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## 2020-2021 Online Registration and Fee Payment for ALL STUDENTS

**REGISTRATION IS VERY IMPORTANT. IT IS NECESSARY FOR YOUR CHILD TO BEGIN SCHOOL WITH THE PROPER MATERIALS AND INFORMATION.** Due to the current COVID-19 Pandemic, we are taking steps to reduce risks to students, parents, and staff. Registration may be completed online. When completing online registration process, remember to include your current email address to ensure delivery of all information from the school. Communication throughout the year is via email and telephone calls, so please make sure all information is accurate. The virtual registration steps are as follows:

<b>Step 1</b>	<p><b>Registration Gateway</b></p> <p>Go to <a href="http://www.mcps.com">www.mcps.com</a></p> <p>Click on the blue “Registration” button, then click “Online Registration.” You will then choose:  “Returning Students” (a student who has attended school in MCPSS)  OR  “New Students” (a student who has NEVER been enrolled in MCPSS)</p> <p>Complete all information online  <i>All students must be pre-registered online before registration at school can be completed.</i></p>									
<b>Step 2</b>	<p><b>Required Documents</b></p> <p><b>Virtual Registration will be completed by fax or email</b></p> <p>Parents of 6<sup>th</sup> grade students must send in two proofs of residence, photo ID, and end of the year report card. 6<sup>th</sup> grade students who have turned 11 years old will also need to bring an updated blue immunization card.</p> <p>Students new to the Mobile County Public School System must send in two proofs of residence, photo ID, end of the year report card, social security card, birth certificate and blue immunization card.</p> <p>Please scan all items and send to :  Fax: 251-221-2285  E-Mail: <a href="mailto:wlove@mcps.com">wlove@mcps.com</a></p>									
<b>Step 3</b>	<p><b>Fee Payment</b></p> <p><b>FEES FOR THE 2020-2021 SCHOOL YEAR ARE \$50.00 AND INCLUDE:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">CORE COURSES</td> <td style="width: 33%;">EXPLORATORY</td> <td style="width: 33%;">PLANNER</td> </tr> <tr> <td>FIRST AID</td> <td>FOREIGN LANGUAGE</td> <td>SCIENCE LAB</td> </tr> <tr> <td>TECHNOLOGY</td> <td>DESIGN</td> <td>POSTAGE</td> </tr> </table> <p><b>*Band and Chorus Fees are separate</b></p> <p>Fees may be paid anytime online at (<a href="http://www.phillipsprep.com">www.phillipsprep.com</a>) clicking “eFunds”  located on the left side of the website. Select “Pay for Student Fees”</p>	CORE COURSES	EXPLORATORY	PLANNER	FIRST AID	FOREIGN LANGUAGE	SCIENCE LAB	TECHNOLOGY	DESIGN	POSTAGE
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Normally, on-site registration occurs in late July or early August. Due to the COVID-19 Pandemic, we are awaiting guidelines from the MCPSS Superintendent who is being advised by the State Superintendent and the CDC. The information on this page will help you prepare for on-site registration during which time students receive their schedules, purchase PE uniforms, and pay for yearbooks and the Shakespeare Festival. Parents will be notified by phone, email, and the school's website once we schedule dates for these purchases/payments.

**TEXTBOOKS** will be issued the first week of school. **All textbook and library fines must be paid before textbooks can be issued for this year. Payments may be made in the office.**

**SHAKESPEARE FESTIVAL TICKETS FOR EIGHTH GRADE STUDENTS WILL BE (TENTATIVELY) SOLD AT THE SCHOOL IN AUGUST.** Each year, 8<sup>th</sup> graders travel by charter bus to Montgomery to see a production of Shakespeare. Tickets must be purchased immediately to ensure seating for our class of approximately 200 students. **The cost of the ticket is \$20.00.** Payments may be made by cash, check or money order. **Charter bus tickets will be sold in the spring of 2021 and will cost approximately \$30.00. Please DO NOT pay for the bus in August.**

If paying by check or money order, you may fill out the form and staple your check to the form and drop both in the box provided in the cafeteria/lobby. If paying in cash, you must wait for a receipt. **NOTE: If a student has any major discipline problems or is failing a class during the school year, the administration will determine whether or not the student is allowed to go on the trip. THERE IS NO REFUND FOR THE TICKET.**

**The 2020-2021 YEARBOOK WILL BE ON SALE IN AUGUST.** The down payment is \$15.00. Full payment is \$30.00. Each year, students who missed out reserving a copy of the yearbook are often disappointed in the spring when none are available. Complete the form and staple your check or money order to the form and drop both in the box provided at the yearbook table. If paying in cash, you must wait for a receipt.

**PHYSICAL EDUCATION UNIFORMS ARE REQUIRED AT PHILLIPS.** The warm weather uniform is a 50/50 poly-cotton blend T-shirt and shorts. The cost is **\$10.00 for each piece.** Returning Phillips' students are not required to purchase new uniforms. Winter-wear will be available later in the school year for \$15 for each piece.

**\$\$\$ CASH IS REQUESTED AND SMALL BILLS WILL ENSURE LINES MOVE QUICKLY \$\$\$**

**\*\*Checks should be made payable to Phillips Preparatory School\*\***

If paying by check, separate checks must be written for exact amounts at each station with the following information included in the upper left hand corner: **student's name, homeroom #, and driver's license #.** **Post-dated checks will not be accepted.**

**\*\*PLEASE SAVE ALL RECEIPTS**

## PPS UNIFORM POLICY 2020-2021

<b>BOYS</b>	<b>GIRLS</b>
<p><b>SHIRT-</b> White Oxford- long sleeve or short sleeve</p>	<p><b>SHIRT-</b> White Oxford- long sleeve or short sleeve (<b>Girls and boys shirts are exactly the same</b>) <b>NO DARTS, PUFFED SLEEVES OR PETER PAN COLLARS</b></p>
<p><b>SLACKS:</b> <b>Khaki, traditional, classic, straight leg only.</b> ABSOLUTELY NO sagging pants, cargo pants, shorts, bell bottoms, jeans.) <b>Must be purchased from: Zoghby's, Children's World, Walmart, Target, Academy. These stores carry traditional khaki uniform pants.</b> Please do not purchase from AE, Old Navy, A&amp;F, Aeropostale, Polo, etc. because they do not carry traditional khaki pants. <b>THERE SHOULD NOT BE ANY LOGOS OF ANY KIND ON PANTS.</b></p>	<p><b>SLACKS:</b> <b>Khaki, loose fit, traditional, classic, straight leg only.</b> ABSOLUTELY NO cargo pants, shorts, bell bottoms, jeans.) <b>Must be purchased from: Zoghby's, Children's World, Walmart, Target, Academy. These stores carry traditional khaki uniform pants.</b> Please do not purchase from AE, Old Navy, A&amp;F, Aeropostale, Polo, etc. because they do not carry traditional khaki pants. <b>THERE SHOULD NOT BE ANY LOGOS OF ANY KIND ON PANTS. NO SKINNY PANTS.</b></p>
<p><b>SHOES:</b> Dark brown leather <u>lace-up</u> shoe Brown Sperry/Dark brown lace-up shoe No white soles or athletic type shoes or boots.</p>	<p><b>SHOES:</b> Dark brown leather <u>lace-up</u> shoe Brown Sperry/Dark brown lace-up shoe No white soles or athletic type shoes or boots.</p>
<p><b>BELT:</b> Dark brown plain leather belt (<b>ABSOLUTELY NO</b> decoration, rivets or braided/canvas belts.)</p>	<p><b>BELT:</b> Dark brown plain leather belt (<b>ABSOLUTELY NO</b> decoration, rivets or braided/canvas belts.)</p>
	<p><b>SKIRT:</b> Phillips plaid (pleated or kick pleat) Front and back may be no more than 3 inches above knee as measured from the crease in the back of the knee. (<b>Zoghby's &amp; Children's World</b>)</p>
<p><b>TIE:</b> (Worn on Business Day)*<b>Sold in PPS School Store</b> Navy and gold striped or solid navy tie (<b>\$10-School Store</b>)</p> <p>*Worn on <b>Wednesday</b> with the blazer. (<b>Beginning Sept. 30</b>)</p>	<p><b>TIE:</b> (Worn on Business Day) PPS navy or plaid cross tie (<b>\$8--PPS School Store</b>) or boy's style tie-Navy and gold striped or solid navy tie (<b>\$10-School Store</b>)</p> <p>*Worn on <b>Wednesday</b> with the blazer. (<b>Beginning Sept. 30</b>)</p>
<p><b>BLAZER:</b> <b>Classic navy blue 2/3 button blazer.</b> (J.C. Penney's, Belk, Target, Walmart, Zoghby's, etc.) <b>Worn on Business Day (Wednesday) (Sept. 30 – April 7)</b> <b>**Required for ALL STUDENTS</b> After Apr.1, students are required to wear a tie, but not the blazer. However, if the student is cold-natured &amp; needs outerwear, then blazer is required. <b>Students are not allowed to wear hoodies, fleeces, etc. on Wednesday (Business Day).</b></p>	<p><b>BLAZER:</b> <b>Classic navy blue 2/3 button blazer.</b> (Sears, J.C. Penney's, Belk, Target, Walmart, Zoghby's, etc.) <b>Worn on Business Day (Wednesday) (Sept. 30 – April 7)</b> <b>**Required for ALL STUDENTS</b> After Apr.1, students are required to wear a tie, but not the blazer. However, if the student is cold-natured &amp; needs outerwear, then blazer is required. <b>Students are not allowed to wear hoodies, fleeces, etc. on Wednesday (Business Day).</b></p>
<p><b>SOCKS:</b> White crew socks <b>No ankle socks.</b></p>	<p><b>SOCKS:</b> White crew or knee high socks <b>No ankle socks.</b></p>
	<p><b>TIGHTS:</b> Navy blue tights may be worn October-February. <b>HAIR ADORNMENT: (See colors below)</b> <b>Bows-</b>PPS Plaid (Zoghby's) or Solid Color <b>Headbands-</b> Plain 2" wide or less <b>Colors:</b> Red, Navy Blue, White, Hunter Green, &amp; Black <b>No headscarves/head wraps/bandanas</b> <b>JEWELRY:</b> Stud earrings or hoops no larger than a nickel (safety precaution) 1 bracelet, 1 watch.</p>
<p><b>PPS Fleece- Outerwear (Sold by PPS)</b> Navy blue fleece with PPS crest and name. Monogramming provided by the school.</p>	<p><b>PPS Fleece- Outerwear (Sold by PPS)</b> Navy blue fleece with PPS crest and name. Monogramming provided by the school.</p>
<p><b>PPS Hoodies and other PPS outerwear can be worn any day except Business Day.</b></p>	<p><b>PPS Hoodies and other PPS outerwear can be worn any day except Business Day.</b></p>

**\*\*ALL students must have required blazer and tie for ALL field trips.\*\***

**PHILLIPS PREPARATORY MIDDLE SCHOOL**

**YEARBOOK PAYMENT FORM**

**2020-2021**

**STUDENT'S NAME** \_\_\_\_\_

**HOMEROOM #** \_\_\_\_\_

**PARENT'S NAME** \_\_\_\_\_

**CHECK #** \_\_\_\_\_

**AMOUNT PAID** \_\_\_\_\_

**Cost: Down payment: \$15**

**Full payment: \$30.00**

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(Please cut on dotted line)

**PHILLIPS PREPARATORY MIDDLE SCHOOL**

**SHAKESPEARE TRIP PAYMENT FORM-\$20 (8<sup>th</sup> Grade Only)**

**2020-2021**

**STUDENT'S NAME** \_\_\_\_\_

**HOMEROOM #** \_\_\_\_\_

**PARENT'S NAME** \_\_\_\_\_

**CHECK #** \_\_\_\_\_

**AMOUNT PAID** \_\_\_\_\_