

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE:	February 11, 2020
TIME:	7:30 P.M.
PLACE:	Lillis Administration Building—Room 2

RECEIVED
TOWN CLERK
2020 FEB -7 P 2:08
NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
- B. Monthly Reports
 - 1. Budget Position dated January 31, 2020
 - 2. Purchase Resolution D-731
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- D. Grant
 - 1. Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant

4. Items of Information

- A. Town of New Milford Audit Report dated June 30, 2019
- B. Relocation of Administrative Offices

5. Public Comment

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6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson

Pete Helmus

Eileen P. Monaghan

Olga I. Rella

Alternates: Brian McCauley

Tammy McInerney

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
February 25, 2020

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. Mrs. Kathy Mannion, Elementary Teacher, Hill and Plain School

Personal Reasons

Move that the Board of Education approve the resignation of Mrs. Kathy Mannion as Elementary Teacher at Hill and Plain School effective February 15, 2020.

2. CERTIFIED STAFF

b. NON-RENEWALS

1. None

3. CERTIFIED STAFF

c. APPOINTMENTS

1. None

4. MISCELLANEOUS STAFF

a. RESIGNATIONS

1. None

5. MISCELLANEOUS STAFF

b. APPOINTMENTS

1. None

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

1. None

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. None

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None

10. BAND STAFF

a. RESIGNATIONS

1. None

11. BAND STAFF

b. APPOINTMENTS

1. None

12. COACHING STAFF

a. RESIGNATIONS

1. None

13. COACHING STAFF

b. APPOINTMENTS

1. **Mrs. Daniella Brooks**, Grade 4 Girls' and Boys' Intramural Baseball/Softball Coach, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Daniella Brooks** as Grade 4 Girls' and Boys' Intramural Baseball/Softball Coach at Sarah Noble Intermediate School effective March 12, 2020.

2019-2020 Stipend: \$1985

Current Staff Member

2. **Mr. David Mumma**, Grade 4 Girls' and Boys' Intramural Baseball/Softball Coach, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mr. David Mumma** as Grade 4 Girls' and Boys' Intramural Baseball/Softball Coach at Sarah Noble Intermediate School effective March 12, 2020.

2019-2020 Stipend: \$1985

Current Staff Member

14. LEAVES OF ABSENCE

1. None



SUMMARY BY MOC (MAJOR OBJECT CODE)								
RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,786,342	-82,360	28,703,982	14,492,436	14,056,446	155,099	99.46%
100'S	SALARIES - NON CERTIFIED	9,334,085	0	9,334,085	5,118,201	3,035,159	1,180,725	87.35%
200'S	BENEFITS	11,327,946	0	11,327,946	7,093,309	3,642,086	592,552	94.77%
300'S	PROFESSIONAL SERVICES	4,087,606	108,440	4,196,046	2,136,606	1,438,456	620,985	85.20%
400'S	PROPERTY SERVICES	969,278	635	969,913	493,073	295,564	181,275	81.31%
500'S	OTHER SERVICES	7,628,684	-26,000	7,602,684	4,219,654	2,767,467	615,564	91.90%
600'S	SUPPLIES	2,626,716	96	2,626,812	1,080,946	1,144,331	401,535	84.71%
700'S	CAPITAL	84,047	0	84,047	29,483	8,087	46,477	44.70%
800'S	DUES AND FEES	88,621	-811	87,810	81,522	1,255	5,033	94.27%
900'S	REVENUE	-892,633	0	-892,633	-178,628	0	-714,005	20.01%
GRAND TOTAL		64,040,692	0	64,040,692	34,566,601	26,388,851	3,085,240	95.18%

SALARIES - NON CERTIFIED BREAKOUT								
OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	565,784	0	565,784	207,795	0	357,989	36.73%
51201	SALARIES - NON CERT - PARA EDUCATOR	2,009,328	0	2,009,328	1,002,579	904,571	102,179	94.91%
51202	SALARIES - NON CERT - SUBSTITUTES	854,478	0	854,478	626,342	0	228,136	73.30%
51210	SALARIES - NON CERT - SECRETARY	1,888,333	0	1,888,333	1,090,210	716,163	81,960	95.66%
51225	SALARIES - NON CERT - TUTORS	300,695	0	300,695	127,616	0	173,079	42.44%
51240	SALARIES - NON CERT - CUSTODIAL	1,891,646	0	1,891,646	1,053,536	722,603	115,507	93.89%
51250	SALARIES - NON CERT - MAINTENANCE	920,746	0	920,746	500,821	319,024	100,901	89.04%
51285	SALARIES - NON CERT - TECHNOLOGY	457,410	0	457,410	250,787	190,509	16,115	96.48%
51336	SALARIES - NON CERT - NURSES	445,665	0	445,665	258,516	182,290	4,860	98.91%
TOTAL		9,334,085	0	9,334,085	5,118,201	3,035,159	1,180,725	87.35%

BENEFIT BREAKOUT								
OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	638,931	-360	638,571	305,990	0	332,581	47.92%
52201	BENEFITS - MEDICARE	534,567	0	534,567	269,614	0	264,953	50.44%
52300	BENEFITS - PENSION	840,836	360	841,196	841,196	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	15,000	0	15,000	19,982	0	-4,982	133.22%
52810	BENEFITS - HEALTH INSURANCE	8,572,329	0	8,572,329	5,193,866	3,378,463	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	59,331	65,669	0	100.00%
52830	BENEFITS - LIFE INSURANCE	121,000	0	121,000	61,236	59,764	0	100.00%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	480,283	0	480,283	342,093	138,190	0	100.00%
TOTAL		11,327,946	0	11,327,946	7,093,309	3,642,086	592,552	94.77%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,786,342	-82,360	28,703,982	14,492,436	14,056,446	155,099	99.46%
51200	NON-CERTIFIED SALARIES	9,334,085	0	9,334,085	5,118,201	3,035,159	1,180,725	87.35%
52000	BENEFITS	11,327,946	0	11,327,946	7,093,309	3,642,086	592,552	94.77%
53010	LEGAL SERVICES	213,500	0	213,500	209,103	0	4,397	97.94%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	24,796	0	50,204	33.06%
53200	PROFESSIONAL SERVICES	2,020,502	25,480	2,045,982	864,846	874,033	307,103	84.99%
53201	MEDICAL SERVICES - SPORTS	30,500	0	30,500	19,667	0	10,833	64.48%
53210	TIME & ATTENDANCE SOFTWARE	10,500	0	10,500	2,357	501	7,641	27.22%
53220	IN SERVICE	118,560	-1,000	117,560	45,568	3,436	68,556	41.68%
53230	PUPIL SERVICES	931,976	82,360	1,014,336	546,957	423,203	44,176	95.64%
53300	OTHER PROF/ TECH SERVICES	65,215	0	65,215	29,177	14,559	21,478	67.07%
53310	AUDIT/ACCOUNTING	45,000	0	45,000	45,000	0	0	100.00%
53500	TECHNICAL SERVICES	260,690	1,600	262,290	174,785	9,683	77,822	70.33%
53530	SECURITY SERVICES	206,163	0	206,163	93,123	113,040	0	100.00%
53540	SPORTS OFFICIALS SERVICES	110,000	0	110,000	81,226	0	28,774	73.84%
54101	CONTRACTUAL TRASH PICK UP	92,995	0	92,995	43,753	33,196	16,046	82.75%
54301	REPAIRS & MAINTENANCE	455,243	0	455,243	251,929	154,349	48,965	89.24%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	1,203	0	1,297	48.11%
54303	GROUNDS MAINTENANCE	14,028	0	14,028	3,700	0	10,328	26.38%
54310	GENERAL REPAIRS	48,446	0	48,446	15,036	10,673	22,737	53.07%
54320	TECHNOLOGY RELATED REPAIRS	36,430	0	36,430	14,583	7,278	14,569	60.01%
54411	WATER	68,195	0	68,195	29,729	38,466	0	100.00%
54412	SEWER	22,900	0	22,900	22,025	0	875	96.18%
54420	LEASE/RENTAL EQUIP/VEH	228,541	635	229,176	111,116	51,602	66,458	71.00%
55100	PUPIL TRANSPORTATION - OTHER	106,250	0	106,250	55,970	47,330	2,950	97.22%
55101	PUPIL TRANS - FIELD TRIP	23,000	0	23,000	14,368	1,175	7,457	67.58%
55105	TRANSPORTATION - SUMMER	16,000	0	16,000	0	0	16,000	0.00%
55110	STUDENT TRANSPORTATION	4,560,865	0	4,560,865	2,644,818	1,834,744	81,304	98.22%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	0	0	1,500	0.00%
55200	GENERAL INSURANCE	279,746	0	279,746	279,746	0	0	100.00%
55300	COMMUNICATIONS	48,668	0	48,668	24,696	23,971	0	100.00%
55301	POSTAGE	35,531	0	35,531	12,888	22,643	0	100.00%
55302	TELEPHONE	77,145	0	77,145	58,265	18,880	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	5,000	0	5,000	2,647	275	2,078	58.45%
55505	PRINTING	51,372	0	51,372	30,887	4,154	16,331	68.21%
55600	TUITION	35,000	0	35,000	1,300	4,750	28,950	17.29%
55610	TUITION TO IN STATE DIST	796,641	-26,000	770,641	412,255	109,794	248,592	67.74%
55630	TUITION TO PRIVATE SOURCES	1,540,697	0	1,540,697	666,377	690,681	183,639	88.08%
55800	TRAVEL	51,269	0	51,269	15,436	9,069	26,763	47.80%
56100	GENERAL INSTRUCTIONAL SUPPLIES	168,242	-635	167,607	81,887	20,944	64,776	61.35%
56110	INSTRUCTIONAL SUPPLIES	415,078	230	415,308	214,473	61,437	139,398	66.44%
56120	ADMIN SUPPLIES	28,397	0	28,397	11,787	2,283	14,327	49.55%
56210	NATURAL GAS	194,960	0	194,960	54,278	140,682	0	100.00%
56220	ELECTRICITY	964,971	0	964,971	361,213	603,758	0	100.00%
56230	PROPANE	4,500	0	4,500	1,077	1,802	1,620	63.99%
56240	OIL	205,437	0	205,437	51,639	153,798	0	100.00%
56260	GASOLINE	33,246	0	33,246	6,521	19,188	7,538	77.33%
56290	FACILITIES SUPPLIES	308,111	0	308,111	162,569	100,838	44,704	85.49%
56291	MAINTENANCE COMPONENTS	15,000	0	15,000	10,743	4,155	103	99.32%
56292	UNIFORMS/ CONTRACTUAL	14,200	0	14,200	8,361	3,119	2,721	80.84%
56293	GROUNDSKEEPING SUPPLIES	22,750	0	22,750	2,520	13,322	6,908	69.64%
56410	TEXTBOOKS	60,228	245	60,473	31,431	9,924	19,119	68.38%
56411	CONSUMABLE TEXTS	55,481	0	55,481	9,690	719	45,072	18.76%
56420	LIBRARY BOOKS	58,696	520	59,216	30,907	5,611	22,698	61.67%
56430	PERIODICALS	19,157	-475	18,682	13,736	541	4,405	76.42%
56460	WORKBOOKS	13,916	0	13,916	13,683	49	184	98.68%
56500	SUPPLIES - TECH RELATED	44,346	211	44,557	14,433	2,162	27,963	37.24%
57340	COMPUTERS/TECH HARDWARE	14,100	0	14,100	8,731	2,000	3,370	76.10%
57345	INSTRUCTIONAL EQUIPMENT	8,140	0	8,140	2,788	440	4,912	39.66%
57400	GENERAL EQUIPMENT	49,683	0	49,683	16,163	5,647	27,873	43.90%
57500	FURNITURE AND FIXTURES	12,124	0	12,124	1,801	0	10,323	14.86%
58100	DUES & FEES	88,621	-811	87,810	81,522	1,255	5,033	94.27%
EXPENDITURE TOTAL		64,933,325	0	64,933,325	34,745,230	26,388,851	3,799,245	94.15%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-533,633	0	-533,633	0	0	-533,633	0.00%
43105	MEDICAID REIMBURSEMENT	-51,000	0	-51,000	-22,774	0	-28,226	44.66%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-13,891	0	-41,109	25.26%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-10,238	0	-17,713	36.63%
44800	REGULAR ED TUITION	-104,725	0	-104,725	-61,725	0	-43,000	58.94%
44822	SPECIAL ED TUITION	-18,200	0	-18,200	0	0	-18,200	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-17,000	0	-8,400	66.93%
44861	PARKING PERMIT FEES	-64,824	0	-64,824	-53,000	0	-11,824	81.76%
44862	SCHOOL MUSICAL TICKET SALES	-10,000	0	-10,000	0	0	-10,000	0.00%
REVENUE TOTAL		-892,633	0	-892,633	-178,628	0	-714,005	20.01%

GRAND TOTAL	64,040,692	0	64,040,692	34,566,601	26,388,851	3,085,240	95.18%
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BOE Capital Reserve Acct #43020000-10101

Total as of 1/31/20	346,200
PENDING DEPOSIT FROM BOE 18.19 FYE BALANCE AS PER FINAL AUDIT	315,000
Projected Total 3/1/20	661,200

BOE Turf Field Replacement Acct #43020000-49510

CONTRIBUTION - <u>BOE 17.18 FYE BALANCE</u>	50,000
CONTRIBUTION - <u>BOE TEAM FEE'S & BANNERS</u>	8,735
PENDING DEPOSIT FROM BOE 18.19 FYE BALANCE AS PER FINAL AUDIT	50,000
Projected Total 3/1/20	108,735



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
5 YEAR CAPITAL	TECH.	SHI INTERNATIONAL	REPLACEMENT CHROMEBOOKS & LICENSES FOR SMS (174 UNITS)	\$40,200.00	57340
GENERAL	SPED	VILLA MARIA EDUCATION CENTER, INC.	TUITION FOR PLACEMENT THROUGH FISCAL YEAR END	\$35,000.00	55630
GENERAL	SPED	CHILDREN'S CENTER OF HAMDEN	TUITION FOR PLACEMENT THROUGH 3/31/20	\$28,296.11	55630
5 YEAR CAPITAL	FAC.	DUMOUCHEL PAPER COMPANY	EQUIPMENT PURCHASES - 2 RIDE ON SCRUBBERS AND 1 SHAMPOO MACHINE	\$15,700.00	57310
GENERAL	TECH.	AMPLIFIED IT, LLC.	GOOGLE SUITE MIGRATION	\$9,669.00	55330
GENERAL	NMHS	COLLEGE ENTRANCE EXAMINATION BOARD	PSAT - GRADE 10 & 11 (682 UNITS)	\$8,866.00	53200
GENERAL	FAC.	J&J AUTO REPAIR	ENGINE REPLACEMENT FOR 2008 FORD F350	\$6,961.75	54301
GENERAL	FAC.	THYSSENKRUPP ELEVATOR	NMHS ELEVATOR EVALUATION & TESTING	\$6,446.00	54301
5 YEAR CAPITAL	TECH.	CDW GOVERNMENT, INC.	HARD DRIVES (95 UNITS) AND STORAGE BAY ADAPTERS (95 UNITS)	\$6,266.00	57340
GRANT - PERKINS	NMHS	EDADVANCE	REGIONAL HEALTHCARE SHADOWING PROGRAM	\$6,000.00	53200
CAPITAL	TECH.	APPLE, INC.	LAPTOPS FOR NMHS (3 UNITS)	\$5,694.00	57400

GRANT EXPENDITURES ARE PRESENTED IN BOLD AND ITALICIZED FONT IN THE ABOVE LISTING



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3B-3
FEBRUARY 2020 MEETING

Requesting Approval Across MOC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
	SPED-1	ADDITIONAL PART TIME BEHAVIORIST BASED ON STUDENT NEED TO BE PAID THROUGH CONTRACTED SERVICES	\$26,000.00	SPED	BSZ10028 SPECIAL EDUCATION	55610 PUBLIC TUITION	SPED	BSZ10011 SPECIAL EDUCATION	53200 PROFESSIONAL SERVICE

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT

NONE AT THIS TIME

New Milford PTO
Parent Teacher Organization
PO Box 1343
New Milford, CT 06776

3 February 2020

Dr. Kerry Parker
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Parker:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

Hill & Plain School:

\$3,500.00 for visiting authors to present to all students in all grades for literature enrichment.

Northville Elementary School:

\$1,900.00 for Cultural Arts enrichment. The Frogtown Puppeteers bring performances that help children academically and socio-economically.

Schaghticoke Middle School:

\$3,000.00 (approved deposit for next school year). Author Alan Gratz to speak to students about the wildly popular historical fiction books he has written.

Sarah Noble Intermediate School:

\$2,000.00 for a presentation of 'Myth of Persephone'.

Total: \$10,400.00

Sincerely,
Mandi MacDonald
NMPTO President

New Milford Public Schools
Information Technology Department
50 East Street
New Milford, Connecticut 06776
(860) 210-2615



Brandon Rush
Director of Technology

To: Dr. Kerry Parker
From: Brandon Rush
Date: February 3, 2020
RE: 2020 PEGPETIA Grant Program

The Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant is a grant administered by the Connecticut Department of Energy and Environmental Protection. The intention of this grant is to promote and improve public, educational and governmental (PEG) access programming in Connecticut. A large portion of this grant will be used to purchase a video streaming system which will allow the district to broadcast both pre-recorded and live video/image feeds within the district. These streams will be made available to a number of devices such as computers, televisions and mobile devices. Equipment required to develop this content such as cameras, microphones and other necessities will be purchased via grant funds as well.

Maximum Grant Amount:
\$150,000

Grant Amount Requested:
\$149,611.22

The website for the grant application is below:

https://www.ct.gov/pura/cwp/view.asp?a=3359&Q=490944&puraNav_GID=1702



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

Item of Information 4-A
Operations Sub-Committee
February 2020

TO: Kerry Parker, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: February 7, 2020
RE: Town of New Milford Audit Report dated June 30, 2019

On Wednesday, January 8, 2020, the independent Auditor's report was presented by Mahoney Sabol during the Board of Finance meeting. The important highlights are:

Weakness / Deficiency:

- There were zero (0) material weaknesses or deficiencies identified.

Expenses:

- BOE expenses in Fiscal Year 18/19 account for 66.8% of the total expenditures for all New Milford Governmental Activities.

Fund Balance at 18/19 Fiscal Year End:

- The unspent fund balance at the end of 18/19 for the Board of Education is **\$565,216** or 0.90% of the original budget which was \$63,010,586:
 1. **\$199,999** of this balance was approved and designated for use to offset the 19/20 operating budget for the Board of Education. As per the Town Finance Director of the Town, this will still require an application to the Town Council and Board of Finance as a supplemental appropriation in order to repurpose the \$199,999 of the Board of Education's 18/19 fiscal year end balance toward the 19/20 operating budget for the Board of Education.
 2. **\$315,217** of this balance has already been approved for transfer to the Board of Education "Capital Reserve Account". The MUNIS transfer for this item will be posted by the Finance Director of the Town during the month of February 2020.
 3. **\$50,000** of this balance has already been approved for transfer to the Board of Education "Contributions to the Turf Field Replacement Account". The MUNIS transfer for this item will be posted by the Finance Director of the Town during the month of February 2020.

I will be happy to answer any and all questions regarding this matter at the next meeting.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations