

**Pike County Schools  
Academy Application for  
Dual Enrollment Admission**



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Dear Academy Applicant:

Thank you for your interest into the Pike County Schools Academy Program. The mission of the Academy Program is to prepare high school students to compete in the workforce of the 21<sup>st</sup> Century and prepare them to enter the nation's best colleges and universities.

Please read this entire letter before completing the Academy Application – there is important and useful information included. In order to apply to Pike County Schools Academy Program, you must have an overall grade point average of 3.0, good attendance, and appropriate behavior. For the Business and Finance Academy, applicants must have passed Accounting I with a "B" average or do so during the first year in the academy. All students wishing to participate in one of the various academy programs must take either the ACT (English 18-20/ Math 18-22, depending on academy choice) or the ACCUPLACER – college readiness exam (Reading, Language, Mathematics) with scores qualifying for English Composition I (ENG 101) and Intermediate College Algebra (MTH 100/1105). If you have not taken the ACT or ACCUPLACER, you will be given an opportunity to do so following the close of the Academy Application process – see the included flyer for information in preparation for the ACCUPLACER placement test.

The application process is a fairly simple one. All forms needed are contained within this packet. Please have all information together and return to your school counselor. Completed Teacher and Administrator - Student Rating Forms should be submitted, by the teacher and/or administrator, directly to the school counselor.

**Required Submissions:**

- ☐ Application Packet
- ☐ ACT or ACCUPLACER Scores (printed documentation) – if available
- ☐ Counselor Form w/Transcript, Discipline, and Attendance
- ☐ Recommendation form from administrator (school or district)
- ☐ Recommendation form from teacher (3)
- ☐ Essay – 125 - 200 words explaining why you are a quality academy candidate

All applicants will be required to participate in an interview process that will help us to refine which candidates will move forward in the academy selection process. Students applying for the First in Flight and Leadership Academy will participate in an additional interview with pilots and/or flight instructors from our partner, SkyWarrior - These will be scheduled following the initial interviews.

We will accept up to 10 new academy members to each academy cohort. Keep in mind that our committee will use Teacher and Administrator Student Rating Forms, grades, attendance,

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and discipline records to determine final eligibility for academy placement. In addition, academy students will likely be required to participate in on-line courses at various times throughout their academy program. Finally, we encourage students to participate in extracurricular activities. However, understand that academy programs are challenging and the scheduling of classes sometimes conflicts with various activities. We do our best to be flexible, but academic responsibilities are an academy student's first priority.

If after reviewing the program brochures and other documents, you have questions, please feel free to contact Mr. Jeff McClure at (334) 566-5396 or [jmcclure@pikecountyschools.com](mailto:jmcclure@pikecountyschools.com). Although we do send letters at various stages of this process, it will be necessary for you to provide an email address that you check on a regular basis.

We look forward to reviewing your application and hope to be in touch soon.

Sincerely,

A handwritten signature in blue ink that reads "Jeff T. McClure". The signature is fluid and cursive, with the first name "Jeff" being more prominent.

Mr. Jeff McClure, Administrative Assistant to the Superintendent  
Pike County Schools

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Name of Applicant \_\_\_\_\_

Date of Birth \_\_\_\_\_ SSN \_\_\_\_\_

Home High School (circle):    GHS        PCHS                      Current Grade Level (circle):    9    10

Current GPA \_\_\_\_\_    ACT or ACCUPLACER Scores (if available) \_\_\_\_\_    Shirt Size: XS S M L XL XXL

Do you currently hold a valid Alabama Driver's License or state issued picture ID?   ☐ Yes   ☐ No

I can provide my own transportation?   ☐ Yes   ☐ No\*   Student Email: \_\_\_\_\_

\*Having transportation is not currently required. However, this does help for planning purposes.

**Parent Information:**

Parent/Guardian Name (s) \_\_\_\_\_

Mailing Address of Student \_\_\_\_\_

Home Phone \_\_\_\_\_    Work Phone \_\_\_\_\_    Cell Phone \_\_\_\_\_

Parent Email (required): \_\_\_\_\_

- The Pike County School System will pay for tuition associated with the following programs:
  - Academy of Military Science – enter in 10<sup>th</sup> grade
  - Agriscience Academy - enter in 10<sup>th</sup> grade
  - Arts Academy (Drama/Theatre) – enter in 10<sup>th</sup> grade
  - Business and Finance Academy – enter in 10<sup>th</sup> grade
  - Education Academy – enter in 10<sup>th</sup> grade
  - Exercise and Health Academy – enter in 10<sup>th</sup> grade
  - First in Flight and Leadership Academy – enter in 10<sup>th</sup> grade
  - Health Information Management Academy – enter in 10<sup>th</sup> grade
  - International Studies Academy – enter in 10<sup>th</sup> grade
  - Global Studies (English/History Only) – enter in 11<sup>th</sup> grade
  - Mechatronics Academy – enter in 10<sup>th</sup> grade
  - Para-Legal Studies – enter in 10<sup>th</sup> grade
  - STEM – Science, Technology, Engineering, Mathematics – enter in 10<sup>th</sup> grade
- I would like to be considered for the following Pike County Academy Program - Using the lines provided, write a number "1" for your first choice and use a number "2" for your second choice (make up to 3 choices – failure to make 3 selections may limit academy admission):
  - \_\_\_\_\_ Academy of Military Science – enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ Agriscience Academy - enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ Arts Academy (Drama/Theatre) – enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ Business and Finance Academy – enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ Education Academy – enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ Exercise and Health Academy – enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ First in Flight and Leadership Academy – enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ Health Information Management Academy – enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ International Studies Academy – enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ **Global Studies (English/History Only) – enter in 11<sup>th</sup> grade**
  - \_\_\_\_\_ Mechatronics Academy – enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ Para-Legal Studies – enter in 10<sup>th</sup> grade
  - \_\_\_\_\_ STEM – Science, Technology, Engineering, Mathematics – enter in 10<sup>th</sup> grade

# Pike County Schools Academy Application for Dual Enrollment Admission



Please note that programs are subject to change in order to meet emerging needs of our students and stakeholders.

- In addition to your transcript and a recommendation form from a school or district administrator, please collect recommendation forms from three (3) teachers – completed recommendation forms from administrators and teachers should be submitted directly to the school counselor.
- Attach a typed essay (125 - 200 words) that is in response to the following prompt: Explain your interest in participating in the Pike County Academy Program and why you are a quality candidate.

Upon Completion, please submit this application with the necessary documents to your school administrator or guidance counselor.

## Required Submissions:

- ☐ Application Packet
- ☐ ACT or ACCUPLACER Scores – Printed Documentation (if available)
- ☐ Counselor Form/Transcript
- ☐ Recommendation form from administrator (school or district)
- ☐ Recommendation form from teacher (3)
- ☐ Essay – 125 - 200 words explaining why you are a quality academy candidate

## Statements of Understanding

By applying to the Pike County Academy Program, you are indicating a sincere desire to be presented with rigorous high school and/or college classes. If admitted into any of the Academy Programs, you and your parent/guardian are agreeing to a two to three-year commitment, in which you will put forth your best effort to succeed academically and represent Pike County Schools in a positive manner. I agree to represent myself, my family, and the Pike County School System in a positive, honorable manner.

## Parent Permission:

I verify that I have given permission for my son/daughter to participate in the selected Academy Program and agree to sign any and all waivers of liability that may be forthcoming upon my child's acceptance into the Academy Program from the Pike County School System or any associated program.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## Student Agreement:

By signing this document, I agree to do my best in my selected Academy Program and all of the general high school and/or college classes associated with the academy. I understand that my continued participation in the selected Academy Program is based on my level participation, positive attitude, and quality academic work.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## Equal Opportunity in Education

It is the policy of the Pike County Board of Education that no person shall, on the grounds of race, color, disability, sex, religion, creed, national origin or age, be excluded from participating in, be denied the benefits of, or be subjected to discrimination under any program, activity or employment. Inquiries or complaints regarding compliance with federal regulations may be directed to Pike County Board of Education at (334) 566-1850.

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**Student Memorandum of Understanding**

Name of Applicant \_\_\_\_\_

Date of Birth \_\_\_\_\_ SSN \_\_\_\_\_

Home High School (circle):    GHS        PCHS                      Current Grade Level (circle):    9    10

As a member of the Pike County Schools Academy Program, I understand that:

1. I am making a commitment to a full academy program which I have selected (2 or 3-year program depending on academy). These programs are a combination of dual enrollment courses (on-line and traditional), traditional high school and career technical courses, and possibly on-line high school instruction.
2. For programs requiring internship, prior to beginning internship, I must:
  - a. Successfully complete all courses through the end of my junior year,
  - b. Achieve excellent record of attendance and punctuality; and
  - c. Provide my Social Security Number, proof of citizenship, and fingerprints, if necessary.
3. I understand that while taking college courses (on-line, dual, or weekend) classes, if I fail to earn a "C" or higher in a class, I will have two options: **1) I will be taken out of the academy, or 2) if I choose to stay in the academy, I (my parents) will be responsible for all tuition, books, fees, registration, etc. for the remaining semesters that I am enrolled in the academy.**
4. I understand that any history of drug use or criminal conviction will jeopardize my participation in the academy program and/or my required internship.
5. I understand that I may be required to participate in service activities and log a minimum of 60 hours – academy specific, as required.
6. By signing this memorandum, my legal guardian gives me permission to attend classes, take trips with my class, report for job interviews, and travel to work for my summer internship.
7. I must be dressed appropriately when reporting for academy activities, classes, job interviews, and work (must follow the Pike County Schools Dress Code).
8. When placed in an internship, I am responsible for whatever tasks I am assigned by my supervisor.
9. I understand that there will be a special notation entered on my permanent record and school transcript regarding my participation in the academy program.
10. I understand that I will be required to join various organizations (i.e., Future Farmers of America, Future Business Leaders of America, etc.) as part of my participation in the academy programs.
11. I understand that I will be required to obtain certain clothing for professional and academy dress.
12. If I have any questions or problems with regard to any aspect of the academy program, I will contact the director/facilitator of my academy.

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13. Academic misconduct by students includes all acts of dishonesty in any academically related matter and any knowing or intentional help or attempt to help, or conspiracy to help, another student commit an act of academic dishonesty. The Pike County School System reserves the right to institute consequences in addition to those imposed by the post-secondary institution or curriculum provider (i.e., ACCESS, direct computer-based instructional system, etc.) involved, which may include but is not limited to dismissal from academic and/or dual enrollment programs. **At a minimum, students will receive zeros for the impacted assignments.** Academic dishonesty includes, but is not limited to, each of the following acts when performed in any type of academic or academically related matter, exercise, or activity; including both high school and post-secondary institution, whether on-line, face-to-face, or hybrid.
- a. Cheating--using or attempting to use unauthorized materials, information, study aids, or computer-related information.
  - b. Plagiarism--representing the words, data, pictures, figures, works, ideas, computer program or output, or anything not generated in an authorized fashion, as one's own.
  - c. Fabrication--presenting as genuine any invented or falsified citation or material.
  - d. Misrepresentation--falsifying, altering, or misstating the contents of documents or other materials related to academic matters, including schedules, prerequisites, and transcripts
14. I agree to engage in appropriate academic and social behavior that is consistent with the expectation of a Pike County Academy Student, which includes:
- a. Maintaining an overall 3.0 GPA, with all grades being a "C" or higher. This is an on-going requirement for this program.
  - b. Attend both high school and college classes, as scheduled.
    - i. Academy students are subject to all policies and procedures for students within the Pike County School System, including attendance.
    - ii. Academy students may be denied high school credit as a result of a violation to the attendance policy.
    - iii. College credits are subject to the post-secondary partners' attendance policy.
  - c. Violations to the Code of Conduct.
    - i. Academy students are subject to all policies and procedures for students within the Pike County School System, including the Code of Conduct.
    - ii. Academy students must adhere to the disciplinary procedures established by the post-secondary partner, both on-line and face-to-face (as appropriate).
    - iii. Academy students are expected to conduct themselves with discipline and respect; this includes adhering to local, state, and federal laws.
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- d. Misuse of technology, including social media.
- i. Use of technology to view and/or distribute explicit material is strictly prohibited.
  - ii. Use of social media that represents the student, other students, the academy program, and/or the Pike County School System in an unflattering or negative manner is strictly prohibited.
  - iii. Engaging in disruptive and/or inappropriate behavior of any sort via social media or other electronic media is strictly prohibited and will not be tolerated.
  - iv. This includes activities before, during, and after school hours; both personal and school owned electronic devices.

Failure to sign this agreement automatically excludes students from participating in the academy program. This program is a privilege afforded to select students of the Pike County School System. Failure to adhere to these standards may result in dismissal from the academy program. All academy students must have a signed copy of this document on-file in their academy folder prior to participation in dual enrollment classes.

In conclusion, I understand that by being accepted into this program I am committing myself to work during the summer to fulfill my internship requirements and/or other course work, as necessary. My acceptance further commits me to be an academy participant from this time forward, until graduation or until such time as I no longer meet the requirements of the academy program. Participation in the Academy Program will be reviewed periodically to ensure adherence to all established policies and procedures.

Student Signature	Date
Parent/Guardian Signature	Date
Parent/Guardian Signature	Date
Academy Representative Signature	Date

**Return this memorandum of understanding along with your application.**

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**Teacher Recommendation Form**

Dear Teacher,

Please be accurate and honest with rating the student. A student who lacks self-motivation and self-discipline will not succeed. Also, please do not return this sheet to the student. **Please return to your school counselor and it will be picked up from her.**

Thank you.

The following student, \_\_\_\_\_, has applied for enrollment in **one of the Academy Programs through the Pike County Schools**. Using your knowledge of the student, please rate the student on the characteristics indicated.

Rate qualities by checking the proper column at the right.	Poor	Below Average	Average	Above Average	Superior
<b>Dependability:</b> Able to work without supervision, prompt, sincere, consistent, truthful					
<b>Cultural Refinement:</b> Courteous, considerate, good manners, appreciative					
<b>Leadership:</b> Aggressive, forceful, resourceful, able to inspire others to act					
<b>Industriousness:</b> Persistent, good work habits, makes wise use of time					
<b>Personal Appearance and Grooming:</b> Clean, neat in appearance, orderly, poised					
<b>Ability to Get Along with People:</b> Adaptable, friendly, tactful, cooperative, respectable					
<b>Social Habits:</b> Good attitude, self-control, honesty, not inclined to argue or complain					
<b>Attendance:</b> Present and on time, begins work at once without delay					
<b>Mental Alertness:</b> Attentive, interested, observing, eager to learn					

I recommend this student for the Pike County Schools Academy Program? ☐Yes ☐No

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Evaluating Teacher)

Printed Name \_\_\_\_\_



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**Teacher Recommendation Form**

Dear Teacher,

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Thank you.

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<b>Attendance:</b> Present and on time, begins work at once without delay					
<b>Mental Alertness:</b> Attentive, interested, observing, eager to learn					

I recommend this student for the Pike County Schools Academy Program? ☐Yes ☐No

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Evaluating Teacher)

Printed Name \_\_\_\_\_

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**Teacher Recommendation Form**

Dear Teacher,

Please be accurate and honest with rating the student. A student who lacks self-motivation and self-discipline will not succeed. Also, please do not return this sheet to the student. **Please return to your school counselor and it will be picked up from her.**

Thank you.

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Rate qualities by checking the proper column at the right.	Poor	Below Average	Average	Above Average	Superior
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<b>Cultural Refinement:</b> Courteous, considerate, good manners, appreciative					
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<b>Ability to Get Along with People:</b> Adaptable, friendly, tactful, cooperative, respectable					
<b>Social Habits:</b> Good attitude, self-control, honesty, not inclined to argue or complain					
<b>Attendance:</b> Present and on time, begins work at once without delay					
<b>Mental Alertness:</b> Attentive, interested, observing, eager to learn					

I recommend this student for the Pike County Schools Academy Program? ☐Yes ☐No

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Evaluating Teacher)

Printed Name \_\_\_\_\_

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**Administrator Recommendation Form**

Dear Administrator,

Please be accurate and honest with rating the student. A student who lacks self-motivation and self-discipline will not succeed. Also, please do not return this sheet to the student. **Please return to your school counselor and it will be picked up from her.**

Thank you.

The following student, \_\_\_\_\_, has applied for enrollment in **one of the Academy Programs through the Pike County Schools**. Using your knowledge of the student, please rate the student on the characteristics indicated.

Rate qualities by checking the proper column at the right.	Poor	Below Average	Average	Above Average	Superior
<b>Dependability:</b> Able to work without supervision, prompt, sincere, consistent, truthful					
<b>Cultural Refinement:</b> Courteous, considerate, good manners, appreciative					
<b>Industriousness:</b> Persistent, good work habits, makes wise use of time					
<b>Social Habits:</b> Good attitude, self-control, honesty, not inclined to argue or complain					

Additional Comments/Information (response required):

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This student can be trusted with minimal supervision? ☐Yes ☐No

I verify that this student is in good standing with the local school? ☐Yes ☐No

I recommend this student for the Pike County Schools Academy Program? ☐Yes ☐No

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Evaluating Administrator)

**Virtual  
HIGH SCHOOL**

www.pikecountyschools.com ♦ Office (334) 566-1850 ♦ FAX (334) 566-1919