



TRENHOLM STATE COMMUNITY COLLEGE DUAL ENROLLMENT

Packet:

Students must have a 2.5 unweighted GPA to qualify.

1. COMPLETE application: Application is 4 pages long with signatures, personal data, etc.
 - a. Application for Admission for Dual Enrollment for Dual Credit
 - b. CACC Course Registration Form
 - c. CACC Statement of Eligibility Form from PHS
 - d. Signed TB form
2. Valid Photo ID (Alabama Driver's License or state issued card)
3. Kuder Career Interest Inventory: See Ms. Epperson or Ms. Hedgspeth if you need help printing or need to create one.
4. Kuder 4-Year Plan: See Ms. Epperson or Ms. Hedgspeth if you need help printing or need to create one.
5. Copy of transcript. (This can be printed from the ACTC Counselor: Ms. Epperson)

These are COLLEGE classes. Students need to take these classes seriously. If a student does not maintain a C in the first semester class, he/she will not qualify to take the 2nd semester class.



Application for Admission for Dual Enrollment for Dual Credit

This application is for accelerated credit and/or dual enrollment purposes. Once you have graduated high school, you must complete the regular College Application for Admission to be admitted as a college student.



For Office Use Only: Student # _____ Photo ID _____ Staff _____ Date _____

Which College location will you attend? ACTC/PHS What term will you enroll? Fall Spring Summer Year _____

Program of Study (circle one) WELDING or ELECTRONICS

Social Security Number _____ Date of Birth _____

Name _____
Last Name First Name Middle Name

If applicable, please provide any other names under which transcripts from other institutions may be listed _____

Address _____ County _____ City, State, Zip _____

Home Phone _____ Cell Phone _____

E-mail _____ Alternate Email _____

High School You Attend? Prattville High School/ Autauga Co. Technology Center City/State Prattville, AL Anticipated Year of Graduation _____

Emergency Contact Person _____ Emergency Phone Number _____

Have you lived in the State of Alabama for the past twelve months? Yes No Are you a United States Citizen? Yes No

Self-identification of information regarding sex, ethnicity, and race is optional. If you choose to self-identify, the information will be used only for federal/state reporting and will not affect the admission decision in any way. Sex: Male Female

What is Your Ethnicity: Hispanic or Latino Other

What is Your Race: (You may choose one or more of the listed categories.)
 American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

The College may release directory information without obtaining permission from the student. Examples of directory information include but are not limited to, student's name, address, telephone number, program of study, dates of attendance, and degrees awarded.

Do you wish to prohibit the release of your directory information? Yes No

The College will honor your request to withhold directory information but cannot assume responsibility to contact you for subsequent permission to release it. The College assumes no liability for honoring your instructions that directory information be withheld.

Have you previously attended any other college? Yes No If yes, list all colleges previously attended.

Name of Institution	City/State	Dates of Attendance	Degree Earned	Are you on suspension?

I certify that the information contained on this application is true and correct to the best of my knowledge. I understand that any false statements or information may result in disapproval of this application or expulsion from the College.

Student Signature _____ Date _____

The College is committed to equal opportunity education. The College is guided in philosophy and practice by the principle that individuals shall not be treated differently because of race, creed, religion, color, sex, age, national origin, or disability, and that legitimate and reasonable access to facilities shall be available to all. This principle particularly applies to the admission of students in all programs of the College in their academic pursuits. It is also applicable in extracurricular activities, all student development services, employment of students by the College, and employment of faculty and non-instructional staff. Therefore, the College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, as amended; the Civil Rights Act of 1991: Executive Order 11246, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act; and the Americans with Disabilities Act of 1990. The College is an Affirmative Action/Equal Employment and Educational Opportunity Institution. If you require reasonable accommodations under ADA, please let us know.



Statement of Eligibility for Dual Enrollment for Dual Credit Students
 Your acceptance to the Dual Enrollment for Dual Credit program at Central Alabama Community College will be official only upon receipt of this form, completed and signed by the counselor of your local school, and a completed Application for Admission for Dual Enrollment for Dual Credit.



This section is to be completed by the student. The student and parent must also sign the Authorization for Release of Records statement at the bottom of the form.

Type of Dual Enrollment courses: Academic Technical Program of Study WELDING or ELECTRICAL

Social Security Number _____

Name _____
 Last Name First Name Middle Name

Address _____
 City/State Zip

Parent/Legal Guardian Name (please print) _____

This Section to be Completed by High School Counselor:

This student is enrolled in the 10th, 11th, 12th grade at Prattville High School/ACTC. Student has a minimum cumulative GPA of 2.5 (unweighted). I hereby recommend that this student be admitted to the Dual Enrollment for Dual Credit program at Central Alabama Community College. (**Transcript must be attached.**)

Please list College course(s) student is approved to take during the current semester/term.	Fall Semester	Spring Semester	Summer Term

Counselor's Signature _____ Date _____

Authorization for Release of Records

According to the Family Educational Rights and Privacy Act of 1974 (FERPA), all rights of access to students' educational records transfers from the parent(s) to the student when the students become 18 years of age OR are enrolled in an institution of postsecondary education. In order to comply with the requirements of FERPA, **CACC** College shall obtain written consent from students before disclosing any personally identifiable information from his/her educational records.

As a participant of the Dual Enrollment for Dual Credit program, I understand that it is the responsibility of **CACC** College to release my grades to my high school and/or secondary educational entity. My signature below authorizes the College to release the information noted in this section.

Student's Signature _____ Date _____

Parent/Legal Guardian Signature _____ Date _____



CENTRAL ALABAMA COMMUNITY COLLEGE COURSE REGISTRATION

Student is enrolling as a:

Dual Academic

Dual Technical

Accelerated

Student ID #: _____

Name: *(Print)* _____

High School: **ACTC/Prattville High School**

Grade Level: 10th 11th 12th

Term: _____

Location

Alexander City

Childersburg

Talladega Center

Course Number/Title (Circle either A or B)	Section	Credit Hour	Time	Day(s)
A. Welding: WDT 108 and WDT 122 OR				M,T,W, F
B. Industrial Electronics: ILT 118 and ILT 209				M,T,W, F

Responsibility and Acknowledgement Statement

Students have the responsibility to select and register for courses appropriate to their educational objectives and for courses which will satisfy all requirements for a certificate or degree at this college or any other institution to which they may transfer. Central Alabama Community College reserves the right to change the instructor as needed on any courses on the class schedule.

My signature (student) verifies that I agree to the "Responsibility and Acknowledgement Statement" above and will adhere to the College tuition due date policy to avoid cancellation of my classes.

Student Signature

Date

This is to certify that the above names student has met all the admissions requirements for Central Alabama Community College for the designated program checked above.

College Representative

Date

<p><i>Office Use Only:</i> ACT Scores _____ English _____ Math _____ Reading _____ Accuplacer Scores _____ Reading _____ English _____ _____ Pre-Algebra _____ Algebra _____ College _____</p>	<p>Student Registered Date/Time: _____ Staff Initials: _____</p>
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CENTRAL ALABAMA COMMUNITY COLLEGE TUBERCULOSIS RISK QUESTIONNAIRE

Name of Student: _____ Alternate I.D. #: _____

Phone #: _____ Email Address: _____

Yes No 1) To the best of your knowledge, have you ever had close contact with anyone who is sick with tuberculosis (TB)?

Yes No 2) Were you born in a country **not** listed below?
Country of birth: _____

Yes No 3) Have you traveled in a country or countries **NOT** listed below for more than one month OR lived in a country or countries **NOT** listed below for more than one month?
List countries: _____

American Region

Canada
Jamaica
Saint Kitts and Nevis
Saint Lucia
Virgin Islands (USA)
United States of America

European Region

Belgium
Denmark
Finland
France
Germany
Greece
Iceland
Ireland
Italy
Liechtenstein
Luxembourg
Malta
Monaco
Netherlands
Norway
San Marino
Sweden
Switzerland
United Kingdom

Western Pacific Region

American Samoa
Australia
New Zealand

If the answer to **any** of the above questions is **YES**, Central Alabama Community College will require you to complete a TB skin test (TST) from your physician prior to being admitted into the college. If you have had a previous positive TB skin test, please notify a CACC official.

I have been informed of the TB Policy at CACC and my signature verifies that I understand and agree to adhere to the policies and procedures established by the College.

Signature of Student: _____ Date: _____

**Central Alabama Community College
Tuberculosis Screening Policy**

Central Alabama Community College works to ensure the health and safety of its students and employees, which includes a screening process to identify tuberculosis (TB) disease (active TB) or latent TB infection (LBTI) in students.

Individuals with active TB are required by Alabama law to be treated for TB or to remain isolated to protect others from the disease. Individuals with LTBI are advised to be treated to reduce their risk of developing active TB in the future. International students from countries with a high burden of TB (as determined by the World Health Organization) are at considerably higher risk and should be screened before being allowed to enter CACC. Extended travel or residency in a high burden area may also warrant screening, regardless of the student's country of birth.

The Alabama Department of Public Health (ADPH) and the Alabama Tuberculosis Medical Advisory Council has advised all colleges and universities to screen all first-time students (undergraduates, graduate, transfer, English language program) prior to attending classes. Each student who is determined to be at risk for developing TB must present the results of a TB skin test (Mantoux PPD) prior to entering CACC.

All first-time CACC students should follow the following procedure:

1. Upon application to the college, students must complete the TB risk assessment questionnaire and return the questionnaire to the Admissions Office prior to being admitted to the college.
2. Students with risk factors identified on the TB risk assessment questionnaire must have a TB skin test (TST) from their physician. Tests will be measured for as positive in conjunction with the individual's risk factors for TB. These tests must be completed prior to a student enrolling at CACC. **The student is responsible for all cost related to testing. Any student with a positive skin test and signs of active TB will not be permitted to enroll in the institution or attend class until cleared by the Alabama Department of Public Health.** CACC is required to notify the Alabama Department of Public Health Tuberculosis Program Manager promptly of individuals with signs or symptoms of active disease regardless of skin test status. Those individuals will be referred to appropriate healthcare providers for further evaluation and management.
3. Students with a documented previous positive TB skin test should not receive another skin test. These individuals are required to have a chest X-ray to rule out active disease. If the chest X-ray is abnormal and indicative of tuberculosis, a readable copy of the film and an official radiology report must be provided to the local health department. If there is no documentation of the previous positive skin test, the skin test may be repeated.
4. Students from the United States or other low risk areas for TB infection need not be screened routinely with TB skin testing. However, low risk students entering the health professions or working in facilities which place them at risk for developing TB infection or disease should be screened with TB skin testing before potential exposure as well as periodically thereafter.
5. Students with positive TB skin tests must have a chest X-ray performed to evaluate for active TB disease. Required chest X-rays may be performed by the local health department, or by a physician. If a chest X-ray is abnormal and indicative of tuberculosis, a readable copy of the film and an official radiology report must be provided to the local health department. Active TB disease **must** be excluded. The local health department will perform additional testing for individuals with a chest X-ray that is suspicious for TB. **The student is responsible for all cost related to X-rays.**
6. Students with a positive skin test and negative chest X-ray should contact the local health department regarding medication for latent TB infection. There are no restrictions on attending class, work, or campus activities for individuals with latent TB infection.

Keep this page for you records