waldron, Substitute Teacher
 <u>Move</u> that the Board of Education appoint Ms. Daryle Waldron as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History</i>
 BA: WCSU
 Major: Biology</p> |
| <p>49. Ms. Sarah Whiteley, Substitute Teacher
 <u>Move</u> that The Board of Education appoint Ms. Sarah Whiteley as a Substitute Teacher effective August 27, 2012.</p> | <p><i>Education History:</i>
 BS: State Univ. of NY/Oswego
 Major: Childhood Education
 MS: SUNY/New Paltz
 Major: Special Education</p> |

6. ADULT EDUCATION STAFF**a. APPOINTMENTS**

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| <p>1. Mr. Steven Donahue, Mandated Math Teacher, Adult Education Program
 <u>Move</u> that the Board of Education appoint Mr. Steven Donahue as a Mandated Math Teacher for the Adult Education Program effective August 27, 2012.</p> | <p>Hourly rate: \$34.76

Current employee</p> |
| <p>2. Mr. Patrick Kelly Duncan, Mandated Transitions Teacher, Adult Education Program
 <u>Move</u> that the Board of Education appoint Mr. Patrick Kelly Duncan as a Mandated Transitions Teacher for the Adult Education Program effective August 27, 2012.</p> | <p>Hourly rate: \$34.76

Current employee</p> |
| <p>3. Ms. Shannon Engel, Mentor, Adult Education Program
 <u>Move</u> that the Board of Education appoint Ms. Shannon Engel as a Mentor for the Adult Education Program effective August 27, 2012.</p> | <p>Hourly rate: \$25.00

<i>Education History:</i>
BA: UConn
Major: Psychology
MA: WCSU
Major: Elementary Education/
Reading</p> |
| <p>4. Mrs. Janice Perrone, Mandated Business Teacher, Adult Education Program
 <u>Move</u> that the Board of Education appoint Mrs. Janice Perrone as a Mandated Business Teacher for the Adult Education Program effective August 27, 2012.</p> | <p>Hourly rate: \$34.76

Current employee</p> |
| <p>5. Ms. Colleen Peterson, Mandated Math Teacher, Adult Education Program
 <u>Move</u> that the Board of Education appoint Ms. Colleen Peterson as a Mandated Math Teacher for the Adult Education Program effective August 27, 2012.</p> | <p>Hourly rate: \$34.76

Current employee</p> |
| <p>6. Mrs. Stephanie Pilla, Mandated ESL Teacher, Adult Education Program
 <u>Move</u> that the Board of Education appoint Mrs. Stephanie Pilla as a Mandated ESL Teacher for the Adult Education Program effective August 27, 2012.</p> | <p>Hourly rate: \$34.76

<i>Education History:</i>
BA: Sacred Heart University
Major: English
MA: Sacred Heart University
Major: Elementary Education</p> |

7. **Ms. Elizabeth (Lisa) Riley**, Mandated Social Studies Teacher, Adult Education Program
Move that the Board of Education appoint **Ms. Elizabeth (Lisa) Riley** as a Mandated Social Studies Teacher for the Adult Education Program effective August 27, 2012.

Hourly rate: \$34.76

Education History:

BA: University of Maryland
 Major: Government & Politics
 MA: University of Bridgeport
 Major: Secondary Education/
 History

7. **BAND STAFF**a. **APPOINTMENTS**

1. **Ms. Laura D'Averso**, Guard Assistant – Fall and Winter, Band, New Milford High School
Move that the Board of Education appoint **Ms. Laura D'Averso** as Guard Assistant – Fall and Winter for Band at New Milford High School effective August 27, 2012.
2. **Ms. Kate Heidemann**, Music/Visual Tech, Band, New Milford High School
Move that the Board of Education appoint **Ms. Kate Heidemann** as Music/Visual Tech for Band at New Milford High School effective August 27, 2012.
3. **Mr. Robert Carlucci**, Drumline Assistant, Band, New Milford High School
Move that the Board of Education appoint **Mr. Robert Carlucci** as Drumline Assistant for Band at New Milford High School effective August 27, 2012.
4. **Mr. Richard Nelson**, Music/Visual Tech, Band, New Milford High School
Move that the Board of Education appoint **Mr. Richard Nelson** as Music/Visual Tech for Band at New Milford High School effective August 27, 2012.
5. **Mr. Tim Pearson**, Drumline Caption Head, Band, New Milford High School
Move that the Board of Education appoint **Mr. Tim Pearson** as Drumline Caption Head for Band at New Milford High School effective August 27, 2012.

2012-2013 Stipend:
 \$1895 – Fall Season
 \$1895 – Winter Season

2012-2013 Stipend: \$947

2012-2013 Stipend: \$1419

2012-2013 Stipend: \$947

2012-2013 Stipend: \$1419

<p>6. Ms. Kim Rieve, Guard Tech – Fall and Winter, Band, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Kim Rieve as Guard Tech – Fall and Winter for Band at New Milford High School effective August 27, 2012.</p>	<p>2012-2013 Stipend: \$1419 – Fall Season \$1419 – Winter Season</p>
<p>7. Ms. Seema Soni, Guard Director - Fall-Winter, Band, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Seema Soni as Guard Director – Fall-Winter for Band at New Milford High School effective August 27, 2012.</p>	<p>2012-2013 Stipend: \$3749 – Fall Season \$3749 – Winter Season</p>
<p>8. Ms. Amanda Welch, Music/Visual Tech, Band, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Amanda Welch as Music/Visual Tech for Band at New Milford High School effective August 27, 2012.</p>	<p>2012-2013 Stipend: \$947</p>
<p>9. Mr. Zachary Whitlock, Visual Caption Head, Band, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Zachary Whitlock as Visual Caption Head for Band at New Milford High School effective August 27, 2012.</p>	<p>2012-2013 Stipend: \$1895</p>
<p>10. Mr. Barry Zhou, Visual Tech, Band, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Barry Zhou as Visual Tech for Band at New Milford High School effective August 27, 2012.</p>	<p>2012-2013 Stipend: \$1419</p>
<p>8. COACHING STAFF a. RESIGNATIONS</p>	
<p>1. Mr. Gary Bellagamba, Boys' Assistant Football Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mr. Gary Bellagamba as Boys' Assistant Football Coach at New Milford High School effective August 27, 2012.</p>	<p>Personal reasons</p>
<p>2. Mr. Dennis Harrington, Assistant Girls' Cross Country Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mr. Dennis Harrington as Assistant Girls' Cross Country Coach effective July 23, 2012.</p>	<p>Personal reasons</p>

<p>3. Mr. Greg LaCava, Volunteer Girls' Assistant Soccer Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mr. Greg LaCava as Volunteer Girls' Assistant Soccer Coach at New Milford High School effective July 16, 2012.</p>	Personal reasons
<p>4. Mr. Thomas Marks, Girls' Cross Country Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mr. Thomas Marks as Girls' Cross Country Coach effective July 19, 2012.</p>	Personal reasons
<p>5. Mr. Giles Vaughan, Boys' Assistant Cross Country Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mr. Giles Vaughan as Boys' Assistant Cross Country Coach at New Milford High School effective August 23, 2012.</p>	Personal reasons
<p>6. Mr. John Wrenn, Boys' JV Soccer Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mr. John Wrenn as Boys' JV Soccer Coach at New Milford High School effective August 23, 2012.</p>	Personal reasons
<p>9. COACHING STAFF b. APPOINTMENTS</p>	
<p>1. Mr. Chris Bacich, Boys' Varsity Cross Country Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Chris Bacich as Boys' Varsity Cross Country Coach at New Milford High School effective August 20, 2012.</p>	2012-2013 stipend: \$3,400
<p>2. Ms. Lyndsey Baird, Girls' JV Cheerleading Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Lyndsey Baird as Girls' JV Cheerleading Coach at New Milford High School effective August 20, 2012.</p>	2012-2013 stipend: \$2,236
<p>3. Mr. Joshua Beler, Assistant Boys' Varsity Football Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Joshua Beler as Assistant Boys' Varsity Football Coach at New Milford High School effective August 20, 2012 pending receipt of coaching permit.</p>	2012-2013 stipend: \$3,785

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| <p>4. Mr. Gary Bellagamba, Volunteer Boys' Varsity Football Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Gary Bellagamba as Volunteer Boys' Varsity Football Coach at New Milford High School effective August 20, 2012 pending receipt of coaching permit.</p> | <p>Volunteer</p> |
| <p>5. Ms. Tricia Blood, Girls' Interscholastic Field Hockey Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Girls' Interscholastic Field Hockey Coach at Schaghticoke Middle School effective September 1, 2012.</p> | <p>2012-2013 stipend: \$1,895</p> |
| <p>6. Ms. Tricia Blood, Girls' Intramural Field Hockey Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Girls' Intramural Field Hockey Coach at Schaghticoke Middle School effective September 1, 2012.</p> | <p>2012-2013 stipend: \$947</p> |
| <p>7. Mrs. Cheryl Caridad, Girls' Varsity Swimming Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mrs. Cheryl Caridad as Girls' Varsity Swimming Coach at New Milford High School effective August 25, 2012.</p> | <p>2012-2013 stipend: \$4,315</p> |
| <p>8. Ms. Kerri-Lynn Cope, Girls' Varsity Cheerleading Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Kerri-Lynn Cope as Girls' Varsity Cheerleading Coach at New Milford High School effective August 20, 2012.</p> | <p>2012-2013 stipend: \$3,439</p> |
| <p>9. Mrs. Erica Craft, Girls' Varsity Volleyball Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mrs. Erica Craft as Girls' Varsity Volleyball Coach at New Milford High School effective August 20, 2012, pending receipt of coaching permit, CPR, First Aid and Mod 15 Concussion certificates.</p> | <p>2012-2013 stipend: \$4,626</p> |
| <p>10. Mr. Tom Cronin, Boys' JV Soccer Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Tom Cronin as Boys' JV Soccer Coach at New Milford High School effective August 20, 2012.</p> | <p>2012-2013 stipend: 3,006</p> |

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| <p>11. Ms. Karra Damascus, Girls' JV Soccer Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Karra Damascus as Girls' JV Soccer Coach at New Milford High School effective August 25, 2012 pending receipt of coaching permit.</p> | <p>2012-2013 stipend: \$3,006</p> |
| <p>12. Ms. Daniella Duque, Co-Ed Intramural Fall Fitness Coach for Grades 4, 5, and 6, Sarah Noble Intermediate School
 <u>Move</u> that the Board of Education appoint Ms. Daniella Duque as Co-Ed Intramural Fall Fitness Coach for Grades 4, 5, and 6 at Sarah Noble Intermediate School effective September 4, 2012, pending receipt of coaching permit.</p> | <p>2012-2013 stipend: \$947.50</p> |
| <p>13. Mr. Chris Dzurka, Assistant Boys' Varsity Football Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Chris Dzurka as Assistant Boys' Varsity Football Coach at New Milford High School effective August 20, 2012.</p> | <p>2012-2013 stipend: \$3,785</p> |
| <p>14. Mr. Terry Flynn, Volunteer Assistant Boys' Freshman Football Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Terry Flynn as Volunteer Assistant Boys' Freshman Football Coach at New Milford High School effective August 20, 2012.</p> | <p>Volunteer</p> |
| <p>15. Ms. Kelsey Heaton, Volunteer Varsity Girls' Field Hockey Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Kelsey Heaton as Volunteer Varsity Girls' Field Hockey Coach at New Milford High School effective August 25, 2012 pending receipt of coaching permit.</p> | <p>Volunteer</p> |
| <p>16. Mr. Rob Hibbard, Boys' Intramural Soccer Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Boys' Intramural Soccer Coach at Schaghticoke Middle School effective September 1, 2012.</p> | <p>2012-2013 stipend: \$947</p> |
| <p>17. Mr. Rob Hibbard, Interscholastic Sports Coordinator, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Interscholastic Sports Coordinator at Schaghticoke Middle School effective September 1, 2012.</p> | <p>2012-2013 stipend: \$4,265</p> |

<p>18. Ms. Eileen Holden, Co-Ed Intramural Fall Fitness Coach for Grades 4, 5, and 6, Sarah Noble Intermediate School <u>Move</u> that the Board of Education appoint Ms. Eileen Holden as Co-Ed Intramural Fall Fitness Coach for Grades 4, 5, and 6 at Sarah Noble Intermediate School effective September 4, 2012.</p>	2012-2013 stipend: \$947.50
<p>19. Mr. Adam Horosky, Boys' Assistant Varsity Football Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Adam Horosky as Boys' Assistant Varsity Football Coach at New Milford High School effective August 20, 2012.</p>	2012-2013 stipend: \$3,785
<p>20. Ms. Dawn Hough, Girls' Varsity Field Hockey Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Dawn Hough as Girls' Varsity Field Hockey Coach at New Milford High School effective August 20, 2012.</p>	2012-2013 stipend: \$4,626
<p>21. Mr. Antony Howard, Boys' Varsity Soccer Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Antony Howard as Boys' Varsity Soccer Coach at New Milford High School effective August 20, 2012, pending receipt of coaching permit.</p>	2012-2013 stipend: \$4,626
<p>22. Mr. Greg LaCava, Girls' Varsity Soccer Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Greg LaCava as Girls' Varsity Soccer Coach at New Milford High School effective August 20, 2012.</p>	2012-2013 stipend: \$4,626
<p>23. Mr. Chuck Lynch, Boys' Varsity Football Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Chuck Lynch as Boys' Varsity Football Coach at New Milford High School effective August 20, 2012.</p>	2012-2013 stipend: \$5,822
<p>24. Mr. Michael Madden, Volunteer Assistant Boys' Freshman Football Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Michael Madden as Volunteer Assistant Boys' Freshman Football Coach at New Milford High School effective August 20, 2012.</p>	Volunteer

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| <p>25. Ms. Nicole Madorran, Girls' Freshman Field Hockey Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Nicole Madorran as Girls' Freshman Field Hockey Coach at New Milford High School effective August 20, 2012, pending receipt of coaching permit.</p> | <p>2012-2013 stipend: \$3,006</p> |
| <p>26. Mr. Mark Matrigali, Assistant Boys' Varsity Football Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Mark Matrigali as Assistant Boys' Varsity Football Coach at New Milford High School effective August 20, 2012.</p> | <p>2012-2013 stipend: \$3,785</p> |
| <p>27. Mrs. Theresa McGuinness, Girls' Interscholastic Cross Country Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mrs. Theresa McGuinness as Girls' Interscholastic Cross Country Coach at Schaghticoke Middle School effective September 1, 2012.</p> | <p>2012-2013 stipend: \$1,895</p> |
| <p>28. Ms. Bethany Mihaly, Assistant Girls' Varsity Swimming Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Bethany Mihaly as Assistant Girls' Varsity Swimming Coach at New Milford High School effective August 20, 2012.</p> | <p>2012-2013 stipend: \$2,805</p> |
| <p>29. Mr. David Mumma, Boys' Interscholastic Soccer Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. David Mumma as Boys' Interscholastic Soccer Coach at Schaghticoke Middle School effective September 1, 2012.</p> | <p>2012-2013 stipend: \$1,895</p> |
| <p>30. Mr. David Mumma, Co-Ed Intramural Fall Fitness Coach for Grades 4, 5, and 6, Sarah Noble Intermediate School
 <u>Move</u> that the Board of Education appoint Mr. David Mumma as Co-Ed Intramural Fall Fitness Coach for Grades 4, 5, and 6 at Sarah Noble Intermediate School effective September 4, 2012.</p> | <p>2012-2013 stipend: \$1,895</p> |
| <p>31. Mr. Ryan Rebstock, Assistant Boys' Cross Country Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Ryan Rebstock as Assistant Boys' Cross Country Coach at New Milford High School effective August 25, 2012.</p> | <p>2012-2013 stipend: \$2,210</p> |

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| <p>32. Mr. Chris Rigdon, Volunteer Boys' Varsity Football Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Chris Rigdon as Volunteer Boys' Varsity Football Coach at New Milford High School effective August 20, 2012</p> | <p>Volunteer</p> |
| <p>33. Mr. Ethan Saldana, Girls' JV Volleyball Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Ethan Saldana as Girls' JV Volleyball Coach at New Milford High School effective August 20, 2012.</p> | <p>2012-2013 stipend: \$3,006</p> |
| <p>34. Ms. Dawn Shiffman, Girls' JV Cross Country Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Dawn Shiffman as Girls' JV Cross Country Coach at New Milford High School effective August 20, 2012, pending receipt of coaching permit.</p> | <p>2012-2013 stipend: \$2,210</p> |
| <p>35. Mr. Travis Swim, Assistant Boys' Varsity Football Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Travis Swim as Assistant Boys' Varsity Football Coach at New Milford High School effective August 20, 2012.</p> | <p>2012-2013 stipend: \$3,785</p> |
| <p>36. **Ms. LaDonna Takyi, Volunteer Cheerleading Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. LaDonna Takyi as Volunteer Cheerleading Coach at New Milford High School effective September 14, 2012</p> | <p>Volunteer</p> |
| <p>37. Mr. Giles Vaughan, Girls' Varsity Cross Country Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Giles Vaughan as Girls' Varsity Cross Country Coach at New Milford High School effective August 25, 2012.</p> | <p>2012-2013 stipend: \$3,400</p> |
| <p>38. Mr. Matt Wall, Boys' Interscholastic Cross Country Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Matt Wall as Boys' Interscholastic Cross Country Coach at Schaghticoke Middle School effective September 1, 2012.</p> | <p>2012-2013 stipend: \$1,895</p> |

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| <p>39. Mr. Matt Wall, Co-Ed Intramural Flag Football Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Matt Wall as Co-Ed Intramural Flag Football Coach at Schaghticoke Middle School effective September 1, 2012.</p> | <p>2012-2013 stipend: \$947</p> |
| <p>40. Ms. Joanne (Kelly) Wood, Girls' Freshman Soccer Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Joanne (Kelly) Wood as Girls' Freshman Soccer Coach at New Milford High School effective August 25, 2012.</p> | <p>2012-2013 stipend: \$2,314</p> |
| <p>41. Mr. John Wrenn, Boys' Freshman Soccer Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. John Wrenn as Boys' Freshman Soccer Coach at New Milford High School effective August 20, 2012.</p> | <p>2012-2013 stipend: \$2,314</p> |
| <p>42. Ms. Jen Wyslick, Girls' JV Field Hockey Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Jen Wyslick as Girls' JV Field Hockey Coach at New Milford High School effective August 20, 2012.</p> | <p>2012-2013 stipend: \$3,006</p> |

10. LEAVES OF ABSENCE

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| <p>1. Mrs. Katherine Ciparelli, Elementary Teacher, John Pettibone School
 <u>Move</u> that the Board of Education approve the request of Mrs. Katherine Ciparelli for a personal leave of absence beginning August 23, 2012 for an indeterminate period.</p> | <p>Paid leave:
8/23-10/2/12
Unpaid leave:
10/3/12-TBD</p> |
| <p>2. Mrs. Sarah Elizabeth Herring, Special Education Teacher, Sarah Noble Intermediate School
 <u>Move</u> that the Board of Education approve the request of Mrs. Sarah Elizabeth Herring for a childbirth leave of absence beginning approximately January 2, 2013 for twelve weeks, through approximately March 22, 2013.</p> | <p>Childbirth leave:
1/2/13-2/8/13
Unpaid leave:
2/8/13-3/22/13</p> |
| <p>3. Mrs. Robyn Kelleher, Elementary Teacher, Sarah Noble Intermediate School
 <u>Move</u> that the Board of Education approve the request of Mrs. Robyn Kelleher for a childbirth leave of absence beginning approximately October 29, 2012 through January 18, 2013.</p> | <p>Childbirth leave:
10/29/12-1/18/13</p> |

- ** Released as of September 11, 2012

SECOND REVIEW

Bold Italicized language constitutes an addition

9125(a)

Bylaws of the Board

Attorney

The Board of Education will appoint an attorney for the district. The attorney must be admitted to the Bar of Connecticut. The attorney will be the legal advisor to the Board. In that capacity, the attorney's duties will be:

1. to advise the Board with respect to all legal matters relating to the district, including but not limited to, interpretation of the Connecticut General Statutes and all other statutes, rules or regulations affecting the district;
2. to be easily accessible to the Board and the Superintendent of Schools (and, at the discretion of the Superintendent, to his/her administrative staff), with respect to legal matters issuing out of the day-to-day administration of the district;
3. to review and to represent the district in the preparation of any and all contracts which the district may be obliged to execute (other than purchase orders usually issued for the purchase of goods, equipment and services);
4. to advise and assist in matters of litigation;
5. to review the legality of all rules or regulations to be adopted by the Board;
6. to review and advise with respect to any process served upon the district;

All requests for written opinions on school-related matters shall be directed to the attorney through either the Superintendent or the Board Chairperson. Such written opinions shall be provided to all Board members.

The attorney shall receive a retainer or fee as per an agreement between the Board and the attorney.

Selection Procedures

~~In order to provide an opportunity for firms or attorneys to apply periodically for the position,~~
When selecting a School Attorney, the Board shall ~~every three years~~ adhere to the following selection procedures:

1. the district will first locate prospective qualified lawyers/law firms by:
 - a. advertising in trade journals;
 - b. checking listings of lawyers/law firms; or
 - c. making inquires of other districts or other appropriate sources.

Bylaws of the Board

Attorney

Selection Procedures (continued)

2. The district will then prepare a well-planned, written request for a proposal which will contain critical details of the services sought and submit this request to prospective applicants.
3. In selecting a School Attorney, the district will consider the cost of a retainer (or hourly fee), as well as such other factors as:
 - a. the special knowledge or expertise of the lawyer/law firm;
 - b. the quality of the service provided by the lawyer/law firm;
 - c. the staffing of the lawyer/law firm; and
 - d. the lawyer's/law firm's suitability for the district's needs.
- ~~4. The attorney of the Board of Education will be appointed annually on or before the June meeting.~~
4. The district will maintain documentation of the written proposals submitted by lawyer/law firm applicants for the position of School Attorney.

Bylaw adopted by the Board: January 9, 2001
 Bylaw revised by the Board: November 7, 2005

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

SECOND REVIEW

Bold Italicized language constitutes an addition

9270(a)

Bylaws of the Board

Conflict of Interest

The Board desires its members not only to adhere to all laws regarding conflict of interest, but to be continually aware of situations which have the appearance of conflict of interest and to avoid actions that might embarrass themselves or the Board.

Two areas of Board operations must be guarded with particular care in order that there be no real or seeming conflict of interest. These are purchasing and hiring of new personnel. Therefore:

1. ~~No member of the Board shall have any direct pecuniary interest in a contract with the school district, nor shall he/she furnish directly any labor, equipment, or supplies the district.~~ ***Board members are strictly prohibited from being financially interested, or having any personal beneficial interest, either directly or indirectly, in any contract or purchase order for any supplies, materials, equipment or contractual services furnished to or used by the Board of Education.*** It is not the intent of this bylaw to prevent the district from contracting with corporations or businesses because a Board member is an employee of the firm. However, in such instances the member may be expected to declare his/her association with the firm and will refrain from debating or voting on the question.
2. If a member of the immediate family of a Board member--specifically parent/guardian, spouse, child or grandchild ***or any person who resides with the Board member*** -- is being considered for employment, that member shall disqualify him/herself from participation in discussion or vote.
3. The Board shall not give preferential treatment to companies in which town officials or paid town employees, have a major financial interest or to companies by which they are employed.
4. No Board member shall use his or her position to influence an employment or contractual decision other than those routinely made by the Board itself.
5. ***No member of the Board may be employed for compensation in any position in the school system. If a Board member is employed by the school district, the office to which he/she was elected or appointed shall become vacant.***
6. ***Board members are strictly prohibited from accepting or receiving, directly or indirectly, from any person, firm or corporation to which any contract or purchase order may be awarded by the Board of Education, by rebate, gifts or otherwise, any money, or anything of value whatsoever, or any promise, obligation or contract for future reward or compensation.***

Bylaws of the Board (continued)

Legal Reference: Connecticut General Statutes

7-479 Conflicts of Interest.

10-156e Employees of boards of education permitted to serve as elected officials; exception.

10-232 Restrictions on employment of members of the board of education.

Bylaw adopted by the Board: January 9, 2001

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

SECOND REVIEW

Bold Italicized language constitutes an addition
(Revision as of May 15, 2012)

Commentary: This is a NEW by-law for consideration. It is intended to assist the Board in complying with the Freedom of Information Act while using electronic communications such as email, text messaging and similar forms of communication.

9332(a)

Bylaws of the Board

Electronic Communications

The Board of Education believes when used properly, electronic communications (such as e-mail, text messaging, etc.) can be an effective communication tool for Board members. The main goal of such form of communication is to expedite the passage of information and give Board members quick access to one another. Communication among Board members about Board-related activities via electronic communications should be consistent with the Freedom of Information Act.

Guidelines for the Use of Electronic Communications

The Freedom of Information Act mandates that all meetings of public bodies such as the Board of Education be open to the public. It is the policy of the Board of Education that electronic communications shall not be used in such a manner as to deprive the public of the rights given to it under the Freedom of Information Act. For this purpose, this bylaw sets forth guidelines for the uses intended to be made of e-mail by Board members when communicating with other Board members.

1. E-mail, like other written forms of communication relating to the conduct of the public business is subject to the Freedom of Information Act and subject to disclosure.
2. Board members shall not use electronic communications as a substitute for deliberation at public meetings, and/or shall not vote informally on any issues.
3. Electronic communication should be used to pass along factual information.
4. ~~Security of electronic communication cannot be assured. Board members shall not reveal their e-mail passwords to anyone else. If any Board member has reason to believe a password has been lost or stolen, or that e-mail is being accessed by someone without authorization, he/she shall notify the Superintendent, who will notify the District's technology specialist.~~
5. Personnel issues and other sensitive subjects should never be discussed on-line. The confidentiality of employee data, student data, and other sensitive subjects must always be maintained.
6. E-mail messages should not be deleted or otherwise destroyed except in a manner consistent with law. In other words, Board members shall retain any e-mail messages

Bylaws of the Board

Guidelines for the Use of Electronic Communications (continued)

that are: (1) the subject of a Freedom of Information Act request; (2) potentially relevant to litigation that the district is a party to or to anticipated litigation or to any subpoena; (3) required to be retained by the records retention schedule established by the State Library/Public Records Administrator (www.cslib.org/publicrecords/retschedules.htm).

~~Any usage contrary to the aforementioned shall be reported immediately to the Superintendent and may result in the suspension and/or revocation of system access.~~

~~Accessing E-Mail~~

~~Each Board member will be responsible for providing off-site hook-up and for paying all consumable expenses associated with e-mail usage (for example, office supplies, reproduction, and printing). In the event a Board member elects not to access e-mail, hard copy of all e-mail directed to "the Board" will be placed in the Board packet delivered via courier, and will also be available at the Board of Education Central Office.~~

Legal References: Connecticut General Statutes

- 1-18 Disposition of original documents
- 1-200 et seq, The Freedom of Information Act
- 7-109 Destruction of documents.
- 11-8 Records management program.
- 11-8a Retention, destruction and transfer of documents.

General Letter 2009-2, Advisory Opinion of Public Records Administrator on "Management and Retention of E-mail and other Electronic Messages."

Rules 34 and 45, Federal Rules of Civil Procedure

APPROVED FIELD TRIPS

September 2012

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	9-12/Band	9/15/12	Saturday	117	8	Danbury High School - Danbury, CT	No	\$0
NMHS	9-12/Band	9/22/12	Saturday	117	8	Brien McMahon High School - Norwalk, CT	No	\$0
SMS	7-8	9/28/12	Friday	700	50-55	Quassy - Middlebury, CT	No	\$47
NMHS	9-12/Math	10/1/12	Monday	60	2	Pomperaug High School - Southbury, CT	No	\$0
NMHS	9-12/Band	10/13/12	Saturday	117	8	Cheshire High School - Cheshire, CT	No	\$0
NMHS	9-12/Band	10/20/12	Saturday	117	8	Stamford High School - Stamford, CT	No	\$0
NMHS	12/Science	10/20/12	Saturday	8	2	Yale University - New Haven, CT	No	\$0
NMHS	11-12/Business	10/26/12	Friday	25	1	CT DECA Career Development Conference - Plantsville, CT	Yes-1	\$35
NMHS	9-12/Band	10/27/12	Saturday	117	8	Bunnell High School - Stratford, CT	No	\$0
NMHS	9-12/Band	11/3/12	Saturday	117	8	Kennedy Stadium - Bridgeport, CT	No	\$0
NMHS	11-12/English	11/5/12	Monday	30	4	Columbia Scholastic Press Association - New York, NY	Yes-3	\$72
NMHS	9-12/Band	11/10/12	Saturday	117	8	MetLife Stadium (East Rutherford, NJ)	No	\$0
NMHS	11-12/Business	11/15-18/12	Thursday-Sunday	10	1	DECA Leadership Conference - Washington, DC	Yes-1	\$415
NMHS	9-12/Math	12/3/12	Monday	60	2	Brookfield High School - Brookfield, CT	No	\$0
NMHS	9-12/Band	12/27/12-1/2/13	Thursday-Wednesday	117	12	Universal Studios & Disney - Orlando, FL	No	\$988
NMHS	11-12/Business	2/27/13	Wednesday	30	2	CT DECA Career Development Conference - Plantsville, CT	Yes-1	\$65
NMHS	9-12/Math	4/8/13	Monday	60	2	Northwestern Regional High School - Winchester, CT	No	\$0

**New Milford Board of Education
Facilities Sub-Committee Minutes
September 4, 2012
Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Absent: Mr. Daniel Nichols

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. Daniel DiVito, Director of Technology
Mr. John Calhoun, Facilities Manager
Mr. Leo Rogoza, Assistant Facilities Manager

GEORGE C. BUCKBEE
TOWN CLERK

2012 SEP -b A 8: 28

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mrs. Faulenbach, acting as Chairperson in Mr. Nichol's absence.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action A. Overview of Summer Projects <ul style="list-style-type: none"> Mr. Calhoun referenced the Summer Projects 2012 handout that was distributed prior to the meeting. The handout gave an overview of summer cleaning and maintenance projects, as well as capital projects. Mr. Calhoun highlighted a few projects. At Hill & Plain School, the primary focus was the Boiler Project. District-wide, two additional access points were added to all schools except the high school which already had them. This will improve staff access to the building. At Northville Elementary, the hallways were repainted per a plan from Principal Murray that was designed to brighten the school. A cracked boiler section was also replaced at Northville. At John Pettibone School, asphalt work was done and speed bumps added. 	Discussion and Possible Action Overview of Summer Projects

Inside, a mural was framed, glassed in and lighted. A lighting retrofit was done at SNIS and the high school for cost savings purposes. Driveway repair was done at SNIS. Mr. Calhoun stated that repaving the SNIS driveway will be a capital request next year. At SMS, the second phase of replacing the master clock was completed. At NMHS, the non-functional access controller was replaced and it now matches the others throughout the district. Room modifications were done to the LMC and Project Lead the Way classroom spaces. The parking lot was revamped to a one-way, left turn only model for safety reasons. At the Lillis Building, carpet was replaced in the business office, gutters added over the doorway, and modifications made to the Technology office.

- Mr. Wellman asked Mr. Calhoun to elaborate on the Project Lead the Way modifications. Mr. Calhoun said there was an old dark room at the high school that was not being used. They removed an old water table and put in counter tops and set up for 15 – 20 computer workstations. They also modified the door access to make it a viable classroom.
- Mrs. Celli Rigdon asked about the status of the access point installation. Mr. Calhoun said it would be completed in the next week or so.

B. HPS Boiler Project Update

- Mr. Calhoun stated that this project is very well along. He distributed a couple of photos that he took today. The new boiler is about two thirds the size of the original and will be 25% to 30% more efficient. It has dual fuel burners so that if natural gas is available and more cost effective in the future, it can be used. The bid was lower than expected, coming in under \$300,000. The wiring for the Siemens controls will happen soon. The project will be finished by the end of September, well in time for heating season.
- Mrs. Faulenbach asked if the finishing touches were disruptive to students at all. Mr. Calhoun said no, that the project is totally isolated from

HPS Boiler Project Update

Respectfully submitted;

Wendy Faulenbach, Chairperson
Board of Education

**New Milford Board of Education
Operations Sub-Committee Minutes
September 4, 2012
Lillis Administration Building, Room 2**

Present: Mr. Thomas McSherry, Chairperson
Mr. David Lawson
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. Daniel DiVito, Director of Technology
Mrs. Laura Olson, Director of Pupil Personnel & Special Services
Mr. John Calhoun, Facilities Manager

GEORGE C. BUCKBEE
TOWN CLERK

2012 SEP -6 A 8:28

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none">None	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of August 31, 2012 <ul style="list-style-type: none">Ms. Baldelli said that Exhibit A had two changes. On page 5 item 19, the stipend amount should be \$2798. On page 7 item 4, the item should be removed, as the position was not accepted.Mr. Wellman asked what Adult Ed mandated teachers meant. Ms. Baldelli said these teachers teach to credit students in the program, not for enrichment and that they are required to be certified. Mr. Wellman said he would find it helpful in the future if the course they would be teaching was listed. Ms. Baldelli said she would make that addition going forward.Mr. Wellman noted a high activity of	Discussion and Possible Action Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of August 31, 2012

	<p>movement in the coaching staff. Ms. Baldelli said there were a few resignations that created openings for coaches at a higher level and/or different interest. In other cases, the coaches were moving from paid to volunteer or vice versa as their personal lives allow.</p> <ul style="list-style-type: none"> • Mr. Wellman noted that a few coaches were serving as both intramural and interscholastic in the same sport and he asked if the groups practiced together as one unit. Ms. Baldelli said she did not believe this was the case. The coaches are at the middle school level where there are fewer games and practices can be more spread out. Mr. Wellman asked if there were any advantages to having the groups practice together. Ms. Baldelli said that question was better answered by the Athletic Director. <p>Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of August 31, 2012 to the full Board for approval. Motion seconded by Mr. Wellman.</p> <p>Motion passed 3-0-1. Yes: Mr. Lawson, Mr. McSherry, Mr. Wellman Abstain: Mrs. Celli Rigdon</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-648 2. Budget Position as of August 31, 2012 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mr. Miller said this represents the work done over the summer and purchase orders issued to start school. Financials show a little behind last year, but no surprises at two months in. • Mrs. Celli Rigdon asked how many phones were included in the cell phone charges on page 3. Mr. DiVito said this covered 21 people, mostly basic push to talk, and about six smartphones. 	<p>Motion made and passed to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of August 31, 2012 to the full Board for approval.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-648 2. Budget Position as of August 31, 2012 3. Request for Budget Transfers
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	<ul style="list-style-type: none"> • Mr. McSherry asked about an All-Star charge on page 9 that did not have a description. Mr. Miller said it was the special education transportation portion of summer school. • Mr. Wellman asked about the \$100,000 charge for copier leases, toners, paper etc., and the \$35,000 charge for mailings and wondered what the cost per copy breaks down to. He questioned if this was proper usage with all the varied communication means available today. • Mr. DiVito said the leases include toner and that the copiers are also used for scanning. • Mr. Lawson said that he thought the district had made great strides in this area with electronic report cards as an example. • Dr. Paddyfote said she would find out the number of copies made and would request suggestions for increased efficiency. • Mr. Wellman asked about the multiple entries under custodial supplies. Mr. Calhoun said they were for beginning of summer supplies, gymnasium floor projects, and beginning of school supplies. <p>Mrs. Celli Rigdon moved to bring the monthly reports: Purchase Resolution D-648, Budget Position as of August 31, 2012, and Request for Budget Transfers to the full Board for approval. Motion seconded by Mr. Wellman.</p> <p>Motion passed 3-0-1. Yes: Mr. McSherry, Mrs. Celli Rigdon, Mr. Wellman Abstain: Mr. Lawson</p> <p>C. Gifts & Donations</p> <p>1. Stop & Shop A+ Rewards Donation</p> <ul style="list-style-type: none"> • Mr. Miller thanked Stop & Shop for the donations given through their A+ Rewards program. He stated that WalMart and Big Y have also been generous in the past. <p>Mr. Lawson moved to bring Gifts & Donations to the</p>	<p>Motion made and passed to bring the monthly reports: Purchase Resolution D-648, Budget Position as of August 31, 2012, and Request for Budget Transfers to the full Board for approval.</p> <p>Gifts & Donations</p> <p>1. Stop & Shop A+ Rewards Donation</p> <p>Motion made and passed</p>
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	<p>full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>D. Bid Awards</p> <p>1. School Facility Utilization Study</p> <ul style="list-style-type: none"> • Mr. Miller stated that there were six bidders for this project ranging from \$13,500 to \$122,500. • Dr. Paddyfote stated that Mr. Smith had experience with this project from his time in Ridgefield. Mr. Smith prepared a number of variables to review in making the bid determination. These variables included that the team include an experienced demographer; have GIS mapping ability; have the ability to analyze enrollment projections and forecast demographics; to examine and analyze school facilities using staff engineers; to conduct focus groups; examine implications on budget, student achievement, and transportation; and have Connecticut references and local recent projects to name a few. Administrators looked at the overall quality and comprehensiveness of each proposal and then ranked them accordingly. Dr. Paddyfote said that the bidder with the highest scores across the board was Milone & MacBroom and recommended that they be awarded the bid. • Mr. Wellman asked what their bid was. Dr. Paddyfote stated that the bid is \$50,000, which was a little over the \$47,500 originally budgeted but said the price may be negotiable. • Mr. Lawson said he was happy to be able to support a Connecticut business that is using local references. <p>Mrs. Celli Rigdon moved to bring the bid award for the School Facility Utilization Study to Milone and MacBroom to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.</p>	<p>unanimously to bring Gifts & Donations to the full Board for approval.</p> <p>Bid Awards</p> <p>1. School Facility Utilization Study</p> <p>Motion made and passed unanimously to bring the bid award for the School Facility Utilization Study to Milone and MacBroom to the full Board for approval.</p>
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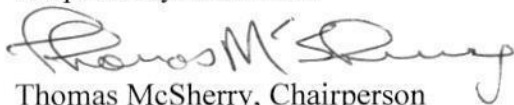
	<p>2. Seven Passenger Van - LHTC</p> <ul style="list-style-type: none"> Mr. Miller stated that the RFP was put out for a three year lease for a van for the LHTC program. A few days before the bid was due, Mrs. Olson told him that existing vehicle use had been reworked, so the van was not needed. There was only one bidder, but no award will be given. 	<p>2. Seven Passenger Van - LHTC</p>
E.	<p>Tuition Rates FY 2012-2013</p> <ul style="list-style-type: none"> Mr. Miller referenced his memo outlining the rates and reasons driving them. <p>Mrs. Celli Rigdon moved to bring the Tuition Rates for FY 2012-2013 to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.</p>	<p>Tuition Rates FY 2012-2013</p> <p>Motion made and passed unanimously to bring the Tuition Rates for FY 2012-2013 to the full Board for approval.</p>
F.	<p>Update: End-of-Year Balance for 2012</p> <ul style="list-style-type: none"> Mr. Miller said the unaudited figure as of June 30, 2012 is \$32,091. Final audited figure will be available in December. <p>Mr. Lawson moved to bring a request that the end-of-year balance, subject to final audit, go to capital reserve to the full Board for approval. Motion seconded by Mr. Wellman and passed unanimously.</p>	<p>Update: End-of-Year Balance for 2012</p> <p>Motion made and passed unanimously to bring a request that the end-of-year balance, subject to final audit, go to capital reserve to the full Board for approval.</p>
G.	<p>SmartBus Technology</p> <ul style="list-style-type: none"> This topic was an Item of Information at the June meeting. The vendor has now reached the contract stage. The contract would involve the Town of New Milford, Board of Education, and vendor. The Board Counsel has reviewed the contract and made some recommendations for changes. Mrs. Celli Rigdon asked about the nature of the recommendations. Dr. Paddyfote said there is 	<p>SmartBus Technology</p>

	<p>some tweaking of language, clarifications.</p> <ul style="list-style-type: none"> • Mr. Wellman asked what the Board's role is. Mr. Miller said the Board gives approval for the technology to be put on buses that are under our contract. Dr. Paddyfote stated that there is no revenue generated to the Board and that the Town is eager for approval. • Mr. Miller said the program would begin with a test run on a few buses. • Mrs. Celli Rigdon expressed concern about making a motion for approval without seeing the final contract. • Mr. Lawson said they would have another chance to discuss at the full Board level. <p>Mr. Lawson moved to bring a request to approve the SmartBus Technology contract, subject to modifications recommended by the Board Counsel, with the Town of New Milford and the New Milford Police Department, to the full Board for approval. Motion seconded by Mr. Wellman and passed unanimously.</p>	
H.	<p>Update on Technology Plan</p> <ul style="list-style-type: none"> • Mr. DiVito said the Technology Committee would begin meeting again this year on Wednesday, September 12th at 4:00 p.m. in the Boardroom. The Committee will review goals and go over action steps. They will also discuss the BYOD initiative. All Board members are welcome to attend. Mr. DiVito said that the professional development day in August had included two hours of training on free web tools to utilize. • Mr. McSherry asked if there were any issues so far with BYOD and compatibility. Mr. DiVito said there was not as the instruction is web-based, not app based. • Mr. Wellman asked if there were any problems with students not having technology. Mr. 	<p>Motion made and passed unanimously to bring a request to approve the SmartBus Technology contract, subject to modifications recommended by the Board Counsel, with the Town of New Milford and the New Milford Police Department, to the full Board for approval.</p> <p>Update on Technology Plan</p>

	DiVito said he had not heard of any as yet.	
4.	Item of Information	Item of Information
A.	GPS on Buses <ul style="list-style-type: none"> Mr. Miller said he had a conversation with Mr. John Dufour in June about retrofitting the buses with GPS technology. This would help with the dead zones in town where buses have to relay back to other buses for communication. The new town upgrades due to be completed in November 2013 can be a benefit down the road. The proposed cost is a \$75,000 one time cost. Mr. Lawson stated that he has a problem with paying to put equipment on buses that the district does not own. If the district changes companies, we lose the equipment. Mr. McSherry stated that he thought the cost paled in comparison to the many issues the district has with buses. While acknowledging that they are not district owned buses, Mr. McSherry said the students riding on them are the district's responsibility. Dr. Paddyfote said there is a cost now in the many, many man hours spent resolving bus issues. 	GPS on Buses
B.	Financial Software Upgrade <ul style="list-style-type: none"> Mr. Miller stated that in the last six months the Town has requested formal bids for a web hosted service. There would be a seven year annual cost, with renewal or change required in the eighth year. The Board of Education is facing a potential cost of \$50,000 annually to upgrade. The Town is looking to see if the Board is in support. Mr. McSherry asked what the upgrade would provide. Mr. Miller said the functionality would be totally different. Mr. DiVito said there would be more modules, including a Human Resources module, electronic purchase 	Financial Software Upgrade

	<p>orders, and much more encompassing features overall. Service would also be provided by the vendor as needed.</p> <ul style="list-style-type: none">• Mr. Lawson asked about the level of competition. Mr. DiVito said there are basically three major vendors dealing with municipalities.• Mr. Wellman asked what happened to our data if we switch vendors in seven years. Mr. DiVito said the new vendor's fees would include migrating the data to their system.	
5.	<p>Adjourn</p> <p>Mrs. Celli Rigdon moved to adjourn the meeting at 8:48 p.m. seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:48 p.m.</p>

Respectfully submitted:



Thomas McSherry, Chairperson
Operations Sub-Committee

New Milford Board of Education
Regular Meeting Minutes
September 11, 2012
Sarah Noble Intermediate School Library Media Center

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David A. Lawson Mr. Thomas McSherry Mr. Daniel Nichols Mrs. Lynette Celli Rigdon Mr. David R. Shaffer Mrs. Daniele Shook Mr. William Wellman
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GEORGE C. BUCKBEE
TOWN CLERK

2012 SEP 13 P 4: 08

NEW MILFORD, CT

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Daniel DiVito, Director of Technology Dr. Len Tomasello, Principal, Sarah Noble Intermediate School Daniel Winter, Student Representative John Vazquez, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Recognition A. Teacher of the Year for 2013 – Mr. Michael J. Fitzgerald, Music Teacher, SNIS <ul style="list-style-type: none"> Dr. Paddyfote introduced Mr. Fitzgerald and acknowledged his 16 years of service to the district as a music educator and band director at Sarah Noble Intermediate School. The meeting recessed at 7:35 p.m. for a brief reception and reconvened at 7:45 p.m.	Recognition A. Teacher of the Year for 2013 Mr. Michael J. Fitzgerald, Music Teacher, SNIS
3.	Public Comment There was none.	Public Comment

4.	PTO Report <ul style="list-style-type: none"> • Michele Romaniello reported there have not been any meetings of the PTO yet but her focus will be on more scholarships for seniors. • Also, the discount card is for sale at a cost of \$10 and includes discounts at several local businesses. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> • There was a smooth opening for the first day of school. • Underclass pictures are ongoing and senior pictures will start Thursday. • There will be an Open House on Thursday at 7:00 p.m. • September 14th is the Summer Reading discussion. • Athletics gets started this week with a football game this Friday and a cross country meet today. • There will be a Senior Parent presentation on the evening of October 10th on the college process. • The first Activity Day at the high school will be September 20th. 	Student Representatives' Report
6. A.	Approval of Minutes Approval of the following Board of Education Meeting Minutes: <ol style="list-style-type: none"> 1. Regular Meeting June 12, 2012 2. Special Meeting June 21, 2012 3. Special Meeting July 10, 2012 <p>Mr. Nichols moved to approve the Regular Meeting Minutes of June 12, 2012, Special Meeting Minutes of June 21, 2012, and Special Meeting Minutes of July 10, 2012, seconded by Mrs. Celli Rigdon and passed unanimously.</p>	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes: <ol style="list-style-type: none"> 1. Regular Meeting June 12, 2012 2. Special Meeting June 21, 2012 3. Special Meeting July 10, 2012 <p>Motion made and passed unanimously to approve the Regular Meeting Minutes of June 12, 2012, Special Meeting Minutes of June 21, 2012, and Special Meeting Minutes of July 10, 2012.</p>

7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote reported teachers and staff were welcomed back on August 22nd and a professional development day was held August 23rd. The convocation was successful as well. • Dr. Ted Sergi was the guest speaker at the convocation, the high school band played and Casey Cable sang the National Anthem. • The first day of school was successful. Current enrollment is 4,603 students, slightly more than projected. • The district was awarded a grant by the Connecticut Community Foundation which will be used to promote kindergarten readiness. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach welcomed the Board members back after the summer break. • She will be working on eliminating the lag time between Sub-Committee meetings. • A request has been made to the Chair by a Board member to visit the schools and she is putting together a schedule for that. • Over the summer Dr. Paddyfote, Mr. Miller and the Chair met with the Mayor to discuss end-of-year Board of Education issues and work being done in the district. She said the SmartBus Technology had been discussed and this will allow for a collaboration of the Schools, Town and Police Department if the Board of Education approves the contract. 	<p>Board Chairman's Report</p>
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee – Mr. Nichols</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said Mr. Calhoun updated the Committee on the projects worked on over the summer including the Hill & Plain boiler project and the Schaghticoke locker project which will be done over the Christmas break. • Mr. Calhoun spoke about the WPA project which is an effort to recognize the mural and 	<p>Committee Liaison Reports</p> <p>A. Facilities Sub-Committee</p>

	<p>stained glass art project at East Street. A plaque commemorating the artists will be placed in the building.</p>	
B.	<p>Operations Sub-Committee – Mr. McSherry</p> <p>Mr. McSherry reported that most of the items discussed at Operations were on the agenda. Additional items of information included GPS on buses and a new town software program.</p>	B. Operations Sub-Committee
C.	<p>Policy Sub-Committee – Mr. Brant</p> <p>Mr. Brant said there were policies on the agenda tonight for second review and the next meeting would be next Tuesday.</p>	C. Policy Sub-Committee
D.	<p>Committee on Learning – Mr. Lawson</p> <p>Mr. Lawson said there have been state and national initiatives with mandates that have now been interpreted that will change the way things have been done in terms of delivery of instruction and preparation of instruction. He said the Committee will be looking at components of these initiatives throughout the year. He noted some of these are unfunded mandates.</p>	D. Committee on Learning
E.	<p>Education Connection – Mrs. Celli Rigdon</p> <p>Mrs. Celli Rigdon said Governor Malloy has created a Red Tape Review and Removal Task Force to reduce mandates by 33%. Dr. Thibodeau, the Director of Education Connection, is part of the Committee. The next meeting is October 4th.</p>	E. Education Connection
F.	<p>Connecticut Boards of Education (CABE) – Mrs. Faulenbach</p> <p>Mrs. Faulenbach noted there is a workshop scheduled for October 1st to which Board members are invited. Also, there will be a recognition event on November 16th in Mystic to honor Board members who have served 10+ years.</p>	F. Connecticut Boards of Education

	<p>G. Negotiations Committee – Mrs. Faulenbach</p> <p>Mrs. Faulenbach said there are currently three bargaining units in negotiations: the nurses, secretaries and teamsters. The Board is represented by Mrs. Faulenbach and Mr. McSherry.</p>	<p>G. Negotiations Committee</p>
<p>10.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 11, 2012</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 11, 2012, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mrs. Celli Rigdon recused herself from the vote. • Mr. Wellman thanked Ms. Baldelli for expanding the description for the Adult Education teachers. <p>Motion passed 8-0-1.</p> <p>Aye: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mr. Shaffer, Mr. Shook, Mr. Wellman Abstain: Mrs. Celli Rigdon</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-648 2. Budget Position as of August 31, 2012 3. Request for Budget Transfers <p>Mr. Nichols moved to approve monthly reports: Purchase Resolution D-648, Budget Position as of August 31, 2012, and Request for Budget Transfers, seconded by Mr. Brant.</p>	<p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 11, 2012</p> <p>Motion made and passed to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 11, 2012.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-648 2. Budget Position as of August 31, 2012 3. Request for Budget Transfers <p>Motion made and passed to approve monthly reports: Purchase Resolution D-648, Budget Position as of August 31, 2012, and Request for Budget Transfers.</p>

	<ul style="list-style-type: none"> Mr. Wellman asked what the cost per copy was for the copiers. Mr. Miller said the cost is \$0.01 per copy. Mr. DiVito noted that he asked what was being copied and was told it was tests and quizzes, forms, schedules, and materials to be sent home. Mr. Wellman said if the budget is \$100,000 per year at \$0.01 per copy then the district is copying around one million copies and with all the ways to communicate today he cannot support this expenditure. <p>The motion passed 8-1. Aye: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Celli Rigdon, Mr. Shaffer, Mrs. Shook No: Mr. Wellman</p>	
C. Gifts & Donations	<p>1. Stop & Shop A+ Rewards Donation</p> <p>Mr. Lawson moved to accept the Stop & Shop A+ Rewards Donation for New Milford High School in the amount of \$1,103.01, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> Mrs. Faulenbach thanked Stop & Shop for the donation, noting all donations are very much appreciated. <p>The motion passed unanimously.</p>	<p>C. Gifts & Donations</p> <p>1. Stop & Shop A+ Rewards Donation</p> <p>Motion made and passed unanimously to accept the Stop & Shop A+ Rewards Donation for New Milford High School in the amount of \$1,103.01.</p>
D. Bid Awards	<p>1. School Facility Utilization Study</p> <p>Mr. Nichols moved to award the bid for the School Facility Utilization Study to Milone and MacBroom, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mr. Shaffer asked for an explanation of this project. Mr. Miller said an RFP had been sent in late July for a school facility utilization study with a four week turn around for bidders. 	<p>D. Bid Awards</p> <p>1. School Facility Utilization Study</p> <p>Motion made and passed unanimously to award the bid for the School Facility Utilization Study to Milone and MacBroom.</p>

	<p>Six bids were sent back with a range in pricing from \$13,500 to \$122,500. The mid-range bidders were around \$45,000 - \$50,000. The 2012-2013 budget allowed for \$47,500.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted this had been brought up at the Operations Sub-Committee meeting as well. • Dr. Paddyfote said this was a recommendation to the Board during the last budget cycle that money be spent on a facility plan as enrollment was declining. She thought it would be a wise use of money to make sure the district was using the facilities in the most efficient way. In addition to Dr. Paddyfote, the bids were reviewed independently by Mr. Smith and Mr. Miller and they agreed that Milone and MacBroom provided the services needed. • Mr. Shaffer asked if there was a deadline for the information from the report and Dr. Paddyfote said there were timelines for the 11 tasks spelled out in the RFP. She said the plan calls for eight committee meetings and the committee will include teachers, parents, Board members, community members, and maybe students. <p>The motion passed unanimously.</p>	
E.	<p>Policies for Second Review:</p> <ol style="list-style-type: none"> 1. 9125 Attorney 2. 9270 Conflict of Interest 3. 9332 Electronic Communications <ul style="list-style-type: none"> • Mrs. Celli Rigdon asked if policy 9332 was a new policy. Dr. Paddyfote said there was a different version of this policy in bits and pieces in another policy. She said there has been an issue around people exchanging e-mails and not warning the action which could be a violation of FOIA. • Mrs. Celli Rigdon noted that in the student policy series if a student does something wrong there is accountability and she wondered what happened if a Board member did something wrong. Mrs. Faulenbach responded that there is 	<p>E. Policies for Second Review:</p> <ol style="list-style-type: none"> 1. 9125 Attorney 2. 9270 Conflict of Interest 3. 9332 Electronic Communications

	<p>accountability for Board members as well, such as FOIC.</p> <ul style="list-style-type: none"> • Mr. Wellman asked if in policy 9125 Attorney, it shouldn't say that the attorney not only provides counsel but legal representation as well. He also noted that there is no definition of qualified in the statement to "locate prospective qualified lawyers." • Mrs. Faulenbach asked if the word suitability doesn't cover qualified and Mr. Wellman said he felt the Board would want someone with at least five years of experience representing other clients or Boards of Education with records that can be looked at by this Board. • Mr. Lawson said the possible reason the policy says advise and assist is because the legal counsel may counsel the Board to hire a different firm. • Mr. Wellman said he also had a question on policy 9270, Conflict of Interest, noting the policy said direct conflicts and indirect conflicts but did not define what an indirect conflict might be. 	
F. Tuition Rates for 2012-2013	<p>Mr. Nichols moved to approve the Tuition Rates for 2012-2013 as follows: New Milford High School : \$11,159.54; Schaghticoke Middle School : \$10,545.72; and Sarah Noble Intermediate School and Elementary Schools: \$9,708.37, seconded by Mr. Brant.</p> <p>The motion passed unanimously.</p>	<p>F. Tuition Rates for 2012-2013</p> <p>Motion made and passed unanimously to approve the Tuition Rates for 2012-13 as follows: New Milford High School : \$11,159.54; Schaghticoke Middle School : \$10,545.72; and Sarah Noble Intermediate School and Elementary Schools: \$9,708.37.</p>
G. End-of-Year Balance for 2012	<p>Mr. Nichols moved to request that the End-of-Year Balance for 2012, subject to final audit, be designated to capital reserve, seconded by Mr. McSherry.</p>	<p>G. End-of-Year Balance for 2012</p> <p>Motion made and passed unanimously to request that the End-of-Year Balance for 2012, subject to final audit, be designated to capital reserve.</p>

- Mrs. Faulenbach noted that procedurally, the request was sent to the Town Council, which may be modified based on the final audit, then to the Board of Finance. She said this was the fund that was drawn on for the boiler and locker projects.
- Mr. Shaffer asked how much was currently in the capital reserve fund and Mr. Miller responded that there was approximately \$875,000 before these projects. That amount would be cut roughly in half by these projects.

The motion passed unanimously.

H. SmartBus Technology

Mr. Nichols moved to approve the SmartBus Technology contract, subject to modifications recommended by the Board Counsel and the Town of New Milford and the New Milford Police Department, seconded by Mr. Brant.

- Mrs. Faulenbach said this was brought to the Facilities Sub-Committee in June.
- Mr. Wellman said he wanted to reaffirm that the Board's role here with respect to the contract was to allow the equipment to be placed on the bus but that no remuneration would be received from the fines to be assessed by the Police department.
- Mrs. Faulenbach noted this was a safety issue and there would be no financial gain.
- Mr. McSherry said the financial gain might benefit the Town but the Board would not receive anything if the Town did benefit.
- Mr. Lawson asked how the project would be implemented and Mr. Miller said the contract was two phases with the first phase being a trial of 60 – 90 days on two or three buses. After the trial period, there could be a permanent contract if the project is working.

The motion passed unanimously.

H. SmartBus Technology

Motion made and passed unanimously to approve the SmartBus Technology contract, subject to modifications recommended by the Board Counsel and the Town of New Milford and the New Milford Police Department.

11.	ITEMS FOR INFORMATION AND DISCUSSION	ITEMS FOR INFORMATION AND DISCUSSION
A.	Field Trip Report	A. Field Trip Report
12.	Adjourn Mr. Nichols moved to adjourn the meeting at 8:26 p.m. seconded by Mr. McSherry and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:26 p.m.

Respectfully submitted:



Daniele Shook
Secretary
New Milford Board of Education