

HARDEE COUNTY SCHOOL DISTRICT
Volunteer Registration Form

All school volunteers must complete this registration form to volunteer in HARDEE COUNTY SCHOOLS. Please PRINT legibly and complete the entire form, both front and back. For your safety, and that of our students, a BACKGROUND CHECK will be completed on all volunteers. A complete registration form with an original signature and a copy of your legal photo ID must be kept on file. PLEASE ATTACH A COPY OF YOUR LEGAL PHOTO ID.

LEGAL NAME as it appears on your photo ID				
	LAST NAME	FIRST NAME	M.I.	MAIDEN/OTHER

SOCIAL SECURITY NUMBER						GENDER		DATE OF BIRTH					
			-			<input type="checkbox"/> Male	<input type="checkbox"/> Female			-			

Home Address: _____
Street
City
State
Zip

Home Phone: _____ Work Phone: _____

Email Address: _____ Alternate Phone: _____

Business/Organization: _____

School Name: _____

Other schools where you have volunteered (and when): _____

Have you ever attended our mentor training class? No Yes When? _____

Are you currently a student in a Hardee County School? No Yes Where? _____

Are you currently an employee in Hardee County Schools? No Yes Where? _____

Emergency Contact: _____ Phone: _____

Days and Times Available to Volunteer: _____

Do you have a child/children attending this school? No Yes

Child's Full Name	Teacher	Grade	Child's Full Name	Teacher	Grade
Child's Full Name	Teacher	Grade	Child's Full Name	Teacher	Grade

I am interested in the following placements:

- Classroom Clerical Assistant Media Center Fundraising Mentor Other: _____
- Classroom Teaching Assistant Field Trips Special Events Booster _____

Career / Volunteer Experience / Talents / Languages / Skills / Hobbies

- Computer Literate Artistic Other: _____
- Bilingual Musical

VOLUNTEER ELIGIBILITY GUIDELINES

NOT ACCEPTABLE TO VOLUNTEER WHEN CONVICTED OF:

Felony crimes of violence, felony sale of controlled substances, felony sexual related crimes, lewd and lascivious crimes, indecent exposure crimes and felony child abuse crimes.

IF APPLICABLE, DO NOT COMPLETE OR PROCESS THIS FORM.

VOLUNTEER STATUS CANNOT BE APPROVED.

NOT ACCEPTABLE TO VOLUNTEER IF CONVICTION WAS WITHIN THE LAST 10 YEARS:

Other felony crimes and any other misdemeanor crimes of sexual nature, or misdemeanor crimes related to children.

WILL CONSIDER AND CAREFULLY REVIEW IF CONVICTION WAS BEYOND 10 YEARS.

NOT ACCEPTABLE TO VOLUNTEER IF CONVICTION WAS WITHIN THE LAST 5 YEARS:

Misdemeanor drug crimes, misdemeanor crimes of violence, misdemeanor crimes involving weapons.

WILL CONSIDER AND CAREFULLY REVIEW IF CONVICTION WAS BEYOND 5 YEARS.

REFER TO COMMUNITY INVOLVEMENT FOR APPROVAL:

Other misdemeanors

Multiple arrests

Offenses which are directly related to duties and responsibilities of the particular assignment.

For the purposes of these volunteer guidelines, criminal convictions mean a conviction by a jury or by a Court and shall also include the forfeiture of any bail, bond or other security deposited to secure appearance by a person charged with having committed a felony or misdemeanor, the payment of a fine, a plea of nolo contendere, the imposition of a deferred or suspended sentence by the Court, adjudication withheld, a finding of guilt, a plea of no contest or pre-trial intervention.

PLEASE COMPLETE AND SIGN BELOW

Falsification of Omission on this official public document is a criminal offense and can be prosecuted.

Have you ever been **ARRESTED**, or **CHARGED** with a criminal felony or misdemeanor?

No Yes

Do you agree to maintain **CONFIDENTIALITY** of student's information?

No Yes

By signing below, I agree to the rules and regulations of the volunteer program and that any product produced while a volunteer shall be the property of the School Board (a work for hire). I understand that all involvement with students shall be under staff supervision and is restricted to the school day, on the school grounds, or a school-sponsored activity. My signature below certifies that I have reviewed the criminal offense statement and responded truthfully. **FALSIFICATION OR OMISSION ON AN OFFICIAL PUBLIC DOCUMENT IS A CRIMINAL OFFENSE AND CAN BE PROSECUTED, AND MAY CONSTITUTE GROUNDS FOR DISQUALIFICATION FROM BEING A VOLUNTEER.**

X	
VOLUNTEER SIGNATURE	DATE

FOR SCHOOL USE ONLY

Name and date of birth verified by: _____ Copy of legal photo ID attached
NAME

Volunteer interviewed by: _____ FDLE check completed by _____
NAME NAME

Volunteer placement: _____

School Name: _____ Staff Supervisor: _____

Notes/Comments: _____